

NATIONAL LABOR RELATIONS BOARD
DIVISION OF JUDGES



BENCH BOOK

An NLRB Trial Manual

January 2019

Judge Jeffrey D. Wedekind

Editor

FOREWORD

A handbook for NLRB trial examiners or administrative law judges has existed in various forms since the earliest days of the National Labor Relations Act. The *Bench Book* was first published in 2001 and has been updated periodically since. Judge Jeffrey Wedekind has served as its editor since 2010.

This January 2019 edition of the *Bench Book* updates the previous edition published in January 2018. It contains citations to numerous additional Board and court decisions and other authorities. It also contains several new sections, including sections addressing compliance/backpay proceedings (§§ 14–100 et seq.) and consolidated unfair labor practice and representation cases (§ 14–200). In addition, certain sections have been substantially reorganized, including those addressing privileged or protected material (§§ 8–400 et seq.).

Like previous editions, this edition of the *Bench Book* is designed to provide NLRB judges with a reference guide during unfair labor practice (ULP) hearings when other resources may not be readily available. However, it is also a useful tool for all trial practitioners before the Board. It sets forth Board precedent and other rulings and authorities on certain recurring procedural and evidentiary issues that may arise during the hearing. It is not a digest of substantive law. Nor should it be cited as precedent or considered a substitute for issue-specific research. A good source for such research is the NLRB's *Classification Outline and Index* (also known as CITENET, the Board's website search database of Board cases) particularly Chapter 596 "Procedure in ULP Proceedings," Chapter 737 "Evidence," and Chapter 700 "General Legal Principles."

The basic sources that govern Board ULP hearings are the National Labor Relations Act (the Act), the Administrative Procedure Act (APA), the Board's Rules and Regulations and Statements of Procedure, and Board decisions. The Board also applies, so far as practicable, the Federal Rules of Evidence (FRE), and frequently seeks guidance from the Federal Rules of Civil Procedure (FRCP). All citations in the *Bench Book* to the Board's Rules and Regulations and Statements of Procedure, the FRE, and the FRCP have been updated to reflect the most recent amendments.

The *Bench Book* includes references to unpublished Board orders, unappealed administrative law judge decisions, and other Agency documents that are not binding precedent. It also includes citations to some of the two-Member Board decisions that issued from January 1, 2008–March 29, 2010, and the recess-Board decisions that issued from January 4, 2012–August 4, 2013. These decisions, which are marked with an asterisk (*), lack precedential weight and should be cited, if at all, with caution, unless they have been reaffirmed. See ***New Process Steel, L.P. v. NLRB***, 560 U.S. 674 (2010) (holding that the two-Member Board lacked authority to issue its decision in that case); and ***NLRB v. Noel Canning***, --- U.S. ---, 134 S.Ct. 2550 (2014) (holding that the appointments of Members Sharon Block, Richard Griffin, and Terence Flynn during a 3-day intrasession recess were invalid). However, they may provide useful guidance in evaluating similar issues and factual situations.

A search of the *Bench Book* can be performed by pressing the "Ctrl" and "F" keys together and typing the search word(s) in the box.

Robert A. Giannasi
Chief Administrative Law Judge

BENCH BOOK

An NLRB Trial Manual

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CHAPTER 1. MODEL STATEMENTS, ORDERS, AND OATHS

§ 1–100 Opening Statement by Judge

The following is a suggested opening statement:

The hearing will be in order. This is a formal trial before the National Labor Relations Board in _____, Case _____.
[If consolidated with an objections-to-election case, add: "consolidated with Case _____ for hearing on objections to election."]

The administrative law judge presiding is _____. I am assigned to the _____ office of the Division of Judges. Any communications should be addressed to that office, and any requests for extensions of time should be addressed to the [Chief Judge or Deputy or Associate Chief Judge] in that office.

Will counsel and other representatives of the parties please state their appearances for the record. For the General Counsel . . . [the Charging Party] . . . [the Respondent].

If settlement discussions are desired at any time during the trial, I will be glad to grant a reasonable recess for that purpose. Trial developments sometimes change attitudes and make settlement possible. Accordingly, I am advising you now, before I have heard any of the testimony, that I intend to offer opportunity for settlement discussions at two specific stages of the trial: first, at the conclusion of the General Counsel's case and, second, at the end of the trial. If by inadvertence I overlook the matter, please call it to my attention.

I invite you to bear in mind, as the trial proceeds, that opportunities for discussion of settlement will always be available on request.

Mr./Ms. _____ [the General Counsel's attorney] please introduce the pleadings and other formal papers. I will dispose of any preliminary motions after those are in evidence.

The judge may also want to ask if the appearance sheet is completed.

§ 1–200 Closing Statement by Judge

The following is a suggested closing statement:

I will prepare and file with the Board my decision in this proceeding. A copy will be served on each of the parties.

You are reminded to refer to the Board's Rules and Regulations for information regarding the filing of briefs and proposed findings for my consideration, and regarding procedures before the Board after the issuance of a judge's decision.

Now that all the evidence is in, you have a better opportunity to assess your chances regarding the outcome of the issues than you had at the outset of the trial. All parties should carefully weigh the risks entailed and decide whether an amicable settlement of the issues might not offer a more satisfactory solution. Settlement may be arranged now or at any time before I issue my decision.

I will allow until [date no more than 35 days from the close of the trial] for the filing of briefs and any proposed findings and conclusions. Briefs should be filed directly with the Judges Division office in _____, regardless of whether they are e-filed or mailed. See Sections 102.2–102.5 of the Board's Rules for filing and service requirements.

Any request for an extension of time for the filing of briefs must be made in writing to the [Chief Judge or Deputy or Associate Chief Judge] in that office and served on the other parties. The positions of the other parties regarding the extension should be obtained and set forth in the request. It is the policy of the Division of Judges to grant discretionary extensions only when they are clearly justified. Requests for extensions must contain specific reasons and show that the requesting party cannot reasonably meet the current deadline.

There being nothing further, the hearing is now closed. Off the record.

§ 1–300 Sequestration Order

A full discussion of Board precedent with respect to separating, excluding, or sequestering witnesses is set forth in **CHAPTER 11**, Sequestration of Witnesses, below. The following is a model sequestration order set forth in ***Greyhound Lines***, 319 NLRB 554 (1995):

Counsel has invoked a rule requiring that the witnesses be sequestered. This means that all persons who are going to testify in this proceeding, with specific exceptions that I will tell you about, may only be present in the hearing room when they are giving testimony.

The exceptions are alleged discriminatees, natural persons who are parties, representatives of non-natural parties, and a person who is shown by a party to be essential to the presentation of the party's cause. They may remain in the hearing room even if they are going to testify or have testified. However, alleged discriminatees, including charging parties, may not remain in the hearing room when other witnesses on behalf of the General Counsel or the charging party are giving testimony [regarding] events as to which the alleged discriminatees will be expected to testify.

The rule also means that from this point on until the hearing is finally closed, no witness may discuss with other potential witnesses either the testimony that they have given or that they intend to give. The best way to avoid any problems is simply not to discuss the case with any other potential witness until after the hearing is completed.

Under the rule as applied by the Board, with one exception, counsel for a party may not in any manner, including the showing of transcripts, inform a

witness about the content of the testimony given by a preceding witness, without express permission of the administrative law judge. The exception is that counsel for a party may inform the counsel's own witness of the content of testimony, including the showing of transcripts, given by a witness for the opposing side to prepare for rebuttal of such testimony.

I expect counsel to police the rule and to bring any violation of it to my attention immediately. It is the obligation of counsel to inform potential witnesses who are not now present in the hearing room of their obligations under the rule.

It is also recommended that witnesses be reminded as they leave the witness stand that they are not to discuss their testimony with any other witness or potential witness until the hearing is completed.

The following is a shortened version of the ***Greyhound*** order:

A sequestration order is being issued in this proceeding. This means that all persons who expect to be called as witnesses in this proceeding, other than a person designated as essential to the presentation of a party's case, will be required to remain outside the courtroom whenever testimony or other proceedings are taking place.

A limited exception applies to witnesses who are alleged discriminatees in this matter. They may be present in the courtroom at all times, except when witnesses for the General Counsel or a charging party are giving testimony regarding the same events that the alleged discriminatees are expected to testify about.

The sequestration order also prohibits all witnesses from discussing with any other witness or possible witness the testimony they have already given or will give.

Likewise, counsel for a party may not disclose to any witness the testimony of any other witness. Counsel may, however, inform his/her own witness of the content of testimony given by any opposing party's witness to prepare to rebut that testimony.

It is counsel's responsibility to make sure that they and their witnesses comply with this sequestration rule.

The judge should also ask each party to identify on the record the person designated as essential to the presentation of that party's case.

§ 1-400 Witness Oath

Examination is under oath. NLRB Rules and Regulations, Sec. 102.30. The oath should be administered to each witness in a manner calculated to impress the witness with the duty to testify truthfully.

A solemn affirmation instead of an oath is acceptable. See FRE 603 and FRCP Rule 43(b). If a witness is unwilling, based on religious conviction, to either swear or affirm, any

statement that can reasonably be construed as a promise or undertaking to testify truthfully will suffice. See **Union Starch & Refining Co.**, 82 NLRB 495, 496 (1949); and **Ferguson v. C.I.R.**, 921 F.2d 588 (5th Cir. 1991). But see **Gordon v. State of Idaho**, 778 F.2d 1397 (9th Cir. 1985) (witnesses need not “swear” or “affirm” or raise their right hand, but their alternative statement must indicate that they understand they can be prosecuted for perjury for failing to tell the truth, i.e., that they are testifying under penalty of perjury).

A party that will be calling a witness it knows is unwilling to swear or affirm should bring this to the judge’s attention before the oath is administered.

The traditional oath is:

Do you swear that your testimony in this hearing will be the truth, the whole truth, and nothing but the truth, so help you God?

A typical affirmation substitutes “affirm” for “swear” and omits “so help you God” or any similar religious reference:

Do you affirm that your testimony at this hearing will be the truth, the whole truth, and nothing but the truth?

Some judges add or substitute a reference that a witness may be prosecuted for perjury for failing to tell the truth. For example:

Do you swear or affirm, under penalty of perjury, that your testimony in this hearing will be the truth, the whole truth, and nothing but the truth [so help you God]?

Following the oath or affirmation, the witness should be asked to give his/her name to the court reporter, and to spell it if necessary.

§ 1–500 Interpreter's Oath

The following is a suggested interpreter’s oath:

Do you solemnly swear that you are fluent in both English and _____ [foreign language] and that you will truthfully and accurately interpret and translate, to the best of your skill and understanding, the questions asked of the witnesses and their answers in this proceeding?

CHAPTER 2. THE TRIAL JUDGE

§ 2-100 Designation

Section 102.15 of the Board's Rules states that the complaint shall contain "a notice of hearing before an administrative law judge." Similarly, Section 101.10(a) of the Board's Statements of Procedure states that a "designated administrative law judge presides over the hearing."

The administrative law judge is designated by the Chief Judge or Deputy or Associate Chief Judge in the appropriate office, "as the case may be." NLRB Rules and Regulations, Sec. 102.34. The designation "is a matter for administrative determination by the Board with which the parties have no concern." *East Texas Steel Castings Co.*, 116 NLRB 1336, 1337 (1956), enfd. 255 F.2d 284 (5th Cir. 1958).

§ 2-200 Ex Parte Communications

§ 2-210 Basic Prohibition

Once designated, the judge is prohibited from ex parte communication with any of the parties to the proceeding. NLRB Rules and Regulations, Secs. 102.126 and 102.128(e). Nor shall any person "knowingly and willfully solicit the making of an unauthorized ex parte communication by any other person." Sec. 102.131.

An ex parte communication is any "oral or written communication not on the public record with respect to which reasonable prior notice to all parties is not given." Sec. 102.127(b). See also Sec. 102.129. The prohibition continues "until the issues are finally resolved by the Board." Sec. 102.128.

Even communications with the judge regarding inadvertent errors in a judge's decision may be considered improper if the errors are substantive. See *Wilco Business Forms*, 280 NLRB 1336 n. 2 (1986) (representative of the General Counsel notified an Associate Chief Judge of the omission of two employees' names from the decision's list of laid off employees, prompting the deciding judge to issue an errata adding the names). See also *Today's Man*, 263 NLRB 332, 333 n. 3 (1982) (Board's Executive Secretary treated as a prohibited ex parte communication a letter from the respondent's counsel to the judge requesting deletion of certain language from the judge's decision).

§ 2-220 Exceptions to Basic Prohibition

Not every off-the-record communication between the judge and a party is prohibited. Section 102.130 of the Board's Rules lists a number of ex parte communications that are permitted. These include:

Communications regarding matters that a judge is authorized to handle ex parte (Sec. 102.130(a)). This includes applications for subpoenas. NLRB Rules and Regulations, Sec. 102.31(a); and *Blake Construction Co.*, 245 NLRB 630 n. 1 (1979), enfd. in part 663 F.2d 272 (D.C. Cir. 1981). Thus, a party may submit a subpoena application to a judge outside the presence of other parties and without serving them with a copy of the application.

Communications regarding the status of a proceeding (Sec. 102.130(b)). See, e.g., **Care Manor of Farmington**, 314 NLRB 248 n. 2 (1994) (judge did not make an improper ex parte communication by calling counsel for the General Counsel to advise that he would be presiding and to request that counsel notify the respondent's counsel of that fact, as there was no evidence that a prohibited topic was discussed).

Communications which all parties agree, or which the judge formally rules, may be made ex parte (Sec. 102.130(c)). See, e.g., **Kendick Engineering**, 244 NLRB 989 n. 2 (1979) (rejecting respondent's claim that the judge improperly had an ex parte off-the-record conversation with the General Counsel during the trial, as the conversation occurred with respondent's assent).

Communications proposing settlement or agreement for disposition of any or all issues (Sec. 102.130(d)). See, e.g., **Sanford Home for Adults**, 253 NLRB 1132 n. 1 (1981) (judge did not engage in improper ex parte communication by meeting privately with counsel for the General Counsel and the Regional Director to discuss settlement possibilities, as there was no evidence that the conversation, which occurred with respondent's knowledge on the heels of a settlement discussion with all parties, in any way involved the merits of the complaint allegations), *enfd.* 669 F.2d 35 (2d Cir. 1981); and **Sumo Airlines**, 317 NLRB 383 n. 1 (1995) (judge's statement to the alleged discriminatees about a pending settlement offer did not constitute an improper ex parte communication, as there was no evidence that the communication in any way involved the merits of the complaint allegations).

Communications between the trial judge and fellow judges. Although not specifically listed in rule 102.130, it is also permissible for the trial judge to consult with fellow judges concerning a legal or procedural issue in a case. See **Pioneer Hotel, Inc. v. NLRB**, 182 F.3d 939, 944 and n. 2 (D.C. Cir. 1999). In that case, the court rejected the respondent's contention that the ALJ engaged in an improper ex parte communication by consulting with a colleague on the correct procedure for handling a motion to amend the complaint to add a new allegation. The court noted that 5 U.S.C. § 557(d)(1)(A) and Section 102.126 of the Board's Rules only prohibit communications with "interested person[s] outside the Agency," and that 5 U.S.C. § 554((d)(1) only prohibits communications with "a person or party on a fact in issue."

See also Rule 2.9(A)(3) of the ABA Model Code of Judicial Conduct (2011 Edition), which states: "A judge may consult with court staff and court officials whose functions are to aid the judge in carrying out the judge's adjudicative responsibilities, or with other judges, provided the judge makes reasonable efforts to avoid receiving factual information that is not part of the record, and does not abrogate the responsibility personally to decide the matter."

§ 2-230 Procedure When Prohibited Communication Received

Oral communications. If the ex parte communication is oral, the judge should refuse to listen, inform the communicator of the prohibition, and advise the communicator to put what he or she has to say in writing, with copies to all parties. If the communication was completed, the judge should prepare a memorandum stating its substance, place it "on the public record of the proceeding," and serve copies "on all other parties to the proceeding and on the attorneys of record for the parties." NLRB Rules and Regulations, Sec. 102.132(a) and (b).

Written communications. If the communication is written, the judge should place it “on the public record of the proceeding,” and serve copies “on all other parties to the proceeding and on the attorneys of record for the parties.” Ibid.

In both situations, parties have 14 days after the judge has served the copies to file with the judge and serve on all other parties, “a statement setting forth facts or contentions to rebut those contained in the prohibited communication.” Any such responses “will be placed in the public record of the proceeding, and provision may be made for any further action, including reopening of the record which may be required under the circumstances.” Sec. 102.132(b).

It is not clear what further steps should be taken by the judge. Section 102.133(a) of the Board’s Rules provides:

Where the nature and circumstances of a prohibited communication . . . are such that the interests of justice and statutory policy may require remedial action, the Board, the Administrative Law Judge, or the Regional Director, as the case may be, may issue to the party making the communication a Notice to Show Cause, returnable before the Board within a stated period not less than 7 days from the date of issuance, why the Board may not determine that the interests of justice and statutory policy require that the claim or interest in the proceeding of a party who knowingly makes a prohibited communication, or knowingly causes a prohibited communication to be made may be dismissed, denied, disregarded, or otherwise adversely affected on account of such violation.

Succeeding subsections of Section 102.133 set forth actions to be taken by the Board but do not provide for further action by a judge who issues the notice to show cause.

§ 2–300 Duties and Powers of Trial Judge

The administrative law judge’s basic duty is “to inquire fully into the facts . . . whether the Respondent has engaged in or is engaging in an unfair labor practice affecting commerce as set forth in the complaint or amended complaint.” NLRB Rules and Regulations, Sec. 102.35(a). Specific powers of administrative law judges are enumerated in Section 102.35(a)(1)–(a)(13) of the Board’s Rules, several of which are discussed below.

To regulate the course of the hearing (Sec. 102.35(a)(6)). The judge should direct the hearing so that it “take[s] place in a dignified atmosphere, free of threats and intimidation,” **Altemose Construction Co. v. NLRB**, 514 F.2d 8, 12–13 (3d Cir. 1975), and is “confined to material issues and conducted with all expeditiousness consonant with due process,” **Indianapolis Glove Co.**, 88 NLRB 986, 987 (1950).

In doing so, “the question of whether certain lines of inquiry or responses of witnesses should be curtailed rests within [the judge’s] sound discretion.” **American Life Insurance and Accident Co.**, 123 NLRB 529, 530 (1959). In appropriate circumstances, the judge may even place time limits on a party’s presentation of its case. See, e.g., **Dickens, Inc.**, 355 NLRB 255, 256–258 (2010) (judge acted within his discretion by imposing a 3-hour limit on the respondent’s owner, who appeared pro se, to testify in narrative form, with additional time if necessary, and by cutting off his testimony after 4 hours); and **University Medical Center**, 335 NLRB 1318 n. 1, 1343 (2001) (judge did not violate respondent’s due process rights by imposing, on the tenth day of hearing, a time limit of 1 week for respondent to finish its case, and by requiring respondent to rest a half day after the 1 week deadline), enfd. in part 335 F.3d 1079 (D.C. Cir. 2003).

However, the judge “must guard against expediting a hearing by limiting either party in the full development of its case.” *Indianapolis Glove*, above. See also *Better Monkey Grip Co.*, 113 NLRB 938, 940 (1955) (trial examiner improperly “cut off lines of inquiry and limited the response of witnesses to such an extent that the development of the case may have been hampered”); and *Boetticher & Kellogg Co.*, 137 NLRB 1392 n. 1, 1398–1399 (1962) (trial examiner improperly barred respondent from cross-examining a General Counsel witness because respondent refused his direction to conduct cross examination before the charging party union had questioned the witness).

See also §§ 16–102, 16–403, and 16–611, below.

If appropriate or necessary, to exclude persons or counsel from the hearing for contemptuous conduct (Sec. 102.35(a)(6)). Although Section 102.38 provides that “any person shall have the right to appear at the hearing in person, by counsel, or by other representative,” the right of parties and counsel to appear at trials is not unlimited. Indeed, the same section states that “the participation of any party shall be limited to the extent permitted by the administrative law judge.” See also Section 102.177(a) of the Board’s Rules (“misconduct at any hearing before an administrative law judge . . . shall be ground for summary exclusion from the hearing”), discussed in § 6–610, Exclusion of Counsel, below.

To strike all related testimony of a witness who refuses to answer a proper question (Sec. 102.35(a)(6)). See, e.g., *Nassau Insurance Co.*, 280 NLRB 878, 897 (1986) (judge properly acted within her discretion by striking the entire testimony of a General Counsel witness who failed to appear for further examination); and *Today’s Man*, 263 NLRB 332 (1982) (judge properly ruled that the respondent’s president could not assert the attorney-client privilege in response to certain questions on cross examination, directed him to respond to the questions, and issued an order striking his entire testimony when he failed to do so).

To hold conferences for the settlement or simplification of issues (Sec. 102.35(a)(7)). See § 7–100, Conference Calls, and § 9–220, Promoting Settlement at Pretrial Conference, below.

To rule on procedural requests and motions (Sec. 102.35(a)(8)). This authority is addressed more fully below in **Chapter 10**, Motions and Special Appeals (discussing, inter alia, motions in limine, motions to dismiss and for summary or default judgment, and motions to reopen the record). See also § 3–230 (motions for a bill of particulars or more definite statement), § 3–400, et seq. (motions for consolidation and severance), § 3–740 (motions for deferral to grievance arbitration), § 5–300, et seq. (motions to change the date or location of the hearing), § 8–415 (motions for a protective order), and § 12–400 (applications to take testimony by videoconference).

To approve stipulations of fact (Sec. 102.35(a)(9)). See § 10–200, Motions for Decision Based on Stipulated Record, below.

To make and file decisions (Sec. 102.35(a)(10)). “After a hearing for the purpose of taking evidence upon a complaint, the administrative law judge will prepare a decision.” NLRB Rules and Regulations, Sec. 102.45(a). See also NLRB Statements of Procedure, Sec. 101.11(a). Thus, in *Machinists Lodge 1129 (Sunbeam Appliance Co.)*, 216 NLRB 630 (1975), the Board held that the judge erred in granting the respondent’s posthearing motion to transfer the case directly to the Board for issuance of a decision over the objections of the General Counsel and the charging party. See also § 15–700, Contents of Judge’s Decision, below.

To call, examine, and cross-examine witnesses and to introduce documentary and other evidence (Sec. 102.35(a)(11)). This section corresponds to FRE 614 and has generally been applied consistently therewith. Thus, it is not improper for the judge to question witnesses or even call witnesses. *Hall Industries*, 293 NLRB 785 n. 1 (1989), enfd. mem. 914 F.2d 244 (3d Cir. 1990). See also *Teamsters Local 722 (Kasper Trucking)*, 314 NLRB 1016, 1017 (1994) (the judge may examine witnesses or interrupt questioning in order to clarify testimony or develop a complete and integrated record), enfd. mem. 57 F.3d 1073 (7th Cir. 1995); *Indianapolis Glove*, above (“[I]t is appropriate for [the judge] to question witnesses in order to ascertain their credibility or to clarify their testimony.”); and *NLRB v. Honaker Mills*, 789 F.2d 262, 265 (4th Cir. 1986) (judge properly “attempted to obtain more specific statements from the witnesses to determine the weight that he should assign to their testimony”).

However, care should be taken to avoid examining witnesses to the extent that the judge “takes out of the hands of either party the development of its case,” *Indianapolis Glove Co.*, above, or “appear[s] to assume the role of an advocate in attempting to impeach [the witnesses’] prior testimony,” *Better Monkey Grip Co.*, above.

The judge’s failure to ask questions of a party witness is generally not grounds for reversal. See *Advocate South Suburban Hospital v. NLRB*, 468 F.3d 1038, 1048 (7th Cir. 2006) (“[I]n an adversary legal system it is generally the attorney’s duty to provide specific testimony. [The respondent] cannot palm off on the ALJ its apparent failure to properly question [the witness]”).

§ 2–400 Disqualification of Judge

Section 102.36 of the Board’s Rules states that an administrative law judge “may withdraw from a proceeding because of a personal bias or for other disqualifying reasons.”

§ 2–410 Grounds Asserted for Disqualification

“The functions of all administrative law judges . . . are conducted in an impartial manner,” NLRB Statements of Procedure, Sec. 101.10(b). “It is essential not only to avoid actual partiality and prejudgment . . . in the conduct of Board proceedings, but also to avoid even the appearance of a partisan tribunal.” *Indianapolis Glove Co.*, 88 NLRB 986, 987 (1950).

Former representation of a party. Former service on the staff of the General Counsel’s office is not grounds for disqualification. *Heads & Threads Co.*, 261 NLRB 800 n. 1 (1982), enfd. in part 724 F.2d 282 (2d Cir. 1983). Nor is past representation of a private party, at least if that representation was relatively remote in time. See *Centeno Super Markets*, 220 NLRB 1151 n. 1 (1975) (8 or 9 years had passed by time of trial), enfd. 555 F.2d 442 (5th Cir. 1977), cert. denied 434 U.S. 1064 (1978). See also 5 C.F.R. § 2635.502(a) and (b)(1)(iv) (prohibiting any Agency employee from participating in a matter involving a party or representative of a party for whom the employee had served as an officer, director, trustee, general partner, agent, attorney, consultant, contractor, or employee within the past year).

However, judges should recuse themselves if they previously served as a lawyer in the matter, participated personally and substantially as a government lawyer or public official concerning the proceeding, or publicly expressed an opinion concerning the merits of the matter while serving in government employment. See Rule 2.11 of the ABA Model Code of Judicial Conduct (2011 Edition) (also discussing other grounds for disqualification).

Prior disposition statistics. In *Eldeco, Inc. v. NLRB*, 132 F.3d 1007, 1010 (4th Cir. 1997), the Fourth Circuit rejected the employer’s contention that the judge was biased because approximately 89% of his decisions in the last 20 years were in favor of labor unions. The court stated that such statistics are “irrelevant,” citing its earlier decision in *Fieldcrest Cannon, Inc. v. NLRB*, 97 F.3d 65, 69 (4th Cir. 1996) (“To evaluate an ALJ’s impartiality in this way amounts to judging his record by mere result or reputation, and in reality, such statistics tell us little or nothing.”).

Prior rulings against party. “[J]udicial rulings alone almost never constitute a valid basis for a bias or partiality motion . . . and can only in the rarest circumstances evidence the degree of favoritism or antagonism required . . . when no extrajudicial source is involved.” *Liteky v. U.S.*, 510 U.S. 540, 555 (1994). Thus, bias may not be inferred simply because the judge made evidentiary rulings unfavorable to the party. *United Nurses Associations of California v. NLRB*, 871 F.3d 767, 778 (9th Cir. 2017). Likewise, a judge who previously decided a case against a respondent is not disqualified from presiding over the remand of the case. *NLRB v. Donnelly Garment Co.*, 330 U.S. 219, 236–237 (1947). See also *Waterbury Hotel Management v. NLRB*, 314 F.3d 645, 650–651 (D.C. Cir. 2003) (judge did not err in refusing to recuse himself simply because he had ruled against respondent’s predecessor in an unrelated case). But see *St. Mary’s Nursing Home*, 342 NLRB 979, 980 n. 6 (2004) (judge’s adherence to an erroneous ruling, after an initial remand, and allegations that the judge showed “irritation” and “impatience,” warranted a second remand to another judge to remove any suggestion of bias or prejudice), second remand decision affd. 240 Fed. Appx. 8, 10, 12–13 (6th Cir. 2007).

Criticism of counsel, parties, or witnesses. “[J]udicial remarks during the course of a trial that are critical or disapproving of, or even hostile to, counsel, the parties, or their cases, ordinarily do not support a bias or partiality challenge”; however, the criticisms “*may* do so if they reveal an opinion that derives from an extrajudicial source; and they *will* do so if they reveal such a high degree of favoritism or antagonism as to make fair judgment impossible.” *Liteky*, 510 U.S. at 555.

It is generally not evidence of bias that the judge rebuked counsel for improper conduct. See *U.S. v. Logan*, 998 F.2d 1025, 1029 (D.C. Cir.), cert. denied 510 U.S. 1000 (1993) (judge “upbraided” counsel for flouting the judge’s orders); and *U.S. v. Mendoza*, 468 F.3d 1256, 1262 (10th Cir. 2006) (judge referred counsel to a bar disciplinary board). See also *Merillat Industries*, 307 NLRB 1301, 1301–1302 (1992), where the Board rejected the charging party union’s contention that the judge’s actions in an unrelated case—questioning counsel for the General Counsel’s professional integrity and thereafter withdrawing from that case and reporting the matter to the Regional Director—created the appearance of impartiality, notwithstanding that the judge’s accusations were gratuitous and unwarranted.

But compare *New York Times Co.*, 265 NLRB 353 (1982) (reversing and remanding case to another judge for a hearing de novo because the trial judge made unsupported statements “impugn[ing] the good faith of the Union and question[ing] whether the General Counsel and the Charging Party were abusing the Board’s processes”); and *Reading Anthracite Co.*, 273 NLRB 1502 (1985) (same, where the trial judge made “serious accusations” in a “hostile tone” to respondent’s counsel, including telling the attorney that he would be “suborning perjury” if he attempted to ask certain questions of his witness, and accused the attorney, without any basis or justification, of engaging in “contemptuous and unethical conduct” by filing a motion for the judge’s disqualification). See also *Victor’s Café 52, Inc.*, 338 NLRB 753, 756–757 (2002), where the Board cautioned judges against using intemperate language about a witness or counsel that

“undermines the confidence of parties, representatives, and the public in the overall fairness and equity of the Board’s treatment of parties. . .and ability to. . .render a fair judgment.”

Suggestions to counsel regarding litigation strategy or tactics. Such suggestions are generally improper. See *Reading Anthracite Co.*, above (judge suggested that the General Counsel “maintain a reasonably militant posture [regarding] the relevancy of . . . material”); and *Thermoid Co.*, 90 NLRB 614 n. 2 (1950) (trial examiner allegedly suggested trial tactics to the General Counsel during a recess). But see *Teamsters Local 722*, above, 314 NLRB at 1017 (no bias found where the judge suggested to counsel a line of questioning that the judge might have accomplished through his own questioning).

Questioning witnesses. It is well established that bias may not be inferred simply because the judge questioned the party’s witnesses. *United Nurses Associations of California*, above, 871 F.3d at 778. See also § 2–300, Duties of Trial Judge, above, regarding the authority of administrative law judges to call, examine, and cross-examine witnesses, and the limits to that authority.

Gratuitous remarks. The Board has cautioned against making gratuitous remarks regarding witnesses or testimony, *Better Monkey Grip Co.*, 113 NLRB 938, 940 (1955), or matters “extraneous to the legal and factual issues,” *Teamsters Local 777 (Crown Metal)*, 145 NLRB 197, 198 n. 4 (1963), enfd. 340 F.2d 905 (7th Cir. 1964).

Comments about the merits and evidence presented. A judge’s opinions, formed “on the basis of facts introduced or events occurring in the course of the current proceedings, or of prior proceedings, do not constitute a basis for a bias or partiality motion unless they display a deep-seated favoritism or antagonism that would make fair judgment impossible.” *Litek*, 510 U.S. at 555. Thus, the Board has rejected allegations of bias where judges expressed an opinion about a particular defense after all the evidence had been received, *Teamsters Local 722 (Kasper Trucking)*, 314 NLRB 1016, 1018 (1994), enfd. mem. 57 F.3d 1073 (7th Cir. 1995), or about the ultimate merits of the case in the context of suggesting the possibility of settlement, *Roto Rooter*, 288 NLRB 1025 n. 2 (1988). See also *NLRB v. Honaker Mills*, 789 F.2d 262, 265 (4th Cir. 1986) (“A judge’s remarks that constitute mere expressions of a point of law are not sufficient to show personal bias or prejudice”).

However, the Board has cautioned judges that it is “both advisable and prudent” to “refrain both on and off the record from making unnecessary remarks or comments to parties concerning the merits of their cases,” *Aerosonic Instrument Corp.*, 116 NLRB 1502, 1503 (1956). See also *Center for United Labor Action*, 209 NLRB 814, 814–815 (1974) (directing that a new judge be appointed where the original judge expressed his view, prior to hearing any evidence, that some allegations did not constitute unfair labor practices and that he therefore intended to preclude introduction of any evidence to support the allegations); and *Reading Anthracite*, above (same, where the judge made statements throughout the hearing creating the impression that he had prejudged the ultimate issue in the case and exhibited hostility, bias, and prejudice towards the respondent).

Encouraging settlement. “[S]imply encouraging the parties to consider settlement . . . [does] not display bias or create the impression of prejudgment.” *J. Westrum Electric*, 365 NLRB No. 151, slip op. at 1 n.1 (2017) (rejecting the respondent’s contention that the judge displayed bias by encouraging the parties to discuss settlement after the General Counsel finished presenting his case and again at the close of the hearing).

Copying from briefs. The Board discourages judges from extensively adopting and relying on partisan briefs. *Fairfield Tower Condominium Assn.*, 343 NLRB 923 n.1 (2004). See also *Waterbury Hotel Management*, above, 314 F.3d at 650–651. Indeed, in *Dish Network Service Corp.*, 345 NLRB 1071 (2005), the Board set aside the judge’s decision and remanded the case to a new judge for an independent review of the record and preparation of a new decision because the judge had copied verbatim extensive portions of the briefs filed by the General Counsel and the charging party even though the Board had previously warned him in another case where he did so that it did not condone the practice. See also *J.J. Cassone Bakery*, 345 NLRB 1305 (2005); and § 15–300, Post-Trial Briefs, below.

§ 2–420 Disqualification Procedure

The provisions regarding disqualification of administrative law judges are set forth in Section. 102.36(a) of the Board’s Rules. A party may request the judge to withdraw “on grounds of personal bias or disqualification” at any time following the judge’s designation and before filing of the judge’s decision. The requesting party must file with the judge “promptly upon the discovery of the alleged facts a timely affidavit setting forth in detail the matters alleged to constitute grounds for disqualification.” If, in the judge’s opinion, the affidavit is filed “with due diligence and is sufficient on its face,” the judge “will promptly disqualify himself/herself and withdraw from the proceeding.” If the judge does not disqualify himself/herself, the judge “must rule upon the record, stating the grounds for that ruling.” See also NLRB Statements of Procedure, Sec. 101.10(b).

The foregoing provisions require a party seeking to disqualify a judge based on the judge’s hearing conduct to file the motion with the judge before the judge issues a decision. See *Al Bryant, Inc.*, 260 NLRB 128 n. 1 (1982) (judge erred in admonishing respondent’s counsel for filing the recusal motion with him rather than with the Board), *enfd.* 711 F.2d 543 (3d Cir. 1983), *cert. denied* 464 U.S. 1039 (1984). If a party fails to file the motion with the judge before issuance of the judge’s decision, although aware of the asserted disqualifying facts, a subsequent motion for disqualification will be regarded by the Board as untimely. See *Roto Rooter*, 288 NLRB 1025 n. 2 (1988); *Central Mack Sales*, 273 NLRB 1268 n. 2 (1984); and *Sanford Home for Adults*, 253 NLRB 1132 n. 1 (1981), *affd.* in relevant part 669 F.2d 35 (2d Cir. 1981).

For what constitutes “due diligence,” see *Manor West, Inc.*, 311 NLRB 655 n. 1 (1993) (finding that the respondent’s motion to disqualify, which was filed with the trial judge 7 weeks after the hearing closed but well before the judge’s decision issued, was filed with due diligence and was not untimely).

CHAPTER 3. PLEADINGS

§ 3–100 The Charge

See Secs. 102.9–102.14 of the Board’s Rules.

§ 3–110 General Principles

A charge may be filed by anyone: a labor organization, an employee, an employer, or any other individual or entity. See NLRB Rules and Regulations, Secs. 102.9 (a charge may be filed by “any person”) and 102.1(a) (the term “person” has the same meaning set forth in Section 2 of the Act); and Sec. 2(1) of the Act (“The term “person” includes one or more individuals, labor organizations, associations, corporations, legal representatives, trustees, . . . or receivers”). See also *Operating Engineers Local 39 (Kaiser Foundation)*, 268 NLRB 115, 116 (1983) (“The simple fact is that anyone for any reason may file charges with the Board.”), enf. 746 F.2d 530 (9th Cir. 1984).

A charge must be filed with the appropriate Regional Director or with the General Counsel. NLRB Rules and Regulations, Secs. 102.10 and 102.33. However, the venue where the charge was filed does not affect the Board’s jurisdiction. *Harris Corp.*, 269 NLRB 733, 734 n. 1 (1984), citing *Allied Products Corp.*, 220 NLRB 732, 733 (1975).

§ 3–120 Filing and Service Under Section 10(b)

Under Section 10(b) of the Act, a charge must be both filed and served within 6 months of the alleged unfair labor practice. *Dun & Bradstreet Software Services*, 317 NLRB 84, 84–85 (1995) (charge served on respondent a day late was untimely, even if the charging party received erroneous advice from the Board’s regional office), affd. 79 F.3d 1238 (1st Cir. 1996). For a discussion of what constitutes service of the charge, see **Chapter 4**, Service of Documents, below.

The charge must also be signed. NLRB Rules and Regulations, Sec. 102.11. But an unsigned copy served on the respondent is adequate if the original filed with the Regional Office is signed. *Freightway Corp.*, 299 NLRB 531 (1990). The Board has also held that the failure of a charging party to comply with the sworn acknowledgment or declaration requirements of Section 102.11 does not affect the timeliness of the filing of the charge. *Alldata Corp.*, 324 NLRB 544, 544–545 (1997), enf. denied on other grounds, 245 F.3d 803, 807 (D.C. Cir. 2001).

See also § 3–210, Complaint Closely Related to Timely Charge, § 3–330, Amendments and Section 10(b), § 3–600, Section 10(b) Affirmative Defense, and § 3–650, Revival of Withdrawn or Dismissed Charge, below.

§ 3–130 Sufficiency of the Charge

A charge is required before the Board can act. *NLRB v. Kohler Co.*, 220 F.2d 3, 7 (7th Cir. 1955). But a charge is not a pleading and does not require the specificity of a pleading. It merely serves to initiate a Board investigation to determine whether a complaint should be issued. *NLRB v. Fant Milling Co.*, 360 U.S. 301, 307 (1959). A charge “is sufficient if it informs the alleged violator of the general nature of the violation charged against him and enables him to preserve the evidence relating to the matter.” *NLRB v. Louisiana Mfg. Co.*, 374 F.2d 696, 704–

705 (8th Cir. 1967), quoting from *NLRB v. Raymond Pearson, Inc.*, 243 F.2d 456, 458 (5th Cir. 1957).

§ 3–140 Withdrawal or Dismissal

Before the hearing opens, a charge may be withdrawn only with the consent of the Regional Director. After the hearing opens and evidence is introduced, but before the judge's decision issues, the charge may be withdrawn only with the consent of the judge. This usually occurs as part of the withdrawal of the complaint allegations approved by the judge pursuant to approval of a settlement agreement. Alternatively, the judge may order the matter remanded to the Regional Director, who may rule on the withdrawal of the charge. After the judge's decision issues, the charge may be withdrawn only with the consent of the Board. NLRB Statements of Procedure, Sec. 101.9.

The General Counsel retains unreviewable discretion to withdraw the complaint even after the hearing opens if no evidence has yet been introduced. *Sheet Metal Workers Local 28 (American Elgen)*, 306 NLRB 981, 981–982 (1992). After evidence has been introduced, however, the General Counsel must file a motion to withdraw a complaint allegation with the judge, who has discretion to grant or deny the motion. *Sheet Metal Workers Local 162 (Lang's Enterprises)*, 314 NLRB 923 n. 2 (1994). See also **CHAPTER 9**, Settlements, below.

The dismissal of a charge by the Regional Director may be appealed to the General Counsel's Office of Appeals in Washington, D.C. Until the charge is finally dismissed by the Office of Appeals, it continues to exist during the appeals period. It is not time barred if it is reinstated during that period by the Regional Director, even though the reinstatement comes more than 6 months after the occurrence of the unfair labor practice. *Children's National Medical Center*, 322 NLRB 205 (1996); and *Sioux City Foundry Co.*, 323 NLRB 1071, 1074 (1997), enfd. 154 F.3d 832, 837–838 (8th Cir. 1998). Compare *Smithfield Packing Co.*, 344 NLRB 1, 10 (2004), enfd. 447 F.3d 821 (D.C. Cir. 2006) (where the General Counsel has denied the charging party's appeal of the Regional Director's dismissal of the charge, the charge cannot thereafter be reinstated pursuant to a motion for reconsideration after the 10(b) period).

See also **§3–650**, Revival of Withdrawn or Dismissed Charge, below, in the context of Section 10(b) of the Act.

§ 3–200 Complaint

The authority to issue complaints rests solely with the General Counsel. The disposition of charges, and the decision whether a complaint should issue or be litigated, is within the exclusive province of the General Counsel and is not subject to review. *Vaca v. Sipes*, 386 U.S. 171, 182 (1967). See also *Cincinnati Enquirer*, 298 NLRB 275 (1990), (judge erred by stating that the Regional Director was "without authority" to issue the complaint), review denied 938 F.2d 284 (D.C. Cir. 1991).

§ 3–210 Complaint Closely Related to Timely Charge

A complaint is not restricted to the precise allegations of the charge. The complaint may also allege matters relating to and growing out of the charged conduct. *NLRB v. Fant Milling Co.*, 360 U.S. 301, 309 (1959). The test is stated in *Redd-I, Inc.*, 290 NLRB 1115, 1116 (1988):

If a charge was filed and served within six months after the violations alleged in the charge, the complaint (or amended complaint), although filed after the six months, may allege violations not alleged in the charge if (a) they are closely related to the violations named in the charge, and (b) occurred within six months before the filing of the charge.

See also ***Old Dominion Freight Line***, 331 NLRB 111 (2000).

In evaluating whether allegations are “closely related” under *Redd-I*, the Board considers:

- 1) whether the otherwise untimely allegation and the allegations in the timely-filed charge are of the same class, i.e., whether the allegations involve the same legal theory and usually the same section of the Act (legally related);
- 2) whether the otherwise untimely allegation and the allegations in the timely-filed charge arise from the same factual situation or sequence of events (factually related); and
- 3) whether the respondent would raise the same or similar defenses to the otherwise untimely allegation and the allegations in the timely-filed charge.

Charter Communications, LLC, 366 NLRB No. 46, slip op. at 2 (2018), reconsideration denied by unpub. Board order issued June 7, 2018 (2018 WL 2761559). See also ***Applebee’s***, 367 NLRB No. 44, slip op. at 2–3 (2018).

It is not necessary under the first factor that the otherwise untimely allegation involve the same section of the Act as the timely allegations. ***Nickles Bakery of Indiana***, 296 NLRB 927 n. 5 (1989).

The second factor is satisfied when the timely and untimely allegations (1) “demonstrate similar conduct, usually during the same time period with a similar object,” (2) share a causal nexus and “are part of a chain or progression of events,” or (3) “are part of an overall plan to undermine union activity.” ***Charter Communications***, above, slip op. at 2 n. 7, citing ***Carney Hospital***, 350 NLRB 627, 630 (2007). The second factor is not satisfied “merely because timely and untimely allegations pertain to events that occurred during or in response to the same union campaign.” *Ibid.*

The third factor “is concerned, at least in part, with whether a reasonable respondent would have preserved similar evidence and prepared a similar case in defending against the untimely allegations as it would in defending against the timely allegations.” ***Charter Communications***, above, slip op. at 3, citing ***Fry’s Food Stores***, 361 NLRB 1216, 1217 n. 5 (2014). See also ***Applebee’s***, above, slip op. at 3 (“[I]t is only necessary for this part of the test that the defenses be similar, not that they be identical.”). It is not a mandatory factor, i.e., the Board may find allegations closely related even if this third factor is not satisfied. See ***Earthgrains Co.***, 351 NLRB 733, 734 n. 8 (2007), citing ***Carney Hospital***, above, 350 NLRB at 628 n. 8. See also ***Costco Wholesale Corp.***, 366 NLRB No. 9, slip op. at 1 n. 2 (2018) (finding that the *Redd-I* closely-related test was satisfied based solely on the first two factors).

See also § 3–330, Amendments and Section 10(b), § 3–600, Section 10(b) Affirmative Defense, and § 3–650, Revival of Withdrawn or Dismissed Charge, below.

§ 3–220 Adequacy of Complaint

Like all pleadings before the Board, the requirements of a complaint are governed by the Board's Rules rather than the Federal Rules of Civil Procedure. See **Nissan North America, Inc.**, Case 10-CA-198732, unpub. Board order issued Nov. 16, 2017 (2017 WL 5516533), at n. 2; and **Component Bar Products, Inc.**, 364 NLRB No. 140, slip op. at 10 (2016). Section 102.15 of the Board's Rules states that a complaint "will" contain:

- (a) A clear and concise statement of the facts upon which the Board asserts jurisdiction, and
- (b) A clear and concise description of the acts which are claimed to constitute unfair labor practices, including, where known, the approximate dates and places of such acts and the names of Respondent's agents or other representatives who committed the acts.

"Applying this rule, the Board and the courts have consistently found that an unfair labor practice complaint is not judged by the strict standards applicable to certain pleadings in other, different contexts." **Artesia Ready Mix Concrete**, 339 NLRB 1224, 1226 (2003), citing, e.g., **NLRB v. Piqua Munising Wood Products Co.**, 109 F.2d 552, 557 (6th Cir. 1940) ("The Act does not require the particularity of pleading of an indictment or information, nor the elements of a cause like a declaration at law or a bill in equity. All that is requisite in a valid complaint before the Board is that there be a plain statement of the things claimed to constitute an unfair labor practice that respondent may be put upon his defense.").

§ 3–230 Bill of Particulars or More Definite Statement

If a respondent believes the complaint provides inadequate notice of the allegations, it may file a motion for a bill of particulars or more definite statement with the Division of Judges. See **Nissan North America**, above. Although FRCP 12(e) requires such a motion to be filed before a responsive pleading, the Board's Rules do not impose any deadline or timeframe. *Ibid.* However, the motion is normally filed before the hearing opens so that the respondent can use the additional details to prepare its defense. In that event, the motion will be handled by the Chief Judge or Deputy or Associate Chief Judge in the appropriate office, unless the trial judge has been designated. If the motion is not filed until after the hearing opens, the trial judge will rule on the motion. The General Counsel's opening statement, however, may provide the details or clarification the respondent seeks, thereby rendering the motion moot. See **Stor-Rite Metal Products**, 283 NLRB 856, 861 n. 6 (1987), enf. denied on other grounds 856 F.2d 957 (7th Cir. 1988).

As a general matter, "a bill of particulars is justified only when the complaint is so vague that the party charged is unable to meet the General Counsel's case." **Affinity Medical Center**, 364 NLRB No. 67, slip op. at 2 (2016), quoting **North American Rockwell Corp. v. NLRB**, 389 F.2d 866, 871 (10th Cir. 1968). Thus, in **Affinity**, the Board held that the judge erred in requiring the General Counsel to provide additional information regarding a proposed amendment to the complaint, as the proposed amendment already stated the nature of the alleged conduct (specific unilateral rule changes), the names of the supervisors allegedly involved in each change, the dates of the changes, and the location. See also **Mid-Atlantic Restaurant Group LLC d/b/a Kelly's Taproom v. NLRB**, 722 Fed. Appx. 284, 287 (3rd Cir. 2018) (ALJ did not abuse his discretion in denying the employer's motion for a bill of particulars regarding an employee's alleged 8(a)(1) discharge as the complaint adequately pled that the employee had openly

complained about shift schedules, that her complaints constituted protected concerted activity, and that she was discharged for that activity); **Lloyd A. Fry Roofing Co. v. NLRB**, 222 F.2d 938, 940 (1st Cir. 1955) (employer was not prejudiced by the General Counsel's failure to furnish particulars regarding the alleged 8(a)(1) interrogations and threats where the complaint identified the month of the alleged violations and the officials responsible); and **Dal-Tex Optical Co.**, 130 NLRB 1313 n. 1 (1961) (employer's motion for particulars was properly denied where the complaint described the nature of the activity, the dates, and the names of the agents that committed the alleged acts).

Compare **Guitar Center Stores, Inc.**, 13–CA–130446, unpub. Board order issued Nov. 3, 2015 (2015 WL 6735635). In that case, the 8(a)(5) complaint alleged that the respondent had bargained in bad faith “at various times” during the previous 2 years by, inter alia, making regressive bargaining proposals and unilateral changes to mandatory subjects of bargaining, failing to make proposals for an extended period of time, and implementing benefits in nonunion facilities. The Board held that the judge did not abuse his discretion in granting the respondent's motion for a bill of particulars and ordering the General Counsel to identify the regressive bargaining proposals and unilateral changes at issue, the period of time during which respondent unlawfully failed to make proposals, and the benefits implemented at nonunion stores.

A rough rule of thumb is that a complaint should allege the 4 Ws: who committed the act, what was done, when was it done, and where. See also Sec. 102.15 of the Board's Rules, set forth in § 3–220, above. Thus, the following additional information need not be pleaded:

Names of employees who were allegedly threatened or interrogated. The names of employees to whom an alleged threat or other 8(a)(1) violation was directed need not be pleaded, and a respondent is not entitled to disclosure of the names before the hearing. See **Walsh-Lumpkin Wholesale Drug Co.**, 129 NLRB 294, 295 (1960); and **Storkline Corp.**, 141 NLRB 899, 902–903 (1963), *enfd.* in part 330 F.2d 1 (5th Cir. 1964). See also **Pacific 9 Transportation, Inc.**, 21–CA–116403, unpub. Board order issued June 11, 2015 (2015 WL 3643583). In that case, the judge ordered the General Counsel to disclose the identity of the driver or drivers allegedly interrogated given that the respondent had asserted, as an affirmative defense, that its drivers were independent contractors, the respondent had the burden of proving that defense with respect to the particular driver(s) involved, and the respondent would be expected to proceed with its defense as early as the first day of hearing. The Board reversed, noting that the respondent could request a continuance to prepare its defense, if needed. See also § 7–100, below, discussing the Board's policy against pretrial discovery.

Dates alleged discriminatees engaged in union or concerted activity. The date(s) that an alleged discriminatee engaged in protected union or concerted activity likewise need not be pleaded. **Cannoli Factory**, 29–CA–187620, unpub. Board order issued April 18, 2017 (2017 WL 1462121).

Theory of the case. The General Counsel is also not required to plead evidence or the theory of the case in the complaint. **McDonald's USA, LLC**, 362 NLRB No. 168 (2015); **Artesia Ready Mix Concrete, Inc.**, 339 NLRB 1224, 1226 n. 3 (2003); **Boilermakers Local 363 (Fluor Corp.)**, 123 NLRB 1877, 1913 (1959); and **North American Rockwell**, above, 389 F.2d at 871.

With respect to General Counsel motions for a bill of particulars regarding affirmative defenses asserted in a respondent's answer, see § 3–550, below.

§ 3–300 Amendments to Complaints

§ 3–310 Who May Seek and Who May Grant Amendments

After the hearing opens, the complaint may only be amended on motion by the General Counsel. The judge may not amend the complaint over the General Counsel's objection or in a manner inconsistent or contrary to the General Counsel's motion. **GPS Terminal Services**, 333 NLRB 968, 968–969 (2001). Nor may the judge find a violation on a theory that the General Counsel has expressly disclaimed. **Mid-Atlantic Regional Council of Carpenters (Goodell, Devries, Leech & Dann, LLP)**, 356 NLRB 61 n. 2 (2010).

The Board has also held that the judge may not find a violation based on an allegation or theory that has been asserted only by the charging party. See **Hobby Lobby Stores, Inc.**, 363 NLRB No. 195, slip op. at 1 n. 2 (2016) (“It is well settled that a charging party cannot enlarge upon or change the General Counsel's theory of a case.”), citing **Kimtruss Corp.**, 305 NLRB 710, 711 (1991) (judge erred in finding an 8(a)(1) violation based on the charging party's theory as well as the General Counsel's theory); and **Smoke House Restaurant**, 347 NLRB 192, 195 (2006) (“The General Counsel controls the complaint, and the Union cannot enlarge upon or change the General Counsel's theory of the case”), enfd. 325 Fed. Appx. 577 (9th Cir. 2009), cited with approval in **Consolidated Communications of Texas Company**, 366 NLRB No. 152, slip op. at 1 n. 1 (2018). See also **GTE Automatic Electric**, 196 NLRB 902, 903 (1972) (judge erred by granting the charging party's motion to amend the complaint to allege an 8(a)(3) discharge); **Winn-Dixie Stores**, 224 NLRB 1418, 1420 (1976), (judge erred in finding that the respondent engaged in surface bargaining as claimed by the charging party, as the General Counsel had not acquiesced in expanding the complaint's 8(a)(5) allegations to include that allegation), enfd. in part 567 F.2d 1343 (5th Cir. 1978); and **Zurn/N.E.P.C.O.**, 329 NLRB 484 (1999) (judge properly refused to consider charging party's theory that respondent's hiring policy was unlawful on its face, as the General Counsel argued only that it was unlawfully applied).

The courts generally agree. See **Weigand v. NLRB**, 783 F.3d 889, 895 (D.C. Cir. 2015); and **Operating Engineers Local 150 v. NLRB**, 325 F.3d 818, 830 (7th Cir. 2003) (General Counsel, not the charging party, controls the issues raised in the complaint).

But see § 3–340, De Facto Amendment—Unpleaded But Fully Litigated, below, discussing when the judge may find a different violation even without a motion to amend the complaint; and **Service Employees Local 32BJ v. NLRB**, 647 F.3d 435, 446 (2d Cir. 2011) (Board erred in refusing to consider alternative theory of violation urged by the charging party simply because that theory had not been alleged by the General Counsel; Board has authority to consider such a theory if it is closely related to the subject matter of the complaint and was fully litigated), decision on remand 365 NLRB No. 162 (2017).

Notwithstanding the foregoing, as discussed in § 6–400, below, charging parties may submit, and the judge may consider, evidence regarding an appropriate remedy different from the remedy sought by the General Counsel.

§ 3–320 When Amendments Are Allowed

Section 102.17 of the Board's Rules authorizes the judge to grant complaint amendments “upon such terms as may be deemed just” during or after the hearing until the case has been transferred to the Board. See also **Folsom Ready Mix, Inc.**, 338 NLRB 1172 n. 1 (2003).

Although this provision affords the judge “wide discretion” to grant or deny a motion to amend, in exercising that discretion the judge should consider: “(1) whether there was surprise or lack of notice, (2) whether there was a valid excuse for the delay in moving to amend, and (3) whether the matter was fully litigated.” **Rogan Bros. Sanitation, Inc.**, 362 NLRB No. 61, slip op. at 3 n. 8 (2015), enfd. 651 Fed. Appx. 34 (2d Cir. 2016). See also § 3–330, Amendments and Section 10(b), below, discussing allegations occurring more than 6 months before the motion to amend but within 6 months of the charge.

During trial. In **Rogan Bros.**, above, the Board held that the first and third factors supported allowing the General Counsel to amend the complaint during the trial to allege that the respondent employers were a single employer as well as alter egos. Although the General Counsel had stated at the outset of the hearing that no single-employer allegation was being made, the General Counsel subsequently filed the motion to amend during a 2-month adjournment, before the General Counsel rested, and the allegation was thereafter fully litigated. Accordingly, the Board found that the judge did not abuse his discretion in granting the General Counsel’s motion. The Second Circuit agreed (albeit in an unpublished opinion). The court found no prejudice as the single-employer theory was substantially similar to the alter ego theory alleged in the complaint, it was added before the General Counsel completed the case in chief, and the respondent could have recalled any of the General Counsel’s witnesses that had already testified.

See also **Remington Lodging & Hospitality, LLC**, 363 NLRB No. 112, slip op. at 1 n.1 (2016) (judge did not deny the respondent due process by granting the General Counsel’s motion to add an 8(a)(1) allegation involving an employer leaflet 12 days after the hearing opened, as the respondent did not produce the leaflet in response to the General Counsel’s subpoena until 7 days after the hearing opened, and the respondent had an opportunity to introduce evidence regarding the allegation before the hearing closed), enfd. 847 F.3d 180 (5th Cir. 2017); **Amglo Kemlite Laboratories**, 360 NLRB 319, 323 (2014) (judge erred in denying the General Counsel’s motion, on the last day of the 3-day hearing, to amend the complaint to allege an 8(a)(1) threat of mass discharge, as the respondent did not object to the testimony at the time it was adduced and had the opportunity to examine both the witness and the official who made the remark, and the motion amended an existing complaint allegation, which alleged a similar threat on the same day, to conform to that evidence), enfd. 833 F.3d 824 (7th Cir. 2016); and **Pincus Elevator & Electric Co.**, 308 NLRB 684, 684–685 (1992) (judge abused her discretion by denying the General Counsel’s motion during the hearing to add a *Johnnie’s Poultry* allegation that respondent’s counsel had improperly questioned employees about the case without giving assurances against reprisal, as the respondent’s counsel had first introduced the subject employee statement; the allegation was fully litigated; and the respondent had therefore suffered no prejudice), enfd. mem. 998 F.2d 1004 (3d Cir. 1993).

But see **King Soopers, Inc. v. NLRB**, 859 F.3d 23, 33 (D.C. Cir. 2017), denying enf. in relevant part of 364 NLRB No. 93, slip op. at 1 n. 1 (2016). In that case, the court reversed the Board and found that the General Counsel’s mid-trial motion to amend the complaint came too late because the General Counsel had access to all of the relevant information necessary to investigate the charge for a full year before the hearing, provided no valid excuse for failing to include the charge in the initial complaint, and did not make the motion to amend until after the company had finished cross-examining the General Counsel’s key witness).

Compare also **Latino Express, Inc.**, 358 NLRB 823 n. 3, and JD. at 827 n. 2 (2012), reaffd. 361 NLRB 1171 (2014) (judge did not abuse his discretion in denying, as “inexcusably late and prejudicial,” the General Counsel’s motion, at the end of the second day of the 3-day hearing,

to amend the complaint to allege that respondent unlawfully served subpoenas on employees 2 weeks before the hearing that sought union-related pamphlets, letters, emails, and other documents in their possession).

At close of trial. In ***Stagehands Referral Service***, 347 NLRB 1167 (2006), the Board affirmed the judge's denial of a motion to amend the complaint at the end of the hearing. The complaint alleged that the union had discriminatorily failed to refer a single discriminatee, and the General Counsel sought to add an allegation that the entire hiring hall operation was unlawful because no objective criteria were applied. The Board found that the amendment would not have been "just" because: (1) the respondent had not been given notice that the hiring hall operation would be placed in issue; (2) the General Counsel did not move to amend as soon as the evidence came to light, but only after the respondent had rested; and (3) it could not be assumed that the respondent's handling of the case would have been unchanged, as the lack of objective criteria had little or no bearing on the union's decision not to refer the discriminatee. *Id.* at 1171.

Compare ***Bruce Packing Co.***, 357 NLRB 1084, 1085–1086 (2011), *revd.* in relevant part 795 F.3d 18 (D.C. Cir. 2015). In that case, the General Counsel moved to amend the 8(a)(3) complaint to add an 8(a)(1) promise-of-benefits allegation. As in *Stagehands Referral Service*, the General Counsel made the motion at the end of the hearing, after the respondent had rested, even though the relevant testimony had been elicited from one of the General Counsel's employee witnesses the day before. The ALJ denied the motion, citing the lateness of the motion and the General Counsel's delay in making it. The Board, however, held that the judge should have granted the motion because the issue had been fully litigated. The Board noted that respondent had called the supervisor, who denied making the promise, and respondent failed to identify any other evidence or defense that it would have presented if the motion to amend had been made earlier.

The D.C. Circuit reversed, finding that the late amendment was prejudicial and denied respondent due process. The court noted that, had respondent been given earlier notice of the allegation, it "could have attacked [the employee's] credibility on this specific aspect of the conversation, cross-examined her to expose any inconsistencies in her testimony, or explored the issue more fully with [the supervisor] and other witnesses." The court rejected the Board's argument that respondent had a burden in these circumstances to identify with specificity the testimony or defenses it could have presented to defeat the allegation.

After trial. In ***Desert Aggregates***, 340 NLRB 289, 292–293 (2003), the Board denied the General Counsel's posthearing motion to amend the complaint to allege an additional 8(a)(1) statement by a manager. (The motion had been made in the General Counsel's posthearing brief and the judge failed to rule on it.) The Board found that the respondent did not have fair notice that the manager's statement would be alleged as a violation because the manager's testimony about the statement emerged incidentally during the General Counsel's cross-examination, and, consequently, was not fully litigated. See also ***Sheet Metal Workers Local 91 (Schebler Co.)***, 294 NLRB 766, 774–775 (1989) (affirming judge's denial of the General Counsel's posthearing request to amend the complaint to allege an additional 8(b)(3) violation), *enfd.* in part and remanded in part 905 F.2d 417 (D.C. Cir. 1990).

Compare ***Roundy's Inc.***, 356 NLRB 126 (2010), *enfd.* 674 F.3d 638, 646–647 (7th Cir. 2012). In that case, the complaint alleged that the respondent had unlawfully prohibited union representatives from handbilling at several of its stores. Although the General Counsel asserted only a disparate treatment theory at trial, the General Counsel's posthearing brief also argued that the respondent had failed to show that it had a sufficient property interest to exclude the

handbillers. The judge found that the General Counsel had asserted this new theory too late. The Board, however, remanded for the judge to take evidence on the property-interest issue, noting that it was the respondent's burden to establish a sufficient property interest and that it would be unnecessary to reach the disparate treatment theory if the respondent lacked a sufficient property interest to exclude the handbillers. The judge thereafter reopened the hearing, found a violation at most of the respondent's stores under the property-interest theory, and the Board affirmed on that basis.

Obviously, the relevant factors identified by the Board can only be considered and applied if the General Counsel specifies exactly what is being added to or amended in the complaint. Thus, nonspecific, open-ended motions to conform the pleadings to the proof should be rejected.

§ 3–330 Amendments and Section 10(b)

A complaint may be amended to allege conduct outside the 10(b) period if the conduct occurred within 6 months of a timely filed charge and is “closely related” to the allegations of the charge. ***Fry's Food Stores***, 361 NLRB 1216 (2014), citing ***Redd-I, Inc.***, 290 NLRB 1115 (1988). For a discussion of the *Redd-I* “closely related” test, see **§ 3–210**, Complaint Closely Related to Timely Charge, above. See also **§ 3–600**, Section 10(b) Affirmative Defense; and **§ 3–650**, Revival of Withdrawn or Dismissed Charge, below

§ 3–340 De Facto Amendment—Unpleaded But Fully Litigated

Judges occasionally must decide whether it is appropriate to find a violation in the absence of a specific allegation in the complaint. This typically arises in three situations: (1) where the conduct was alleged as a violation, but of a different section of the Act; (2) where the conduct was alleged as a violation, but on a different theory; and (3) where the conduct was not alleged as a violation at all.

In ***Pergament United Sales***, 296 NLRB 333, 334 (1989), *enfd.* 920 F.2d 130 (2d Cir. 1990), a case involving the first situation, the Board stated that the test is whether the issue “is closely connected to the subject matter of the complaint and has been fully litigated.” With respect to whether an issue has been “fully litigated,” the Board stated that this “rests in part on whether the absence of a specific allegation precluded a respondent from presenting exculpatory evidence or whether the respondent would have altered the conduct of its case at the hearing, had a specific allegation been made.”

This same test has since been applied in the other two situations as well. See cases cited below. See also ***Service Employees Local 32BJ v. NLRB***, 647 F.3d 435, 447 (2d Cir. 2011) (noting, in remanding for the Board to properly apply the *Pergament* rule, that “the Board has applied this rule to a variety of circumstances”). Nevertheless, the judge should be careful to identify which of the three situations is presented. See ***Massey Energy/Mammoth Coal***, 358 NLRB 1643, 1652 n. 36 (2012), where the Board majority, in finding liability based on an unalleged theory, rejected as “inapposite” cases cited by the respondent and the dissent that involved unalleged violations.

Violations of a different section of the Act.

For cases involving this situation, see ***Pergament***, above (judge properly found that the respondent's refusal to hire employees violated 8(a)(4) rather than 8(a)(3) as alleged, because both involved the lawfulness of the respondent's motivation for failing to hire the employees, no

party objected to the General Counsel's introduction of the evidence relevant to the 8(a)(4) issue, and the respondent's personnel director corroborated the evidence and admitted that the employees were not hired because of the pending NLRB charges); **KenMor Electric Co.**, 355 NLRB 1024 (2010) (finding that employer's job application referral system violated 8(a)(1) rather than 8(a)(3) as alleged), enf. denied in relevant part sub nom. **Independent Electrical Contractors of Houston, Inc., v. NLRB**, 720 F.3d 543 (5th Cir. 2013); **Airborne Freight Corp.**, 343 NLRB 580, 581 (2004) (finding that supervisor's alleged 8(a)(1) and (3) statements and refusal to transfer an employee both also violated 8(a)(4)); and **Valley Cabinet & Mfg.**, 253 NLRB 98, 100 n. 10 (1980) (finding that the respondent union's 8(b)(2) failure to notify an employee of her dues obligations before requesting her discharge also violated 8(b)(1)A)), enfd. mem. 691 F.2d 509 (9th Cir. 1982).

Violations based on a different theory

The Board considers the following four factors in evaluating whether it is appropriate to find a violation on a theory that was not clearly articulated by the General Counsel:

(1) whether the language of the complaint encompasses the legal theory upon which the violation was found; (2) whether the factual record is complete, or, in other words, whether the facts necessary to find a violation under the theory in question were litigated; (3) whether the law is well established; and (4) the General Counsel's representations about the theory of violation, and the differences between the litigated theory and the theory [in question].

DirectSat USA, LLC, 366 NLRB No. 40, slip op. at 1 (2018).

For examples where the Board has found a violation on a different theory, see **Space Needle, LLC**, 362 NLRB No. 11, slip op. at 4 (2015) (finding that a supervisor's statements to an employee violated 8(a)(1) on the ground that they were coercive, regardless of whether they constituted an unlawful interrogation as alleged in the complaint, as the coercive-statement theory involved the same facts and inquiry as to whether the statement would reasonably tend to coerce employees, and was fully litigated), enfd. 692 Fed. Appx. 462 (9th Cir. 2017); **AKAL Security, Inc.**, 354 NLRB 122, 125 (2009), reaffd. 355 NLRB 584 (2010) (holding that the judge's application of *Burnup & Sims* instead of *Wright Line* to find an 8(a)(1) discharge violation did not deny respondent due process as respondent clearly anticipated that *Burnup & Sims* could apply and litigated accordingly); **Graymont PA, Inc.**, 364 NLRB No. 37, slip op. at 4–7 (2016) (finding that the respondent employer's failure to timely notify the union that the information it requested did not exist violated 8(a)(5) even though the complaint only alleged the failure to provide the information, as the issues were closely related and the respondent asserted that the information did not exist as an affirmative defense to the refusal-to-provide-information allegation); and **Teamsters Local 89 (Jack Cooper Transport Co.)**, 365 NLRB No. 115 (2017) (finding that the respondent union's delay in furnishing certain information to the company violated 8(b)(3) even though the complaint only alleged that the union failed to furnish information to the company, as the issues were closely connected and the respondent union itself elicited testimony to explain why it delayed furnishing the information).

See also **Intertape Polymer Corp.**, 360 NLRB 957, 958 n. 8 (2014) (finding that the employer's confiscation of union literature from the employee breakroom violated 8(a)(1) because the employer's past policy or practice was to permit literature in that area, even though the complaint alleged a violation on a disparate-enforcement theory), enfd. on point 801 F.3d 224, 232–233 (4th Cir. 2015); **Parexel Int'l, LLC**, 356 NLRB 516 (2011) (finding an 8(a)(1) discharge

violation based on a “preemptive strike” theory rather than the alleged “retaliation” theory); **Facet Enterprises v. NLRB**, 907 F.2d 963, 969–975 (10th Cir. 1990) (upholding the Board’s finding of an 8(a)(5) refusal-to-bargain violation based on a direct-dealing theory even though the alleged refusal to bargain was based on a theory of attempted unit splitting); and **IBEW Local 58 (Paramount Industries, Inc.)**, 365 NLRB No. 30, slip op. at 4 n. 17 (2017) (holding that it was proper to find an 8(b)(1)(A) violation on an additional theory that the General Counsel had not clearly pursued, as “the conduct was alleged in the complaint,” “all of the underlying facts [were] undisputed,” “the law [was] well established,” and “no due process concerns [were] implicated”), rev. denied 888 F.3d 1313 (D.C. Cir. 2018).

But compare **Springfield Day Nursery**, 362 NLRB No. 30, slip op. at 2–3 (2015) (holding that the judge improperly found an 8(a)(5) violation based on a unilateral-change theory where only an 8(d) contract-modification theory was alleged in the complaint, litigated at the hearing, and addressed in the General Counsel’s posthearing brief); **Baptist Hospital of East Tennessee**, 351 NLRB 71 n. 5 (2007) (declining to address whether the employer violated 8(a)(5) under an 8(d) contract-modification theory, as the General Counsel only pursued a unilateral-change theory); and **Lamar Advertising of Hartford**, 343 NLRB 261, 265 (2004) (rejecting the General Counsel’s attempt, on exceptions to the judge’s decision, to “expand” the theory underlying the alleged 8(a)(4) violation, as the “necessary predicates” for finding a violation on the different theory were not litigated). See also **Fry’s Food Stores**, 366 NLRB No. 138, slip op. at 4 (2018); **Buonadonna ShopRite**, 356 NLRB 857, 858 (2011); and **Laborers Local 190 (VP Builders, Inc.)**, 355 NLRB 532, 534 (2010), where the General Counsel’s representations would reasonably have led the respondent to believe that it would not have to defend itself on the basis of the unalleged theory.

Violations based on unalleged conduct,

For cases involving this situation, see **Irving Ready-Mix, Inc.**, 357 NLRB 1272, 1285 n. 13 (2011) (finding that certain unalleged but admitted statements by a manager violated 8(a)(1) where the complaint alleged that other statements by the same manager during the same phone conversation violated 8(a)(1)); **Hi-Tech Cable Corp.**, 318 NLRB 280 (1995) (finding that unalleged statements by two managers violated 8(a)(1) where the complaint alleged other 8(a)(1) violations, including an interrogation by one of the same managers in the same conversation, and the respondent did not object to the testimony about the statements, cross-examined the witnesses and presented its own witnesses to testify about them, and addressed their legality in its posthearing brief), enf. in part 128 F.3d 271 (5th Cir. 1997); and **Meisner Electric, Inc.**, 316 NLRB 597 (1995) (finding that an unalleged statement by the respondent’s foreman violated 8(a)(1) where the complaint alleged other unlawful statements by the same foreman in the same speech and the foreman raised the issue and admitted making the statement while testifying on direct examination by the respondent’s counsel), affd. mem. 83 F.3d 436 (11th Cir. 1996).

But compare **Dalton School**, 364 NLRB No. 18 (2016) (8(a)(1) interrogation was not fully litigated, notwithstanding that it was related to the alleged 8(a)(1) termination and respondent relied on it as a defense to that allegation, as respondent was not put on notice that the pertinent facts would be used to prove an interrogation violation); **Piggly Wiggly Midwest**, 357 NLRB 2344, 2345 (2012) (8(a)(5) refusal to provide certain information was not fully litigated, even though respondent presented evidence on the issue, as the respondent had no reason, in the absence of a complaint allegation or amendment, to attempt to substantiate its previous response to the union that it was impossible to provide the information as requested); **Dilling Mechanical Contractors**, 348 NLRB 98, 105 (2006) (8(a)(3) refusal to hire was not fully litigated, even though the parties presented evidence regarding the underlying conduct, as that evidence was also

relevant to the 8(a)(1) complaint allegation that the respondent had breached an earlier settlement agreement, the violations involved different burdens of proof, and none of the parties argued that the conduct violated 8(a)(3) in their posthearing briefs); ***Desert Aggregates***, 340 NLRB 289, 292–293 (2003) (manager’s unalleged statement during a captive-audience meeting was not fully litigated where the manager’s testimony regarding his statement “emerged incidentally” during the General Counsel’s cross-examination, and the General Counsel’s failure to move to amend the complaint during trial may have hindered the respondent in presenting exculpatory evidence); and ***Champion International Corp.***, 339 NLRB 672 (2003) (finding that litigation of the alleged 8(a)(5) unilateral-change violation did not establish that the parties also fully litigated the unalleged 8(a)(5) direct-dealing violation). See also ***Teamsters “General” Local 200***, 357 NLRB 1844, 1845 (2011) (judge improperly found an 8(b)(1)(A) violation as his statements in response to the General Counsel’s motion on the first day of hearing to add the allegation led respondent to reasonably believe that it would not have to defend against that allegation).

Unnamed Discriminatees

Situations sometimes also arise where the judge must decide whether it is appropriate to find a violation and/or grant a remedy with respect to an unnamed discriminatee. “Where the General Counsel has alleged and proven discrimination against a defined and easily identified class of employees, the Board, with court approval, has found it appropriate to extend remedial relief to all members of that class, including individuals not named in the complaint,” leaving “the question of precisely which individuals comprise the class [to be] considered at the compliance stage of the case.” ***Iron Workers Local 433 (Reynolds Electrical)***, 298 NLRB 35, 35–36 (1990) (citations omitted), *enfd. mem.* 931 F.2d 897 (9th Cir. 1991). See also ***Denholme & Mohr, Inc.***, 292 NLRB 61 n. 1 (1988) (judge properly found that a previously unnamed discriminatee’s discharge violated the Act—even though the complaint specifically named the other three discriminatees and the General Counsel indicated that the unnamed, fourth discriminatee had chosen not to participate—as the sole issue at hearing was whether the group of employees as a whole, rather than individually, were discriminatorily discharged).

Compare ***Merchants Bldg. Maintenance***, 358 NLRB 578, 579–580 (2012) (rejecting the General Counsel’s request, in a refusal to hire case, to grant a remedy to a previously unnamed discriminatee where: (1) the complaint specifically named 22 other individual discriminatees and did not include “with others unknown” or similar catch-all language; (2) the General Counsel reasonably should have known about the additional discriminatee; and (3) the General Counsel did not request a remedy for the additional discriminatee until the case reached the Board), and cases cited there.

§ 3–400 Consolidation and Severance

§ 3–410 General Principles

Before issuance of a complaint, the General Counsel or the Regional Director has exclusive authority to consolidate or sever cases. The Regional Director also retains the authority to consolidate or sever on his or her own motion after the complaint issues, but only until the hearing has opened. NLRB Rules and Regulations, Sec. 102.33(a)–(d).

After issuance of the complaint and before the hearing opens, the Chief Judge or Deputy or Associate Chief Judge in the appropriate office may consolidate or sever cases on motion of

any party. After the hearing has opened, a motion for consolidation or severance is made to and ruled on by the trial judge. Secs. 102.33(d), 102.24, 102.25, and 102.35(a)(8).

Whether to grant or deny the motion is within the judge's discretion, "considering such factors as the risk that matters litigated in [an earlier trial] will have to be relitigated in [a second trial] and the likelihood of delay if consolidation, or severance, is granted." **Service Employees Local 87 (Cresleigh Management)**, 324 NLRB 774, 775–776 (1997). See also **Affinity Medical Center**, 364 NLRB No. 66 (2016) (judge did not abuse her discretion in denying the General Counsel's motion to consolidate three new complaints with the existing "highly complex 118-page amended consolidated complaint" given that the old and new allegations were not sufficiently intertwined to require consolidation and could be effectively litigated separately, and consolidation would cause significant delay in the ongoing proceeding); and **McDonald's USA, LLC**, 363 NLRB No. 91 (2016) (judge did not abuse her discretion in denying motion to sever consolidated complaints against McDonald's and numerous franchisees and to require separate complaints and hearings for each where the General Counsel alleged that they were joint employers).

With respect to consolidating a complaint with a compliance specification or a related representation case involving post-election challenges or objections, see §§ 14–110 and 14–200, respectively, below.

§ 3–420 Consolidation

The Board generally disfavors piecemeal litigation. Thus, the General Counsel is expected to consolidate all pending charges into one complaint and litigate all known issues in one case. See **Peyton Packing Co.**, 129 NLRB 1358, 1360 (1961) (where the General Counsel had alleged and litigated certain conduct as an 8(a)(1) violation in an earlier proceeding, that same conduct could not be alleged and litigated as an 8(a)(5) violation in a separate proceeding); and **Jefferson Chemical Co., Inc.**, 200 NLRB 992 n. 3 (1972) (where, notwithstanding a broad 8(a)(5) refusal-to-bargain charge, the General Counsel had alleged only a narrow unilateral change violation in an earlier proceeding and disavowed any allegation of general bad-faith bargaining, the General Counsel could not subsequently allege and litigate in a separate proceeding a surface bargaining violation based on events occurring before the hearing had opened in the earlier proceeding).

However, this is not a "blanket rule" that requires consolidation into one proceeding of all charges filed against the same respondent that arise during the pendency of that proceeding. As the Board stated in **Affinity Medical Center**, 364 NLRB No. 68 (2016), "**Jefferson Chemical** and **Peyton Packing** have been narrowly limited to their factual situations," and "only apply to cases involving the relitigation of the same conduct." Slip op. at 2 (citations omitted). Thus, the Board in **Affinity** found no bar to litigating the allegations in three new consolidated complaints separately as they were "factually independent" of those in the ongoing consolidated proceeding. The Board also noted that the judge had denied the General Counsel's motion to consolidate the new complaints with the consolidated complaint in the ongoing proceeding.

See also **Maremont Corp. World Parts Division**, 249 NLRB 216, 216–217 (1980) (finding no bar to litigating an allegation in a separate proceeding where the General Counsel learned of the alleged violation just 6 days before the hearing in the earlier proceeding and the judge in that proceeding denied the General Counsel's motion on the first day of hearing to add the allegation to the complaint); **Harrison Steel Castings Co.**, 255 NLRB 1426, 1426–1427 (1981) (finding no bar to litigating an allegation where the underlying charge was not filed until after the hearing in the earlier proceeding closed, the allegation was "not intertwined with" those

in the earlier proceeding, and there was no evidence that the General Counsel knew about or should have discovered the alleged violation during the earlier proceeding); and **Frontier Hotel and Casino**, 324 NLRB 1225 (1997) (finding no bar to litigating an allegation where it involved a “discreet act” that did not occur until well after the lengthy hearing in the earlier proceeding opened).

Indeed, in **Cresleigh Management**, above, the Board found no bar even where the complaint was issued before the hearing on the complaint in the earlier proceeding. The Board stated that, “even when the General Counsel fails to consolidate cases that normally should be consolidated,” dismissal is improper “in the absence of a showing of prejudice to a party.” 324 NLRB at 776. Accord: **U-Haul of Nevada, Inc.**, 345 NLRB 1301, 1302 (2005), *enfd.* 490 F.3d 957 (D.C. Cir. 2007).

§ 3–430 Severance or Bifurcation

As indicated above, a judge has the authority, after a trial opens, to sever cases previously consolidated by the Regional Director. See, e.g., **Adair Standish Corp.**, 283 NLRB 668, 669–671 (1987) (affirming judge’s order granting the charging party’s motion, over the respondent’s objection, to sever the technical 8(a)(5) test-of-certification case from the 8(a)(1), (3), and (5) case), *enfd. mem.* 875 F.2d 866 (6th Cir. 1989), cited with approval in **Storer Cable TV of Texas**, 292 NLRB 140 (1988). But see **Quaker Tool & Die, Inc.**, 169 NLRB 1148 (1968) (trial examiner erred in sua sponte issuing an order after the close of the hearing severing two 8(a)(5) allegations that related to the same alleged unilateral action and had been fully litigated at the hearing).

Occasionally, a respondent may seek to sever and/or bifurcate litigation of particular issues raised by the complaint. For example, if the respondent is challenging the Board’s jurisdiction or asserting a Section 10(b) limitations defense, it may seek to have such issues addressed before the unfair labor practice allegations are litigated. This likewise appears to be a matter within the ALJ’s discretion. See **Asociacion Hospital del Maestro**, 317 NLRB 485, 490 (1995) (denying the respondent’s appeal of the judge’s denial of its motion to bifurcate the trial and litigate respondent’s Sec. 10(b) statute of limitations defense before the merits); and **Gulfport Stevedoring Assn.**, 15-CA-096939, unpub. Board order issued Sept. 9, 2013 (2013 WL 4782797) (denying respondent’s motion to dismiss without prejudice to renewing its jurisdictional arguments, and any request to bifurcate the hearing, before the ALJ). See also **NLRB v. Chapa De Indian Health Program, Inc.**, 316 F.3d 995, 1002 (9th Cir. 2003) (noting that the ALJ denied the respondent’s motion to sever); and **Saginaw Chippewa Indian Tribe of Michigan v. NLRB**, 838 F.Supp.2d 598, 606 (E.D. Mich. 2011), citing **Myers v. Bethlehem Shipbuilding Corp.**, 303 U.S.41, 51 (1938) (merely holding the unfair labor practice hearing is not irreparable harm).

But see **U.S. Gypsum**, 284 NLRB 4, 8 (1987). In that case, the General Counsel set aside a settlement agreement because of the respondent’s alleged postsettlement unfair labor practices, and issued a complaint containing both the postsettlement allegations and the presettlement allegations. The judge ruled that the postsettlement allegations would be litigated and decided before litigating the presettlement allegations because there would be no basis to set aside the settlement and litigate the presettlement allegations if the postsettlement allegations were without merit. (See § 9–800, Setting Aside Settlement Agreements, below.) The Board, however, granted the General Counsel’s special appeal, and directed the judge to permit the introduction of all evidence relating to all the consolidated cases for hearing.

Compare *McDonald's USA, LLC*, 363 NLRB No. 92 (2016) (denying respondents' special appeal and finding that the judge did not abuse her discretion by issuing a case management order in the consolidated proceeding providing that the General Counsel and charging parties would present evidence on the alleged joint employer status of the respondents before presenting evidence on the merits of the alleged unfair labor practices).

Relevant factors to consider may include the anticipated length of the trial on the jurisdictional, 10(b), or other threshold issue and the remaining issues; whether the same witnesses will be testifying on all issues; and the possible adverse impact on the memory and availability of witnesses if litigation of the remaining issues is delayed. Compare FRCP 42(b) (authorizing federal courts to order a separate trial of one or more separate issues or claims "for convenience, to avoid prejudice, or to expedite and economize"), discussed in **Gensler, 1 Federal Rules of Civil Procedure, Rules and Commentary Rule 42** (database updated Feb. 2017); and *Hoyt v. Career Systems Development Corp.*, 2010 WL 2653368 (S.D. Cal. June 30, 2010) (denying the defendant company's motion, in an employment discrimination case, to bifurcate and litigate the threshold issue of the plaintiff's status as an independent contractor or an employee, given that the motion was not filed until 6 business days before trial and 17 of plaintiff's 20 witnesses would be testifying about both that issue and the substantive discrimination claims).

§ 3–500 Answer to Complaint

Section 102.20 of the Board's Rules sets forth the requirements for an answer. It states that the respondent must file an answer "within 14 days from service of the complaint"; that the respondent must "specifically admit, deny, or explain each of the facts alleged in the complaint, unless the respondent is without knowledge, in which case the respondent shall so state, such statement operating as a denial"; and that allegations not answered or denied or explained as required "will be deemed to be admitted to be true and will be so found by the Board, unless good cause to the contrary is shown."

Although not identical, Section 102.20 is similar to FRCP 8. Thus, court decisions construing FRCP 8 may provide useful guidance in applying Section 102.20 where the Board has not specifically addressed the matter. See **Gensler, 1 Federal Rules of Civil Procedure, Rules and Commentary Rule 8** (database updated Feb. 2017); and *State Farm Mutual Auto. Ins. Co. v. Riley*, 199 F.R.D. 276, 277–280 (N.D. Ill. 2001) (discussing "common flaws" in responsive pleadings under Rule 8).

Sham responses. A response that the respondent is without knowledge may be stricken as a sham where the allegation involves the respondent's own conduct or is otherwise within its knowledge. See *Information Processing SVC, Inc.*, 330 NLRB No. 95 (2000) (striking the pro se respondent's responses to the service, jurisdictional, and supervisory allegations of the complaint), citing *DPM of Kansas*, 261 NLRB 220 n. 2 (1982). See also **§ 6–620** below, regarding the judge's authority to admonish or reprimand counsel for denying allegations without good cause and purely for delay.

Late Answer. Section 102.2(d) of the Board's Rules states that, like various other documents (motions, exceptions, and briefs), an answer to a complaint "may be filed within a reasonable time after the time prescribed by these Rules only upon good cause shown based on excusable neglect and when no undue prejudice would result." The rule further requires that the late answer be accompanied by "a motion that states the grounds relied on for requesting permission to file untimely," and that "the specific facts relied on to support the motion . . . be set

forth in affidavit form and sworn to by individuals with personal knowledge of the facts.” See also ***Elevator Constructors Local 2 (Unitec Elevator Services Co.)***, 337 NLRB 426, 428 (2002) (Board strictly adheres to affidavit requirement).

Amended Answer. Under Section 102.23 of the Board’s Rules, a respondent may amend its answer at any time before the hearing. If the complaint has been amended, a respondent may also amend its answer after the hearing has opened “within such period as may be fixed by the [ALJ] or the Board.” Whether to otherwise grant a motion to amend the answer after the hearing has opened is “in the discretion of the [ALJ] or the Board.”

Motions to amend an answer, particularly when they come early in the hearing and there is no prejudice to the General Counsel, should probably be viewed favorably. See FRCP 15(a)(2); and ***Hylton v. John Deere Co.***, 802 F.2d 1011,1015 (8th Cir. 1986) (district court judge did not abuse his discretion by granting the defendants in a products liability case leave to amend their answer to respond to two allegations in the amended complaint that they had inadvertently failed to respond to).

However, in ***St. George Warehouse, Inc.***, 349 NLRB 870 (2007), the Board held that the judge did not abuse her discretion in denying the respondent’s motion, on the second day of trial, to amend its answer to deny a supervisory-status allegation that it had previously admitted, assertedly by mistake. See also **§ 16–801.3**, Admission or Statement by Opposing Party, for a discussion of the conclusive or evidentiary effect of admissions in pleadings.

Motions to amend an answer have also been held untimely when made at the end of the respondent’s case in chief. ***Oak Harbor Freight Lines, Inc.***, 358 NLRB 328, 332 n. 2 (2012), reaff’d. 361 NLRB 884 (2014) (denying motion to allege an additional affirmative defense). See also the additional cases cited in the sections below regarding affirmative defenses.

Withdrawn Answer. Sometimes, pursuant to a settlement or for other reasons, a respondent may withdraw an answer. “The withdrawal of an answer has the same effect as a failure to file an answer, i.e., the allegations in the consolidated complaint must be considered to be true.” ***Rock Technologies***, 346 NLRB No. 68, slip op. 1 (2006).

Motions for default or summary judgment. The failure to file a sufficient answer or to deny the complaint allegations may warrant issuance of a default or summary judgment. See, e.g., ***Intersystems Design***, 267 NLRB 1310, 1311 (1983) (finding that the respondent’s plea of “nolo contendere” to certain allegations constituted an admission and warranted granting summary judgment as to those allegations). But see ***Central Market of Indiana, Inc.***, 366 NLRB No. 167, slip op. at 2 (2018) (“It is well established that the Board will not grant default judgment on an allegation responded to in a timely-filed answer to a complaint even though the respondent later fails to timely answer an amended complaint repeating that allegation, provided that the repeated allegation is substantively unchanged from the original.”) (internal quotations and citations omitted). For a discussion of the Board’s procedural rules for filing such motions, see **§ 10–300**, Motions for Summary and Default Judgment, below.

Note that the Board typically shows some leniency toward pro se respondents in determining whether to grant a motion for default judgment for failing to file a sufficient answer. See ***Prompt Medical Transportation***, 366 NLRB No. 50 (2018) (denying the General Counsel’s motion for default judgment, even though the pro se respondent’s letter did not respond to each and every allegation in the complaint and was not in a form that comported with the Board’s rules, as the letter “could reasonably be construed as a denial of the substance of the complaint’s

[unfair labor practice] allegation and as an affirmative identification of material facts in dispute”), and cases cite therein. See also **Central Market of Indiana**, above. But “pro se status alone does not establish a good cause explanation for failing to file an answer.” **Cobalt Coal Corp.**, 367 NLRB No. 45 (2018) (granting the General Counsel’s motion for default judgment even though the respondent’s owner sent an e-mail letter to the Region stating that it was insolvent and unable to afford counsel or file an answer).

§ 3–550 Affirmative Defenses

Affirmative defenses must be pled in an answer or timely raised at the hearing. Affirmative defenses raised for the first time after the hearing are untimely and may be considered waived. See, e.g., **EF International Language Schools, Inc.**, 363 NLRB No. 20, slip op. at 1 n. 2 (2015) (defense that allegation is barred by Sec. 10(b) limitations period), enfd. 673 Fed. Appx. 1 (D.C. Cir. 2017); and **Springfield Manor**, 295 NLRB 17 n. 2 (1989) (defense that alleged discriminatee is a supervisor), and additional cases discussed in §§ 3–600 through 3–770, below.

Defenses may be stricken if they are not recognized affirmative defenses in law or are irrelevant to the issues set for hearing. See, e.g., **Harding Glass Co.**, 347 NLRB 1112, 1115 (2006) (granting the General Counsel’s motion to strike several of the respondent’s affirmative defenses to the backpay specification as they were without merit as a matter of law), enfd. 500 F.3d 1 (1st Cir. 2007), cert. denied 128 S. Ct. 935 (2008); **TNT Logistics, North America**, 346 NLRB 1301 n. 1 (2006) (upholding judge’s pretrial order granting the General Counsel’s motion in limine to strike seven of the respondent’s eight affirmative defenses as that they raised irrelevant matters), enfd. 246 Fed. Appx. 220 (4th Cir. 2007); **Tri-county Paving, Inc.**, 342 NLRB 1213, 1216 (2004) (striking defenses in a refusal-to-hire case that challenged the alleged discriminatees’ status as bona fide applicants); **Superior Industries International**, 295 NLRB 320, 322 (1989) (striking, as frivolous and irrelevant, respondent’s affirmative defense that the General Counsel was engaged in a “cover up” and that the Board’s election procedures were under investigation by “at least forty [unnamed] U.S. Senators and Congressmen”); **Electrical Workers Local 1316 (Superior Contractors)**, 271 NLRB 338, 340 (1984) (striking, as irrelevant and immaterial, respondent’s affirmative defense regarding the charging party’s motivation in filing the charge); **Sheet Metal Workers Local 3 (McCarthy Heating & Air Conditioning Services, Inc.)**, 253 NLRB 330, JD. n. 2 (1980) (striking the respondent union’s affirmative defense to the 8(b)(7)(C) picketing complaint that the charging party employer engaged in racial discrimination); and additional cases discussed in § 3–700, Other Affirmative Defenses, below. See also FRCP 12(f) (authorizing courts to “strike from a pleading an insufficient defense or any redundant, immaterial, impertinent, or scandalous matter,” either on its own or on motion by a party).

A defense should also be stricken if it is interposed to engage in a “fishing expedition” to discover evidence needed to support the defense. See **Flaum Appetizing Corp.**, 357 NLRB 2006, 2010–2011 (2011) (striking the employer’s affirmative defenses in the backpay proceeding asserting that the discriminatees were undocumented aliens, as the employer failed, in response to a motion for particulars, to articulate any factual support, or reason to believe it could obtain such factual support, for the defenses), and cases cited therein.

The General Counsel is not required to anticipate and negate an affirmative defense in the complaint. See **Flying Food Group, Inc. v. NLRB**, 471 F.3d 178, 183 (D.C. Cir. 2006), and cases cited there.

§ 3–560 Jurisdiction

The Board's statutory jurisdiction must be established in every case, regardless of whether any party has timely raised or contested jurisdiction. See, e.g., *FiveCap, Inc.*, 331 NLRB 1165, 1176 (2000) (finding that the respondent did not waive the right to assert that it was an exempt "political subdivision" under Sec. 2(2) of the Act by failing to raise the issue in the prior representation case or admitting jurisdiction in its answer to the complaint in the unfair labor practice case), *enfd.* 294 F.3d 768 (6th Cir. 2002).

However, "[w]hile a question concerning the Board's statutory jurisdiction may be raised at any time, it is well settled that the issue of jurisdiction under the Board's discretionary standards must be timely raised." *Anchorbank, Inc.*, 233 NLRB 295 n. 1 (1977) (finding that the respondent waived the right to challenge the propriety of the discretionary jurisdictional standard alleged in the complaint because it did not raise the issue until after the hearing had closed), *enfd.* in part 618 F.2d 1153 (5th Cir. 1980). See also *Paramedical Specialties Services, Inc.*, 322 NLRB 351 n. 1 (1996) (Board issued a default judgment against respondent notwithstanding that the complaint did not clearly define the nature of respondent's service contracts, as the respondent had failed to timely contest the Board's discretionary jurisdiction); *Ryder Student Transportation*, 297 NLRB 371, 372 (1989) (respondent failed to contest discretionary jurisdiction under the Board's *Res-Care* "right of control" test in the underlying representation proceeding); and *Gateway Motor Lodge*, 222 NLRB 851, 852 (1976) (respondent did not dispute that it satisfied the Board's discretionary jurisdictional commerce standards in the underlying representation case).

But see *Laborers Local 1177*, 269 NLRB 746 (1984) ("It is of no consequence that the complaint allegations were ultimately uncontested if they do not, in fact, establish discretionary jurisdiction."). In that case, the Board dismissed the 8(b)(4) secondary boycott complaint, notwithstanding that no party disputed jurisdiction, because the complaint contained insufficient allegations to establish that the alleged primary and secondary employers' operations satisfied the Board's discretionary jurisdictional commerce standards and the General Counsel had not supplemented the allegations with evidence at the hearing. In a footnote (n. 3), the Board distinguished *Anchorbank* because the issue there was whether the jurisdictional standard alleged in the complaint was the appropriate standard, not whether the applicable jurisdictional standard was met.

For a further discussion of the Board's jurisdictional standards, see NLRB Outline of Law and Procedure in Representation Cases § 1-100 et seq. (June 2017).

§ 3–600 Section 10(b) Affirmative Defense

Section 10(b) of the Act is a statute of limitations. It generally "extinguishes liability for unfair labor practices committed more than 6 months prior to the filing of the charge." *NLRB v. Fant Milling Co.*, 360 U.S. 301, 309 n. 9 (1959). For a complete analysis, see *Machinists Lodge 1424 (Bryan Mfg. Co.) v. NLRB*, 362 U.S. 411, 414–429 (1960).

Section 10(b) is not jurisdictional. It is an affirmative defense and, if not timely raised by the respondent in its answer or at the hearing, it is waived. *EF International Language Schools*, 363 NLRB No. 20, slip op. at 1 n. 2 (2015); *Approved Electric Corp.*, 356 NLRB 238 n. 1 (2010); and *Dayton Newspapers, Inc.*, 339 NLRB 650, 653 n.8 (2003), *enfd.* in part 402 F.3d 651 (6th Cir. 2005).

The defense must also be specifically raised, i.e., the respondent must specify the allegation it asserts is untimely under Section 10(b); a mere boilerplate or catchall provision in the answer is insufficient. See **United Government Security Officers of America International**, 367 NLRB No. 5, slip op. at 1 n. 1 (2018). In that case, the complaint alleged that the respondent International and local unions had violated Section 8(b)(1)(A) and (b)(2) of the Act in certain respects. In their posthearing brief, the respondents asserted that one of the 8(b)(1)(A) allegations was untimely under Section 10(b). However, the respondents had not previously asserted the 10(b) defense to that allegation. Although their answer included a 10(b) affirmative defense, it did not specify which of the allegations was untimely. Rather, it only generally stated: “To the extent any allegations were not made and expressly included in an unfair labor practice charge filed within six (6) months of the alleged violation, the allegations are time-barred by the applicable six-month statute of limitations.” Nor had the respondents raised or litigated the 10(b) defense to the 8(b)(1)(A) allegation at the hearing. Accordingly, the Board found that the respondents had waived the defense.

§ 3–610 Computation of Section 10(b) Period

The Section 10(b) period commences only when a party has “clear and unequivocal notice of a violation.” **Leach Corp.**, 312 NLRB 990, 991–992 (1993), *enfd.* 54 F.3d 802 (D.C. Cir. 1995). The burden of showing notice is on the party raising the 10(b) affirmative defense. *Ibid.*

The requisite notice may be actual or constructive, i.e., sufficient notice may be found if the party should have become aware of a violation in the exercise of reasonable diligence. See, e.g., **Castle Hill Health Care Center**, 355 NLRB 1156, 1191 (2010); and **Moeller Bros. Body Shop**, 306 NLRB 191, 192 (1992). However, constructive notice will not be found where a delay in filing is a consequence of conflicting signals or otherwise ambiguous conduct. **A & L Underground**, 302 NLRB 467, 469 (1991). See also **Taylor Ridge Paving and Construction Co.**, 365 NLRB No. 168, slip op. at 3–4 (2017); and **Cab Associates**, 340 NLRB 1391, 1392 (2003).

In **Postal Service Marina Center**, 271 NLRB 397, 397–400 (1984), the Board held that the Section 10(b) period is computed from the date of the alleged unlawful act, rather than the date its consequences become effective. Thus, an employee who received notice that he would be terminated but waited to file a charge until the termination became effective—more than 6 months from the date of the notice—was barred by Section 10(b) from filing the charge. This rule, however, is restricted to discriminatory discharge cases. It does not apply in refusal to bargain cases. See **Howard Electrical**, 293 NLRB 472, 475 (1989), *enfd. mem.* 931 F.2d 63 (10th Cir. 1991); and **Esmark, Inc. v. NLRB**, 887 F.2d 739, 746 n. 6 (7th Cir. 1989). See also **Leach Corp.**, above, 312 NLRB at 991 n. 7 (the Sec. 10(b) period for an 8(a)(5) charge involving a plant transfer and withdrawal of recognition did not begin until a “substantial percentage” of employees had been transferred).

In computing the time, the day on which the unfair labor practice occurred is excluded. **MacDonald's Industrial Products**, 281 NLRB 577 (1986).

§ 3–620 Background Evidence

Evidence may be admitted concerning events outside the 10(b) period if the evidence is used only as background and not to prove a time-barred unfair labor practice. See **Machinists Lodge 1424 (Bryan Mfg. Co.) v. NLRB**, 362 U.S. 411, 416 (1960) (“earlier events may be utilized to shed light on the true character of matters occurring within the limitations period”); and

Monongahela Power Co., 324 NLRB 214, 214–215 (1997) (evidence was admissible to shed light on the respondent’s motivation). See also **Mid-Atlantic Restaurant Group LLC v. NLRB**, 722 Fed. Appx. 284, 288 (3rd Cir. Jan. 25, 2018) (ALJ did not abuse his discretion by considering evidence not specifically pled in the complaint, such as references to individuals not mentioned in the complaint and evidence beyond the complaint’s timeframe, as he did not find any unfair labor practice other than that alleged in the complaint).

However, when the conduct within the 10(b) period can be found to be an unfair labor practice only through reliance upon an earlier unfair labor practice, evidence of the earlier conduct cannot be used because “it does not simply lay bare a putative current unfair labor practice,” but “serves to cloak with illegality that which was otherwise lawful.” **Bryan Mfg.**, above, 362 U.S. at 417–418 (allegation that the employer and the union unlawfully maintained and enforced a facially lawful union security agreement outside the 10(b) period was barred because the allegation required the General Counsel to prove that the union lacked majority status, and that the agreement was therefore unlawful, at the time it was executed). See also **Teamsters Local 27 (Combined Containair Industries)**, 209 NLRB 883, 883–884 (1974).

§ 3–630 Continuing Violations

Violations that are continuing in nature are not barred by Section 10(b). Thus, an allegation that an employer maintained an unlawful rule within the 10(b) period is timely, even if the respondent promulgated the rule outside the period. See, e.g., **Charter Communications, LLC**, 366 NLRB No. 46, slip op. at 1 n. 4 (2018); **Cellular Sales of Missouri, LLC**, 362 NLRB No. 27, slip op. at 2 (2015), affd. in relevant part 824 F.3d 772, 779 (8th Cir.2016); and **Control Services**, 305 NLRB 435 n. 2, 442 (1991). There is likewise no 10(b) bar to finding that a contractual provision was unlawfully maintained and enforced more than 6 months after the contract was executed. **Central Pennsylvania Regional Council of Carpenters**, 337 NLRB 1030 (2002), enfd. 352 F.3d 831 (3d Cir. 2003) (anti-dual shop clause); and **Teamsters Local 293 (R. L. Lipton Distributing)**, 311 NLRB 538, 539 (1993) (shop steward superseniority clause). But see **Bryan Mfg.**, above.

Similarly, if the employer fails to abide by certain contract provisions, without repudiating the contract, each successive contract breach constitutes a separate unfair labor practice. However, if the charging party had received clear and unequivocal notice of the respondent’s total contract repudiation before the 10(b) cutoff date, it is time barred from subsequently alleging contract violations within the 10(b) period. See **Springfield Day Nursery**, 362 NLRB No. 30, slip op. at 3–4 (2015); **Vallow Floor Coverings, Inc.**, 335 NLRB 20 (2001); and **A & L Underground**, 302 NLRB 467, 468–469 (1991), and cases cited there. See also **Chambersburg County Market**, 293 NLRB 654, 655 (1989) (“a charge alleging an unlawful refusal to execute a bargaining contract is cognizable only when filed within 6 months”).

§ 3–635 Backpay for Continuing Violations

Where a continuing violation is found, and the charging party did not know or have reason to know of the original violation, the usual make-whole remedy from the date of the original violation is normally appropriate, i.e., backpay may be ordered beyond the 10(b) period, even in the absence of any fraudulent concealment. See **Vallow Floor Coverings**, above, 335 NLRB at

20–21 (ordering employer to pay backpay since 1991, even though the charge was not filed until 6 years later, in 1997).

§ 3–640 **Fraud or Deception**

Fraudulently concealing the facts of an unfair labor practice from a charging party tolls Section 10(b) as to both the violation and the remedy, unless the charging party failed to exercise due diligence. See **Burgess Construction**, 227 NLRB 765, 766 (1977) (respondent fraudulently and deceitfully concealed its unlawful employment of nonunion carpenters from the union by assuring the union that it would no longer employ carpenters), *enfd.* 596 F.2d 378 (9th Cir.), *cert. denied* 444 U.S. 940 (1979), and cases cited there.

For fraudulent concealment of facts from the General Counsel, see the next section.

§ 3–650 **Revival of Withdrawn or Dismissed Charge**

As a general rule, the General Counsel may not revive a withdrawn or finally dismissed charge after the Section 10(b) period has run. **Ducane Heating Corp.**, 273 NLRB 1389, 1390–1391 (1985), *enfd. mem.* 785 F.2d 304 (4th Cir. 1986). There are, however, three exceptions to the general rule:

1) Fraudulent Concealment. If material facts have been concealed from the General Counsel, a dismissed or withdrawn charge may be revived. **Kanakis Co.**, 293 NLRB 435, 435–437 (1989) (affidavit submitted to and relied on by the General Counsel in dismissing the charge was later discovered to have been perjured). Compare **Brown & Sharpe Mfg. Co.**, 321 NLRB 924, 924–925 (1996), *rev. denied* 130 F.3d 1083, 1087 (D.C. Cir. 1997), *cert. denied* 524 U.S. 926 (1998) (finding no fraudulent concealment of material facts regarding alleged bad-faith bargaining because the General Counsel did not ask for or demand information about certain issues); and **Benfield Electric Co.**, 331 NLRB 590, 591–592 (2000) (finding no fraudulent concealment where the attorney’s position statement was not forthcoming about his client’s true motive but did not attempt to conceal material facts).

Three elements are required to establish fraudulent concealment: (1) deliberate concealment, (2) of material facts, and (3) the injured party was ignorant of those facts without any fault or want of due diligence on its part. **Brown & Sharpe**, above, 321 NLRB at 924. In **Morgan’s Holiday Markets**, 333 NLRB 837, 840–841 (2001), the Board clarified that “material facts” means concealed evidence that would, “as an objective matter, make the critical difference in determining whether or not there was a reasonable cause to believe the Act was violated.”

2) Noncompliance with Informal Settlement Agreement. If charges are withdrawn or dismissed as a consequence of an informal settlement agreement approved by the Agency, and the respondent does not comply with the terms of the settlement, Section 10(b) does not bar revival of the charges. Settlements are subject to an implicit condition that they will be carried out and that unfair labor practices will not be resumed. See **Sterling Nursing Home**, 316 NLRB 413, 416 (1995).

3) Closely Related to Current Complaint. If a viable and timely charge exists and the General Counsel seeks to add allegations that were contained in a previously withdrawn or dismissed charge, the closely related test applies. **Redd-I, Inc.**, 290 NLRB 1115, 1115–1116 (1988); **Sonicraft, Inc. v. NLRB**, 905 F.2d 146, 148–149 (7th Cir. 1990), *cert. denied*, 498 U.S. 1024 (1991); and **Pioneer Hotel, Inc. v. NLRB**, 182 F.3d 939, 944–945 (D.C. Cir. 1999), *enfg. in*

part 324 NLRB 918 n. 1 (1997). See also § 3–210, Complaint Closely Related to Timely Charge, and § 3–330, Amendments and Section 10(b), above.

Finally, the general rule set forth in *Ducane* prohibiting revival of dismissed charges does not apply to a charge that has not been finally dismissed and is pending before the General Counsel on appeal. See § 3–140, Withdrawal or Dismissal, above.

§ 3–660 Potential Violations Uncovered During Investigation of Charges

The Regional Office is not required to limit the investigation of a charge to the specific unfair labor practices alleged therein. See *NLRB v. Fant Milling Co.*, 360 U.S. 301, 307–309 (1959) (“Once its jurisdiction is invoked the Board must be left free to make full inquiry under its broad investigatory power in order properly to discharge the duty of protecting public rights which Congress has imposed upon it. There can be no justification for confining such an inquiry to the precise particularizations of a charge.”).

Section 10062.5 of the NLRB Casehandling Manual (Part 1) provides that, where the Regional Office’s investigation uncovers evidence of other unfair labor practices not specified in the charge, the Region should make a determination whether the charge is sufficient to support the additional allegations, and, if it is not, the charging party should be apprised of the deficiency and given an opportunity to file an amended charge.

Although the Casehandling Manual is not binding on the Board (see § 3–730, below), the Board has implicitly approved the foregoing procedure. See *Leukemia and Lymphoma Society*, 363 NLRB No. 123 (2016). In that case, the respondent moved to dismiss certain allegations involving its handbook rules because the allegations were unrelated to the charge; the Region evaluated the handbook on its own initiative; and the charging party amended the charge to include the handbook allegations at the Region’s suggestion or direction. The Board found “no merit” in the respondent’s contention that the allegations were barred by Section 10(b) in these circumstances, noting that the investigative procedure respondent described “conforms to Section 10062.5 of the NLRB Casehandling Manual (Part 1) Unfair Labor Practice Proceedings.”

§ 3–700 Other Affirmative Defenses

§ 3–710 Misconduct of Charging Party

A charging party’s own alleged misconduct is ordinarily not a defense to a respondent’s unfair labor practices. See *Carpenters Local 621 (Consolidated Constructors)*, 169 NLRB 1002, 1003 (1968) (“[U]nclean hands’ estops neither a company from filing a charge against one who violates the Act, nor the Board from vindicating and protecting the public rights inherent in the Act, which have been infringed.”), *enfd.* 406 F.2d 1081 (1st Cir. 1969); and *Plumbers Local 457 (Bomat Plumbing and Heating)*, 131 NLRB 1243, 1245–1247 (1961) (“One unfair labor practice does not excuse another. If a respondent believes that a charging party is guilty of unfair labor practices, the proper procedure is for the respondent to file unfair labor practice charges against the charging party and not to resort to unfair labor practices in justification or excuse.”), *enfd.* 299 F.2d 497 (2d Cir. 1962).

However, if proof of the charging party’s misconduct could affect the unfair labor practice findings, an affirmatively pleaded defense regarding the misconduct must be heard. This applies even if no charge was filed regarding the misconduct, or a charge regarding the misconduct was

withdrawn or dismissed. See **County Concrete Corp.**, 366 NLRB No. 64, slip op. at 1 n. 1 (2018) (union's failure to advise employees of their *Beck* rights not to pay dues for non-representational activities could be raised by the respondent employer as an affirmative defense to the 8(a)(5) complaint allegation that it unlawfully failed to deduct dues, even though no charge was filed asserting a *Beck* violation); and **Chicago Tribune Co.**, 304 NLRB 259, 259–261 (1991) (respondent employer in 8(a)(5) bad-faith bargaining case could raise the union's bad faith bargaining as an affirmative defense, even though the employer's previous 8(b)(3) charges regarding the union's conduct had been dismissed or withdrawn). Compare **Greyhound Lines**, 319 NLRB 554, 555–557 (1995) (affirmative defense based on alleged union misconduct was stricken because no nexus was shown between the alleged misconduct and the respondent's refusal to bargain, which was the subject of the complaint).

Alleged charging party misconduct may also be relevant to the remedy. See **Laura Modes Co.**, 144 NLRB 1592, 1596 (1963); and **Allou Distributors**, 201 NLRB 47, 47–48 (1973) (finding that union violence warranted withholding the normal bargaining order and instead directing an election). Compare **Cascade Corp.**, 192 NLRB 533 n. 2 (1971) (distinguishing *Laura Modes* and issuing a bargaining order where a valid election was conducted and a certification had issued before any violence took place), enf. denied on other grounds 466 F.2d 748 (6th Cir. 1972); and **Maywood Plant of Grede Plastics**, 235 NLRB 363, 365–366 (1978) (provocation must be weighed), enf. as modified 628 F.2d 1 (D.C. Cir. 1980).

§ 3–720 Laches

Apart from the restrictions of Section 10(b) of the Act, the Board generally does not apply the doctrine of laches to itself or the General Counsel. **Newark Electric Corp.**, 366 NLRB No. 145, slip op. at 1 n. 1 (2018); and **UPS Ground Freight, Inc.**, 366 NLRB No. 100, slip op. at 2 (2018). See also **Midwest Terminals of Toledo**, 365 NLRB No. 157, slip op. at 1 n. 1 (2017), reaffg. 362 NLRB No. 57, slip op. at 1 n. 1 (2015) (rejecting defense even though the supervisor allegedly made the 8(a)(1) statement over 4 years before the hearing commenced and he no longer worked for the company and was unavailable as a witness); **Teamsters Local 75 (Schreiber Foods)**, 365 NLRB No. 48, slip op. at 5 n. 6 (2017) (rejecting defense even though the alleged unlawful events occurred in 1989 and the Board did not issue its second supplemental decision on remand from the court of appeals until 9 years after the court's remand order); **United Electrical Contractors Assn.**, 347 NLRB 1, 2–3 (2006) (denying motion to dismiss complaint against members of the employer association, notwithstanding the General Counsel's "inordinate and inexcusable" 5 ½ year delay in naming them as respondents, given the absence of any showing of prejudice); **Human Development Assn.**, 348 NLRB 677 (2006) (rejecting defense despite the 13-year delay between enforcement of the Board's remedial order and issuance of the compliance specification), enf. 275 Fed. Appx. 64 (2d Cir. 2008); and **Entergy Mississippi, Inc.**, 361 NLRB 892, 893 n. 5 (2014) (considerable delay by the Board in issuing the backpay specification did not warrant a reduction in the backpay award even assuming the delay contravened the APA), affd. in relevant part 810 F.3d 287, 298–299 (5th Cir. 2015).

With respect to considering passage of time and other changed circumstances in evaluating the appropriateness of a *Gissel* bargaining order, see § 16–402.5, Evidence Affecting Remedy, below.

§ 3–730 Inadequate Investigation/Compliance with Casehandling Manual

Due process claims are tested not by analysis of the investigation, but by analysis of the complaint allegations. Thus, the adequacy of the General Counsel’s investigation may not be litigated in the unfair labor practice hearing. **Redway Carriers**, 274 NLRB 1359, 1371 (1985). See also **Laborers Local 135 (Bechtel Power Corp.)**, 301 NLRB 1066, 1068 n. 19 (1991) (citing the same rule in a compliance proceeding).

Respondents may also argue that the General Counsel failed to follow the NLRB Casehandling Manual. However, the Casehandling Manual provides guidance only and is not binding on the General Counsel or the Board. See **Hempstead Lincoln Mercury Motors Corp.**, 349 NLRB 552 n. 4 (2007); and **Offshore Mariners United**, 338 NLRB 745, 746 (2002), and cases cited therein. See also **Steel Workers (Cequent Towing Products)**, 357 NLRB 516, 518 (2011) (rejecting the respondent union’s argument that it was justified in maintaining an alleged unlawful annual renewal requirement for objectors because the requirement was consistent with guidelines set forth in a prior General Counsel Memorandum).

But see § 6–203, “Skip Counsel” Violations, below.

§ 3–740 Deferral to Grievance Arbitration

It is well settled that deferral to the grievance and arbitration machinery of the collective-bargaining agreement is an affirmative defense that must be timely raised in the answer to the complaint or at the trial. **Babcock & Wilcox Construction Co.**, 361 NLRB 1127, 1136 (2014). Therefore, the respondent’s assertion of this defense after the trial closes is untimely. **SEIU United Healthcare Workers–West**, 350 NLRB 284 n. 1 (2007), *enfd.* 574 F.3d 1213 (9th Cir. 2009); **Milford Manor Nursing & Rehabilitation Center**, 346 NLRB 50, 51 (2005); and **Master Mechanical Insulation**, 320 NLRB 1134 n. 2 (1996). See also **Wisconsin Bell Telephone**, 346 NLRB 62, 64, n. 8 (2005) (although the respondent raised deferral as an affirmative defense in its answer, it waived the argument by failing to raise the issue subsequently at the hearing or in its brief to the judge).

Burden of proof. The burden is on the moving party to prove that prearbitral deferral is warranted. See, e.g., **King Soopers**, 364 NLRB No. 93, slip op. at 22–23 (2016), *enfd.* in relevant part 859 F.3d 23, 30 (D.C. Cir. 2017); **Regency Heritage Nursing & Rehabilitation Center**, 360 NLRB 794, 806 (2014), *enfd.* 657 Fed. Appx. 129 (3d Cir. 2016), cert. denied 137 S.Ct. 1229 (2017); and **Rickel Home Centers**, 262 NLRB 731 (1982). The Board has found prearbitral deferral appropriate when the dispute arises within the confines of a long and productive bargaining relationship; there is no claim of animosity to the exercise of employee statutory rights; the parties’ agreement provides for arbitration of a very broad range of disputes; the arbitration clause clearly encompasses the dispute; the employer has asserted its willingness to arbitrate the dispute; and the dispute is eminently well suited to resolution through arbitration. See **Wonder Bread**, 343 NLRB 55 (2004), citing **Collyer Insulated Wire**, 192 NLRB 837, 839 (1971), and **United Technologies Corp.**, 268 NLRB 557 (1984). In its 2014 decision in **Babcock & Wilcox**, above, the Board added that, with respect to future cases involving 8(a)(3) and (1) allegations, the parties must have explicitly authorized the arbitrator to decide the unfair labor practice issue, either in the collective-bargaining agreement or by agreement in that particular case.

With respect to postarbitral deferral, the Board has gone back and forth regarding who has the burden. In *Olin Corp.*, 268 NLRB 573, 574 (1984), the Board overruled precedent and held that the party opposing deferral has the burden of demonstrating that the standards for deferral have not been met, i.e. the party opposing deferral must show that the proceedings were not fair and regular; that the contractual issue is not factually parallel to the unfair labor practice issue; that the arbitrator was not presented generally with the facts relevant to resolving that issue; and/or that the award is “clearly repugnant” to the Act. The Board also applied the same principles to settlements arising from the parties’ contractual grievance/arbitration procedures. See *Bethenergy Mines, Inc.*, 308 NLRB 1242, 1244 n. 8 (1992), and cases cited there.

However, in *Babcock & Wilcox*, above, the Board again reversed course and held that, as with prearbitral deferral, the burden of proving that postarbitral deferral is appropriate in future 8(a)(3) and (1) cases is properly placed on the party urging deferral. The Board held that postarbitral deferral in such cases is appropriate only if the arbitration procedures appear to have been fair and regular, the parties agreed to be bound, and the proponent of deferral demonstrates that the parties presented the statutory unfair labor practice issue to the arbitrator, the arbitrator considered the statutory issue or was prevented from doing so by the party opposing deferral, and Board law reasonably permits the award, i.e. the arbitrator’s decision constitutes a reasonable application of the statutory principles that would govern a Board decision. 361 NLRB at 1128.

The Board held that the same principles would also apply to grievance settlements. Thus, it must be shown that the parties intended to settle the unfair labor practice issue; that they addressed it in the settlement agreement; and that Board law reasonably permits the settlement agreement. The Board stated that, in assessing such settlements, it would apply the factors for evaluating unfair labor practice settlements set forth in *Independent Stave*, 287 NLRB 740, 743 (1987). 361 NLRB at 1139. See §9–430, below, for a discussion of those factors.

As indicated, *Babcock & Wilcox* applies only prospectively, i.e. it does not apply to 8(a)(3) and (1) cases pending at the time of the Board’s December 15, 2014 decision. Indeed, the Board stated that where current contracts do not authorize arbitrators to decide unfair labor practice issues, the new deferral standards will not apply until those contracts expire or the parties agree to present particular statutory issues to the arbitrator. However, if a contract already provides for arbitration of unfair labor practice issues or the parties have explicitly authorized the arbitrator to consider such issues in a case, the Board will apply the new criteria. 361 NLRB at 1139–1140.

Procedure. The judge should evaluate whether deferral is warranted before evaluating the merits of the complaint allegations. See *Olin Corp.*, 268 NLRB 573, 574 (1984), overruled on other grounds by *Babcock & Wilcox*, above. The judge appears to retain the discretion, however, whether to bifurcate litigation of the deferral and unfair labor practice issues. See **Sheet Metal Workers Local 18 (Everbrite, LLC)*, 359 NLRB No. 121, slip op. at 3 (2013) (“The Board has long held that . . . a deferral defense and the merits may be addressed in the same hearing . . .”); *Cargill, Inc.*, 17-CA-088608, unpub. Board order issued Jan. 3, 2014 (2014 WL 31718) (judge did not abuse her discretion in ruling that the scheduled unfair labor practice hearing, which was anticipated to last only about 1–2 days, would proceed, and that evidence should be presented with respect to both the deferral issue raised by the respondent and the merits of the complaint); and *Bunge Milling, Inc.*, 33-CA-15997, unpub. Board order issued Dec. 30, 2011 (2011 WL 6886279) (judge did not abuse his discretion by requiring the parties to submit prehearing briefs on whether the Board should defer to an arbitrator’s decision and award).

If the facts relevant to the deferral issue are undisputed, it may be appropriate to address the issue without a hearing, either on a stipulation of facts or a motion to defer/dismiss. See, e.g., ***IAP World Services**, 358 NLRB 33 (2012) (Board affirmed judge’s decision deferring/dismissing the case pursuant to the parties’ stipulation of facts); ***Certaineed Corp.**, 8-CA-73922, unpub. Board order issued Feb. 28, 2013 (2013 WL 772784) (Board granted respondent’s prehearing motion to defer/dismiss); **Wonder Bread**, 343 NLRB 55 (2004) (same); **Southern California Edison Co**, 310 NLRB 1229 (1993) (same), rev. denied 39 F.3d 1210 (D.C. Cir. 1994); and **Specialized Distribution Management, Inc.**, 318 NLRB 158 (1995) (Board found that the judge properly deferred/dismissed the complaint pursuant to the respondent’s pretrial motion). See also § 10–400, Motions to Dismiss, below. But see **BCI Coca-Cola Bottling Company of Los Angeles**, 361 NLRB 839 (2014) (judge should have held evidentiary hearing to determine whether grievance settlement was repugnant to the Act).

As indicated in the cases cited above, if the motion for pre or postarbitral deferral is granted, the complaint should be dismissed. However, if the motion is for prearbitral deferral, the decision should note that the Board retains jurisdiction for the limited purpose of entertaining an appropriate and timely motion for further consideration on a proper showing that either (a) the dispute has not, with reasonable promptness after the issuance of the Board’s decision, been either resolved by amicable settlement in the grievance procedure or submitted promptly to arbitration, or (b) deferral to the arbitration award is unwarranted.

§ 3–750 **Prior Settlement**

A settlement agreement generally disposes of all issues unless the prior violations were unknown to the General Counsel, not readily discoverable by investigation, or specifically reserved from the settlement by the mutual understanding of the parties. **Hollywood Roosevelt Hotel**, 235 NLRB 1397 (1978). This so-called “settlement bar” rule is likewise an affirmative defense and is waived if not timely raised in the pleadings or at the hearing. See **Richard Mellow Electrical Contractors Corp.**, 327 NLRB 1112, 1112–1113 (1999).

See also § 9–620, Reservation Clauses: Settlement Bar Rule; §13–400, Reliance on Settlements; and § 16–402.4, Evidence of Presettlement Conduct, below.

§ 3–760 **Section 8(g) Notice**

A respondent’s assertion that the union failed to give notice under Section 8(g) of the Act is an affirmative defense. Therefore, raising the issue for the first time in a posthearing brief to the judge is untimely. **Vencare Ancillary Services**, 334 NLRB 965, 968–969 (2001), enf. denied on other grounds, 352 F.3d 318 (6th Cir. 2003).

CHAPTER 4. FILING AND SERVICE OF DOCUMENTS

§ 4–100 Filing of Documents

Under the Board's Rules, all post-charge unfair labor practice case documents filed with the Agency, including the Division of Judges, must be e-filed utilizing the Agency's website (www.nlr.gov). If a party files such documents in paper format, it must explain why it could not e-file them or why doing so would be unduly burdensome. Documents may not be filed with the Agency via email without the prior approval of the receiving office. See Sec. 102.5(c).

The time requirements for filing are set forth in Section 102.2. In computing the time prescribed, the day the time period begins to run is not included; however, the last day is included unless it is a Saturday, Sunday, or legal holiday. When the time period is less than 7 days, intermediate Saturdays, Sundays, and holidays are excluded. See Sec. 102.2(a).

E-filed documents must be received by 11:59 p.m. of the time zone of the receiving office. Non e-filed documents must be received before the official closing time of the receiving office. However, with certain exceptions (charges, EAJA applications, petitions to revoke subpoenas, and requests for extension of time to file a document), the Board will accept as timely filed documents which are deposited with a delivery service at least one day before the due date, as shown by the postmark or other record provided by the delivery service. Sec. 102.2(b).

As discussed in § 3-500, above, with respect to filing of answers, Section 102.2(d) of the Board's Rules states that motions, exceptions, answers to a complaint or backpay specification, and briefs may be filed "within a reasonable time after the time prescribed by these Rules only upon good cause shown based on excusable neglect and when no undue prejudice would result." For an example of how this rule is applied, see *M&M Affordable Plumbing, Inc.*, 13–CA–121459, unpub. Board order issued May 3, 2018 (2018 WL 2086092). In that case, the respondent requested leave to file its exceptions and supporting brief with the Board in Washington D.C. after the deadline (April 6) because of (1) an unexpected emergency that arose on another legal matter on April 6 that diverted counsel's attention for most of the business day, (2) a previous family commitment that prevented counsel from remaining at the office after business hours on April 6 to complete the filing, and (3) intermittent difficulties establishing an internet connection from counsel's home computer on the evening of April 6, which prevented counsel from completing the filing from home until 12:23 a.m. (Chicago time) on April 7. The General Counsel opposed the request and the Board denied it stating:

The asserted reasons for the late filing—that counsel was busy with other legal matters, and experienced technological problems—do not rise to the level of excusable neglect. See NLRB Rules and Regulations, Section 102.2(d), 102.24(b). Thus, the Board has rejected claims that filing attorneys were busy, finding they do not rise to the level of excusable neglect. See, e.g., *V. Garofalo Carting, Inc.*, 362 NLRB No. 170, slip op. at 2 (2015). The Board has similarly held that a user's technological problems when attempting to e-file do not constitute excusable neglect. Rather, parties who choose to file on the final day for doing so assume the risk that something can go wrong, particularly if, as here, the attempted filing takes place on the evening of the final day. As specifically stated in the Board's e-filing instructions [see the Board's website at <https://apps.nlr.gov/eservice/efileterm.aspx>], "a user who waits until after close of business on the due date to attempt to E-File does so at his/her own peril."

Note, however, that the Board has accepted documents that were not timely filed with the appropriate office of the Agency where they were timely filed with another office of the Agency. See *Eldeco, Inc.*, 336 NLRB No. 82 (2001) (respondent's response to the Board's notice to show cause was misfiled with the Agency's regional office rather than the Board in Washington, D.C., assertedly because of a miscommunication between counsel); and *Central Apex Reproductions*, 330 NLRB 1163 (2000) (respondent's response to the Board's notice to show cause was misfiled with the Division of Judges in Washington, D.C. rather than the Board).

§ 4-200 Service of Documents

Service of documents on parties in Board proceedings is governed by the NLRA and the Board's Rules rather than the Federal Rules of Civil Procedure. *Control Services*, 303 NLRB 481, 481-482 (1991), enfd. 961 F.2d 1568 (3d Cir. 1992). See Section 11(4) of the Act and the following sections of the Board's Rules: 102.3 (date of service), 102.4 (service by the Agency), 102.5 (service by parties), and 102.14 (service of charges).

Pursuant to the foregoing provisions, depending on the type of document, service may be made by:

Personal service (charges, complaints, compliance specifications, ALJ decisions, Board orders, subpoenas, other Agency-issued documents, and documents served by a party on other parties).

Registered or certified mail (charges, complaints, compliance specifications, ALJ decisions, Board orders, subpoenas, other Agency-issued documents, and documents served by a party on other parties).

Private delivery service (charges, subpoenas, and documents served by a party on other parties).

Leaving a copy at the principal office or place of business of the person required to be served (complaints, compliance specifications, ALJ decisions, Board orders, subpoenas, other Agency-issued documents, and documents served by a party on other parties).

Email (charges with the permission of the person receiving the charge, complaints, compliance specifications, ALJ decisions, Board orders, subpoenas, other Agency-issued documents, and documents served by a party on other parties unless otherwise provided in the Rules).

Regular mail (charges, and documents served by a party on other parties).

Fax (charges, and documents under 25 pages in length served by a party on other parties).

Any other means with the consent of the party being served (charges and documents served by a party on other parties).

Any other method authorized by law (complaints, compliance specifications, ALJ decisions, Board orders, subpoenas, and other Agency-issued documents).

Section 102.4(e) requires that pleadings or other papers must also be served on any attorney or other representative of a party. When service is by the Board or its agents, the attorney or representative may be served by any means permitted by the Rules, including regular mail.

Note, however, that Section 102.5(f) states that, “unless otherwise specified elsewhere in these Rules, service on all parties must be made in the same manner as that used in filing the document with the Board, or in a more expeditious manner.”

§ 4–300 Determining Date of Service

The date of service is specified in Section 102.3 of the Board’s Rules as follows:

Personal service or fax: “the date on which the document is received.” See also *Hardesty Co.*, 336 NLRB 258, 259 (2001) (presumption of employer’s receipt of union’s faxed information request was supported by fax confirmation report, which was not rebutted by testimonial denial of employer’s lawyer at trial), *enfd.* 308 F.3d 859 (8th Cir. 2002).

Private delivery service: “the day when the document . . . is deposited with a private delivery service that will provide a record showing the date the document was tendered to the delivery service.”

Mail: “the day when the document served is deposited in the United States mail.” See also *Electrical Workers IUE (Spartus Corp.)*, 271 NLRB 607 (1984).

Email: “the day when the document . . . is sent by email.”

§ 4–400 Proof of Service

Section 11(4) of the Act and Sections 102.4(d) and 102.5(g) of the Board’s Rules specify certain methods of proof of service:

Personal service or delivery to a principal office or place of business: “the verified return by the serving individual, setting forth the manner of such service.”

Registered or certified mail: “the return post office receipt.”

Private delivery service: “the receipt from [the] service showing delivery.”

However, the same sections of the Board’s Rules state that the foregoing methods of service “are not exclusive; any sufficient proof may be relied upon to establish service.” See also *CCY New Worktech, Inc.*, 329 NLRB 194 (1999) (service of a complaint by certified mail can be established by either an affidavit or the return post-office receipt).

Where service of documents is permitted by regular mail, the failure of the postal service to return the documents is sufficient to establish actual receipt. See, e.g., *Omega Construction Services, LLC*, 365 NLRB No. 72, slip op. at 1 n. 1 (2017); and *Apex Electrical Services*, 356 NLRB No. 172, slip op. at 1 n. 3 (2011), citing *Lite Flight, Inc.*, 285 NLRB 649, 650 (1987), *enfd.* 843 F.2d 1392 (6th Cir. 1988).

Whether service is made by the Agency or by a private party, the person making service “shall submit a written statement of service . . . stating the names of the parties served and the date and manner of service”; however, “failure to make proof of service does not affect the validity of service.” NLRB Rules and Regulations, Sec. 102.114(e). Thus, the absence of such a statement will not invalidate service, nor preclude other methods of proof of service. The Board has long held that procedural requirements regarding proof of service should be liberally construed. See **Control Services**, 303 NLRB 481, 481–482 (1991), enf. 961 F.2d 1568 (3d Cir. 1992). For example, in **G. W. Truck**, 240 NLRB 333, 334–335 (1979), proof of a charge’s service was based upon testimony by a Board agent, supported by her written description “almost contemporaneous with service,” of what had occurred when she served the charge.

§ 4–500 Failure of Service

A party’s failure to make timely service on other parties is a basis for either “rejecting the document,” or “[w]ithholding or reconsidering any ruling on the subject matter raised by the document until after service has been made and the served party has had reasonable opportunity to respond.” NLRB Rules and Regulations, Sec. 102.5(i).

Ordinarily, the Board has been reluctant to reject a document due to lack of timely service. See **Cameron Iron Works**, 235 NLRB 287, 287–288 (1978), enf. denied on other grounds 591 F.2d 1 (5th Cir. 1979); **Our Way, Inc.**, 244 NLRB 236 n. 1 (1979) (General Counsel’s failure to serve timely filed exceptions); and **Terpening Trucking Co.**, 271 NLRB 96 n. 1 (1984) (respondent’s failure to serve exceptions on the charging party).

The Board has been particularly reluctant to do so if a party is unrepresented and if filing of that document otherwise complies with the Rules. See **Tri-Way Security**, 310 NLRB 1222, 1223 n. 5 (1993); and **Acme Building Maintenance**, 307 NLRB 358, 359 n. 6 (1992) (answer to complaint). However, in **Active Metal Mfg.**, 316 NLRB 974, 974–975 (1995), a self-represented respondent’s timely-filed answer was rejected for failure to serve the charging party because there had been “repeated efforts” by the Region to apprise the respondent of its obligations but service was never made.

§ 4–600 Efforts to Frustrate Service

“[T]he Board has long held that a respondent’s failure or refusal to claim certified mail or to provide for receiving appropriate service will not be permitted to defeat the purposes of the Act”. **SMC Engineering & Contracting**, 324 NLRB 341 (1997) (complaint). Accord: **Apex Electrical Services**, 356 NLRB No. 172, slip op. at 1 n. 3 (2011) (compliance specification).

§ 4–700 Special Aspects of Service of Particular Documents

§ 4–710 Charges and Amended Charges

As discussed in § 3–120, above, under the proviso to Section 10(b) of the Act, a charge must be both filed with the Agency and served on the charged party within the 6-month limitations period. Where service is made by regular mail, service is timely if the charge was deposited in the mail during the 10(b) period. See § 4–300 above, and **Laborers Local 264 (D & G Construction Co.)**, 216 NLRB 40 n. 1, 43 (1975), affd. in relevant part 529 F.2d 778, 781–785 (8th Cir. 1976).

The charging party, not the Regional Office, is responsible for assuring timely service of a charge on the charged party. **Dun & Bradstreet Software Services**, 317 NLRB 84, 85 (1995), affd. 79 F.3d 1238, 1250 (1st Cir. 1996). Although the Regional Office will normally serve a copy of the charge on the charged party, this is merely a courtesy and does not relieve the charging party of its service obligation. NLRB Rules and Regulations, Sec. 102.14(a) and (b), and Statements of Procedure, Sec. 101.4.

Technical defects in the manner of service will not necessarily invalidate the service. See **Control Services**, above, 303 NLRB at 481–482 (“when charges have in fact been received, technical defects in the form of service do not affect the validity of the service”). For example, service of an unsigned copy of a charge was held adequate in **Freightway Corp.**, 299 NLRB 531 (1990).

Further, the “failure to make timely service of a charge on a respondent will be cured by timely service within the 10(b) period of a complaint on the respondent, absent a showing that the respondent is prejudiced by [the] circumstances.” **Buckeye Plastic Molding**, 299 NLRB 1053 (1990).

Where there are multiple charged parties, service on only one of them is sufficient if they are:

Alter egos. **BMD Sportswear Corp.**, 283 NLRB 142 n. 1 (1987), enfd. mem. 847 F.2d 835 (2d Cir. 1988); and **NLRB v. O’Neill**, 965 F.2d 1522, 1528–1529 (9th Cir. 1992), cert. denied 509 U.S. 904 (1993).

Single employers. **Il Progresso Italo Americano Publishing Co.**, 299 NLRB 270 n. 4, 289 (1990).

Joint employers. **Whitewood Maintenance Co.**, 292 NLRB 1159, 1169 n. 29 (1989), enfd. 928 F.2d 1426 (5th Cir. 1991).

Joint bargaining representatives. **Electrical Workers IUE (Spartus Corp.)**, 271 NLRB 607 (1984). See also **United Electrical Contractors Assn.**, 347 NLRB 1, 1–2 (2006) (service of a charge on a multi-employer association constitutes, under agency principles, service on each of its members).

Only charged parties must be served. Thus, a copy of a charge need not be served upon the labor organization that is asserted to be a party to an allegedly unlawful collective-bargaining contract, or which is asserted to be unlawfully dominated, assisted, or supported, if no remedial order is sought against the labor organization. **Meyers Bros. of Missouri, Inc.**, 151 NLRB 889, 893 n. 1 (1965) (“the limitations clause of Section 10(b) relates only to the Board’s power to issue complaints and thus limits the Board in proceeding against ‘Respondents’ as distinguished from ‘parties’”). See also **General Molds & Plastics Corp.**, 122 NLRB 182, 186 (1958).

§ 4–720 Complaint and Notice of Hearing

Complaints must be “served on all other parties.” NLRB Rules and Regulations, Secs. 102.4(a) and 102.15. With respect to necessary parties and parties in interest, see §§ 6–510 and 6–520, below. See also **Postal Service**, 5–CA–122166, unpub. Board order issued June 25, 2015 (2015 WL 3932157) (finding that an attorney for a trade association failed to establish any

interest in the case that might even arguably have entitled it to notification of the charge or complaint).

§ 4–730 Compliance Specifications

“[T]he Regional Director may issue and serve on all parties a compliance specification in the name of the Board.” NLRB Rules and Regulations, Sec. 102.54(a).

Service of a compliance specification upon the respondent’s attorney of record is sufficient service on the respondent. *Star Grocery Co.*, 245 NLRB 196, 197 (1979); and *Cera International Corp.*, 272 NLRB 1360 n. 2 (1984). This is so, even if the attorney no longer represents the respondent, unless notice has been given to the Regional Director that the representation has been discontinued. *Hopkins Hardware*, 280 NLRB 1296, 1297 (1986).

§ 4–740 Answers to Complaints and to Compliance Specifications

Answers to complaints. Section 102.21 of the Board’s Rules provides that, “immediately upon the filing” of its answer, the respondent shall serve a copy on the other parties. As set forth in **§4–500**, Failure of Service, above, although the Board is reluctant to reject an answer for failure to make service on other parties, particularly if filed by an unrepresented respondent, it will do so if the respondent has ignored repeated efforts to encourage it to make proper service.

Answers to compliance specifications. Section 102.56(a) of the Board’s Rules provides that “each respondent alleged in the specification to have compliance obligations must” file an answer and “immediately serve a copy” on the other parties.

§ 4–750 Subpoenas

It is not necessary to establish actual receipt of the subpoena by the recipient; “proof that it was mailed is sufficient to prove service.” *Best Western City View Motor Inn*, 327 NLRB 468, 468–469 (1999). Moreover, “an attorney’s affirmation of service” will suffice as proof of service, even “without submission of the postal [service] return receipt card.” *Ibid.* See also **§ 8–120**, Service of Subpoena, below.

CHAPTER 5. TIME AND PLACE OF HEARING

§ 5–100 Before Hearing Opens

Section 102.15 of the Board's Rules requires that a complaint contain "a Notice of Hearing before an Administrative Law Judge at a fixed date and at a time not less than 14 days after the service of the complaint." "Except in extraordinary situations the hearing is . . . usually conducted in the Region where the charge originated." NLRB Statements of Procedure, Sec. 101.10(a).

Generally, before hearing, the Regional Director issuing a complaint may extend the date of the hearing or change the hearing location. But when there are less than 21 days before the scheduled hearing date and a party objects to a postponement, motions to reschedule should be filed with the Division of Judges, which rules only on whether to grant the motion to extend the hearing date. NLRB Rules and Regulations, Sec. 102.16(a). See also *Carriage Inn of Steubenville*, 309 NLRB 383 (1992). The "Regional Director issuing the complaint shall retain the authority to order a new date for hearing and retains the responsibility to make the necessary arrangements for conducting such hearing, including its location and the transcription of the proceedings." NLRB Rules and Regulations, Sec. 102.16(b).

§ 5–200 After Hearing Opens

A notice of hearing accompanying a complaint typically provides that the hearing will commence on the date set by the Regional Director and continue "on consecutive days thereafter." However, as discussed in § 2–300 (Duties of Trial Judge), above, after a hearing opens the designated administrative law judge possesses authority to "regulate the course of the hearing." NLRB Rules and Regulations, Sec. 102.35(a)(6). This includes the "discretion" to continue the trial "from day to day, or adjourn [it] to a later date or to a different place, by announcement . . . at the hearing . . . or by other appropriate notice." Sec. 102.43. See also *Abrahamson Chrysler-Plymouth*, 225 NLRB 923 n. 1 (1976) (ALJ did not abuse her discretion in denying respondent's several motions for continuances at the beginning of the first and second days of hearing and at the close of the General Counsel's case), *enfd. mem.* 559 F.2d 1226 (7th Cir. 1977), and cases cited below.

§ 5–300 Requests for Continuance to Obtain Counsel

Typically, two situations are presented: (1) an unrepresented party seeks a continuance to obtain counsel or other representative; and (2) the party's counsel or representative is unavailable on the trial date.

To Obtain Counsel. When a party seeks a continuance to obtain counsel, a balance must be struck between the right of parties to be represented, NLRB Rules and Regulations, Sec. 102.38, and the principle that "proceedings must proceed with the utmost dispatch," *NLRB v. American Potash & Chemical Corp.*, 98 F.2d 488, 492 (9th Cir.), cert. denied 306 U.S. 643 (1939). In striking that balance, several relevant considerations have been identified:

1) The length of time since the complaint issued, during which the party had an opportunity to obtain counsel. See *K & L Fire Protection Systems*, 306 NLRB 988 n. 1 (1992) (judge reasonably denied the pro se respondent's request at the hearing for a 2-week continuance to obtain approval from the bankruptcy court to retain counsel, as the complaint had been outstanding for more than 6 months).

2) Whether a continuance has already been granted to allow the party to obtain counsel. See **Peter Vitalie Co.**, 310 NLRB 865 n. 1 (1993) (judge reasonably denied motion where the respondent had already requested and been granted a prior 6-week postponement); and **Crusader-Lancer Corp.**, 144 NLRB 1309 n. 1 (1963) (trial examiner did not commit prejudicial error by denying respondents' motion where a request for a 1-week continuance for the same purpose had previously been granted).

3) Efforts shown by the moving party to obtain counsel. See **K & L Fire Protection Systems**, above (noting that the respondent's application to the bankruptcy court for authorization to appoint an attorney was not made until 3 days before the hearing); and **Peter Vitalie Co.**, above, (noting that, after receiving the prior continuance, the respondent "elected to do nothing except seek 'another eleventh hour postponement'").

Unavailability of chosen counsel on trial date. In striking a balance in this area, the following relevant considerations have been identified:

1) Reason for unavailability. See **Mississippi Valley Structural Steel Co. v. NLRB**, 145 F.2d 664, 665–667 (8th Cir. 1944) (trial examiner should have granted respondent's request for a postponement at the start of the hearing due to illness of counsel who was the only attorney conversant with case). But see **Quicken Loans, Inc.**, 28-CA-146517, unpub. Board order issued August 14, 2015 (2015 WL 4910611) (judge did not abuse his discretion by denying counsel's second postponement request due to medical problems where judge had informed counsel when granting the first postponement that, if he could not proceed on the new hearing date, he should prepare alternative counsel).

2) When the conflicting commitment was made. See **Hijos de Ricardo Vela, Inc.**, 194 NLRB 377 n. 1 (1971) (trial examiner justifiably denied postponement request where counsel for respondent's conflicting commitment—to bargain on behalf of another client—was made "long after the notice of hearing" and "indeed only shortly before the scheduled hearing date"), *enfd.* 475 F.2d 58 (1st Cir. 1973); and **Michalik, Joseph J.**, 96 NLRB 10, 16 (1951) (the conflicting criminal trial was scheduled well after the notice of hearing in the unfair labor practice case, and respondent's counsel failed to advise the court of the conflicting hearing date when the court asked him to suggest a trial date).

3) Length of continuance contemplated. **Marine Engineers District 1 (Dutra Construction)**, 312 NLRB 55 (1993) (finding that denial of respondent counsel's motion for a postponement was not an abuse of discretion in part because of "the indefinite length of the requested postponement").

4) Complexity of facts and issues. See **Franks Flower Express**, 219 NLRB 149, 149–150 (1975) (judge did not abuse his discretion by denying second postponement request where the case was "neither a complicated nor lengthy proceeding" and respondent was represented at the hearing by a member of the same firm who presumably had knowledge of the issues as framed by the pleadings), *enfd. mem.* 529 F.2d 520 (5th Cir. 1976).

5) Whether it is the first request for a continuance. See **Quicken Loans**, above; and **Franks Flower Express**, above.

6) Availability of substitute counsel. Compare **Mississippi Valley Structural Steel Co. v. NLRB**, above, with **Franks Flower Express**, above; **Wittek Industries**, 313 NLRB 579 (1993) (judge properly denied respondent's request for a postponement due to unavailability of its

counsel of record, inasmuch as corporate counsel, who had some familiarity with the circumstances leading to the discharge of the alleged discriminatees, was available to try case); and **NLRB v. Glacier Packing Co.**, 507 F.2d 415, 416 (9th Cir. 1974) (judge did not abuse his discretion by denying respondent's request for a postponement due to counsel's conflicting legal engagements where other attorneys in the firm were qualified to handle the case).

§ 5–310 Length of Continuance to Obtain Counsel or Substitute Counsel

In the following cases, the Board found that the time granted to obtain counsel or substitute counsel was reasonable in length: **Peter Vitalie Co.**, above (40 days to secure counsel); **Franks Flower Express**, above (5 days to secure substitute counsel); **Wittek Industries**, above (1 day for counsel to be available); and **NLRB v. Glacier Packing Co.**, above (4 hours to secure substitute counsel from the same firm after pretrial denials of requests for further continuances).

§ 5–320 When Counsel or Party Leaves After Request Is Denied

When a continuance has been properly denied, it is not improper to go forward with the hearing without the presence of counsel. **NLRB v. Glacier Packing Co.**, above; and **NLRB v. Hijos de Ricardo Vela, Inc.**, 475 F.2d 58, 61 (1st Cir. 1973). See also **Ethan Enterprises, Inc.**, 342 NLRB 129 n. 2 (2004) (judge properly proceeded with the hearing where the respondent's attorney left in the middle of the hearing after an objection to one of his cross-examination questions was sustained, and the attorney agreed to notify respondent that the hearing would proceed in his absence), enfd. 154 Fed. Appx. 23 (9th Cir. 2005). And see **§ 6–300**, Failure of Party to Appear at Hearing, below.

§ 5–400 Motions for Continuance to Prepare a Defense

The judge has discretion to grant or deny respondent a continuance to prepare its defense. **Spiegel Trucking Co.**, 225 NLRB 178, 179 n. 9 (1976) (judge did not abuse his discretion in denying respondent's request for a postponement to investigate the allegations described in the General Counsel's opening statement and to procure witnesses, as the complaint had adequately apprised respondent of the alleged violations), enfd. mem. 559 F.2d 188 (D.C. Cir. 1977). See also **East Bronx Health Center**, 271 NLRB 898 n. 1 (1984) (judge properly denied respondent's motion for a 10-day adjournment at the close of the General Counsel's case, as the hearing had previously been postponed at respondent's request, which afforded respondent an additional 2 months to prepare its case, and respondent failed to adequately explain why another postponement was necessary).

§ 5–500 Motions for Continuance Because of Unavailable Witness

Obviously, there will be circumstances where a continuance may be appropriate due to the temporary unavailability of an important witness. However, the following are circumstances where a judge's denial of a continuance has been upheld:

1) Existence of prior notice that witness would be necessary. **Quebecor Group, Inc.**, 258 NLRB 961 n. 1 (1981) (witness was named as supervisor in complaint); and **Don't Stop**, 298 NLRB 961, 962 (1990) (complaint named witness as sole actor who committed unfair labor practices).

2) Failure to show steps taken to ensure presence of witness. **Batchelor Electric Co.**, 254 NLRB 1145 n. 1 (1981), enfd. mem. 716 F.2d 903 (6th Cir. 1983).

3) Failure to show that the whereabouts of witness is unknown or that witness is otherwise unavailable. **Quebecor Group, Inc.**, above.

4) Failure to provide supporting details to explain absence of witness. **Skyline Builders, Inc.**, 340 NLRB 109 (2003); **Riverdale Nursing Home**, 317 NLRB 881 (1995); and **Florida Coca-Cola Bottling Co.**, 321 NLRB 21 n. 2 (1996).

5) Witness simply chose to do something other than attend the hearing. **Greenpark Care Center**, 236 NLRB 683 n. 3 (1978) (witness chose to leave the country on vacation despite issuance of the notice of hearing almost 2 months before the hearing date); and **Don't Stop**, above (witness "chose not to be present at the hearing because it was his considered business judgment that his presence at the hearing was less important than a meeting with a major customer").

6) Failure to assert that witness was needed to present the respondent's defense. **Stevens Ford**, 272 NLRB 907 (1984), enfd. in part 773 F.2d 468, 476–477 (2d Cir. 1985).

7) Failure to indicate when witness would become available. **Sarkes Tarzian, Inc.**, 157 NLRB 1193, 1194 n. 3 (1966).

8) Failure to take advantage of reasonable alternative arrangements to avoid continuance. **Somerville Cream Co.**, 95 NLRB 1144, 1146 (1951) (General Counsel offered to move trial temporarily to the home of the assertedly incapacitated respondent witness), enfd. 199 F.2d 257 (1st Cir. 1952).

§ 5–600 Motions to Change Location of Hearing

In **Flame of Miami, Inc.**, 159 NLRB 1103, 1105 (1966), the Board held that it was "clearly reasonable" for the trial examiner to deny a motion to transfer the hearing from Miami to New York, where some of the respondents were located, as the unlawful conduct took place in Miami and the respondents failed to show that holding the trial in Miami was unreasonable or burdensome. Compare **Altemose Construction Co. v. NLRB**, 514 F.2d 8, 12 (3d Cir. 1975) (ALJ committed reversible error by denying the respondent employer's motion to move to another location because of the "mob atmosphere" outside the federal building where the hearing was being held).

Guidance may also be found in court decisions applying 28 U.S.C. Sec. 1404(a) ("For the convenience of parties and witnesses, in the interest of justice, a district court may transfer any civil action to any other district or division where it might have been brought . . ."). The decisions indicate that the trial judge has "broad discretion" in ruling on such motions. **SEC v. Savoy Industries, Inc.**, 587 F.2d 1149, 1154 (D.C. Cir. 1978), cert. denied 99 S.Ct. 1227 (1979). Relevant factors include the plaintiff's choice of location; the availability and convenience of witnesses, parties, and counsel; the location of the documentary evidence; the place or situs where the material events occurred; and the possibility of delay and prejudice if transfer is granted. "The burden is on the moving party to demonstrate that the balance of factors weighs heavily in favor of transfer and that transfer would not merely shift inconvenience from one party to another." **Graham v. United Parcel Service**, 519 F.Supp.2d 801, 809 (N.D. Ill. 2007) (denying

employer's motion to transfer employee's ADA and ERISA action from the Eastern to the Western Division of the Northern District of Illinois), citing, e.g., ***In re National Presto Industries, Inc.***, 347 F.3d 662 (7th Cir. 2003) (upholding trial judge's denial of employer's motion to transfer SEC enforcement action from the Northern District of Illinois to the Western District of Wisconsin, even though the only factor favoring the former venue was the convenience of the SEC and its staff). See also ***Carlile v. Continental Airlines, Inc.***, 953 F.Supp. 169 (S.D. Tex. 1997) (denying employer's motion to transfer employee's discrimination action from Galveston to Houston, Texas).

CHAPTER 6. APPEARANCES AT HEARING

§ 6–100 Representation at Hearing

“Any party has the right to appear at the hearing in person, by counsel, or by other representative, to call, examine, and cross-examine witnesses and to introduce into the record documentary or other evidence.” NLRB Rules and Regulations, Sec. 102.38. See also NLRB Statements of Procedure, Sec. 101.10(a). There is no requirement that the representative be a lawyer.

§ 6–110 Respondent Not Represented by Counsel

There is no constitutional or statutory right for the respondent to have an attorney appointed to represent it at government expense. *Betra Mfg. Co.*, 233 NLRB 1126 n. 2 (1977), enf. mem. 624 F.2d 192 (9th Cir. 1980), cert. denied 450 U.S. 996 (1981); and *Golden Hours Convalescent Hospitals*, 200 NLRB 279, 280 n. 5 (1972). It is sufficient that the self-represented respondent is accorded a full and fair opportunity to present its case and cross-examine witnesses. *American Cleaning Co.*, 291 NLRB 399 n. 1 (1988). See also *Father & Sons Lumber v. NLRB*, 931 F.2d 1093, 1096–1097 (6th Cir. 1991) (there is no constitutional or statutory basis to overturn a Board decision on the ground that the respondent was denied the effective assistance of counsel), enf. 297 NLRB 437 (1989).

An unrepresented respondent also has no right to receive personal instruction from the judge. Indeed, the Board has stated that the judge should not “act as advocate of those who appear” without representation, because to do so “would seriously erode [the judge’s] neutral position at the hearing”. *Air Transport Equipment*, 190 NLRB 377 n. 2 (1971), enf. mem. 486 F.2d 1394 (2d Cir. 1972) See also *McKaskle v. Wiggins*, 465 U.S. 168, 183–184 (1984) (pro se defendant has no “constitutional right to receive personal instruction from the trial judge on courtroom procedure” and judge is not required to “take over the chores . . . that would normally be attended to by trained counsel”), citing *Faretta v. California*, 422 U.S. 806, 834 n. 46 (1975).

However, as long as the judge remains impartial, he or she may answer procedural questions or explain basic rights. See *Air Transport*, above; *Dickens, Inc.*, 355 NLRB 255, 257 (2010) (judge instructed unrepresented respondent regarding which areas of testimony would be relevant); and *Quality Asbestos Removal*, 310 NLRB 1214, 1215 (1993) (judge informed the respondent's nonlawyer representative, its owner, that she could ask to see any statements of the Government's witnesses when they had completed their direct examination).

§ 6–200 Ethical Issues Involving Representation

§ 6–201 Attorney as Witness

The Board will not police the canons of ethics of the various bar associations. For example, if a party’s trial lawyer takes the stand as a witness, any objection that the attorney’s testimony should be stricken as a violation of the canons of ethics should be overruled. *Operating Engineers Local 9 (Fountain Sand Co.)*, 210 NLRB 129 n. 1 (1974). Accord: *Wells Fargo Armored Service Corp.*, 290 NLRB 872, 873 n. 3 (1988). See also *Page Litho, Inc.*, 311 NLRB 881 n. 1 (1993) (citing *Wells Fargo* and disavowing judge’s statement that counsel was precluded ethically from appearing as a witness), enf. denied in part on other grounds mem. 65

F.3d 169 (6th Cir. 1995). But compare §§ 6-202 and 6-203, below. See also § 11-400, discussing who is subject to a witness sequestration order.

§ 6-202 Conflicts of Interest

Courts clearly have the authority, derived from their “inherent power to preserve the integrity of the adversary process,” to disqualify counsel due to a conflict of interest under the canons of ethics. See *Hempstead Video, Inc. v. Village of Valley Stream*, 409 F.3d 127, 132–133 (2d Cir. 2005). See also *Paul E. Iacono Structural Engineer, Inc. v. Humphrey*, 722 F.2d 435 (9th Cir. 1983). The Board has the similar authority to protect its own processes. See *Supreme Airport Shuttle LLC*, 365 NLRB No. 27, slip op. at 1 (2017) (“The Board’s decisions make clear that, in an unfair labor practice proceeding, an [ALJ], subject to the Board’s review, has the authority to disqualify a party’s counsel based on an impermissible conflict of interest.”), citing *Mack Trucks*, 277 NLRB 711 n. 1 and 715–723 (1985). See also **Stericycle, Inc.*, 32-CA-24230, unpub. Board order issued Jan. 28, 2010 (Board permitted the respondent employer to present evidence at the unfair labor practice hearing regarding whether counsel for the union should be disqualified due to a conflict of interest). But cf. § 6-201, Attorney as Witness, above.

For situations where a party’s attorney is a former Board lawyer, and is therefore subject to the post-employment restrictions currently set forth in Section 102.120 of the Board Rules, see *Hillview Convalescent Center*, 266 NLRB 758 (1983) (Board stated that it would order former Board attorney to terminate his participation if he was still doing so, as it would violate the Board’s post-employment rules, but reversed the judge’s conclusion that the entire law firm should also be disqualified under the circumstances presented).

With respect to alleged conflicts involving counsel for the General Counsel, see *AM Property Holding Corp.*, 350 NLRB 998, 1008 (2007) (counsel for the General Counsel, whose prior law firm had represented the charging party union, had no conflict under applicable Federal statutes and regulations because she did not do any work on behalf of the union while employed at the law firm and had not served as an attorney or consultant for the law firm in the last year); and *Terrace Gardens Plaza, Inc.*, 315 NLRB 749 n. 1 (1994) (rejecting respondent’s contention, in a test-of-certification refusal-to-bargain proceeding, that counsel for the General Counsel should be disqualified because she served as the hearing officer in the underlying representation case and investigated contemporaneous charges brought by the employer against the union that had previously represented the employees), enfd. 91 F.3d 222 (D.C. Cir. 1996).

In consolidated “C & R” cases (where a complaint in an unfair labor practice case is consolidated for hearing with election objections or challenged ballots in a representation case), established Board and court precedent permits counsel for the General Counsel to also serve as the Regional Director’s neutral representative for the objections/ballots portion of the case. See, e.g., *Barrus Construction Co. v. NLRB*, 483 F.2d 191, 194–195 (4th Cir. 1973), and cases cited there. See also § 14-200, Consolidated Representation Cases, below.

§ 6-203 “Skip Counsel” Violations

Where it is alleged that the General Counsel improperly interviewed a supervisor or agent of the respondent employer or union without the presence of respondent’s counsel, the judge should evaluate the circumstances to determine if a “skip counsel” violation occurred and the appropriate evidentiary sanction or remedy, if any. See *Success Village Apartments, Inc.*, 347 NLRB 1065 (2006) (Board rejected the respondent employer’s contention that a former manager’s affidavit was improperly admitted into evidence, as the respondent failed to establish

that the former manager's affidavit was improperly obtained); and **Operating Engineers, Local 17 (Hertz Equipment Rental Corp.)**, 335 NLRB 578 (2001) (Board found that, under the circumstances, the Region's investigator properly took an affidavit of the respondent union's organizer and agent without the presence of respondent's counsel, and therefore rejected the respondent's contention that the complaint should be dismissed and the case reassigned to another Region for a new investigation).

For an overview of this issue, see Lori Ketcham, *Skip Counsel Issues in NLRB ULP Investigations*, 16 No. 1 Prof. Law. 18, 20 (2005).

§ 6–300 Failure of Party to Appear at Hearing

When the respondent has filed an answer, but its lawyer or representative fails to appear at the hearing, the judge should hear the General Counsel's evidence and issue a decision. **Beta Steel Corp.**, 326 NLRB 1267 n. 3, 1268 (1998); **Quality Hotel**, 326 NLRB 83 n. 4 (1998); and **Bristol Manor Health Care Center**, 295 NLRB 1106 n. 1 (1989), enf. mem. 915 F.2d 1561 (3d Cir. 1990).

Of course, if the answer previously filed by the respondent is found insufficient, a default or summary judgment may be appropriate. See §§ 3–500, and 10–400.

§ 6–400 Rights of Charging Parties and Alleged Discriminatees

Charging Parties. Section 102.38 of the Board's Rules provides that

Any party has the right to appear at the hearing in person, by counsel, or by other representative, to call, examine, and cross-examine witnesses, and to introduce into the record documentary or other evidence, except that the Administrative Law Judge may limit participation of any party as appropriate.

Normally, the judge should specifically offer the charging party an opportunity to question each witness called by the other parties. See **Cowin & Co.**, 322 NLRB 1091 n. 1 (1997) (the "better practice" is for the judge to "specifically offer" the charging party the opportunity to question each witness, although the failure of the judge to do so does not constitute a denial of due process absent a showing of prejudice).

As discussed in § 16–613.1, Jencks Statements, below, the charging party also has the right on request, for purposes of cross-examination, to review the pretrial Board affidavit of a respondent agent after being called and examined by the respondent or by the General Counsel (as an adverse witness).

However, as discussed in §§ 3–200 and 3–310, above, the General Counsel has exclusive authority over the issuance and prosecution of unfair labor practice complaints under Section 3(d) of the Act. The charging party therefore has no right to introduce evidence in support of an allegation or theory not asserted by the General Counsel.

With respect to remedies, the responsibility for fashioning an appropriate remedy rests with the Board under Section 10(c) of the Act. Thus, the charging party may introduce, and the judge may consider, evidence supporting a remedy not sought by the General Counsel. See **Kaumagraph Corp.**, 313 NLRB 624, 624–625 (1994) (judge erred by refusing to allow the

charging party to introduce evidence to support a restoration and reinstatement remedy for the respondent's alleged unlawful transfer of operations). However, the requested remedies must be consistent with the General Counsel's complaint and theory of the case. **ATS Acquisition Corp.**, 321 NLRB 712 n. 3 (1996) (judge erred in awarding backpay at the request of the charging party as the complaint did not allege unlawful unilateral changes in terms and conditions of employment).

Alleged Discriminatees. An alleged discriminatee has no right to participate as a party unless he/she has filed an unfair labor practice charge or has moved to intervene and thereby become a party in the proceeding. See **Lincoln Technical Institute, Inc.**, 256 NLRB 176 (1981) (alleged discriminatee who failed to file either a charge or a motion to intervene had no right to file exceptions to the ALJ's decision), rev. denied 682 F.2d 427 (3d Cir. 1982).

As discussed in § 16–611.5, below, the failure of an alleged discriminatee to appear and testify at the hearing in support of the complaint allegations does not warrant an adverse inference where the testimony is unnecessary.

See also § 11–400, below, regarding exclusion of charging parties and alleged discriminatees from portions of the hearing pursuant to a sequestration order.

§ 6–500 Intervention at Hearing

Section 102.29 of the Board's Rules permits "any person" to file a motion with the judge during the hearing to intervene. The motion must be in writing or made orally on the record at the hearing and "stat[e] the grounds upon which [the] person claims an interest."

For useful guidance in evaluating the timeliness of such motions, see **7C Fed. Prac. & Proc. Civ. § 1916** (3d ed. Sept. 2018 Update) (discussing timeliness of motions to intervene in federal court actions under FRCP 24). See also **DirectSat USA, LLC**, 366 NLRB No. 141, slip op. at 2 (2018) (denying as untimely a non-party company's motion to intervene to seek reconsideration of the Board's decision, as the company was aware months before the case was submitted to the judge that a proceeding was underway that could affect its interests); **Boeing Co.**, 366 NLRB No. 128, slip op. at 2 and n. 3 (2018) (denying a non-party union's motion to intervene to seek reconsideration of the Board's decision, in part because, although the Board has permitted posthearing intervention in "rare instances," Section 102.29 does not provide for intervention after the close of the hearing); **Postal Service**, 5–CA–122166, unpub. Board order issued June 25, 2015 (2015 WL 3932157) (denying as untimely a motion to intervene filed by a law firm representing a member of a trade association after the Board had adopted the judge's decision in the absence of exceptions); and **Hilton Hotels Corp.**, 287 NLRB 562 n. 3 (1987) (denying an alleged discriminatee's motion to intervene as a party to join the charging party union's statement of position on remand from the court of appeals).

Whether to grant a motion to intervene is within the discretion of the judge or Board. See Section 10(b) of the Act (any person may be allowed to intervene and present testimony "in the discretion" of the judge or Board); and Section 102.29 of the Board's Rules (the judge "may, by order, permit intervention in person, or by counsel or other representative, to such extent and upon such terms as may be deemed proper"). See also **DirectSat USA**, above (intervention in unfair labor practice proceedings is discretionary and not a matter of right). Accordingly, the ruling of the judge or Board will not be disturbed absent abuse or prejudice. **Auto Workers v. NLRB**, 392 F.2d 801, 809 (D.C. Cir. 1967), cert. denied 392 U.S. 906 (1968); and **Semi-Steel Casting v. NLRB**, 160 F.2d 388, 393 (8th Cir. 1947).

The Board has addressed motions to intervene in a variety of situations.

Benefit fund trustees. The Board has held that benefit fund trustees should be permitted to intervene where the complaint alleges that the employer violated 8(a)(5) by failing to make benefit fund payments. See **Camay Drilling Co.**, 239 NLRB 997, 998 (1978). In that case, the judge concluded that the trustees would have no interest in the matter until a backpay proceeding was held. The Board disagreed, finding that because of the fiduciary obligations imposed on the trustees by ERISA, they are “interested parties” under the Administrative Procedure Act (APA) and are entitled to intervene to safeguard assets of the trust fund. See also **Operating Engineers Local 12 (Griffith Co.)**, 212 NLRB 343, 345 (1974), *revd.* on other grounds 545 F.2d 1194 (9th Cir. 1976), *cert. denied*, 434 U.S. 854 (1977), where the judge permitted fund trustees to appear in an 8(b)(4)(ii)(B) and 8(e) case alleging that the respondent union unlawfully maintained a clause in its master labor agreement prohibiting subcontracting to employers who were delinquent in making payments to the funds.

Employer associations. The Board has likewise held that an employer association is properly permitted to intervene under Section 10(b) where it is party to the collective-bargaining agreement with the union, and the complaint allegations against the employer-member of the association turn in part on the contract. See **Sterling Furniture Co.**, 94 NLRB 32 n. 1 (1951).

Subcontractors. See **Postal Service**, 5–CA–140963, unpub. Board order issued Nov. 4, 2015 (2015 WL 6750316). In that case, the complaint alleged that the Postal Service had violated 8(a)(5) by unilaterally contracting out bargaining unit work to Staples, and requested that the Postal Service be required to restore the unit work as a remedy. The Board held that the judge erred in granting Staples’ motion to intervene as a party in the proceeding, as the complaint did not allege that Staples engaged in any unlawful conduct or that the contract between the Postal Service and Staples was invalid, or seek relief against Staples; rather, Staples’ only interest appeared to be the potential impact of the remedy on its contract with the Postal Service. The Board therefore vacated the judge’s order and directed the judge to “consider how best to afford Staples an opportunity, short of full-party status, to address its interest in remedial matters.”

Parties in other pending cases. See **Boeing Co.**, above (denying a non-party union’s motion to intervene to seek reconsideration of the Board’s decision, in part because the union was a party in another case pending before the Board where it would have the opportunity to make the same arguments).

Alleged discriminatees. As discussed in § 6–400 above, the Board in **Lincoln Technical Institute, Inc.**, 256 NLRB 176 (1981), *rev. denied* 682 F.2d 427 (3d Cir. 1982), held that alleged discriminatees who are not charging parties must timely move to intervene before the judge in order to have a right to file exceptions to the judge’s decision. Nevertheless, alleged discriminatees rarely seek to intervene at the hearing, but instead rely on the General Counsel and the charging party to advocate and protect their interests. For a case where a judge granted a motion to intervene filed by the two alleged discriminatees, see **Murray American Energy**, 6-CA-148388, JD–26–16 (2016 WL 1359359) at 1 n. 1, adopted in the absence of exceptions by unpub. Board order dated May 17, 2006 (2016 WL 2894515).

Decertification petitioners. See **Chino Valley Medical Center**, 363 NLRB No. 108, slip op. at 1 n. 1 (2016) (judge did not abuse his discretion by denying the decertification petitioner’s motion to participate as an intervenor in the 8(a)(5) case alleging that the employer unlawfully withdrew recognition from the union), *enfd.* 895 F.3d. 69 (D.C. Cir. 2018); **Latino Express, Inc.**, 360 NLRB 911 n. 2 (2014), *reaffg.* unpub. Board order issued Nov. 27, 2012 (2012 WL 5942293)

(same); and **Leggett & Platt, Inc.**, 9–CA–194057, unpub. Board order issued Jan. 23, 2018 (2018 WL 549552) (same). See also **Wyman Gordon Pennsylvania, LLC**, 4–CA–182126, unpub. Board order issued March 19, 2018 (2018 WL 1407026) (judge in 8(a)(5) withdrawal-of-recognition case did not abuse his discretion by granting the decertification petitioner only limited intervention to file a posthearing brief rather than full intervention).

Antiunion employees. See **Hotel Del Coronado**, 345 NLRB 306 n. 1, JD. at 308 n. 1 (2005) (judge denied an antiunion employee’s motion to intervene in the 8(a)(5) case to urge that a neutrality agreement between respondent’s predecessor and the union was improper; but both the judge and the Board, on later exceptions, permitted the employee to file an amicus brief); **Aztec Bus Lines**, 289 NLRB 1021, 1033 n. 3 (1988) (Board reversed the judge and ruled that a nonstriker lacked standing to intervene on behalf of himself and other nonstrikers in the 8(a)(1), (3), and (5) case alleging various violations by the employer before, during, and after the strike); and **McKinney v. Southern Bakeries, LLC**, 2014 WL 2812257 (W. D. Ark. June 23, 2014) (court denied antiunion employee’s motion to intervene in the 10(j) injunction proceeding to oppose the Board’s request for an interim bargaining order against the employer, as the employer would adequately represent his interests in the proceeding and his proffered defenses to the complaint were not legally relevant).

See also ***Affinity Medical Center**, 8-CA-90083, unpub. Board order issued April 30, 2013 (2013 WL 1809351), final decision and order issued 362 NLRB No. 78 (2015). There, the Board held that the judge did not abuse his discretion in denying a motion filed by two employees to intervene in a post-certification refusal-to-bargain proceeding. The Board had previously denied the same employees’ motion to intervene in the postelection objections proceeding on the ground that individual employees do not have standing to file objections. See *unpub. Board order issued Jan. 11, 2013 (2013 WL 143371). The judge cited the Board’s previous order, as well as the lack of factual or legal support for the employees’ objections to the election, in denying the motion to intervene. On appeal, the Board additionally noted that, under Section 102.9 of the Board’s Rules, the employees were free at any time during the applicable limitations period to file an unfair labor practice charge alleging that the conduct at issue violated the Act.

But see **Washington Gas Light Co.**, 302 NLRB 425 n. 1 (1991) (Board affirmed judge’s ruling permitting an employee to intervene to represent his own interests in the 8(a)(5) dues-checkoff case, but not the interests of other employees absent evidence that they requested or authorized him to do so); **Taylor Bros., Inc.**, 230 NLRB 861 n. 1 (1977) (judge granted motion, over General Counsel’s objection, to permit 10 employees to intervene in the 8(a)(5) case for the limited purpose of any remedy that might issue regarding the bargaining status of the union); **J. P. Stevens & Co.**, 179 NLRB 254, 255 (1969) (judge granted motion, over General Counsel’s objection, and permitted 114 employees to intervene in the 8(a)(5) case to challenge the validity of their authorization cards), enfd. 441 F.2d 514 (5th Cir.), cert. denied 404 U.S. 830 (1971); and **Spruce Pine Mfg.**, 153 NLRB 309 n. 1 (1965) (judge granted motion by 64 antiunion employees, who were represented by counsel, to intervene in the 8(a)(5) case, and many testified regarding the manner in which the union procured authorization cards), enfd. in part 365 F.2d 898 (D.C. Cir. 1966). See also **Novelis Corp.**, 3–CA–12193, unpub. Board order issued Sept. 12, 2014 (2014 WL 4545621) (judge did not abuse his discretion in granting limited intervention to four antiunion employees with respect to the 8(a)(5) *Gissel* bargaining order remedy requested in the complaint; the judge’s order permitted the employees to cross-examine witnesses called by the other parties and to file a posthearing brief, but not to call witnesses absent a showing that the respondent company had not adequately addressed a relevant issue).

Whether and to what extent employees should be permitted to intervene to contest the allegations and remedial order in other circumstances (such as an 8(a)(3) discrimination case) is unclear. The full Board addressed this issue, albeit by unpublished order, in **Boeing Co.**, 19-CA-32431, unpub. order dated June 20, 2011 (2011 WL 2451725). In that case, the General Counsel alleged that Boeing had discriminatorily transferred work from its facilities in the Pacific Northwest to a new facility in South Carolina, and requested as a remedy that the work be returned. Three employees at the South Carolina plant filed a motion with the judge to intervene. The employees sought either unlimited intervention, or, alternatively, the right to file a posthearing brief. The judge denied the motion in its entirety. However, on special appeal, the full Board reversed the judge in part. Noting that the judge had subsequently granted 16 state attorneys general the right to file a posthearing amicus brief, the Board held that the employees had articulated a sufficient interest to grant them limited intervention to likewise file a posthearing brief in the matter.

For court cases addressing this issue in arguably analogous circumstances under FRCP 24, compare **Donnelly v. Glickman**, 159 F.3d 405 (9th Cir. 1998) (cited by the judge in *Boeing*), which held that the district court did not abuse its discretion by denying a motion by male employees to intervene in the female employees' class action discrimination suit, as "the proposed intervenors have no protectable interest in positions that they may have obtained due to specific discriminatory employment decisions," with **Bridgeport Guardians, Inc. v. Delmonte**, 602 F.3d 469 (2d Cir. 2010), and **Brennan v. New York City Bd. of Education**, 260 F.3d 123, 130 (2d Cir. 2001), which reversed district court orders and granted intervention to white employees to challenge any proposed order or settlement remedying alleged race discrimination.

§ 6–510 **Necessary Parties**

For a discussion of the application of FRCP 19 (required joinder of parties) to Board proceedings, see **Expert Electric, Inc.**, 347 NLRB 18, 19 (2006) (holding that, even assuming FRCP 19 applies to Board proceedings, which is questionable, individual members of a multi-employer association were not necessary and indispensable parties to the 8(a)(5) refusal-to-bargain case against the association itself because the Board could accord full relief to the parties without the joinder of each individual member). Compare **UPMC**, 362 NLRB No. 191, slip op. at 1 n. 2, JD. at 27 (2015) (holding UPMC, the parent entity of the respondent companies, liable for certain of the Board-ordered remedies, even though the complaint did not allege that UPMC, as a separate entity, committed unfair labor practices, as UPMC had stipulated and consented to be bound by those portions of the Board's remedial order).

§ 6–520 **Parties in Interest**

A "party in interest" named in the complaint normally has the same rights as other named parties under Section 102.38 of the Board's Rules to notice and an opportunity to be heard, including presenting evidence and examining witnesses. See, e.g., **Midwestern Personnel Services, Inc.**, 331 NLRB 348, 350 (2000); and **U.S. Steel Corp.**, 280 NLRB 837 (1986). Thus, its position must also be considered in approving a settlement agreement, but only to the extent of its interest. See **Haven Manor Health Related Facility**, 243 NLRB 39 (1979) (where union was party in interest only to the 8(a)(2) allegations, its joining or becoming a party to the settlement of the 8(a)(1) and (3) allegations was unnecessary).

Note, however, that the Region may name a decertification petitioner as a "party in interest" in a related unfair labor practice complaint solely for the purpose of receiving a copy of

the order or other document that finally disposes of the proceeding. See NLRB Casehandling Manual (Part 1), Sec. 11733.2(b); and **BOC Group, Inc.**, 323 NLRB 1100 (1997). See also § 6–500, above, regarding intervention by decertification petitioners.

§ 6–600 Misconduct by Attorney or Representative

The judge has no authority to hold attorneys in contempt for engaging in misconduct during the trial such as interrupting other counsel, witnesses, or the judge, making derogatory comments to or about them, refusing to obey the judge’s rulings, or engaging in other conduct that the judge believes is intended to unreasonably delay the trial.

However, the Board’s Rules and precedents provide the judge various other methods to deal with such misconduct. Obviously, the judge should first point out to the offending party that the conduct is improper and will not be tolerated. A brief recess may also help in certain circumstances. See **Estate of Diaz v. City of Anaheim**, 840 F.3d 592, 604 (9th Cir. 2016) (“After all, lawyers and witnesses, like misbehaving children or rattled basketball players, sometimes need a timeout.”), cert. denied 137 S.Ct. 2098 (2017).

If the conduct nevertheless persists, Section 102.177 of the Board’s Rules (“Misconduct by Attorneys or Party Representatives”) provides that the judge may: (1) exclude counsel from the hearing, (2) issue, after due notice, an admonishment or reprimand, and/or (3) refer the matter to the General Counsel for investigation and appropriate action.

§ 6–610 Exclusion of Counsel

Section 102.177(b) of the Board’s Rules provides that “misconduct by any person . . . may be grounds for summary exclusion from the hearing.”

Although this option is within the judge’s discretion, it should be used cautiously because it involves an interference with the respondent’s right to counsel. See **Great Lakes Screw Corp. v. NLRB**, 409 F.2d 375, 380–381 (7th Cir. 1969). There, the court reversed the Board’s affirmance of the judge’s decision to exclude counsel, both because the judge and the Board did not provide detailed and specific references to the attorney’s conduct that allegedly warranted exclusion, and because, in the court’s view, counsel’s conduct “f[e]ll short of being contemptuous.”

Thus, the judge should clearly specify the conduct that the judge considers inappropriate and warn the individual on the record that he or she will be excluded if the conduct continues. See, for example, the judge’s warnings to counsel in **Earthgrains Company**, 351 NLRB 733, 736 n. 14 (2007); and **Baddour, Inc.**, 281 NLRB 546 n. 2 (1986), enf. mem. 848 F.2d 193 (6th Cir.), cert. denied 488 U.S. 944 (1988).

If the person being excluded represents the respondent, it is appropriate, if not necessarily required, to adjourn the trial to permit the respondent to obtain new counsel or to appeal the judge’s exclusionary ruling. See **Great Lakes Screw Corp.**, 164 NLRB 149 n. 2 (1967), revd. and remanded 409 F.2d 375 (7th Cir. 1969).

For a good example of how to proceed both before and after excluding a respondent’s representative from participating in the trial, see the judge’s decision in **USA Remediation Services, Inc.**, 5–CA–31524, JD–20–06 (March 15, 2006) (2006 WL 691192), slip op. at 15–20, adopted in the absence of exceptions May 16, 2006. See also the subsequent related

disciplinary proceeding, *In re David M. Kelsey*, 349 NLRB 327 (2007) (issuing a default judgment imposing a 6-month suspension for the same conduct).

For cases where the judge has excluded the charging party's representative, see *Advance Waste Systems*, 306 NLRB 1020, 1032–1033 (1992) (representative excluded over the objection of the General Counsel and with assistance of Federal Protective Service); and *State Bank of India*, 283 NLRB 266, 277–278 (1987). It is not clear whether an adjournment was requested or granted in either of these cases to permit the charging party to obtain a new representative. However, if an attorney for the charging party is excluded and the charging party requests an adjournment of the trial to obtain new counsel to appeal the exclusion ruling, the request should probably be granted. See *Great Lakes Screw*, above.

A possible middle ground, which could avoid the postponement problem, is available when the offending party has co-counsel. In *Baddour, Inc.*, above, the Board affirmed the judge's ruling that an attorney, who constantly interrupted witnesses, objected to questions the judge had previously ruled proper, and argued after his evidentiary rulings, should be precluded from speaking or examining witnesses, but could remain in the room to assist co-counsel. The Board concluded that judge's ruling limiting the participation of the attorney was not improper.

§ 6–620 Authority to Admonish or Reprimand Counsel

Section 102.177(b) of the Board's Rules also authorizes judges and the Board to "admonish or reprimand, after due notice, any person who engages in misconduct at a hearing." See also *675 West End Owners Corp.*, 345 NLRB 324, 325 (2005), enf. 304 Fed. Appx. 911 (2d Cir. 2008). A formal admonition or reprimand declares the conduct improper and cautions or warns the offender that repeating the offense will result in more severe discipline. *Sargent Karch*, 314 NLRB 482, 486 and n. 14 (1994) (citing ABA Standards and Black's Law Dictionary). See also *Mail Contractors of America*, 347 NLRB 1158 (2006) (holding that judge's issuance in his decision of a "notice of potential admonishment, reprimand, or summary exclusion" stating that counsel's hearing conduct was unprofessional and, if repeated, could result in an admonishment, reprimand, or exclusion, was itself an admonishment or reprimand under Sec. 102.177), enf. denied on other grounds, 514 F.3d 27 (D.C. Cir. 2008).

The exclusion and formal-admonition remedies are not mutually exclusive and, in fact, in most cases, exclusion will also be accompanied by a formal admonition. See *Advance Waste Systems*, above, and *State Bank of India*, above.

Due notice required. The rule specifically requires "due notice" before an admonishment or reprimand is issued. Thus, the judge should be careful to give both advance notice and an opportunity to respond before issuing such discipline. See *Mail Contractors of America*, above. One option would be to provide the representative notice during the hearing and an opportunity to respond in a posthearing brief before issuing the admonishment or reprimand.

As indicated above, Section 102.177(b) also authorizes the Board to issue an admonishment or reprimand after due notice. In light of this, some judges have simply recommended in the decision that the lawyer or representative be admonished or reprimanded by the Board. This procedure allowed the representative to address the issue on exceptions before such discipline was administered. However, the Board has not been receptive to this procedure. See *675 West End Owners*, above (holding that the judge should have either exercised her

authority under 102.177(b) to issue the warning and reprimand herself or referred the matter to the General Counsel for investigation under Section 102.177(e) [discussed below]).

Conduct warranting reprimand. Some examples of conduct found to warrant a formal reprimand, admonishment, or warning include: interrupting counsel, witnesses, and the judge and failing to follow the judge's instructions, **Advance Waste Systems**, above; inappropriate or unprofessional comments about the judge, **Maietta Contracting**, 265 NLRB 1279, 1279–1280 (1982), enfd. mem. 729 F.2d 1448 (3d Cir. 1984); profanity directed towards counsel and the judge, refusal to obey the judge's instructions, and accusing the judge of "taking money," **State Bank of India**, above; violating the judge's witness sequestration order, **Seattle Seahawks**, 292 NLRB 899, 908 (1989), enfd. mem. 888 F.2d 125 (2d Cir. 1989); and willfully taking frivolous positions at the trial to delay and abuse the Board's processes, **Nursing Center at Vineland**, 318 NLRB 337, 344 (1995). Other examples include talking loudly, interrupting while witnesses are testifying, interposing baseless objections, and evading or disregarding the judge's rulings. **675 West End Owners**, above. See also **Government Employees (IBPO)**, 327 NLRB 676 (1999); and **Alan Short Center**, 267 NLRB 886 n.1 (1983).

Frivolous answers. Note that a separate Board rule, Section 102.21, specifically provides for disciplinary action against an attorney or representative for willfully filing an answer that is not supported by good grounds and is interposed for delay. This section has frequently been cited by the Board in cautioning and warning attorneys against engaging in misconduct. See, e.g., **Nursing Center at Vineland**, above, 318 NLRB at 338 n.7; **Graham-Windham Services**, 312 NLRB 1199 n. 2 (1993); **Worldwide Detective Bureau**, 296 NLRB 148 n. 2 (1989); and **M. J. Santulli Mail Services**, 281 NLRB 1288 n. 1 (1986). See also ***Uzi Einy**, 352 NLRB 1178 (2008) (imposing 6-month suspension on the respondent's nonattorney representative for his misconduct in **675 West End Owners Corp.**, above, including filing frivolous answers that denied allegations he knew to be true and had been established in previous Board proceedings).

It is a useful tool for judges to cite these cases when encountering obviously frivolous answers to complaint allegations. This should be done in conference calls, especially because very often these answers engender subpoenas and needless litigation. It is not uncommon for attorneys to suddenly amend their answers when confronted with the possibility of disciplinary action for needlessly litigating issues that are not really in dispute.

§ 6–630 Suspension of Counsel

The final and most severe remedy for misconduct is set forth in Section 102.177(d) of the Board's Rules, which states that misconduct "at any stage of any Agency proceeding, including but not limited to misconduct at the hearing," which is "of an aggravated character may be grounds for suspension and/or disbarment from practice before the Agency and/or other sanctions."

Procedure for referral of allegations. Under Section 102.177(e), any person, including the Board and its ALJs, can file an allegation of misconduct with the Investigating Officer—the Associate General Counsel, Division of Operations Management—who has final, unreviewable authority to initiate disciplinary proceedings against an attorney or other representative. See, e.g., **Imperial Sales, Inc.**, 365 NLRB No. 95, slip op. at 3 (2017) (Board referred allegations of hearing misconduct by the respondent employer's attorney to the Investigating Officer for investigation and appropriate disciplinary action).

The explanatory material that accompanied Section 102.177 when it was published in the Federal Register in 1996 indicated that the judge could recommend disciplinary action in his or her decision, which might then be referred by the Board to the Investigating Officer. 61 Fed. Reg. 65323, 65329, n. 12 (Dec. 12, 1996). However, the Board has expressed a preference in subsequent cases that the judge separately submit a recommendation for discipline directly to the Investigating Officer. See *Earthgrains Co.*, 351 NLRB 733 n. 3 (2007); *675 West End Owners Corp.*, 345 NLRB 324, 325–326 (2005), enfd. 304 Fed. Appx. 911 (2d Cir. 2008); and *McAllister Towing & Transportation*, 341 NLRB 394, 398 n.7 (2004), enfd. 156 Fed. Appx. 386 (2d Cir. 2005). See also *Smithfield Packing Company, Inc.*, 344 NLRB 1, 19 n. 59 (2004) (agreeing with the judge’s recommendation to refer perjury and subornation of perjury allegations to the General Counsel, but noting that the judge had the authority to do so as well), enfd. 447 F.3d 821 (D.C. Cir. 2006).

Thus, disciplinary allegations and recommendations should normally be sent to the Investigating Officer by separate letter, not to the Board. See, e.g., *David M. Kelsey*, 349 NLRB 327 (2007) (judge excluded respondent’s representative from the hearing due to his misconduct, and thereafter, on the same day as his decision in the underlying case, sent a separate letter referring misconduct allegations to the General Counsel pursuant to Sec. 102.177, which ultimately resulted in the representative’s 6-month suspension).

Definition of “aggravated” misconduct. The Board’s Rules do not define the term “aggravated” misconduct. But Section 102.177(a) states that attorneys and representatives “must conform to the standards of ethical and professional conduct required of practitioners before the courts, and the Agency will be guided by those standards in interpreting and applying the provisions of this section.” See also the supplementary information accompanying the final rule published in the Federal Register, 61 Fed. Reg. 65323, 65327 (Dec. 12, 1996) (stating that such standards “may include the ABA Model Rules of Professional Conduct (and/or any other standards adopted by the ABA in the future), applicable state bar rules, and court decisions applying such rules”).

The Board emphasized when it adopted Section 102.177 in 1996 that it was not changing the standard for “aggravated misconduct.” Thus, it is instructive to examine case precedent before as well as after that date to determine the meaning of the term.

One of the most important factors appears to be the presence of prior disciplinary offenses. See *Sargent Karch*, 314 NLRB 482, 486 n. 10 (1994), where the Board suspended an attorney from practice for 6 months for violating the judge’s sequestration order. The Board noted that the attorney had been “formally admonished” for identical misconduct in a prior case, and cited Section 6.23 of the ABA Standards for Imposing Lawyer Sanctions, which states that prior disciplinary offenses constitute an “aggravating” factor justifying increased discipline.

However, the Board made clear in *Sargent Karch* that it did not mean to imply that suspension would never be appropriate in the absence of a prior formal admonition or reprimand. The Board cited *Matter of an Attorney*, 307 NLRB 913 (1992), where it approved a settlement that imposed a 6-month suspension on an attorney for using profanity and verbally addressing opposing counsel in a rude, vulgar, and profane manner, even in the absence of prior disciplinary proceedings against him. See also *David M. Kelsey*, 349 NLRB 327 (2007) (despite lack of prior discipline, Board issued a default judgment and imposed a 6-month suspension on the respondent employer’s nonattorney representative for his misconduct during the trial in *USA Remediation Services, Inc.*, 5–CA–31524, JD–20–06 (March 15, 2006) (2006 WL 691192),

adopted in the absence of exceptions May 16, 2006); and **Uzi Einy*, 352 NLRB 1178 (2008) (imposing a 6-month suspension on the respondent's nonattorney representative for his misconduct in *675 West End Owners Corp.*, above).

Length of suspension. Although 6 months appears to be a common sanction, longer suspensions have been ordered. See *Stuart Bochner*, 322 NLRB 1096 (1997) (Board issued a 2-1/2 year suspension to an attorney who had lied to the judge in one proceeding, purposely delayed other proceedings by engaging in frivolous delaying tactics, including failing to produce subpoenaed documents without filing a motion to revoke in three separate proceedings, and filing answers that he knew or should have known were false in three proceedings, and had been previously admonished by the Board in *Advance Waste Systems*, 306 NLRB 1020, 1032–1033 (1992) for interrupting counsel, witnesses, and the judge and for failing to follow the judge's instructions). See also *Joel I. Keiler*, 316 NLRB 763, 766–770 (1995) (Board issued a 1-year suspension to an attorney who engaged in ad hominem comments and scurrilous characterizations of the General Counsel, as well as other conduct designed to obstruct and delay the Board's exercise of subpoena authority, despite the Board's previous expressions of disapproval with respect to his similar conduct in two prior cases), vacated by unpub. district court order dated February 3, 1998.

Although rare, the Board has also disbarred an attorney. See *Kings Harbor Health Care*, 239 NLRB 679 (1978) (attorney had pleaded guilty in a criminal proceeding to subornation of perjury in a prior Board proceeding). See also *Application and Motion of Horowitz*, 266 NLRB 755 (1983) (denying the same attorney's subsequent request for reinstatement of his right to appear before the Board).

§ 6–640 Awarding Litigation Costs

The Board has also upheld the award of litigation costs against a party whose counsel has engaged in conduct deliberately designed to cause delay and draw out the litigation. See *Teamsters Local 122 (August A. Busch & Co. of Massachusetts)*, 334 NLRB 1190, 1193, 1255 (2001). See also *Chino Valley Medical Center*, 363 NLRB No. 108, slip op. at 1 n. 5 (2016); and *Pacific Beach Hotel*, 361 NLRB 709, 711–712 (2014); and cases cited there.

But see *HTH Corp. v. NLRB*, 823 F.3d 668, 678–679 (D.C. Cir. 2016), denying enforcement in relevant part of *Pacific Beach Hotel*, above, where the court held that the Board has neither inherent authority nor implicit authority under Sec. 10(c) of the Act to order a respondent to pay the litigation expenses of the General Counsel and the union. See also *Veritas Health Services v. NLRB*, 895 F.3d 69, 86 (D.C. Cir. 2018), denying enforcement in relevant part of *Chino Valley*, above, where “the Board agree[d] that its award of litigation costs and expenses was incorrect” and did not seek enforcement of those portions of its order, citing *HTH Corp. v. NLRB*.

§ 6–650 Counsel Misconduct as Unfair Labor Practice

In certain circumstances, a respondent counsel's questions or statements to or in the presence of witnesses at the hearing may constitute an unfair labor practice. See *AM Property Holding Corp.*, 350 NLRB 998 n. 4 (2007) (granting the General Counsel's motion to amend the complaint during the hearing and finding that the respondent's counsel violated Section 8(a)(1) and (4) of the Act by stating on the record, in the presence of the witness, that he would “have to get an investigator” and “find out whether [the witness] is here in this country illegally”), overruled on other grounds *Browning-Ferris Industries of California*, 362 NLRB No. 186 (2015); and

Imperial Sales, Inc., 365 NLRB No. 95, slip op. at 3 nn. 13–15, and 20 (2017) (granting the General Counsel’s motion to amend the complaint during the hearing and finding that the respondent’s counsel violated Section 8(a)(1) by telling the alleged discriminatees in the hearing room that he would report them to the immigration authorities and that they would “not get a penny”), enf. mem. 740 Fed. Appx. 216 (2d Cir. 2018).

But compare ***Wendt Corp.***, 3–CA–21225, unpub. Board order issued Nov. 13, 2018 (2018 WL 5964286). In that case, the respondent’s counsel asked a witness on cross-examination whether he had taken certain notes during his work time. The General Counsel objected and moved to amend the complaint to allege that counsel’s question threatened the witness with potential discipline in violation of Section 8(a)(1) of the Act. The judge granted the motion to amend. However, he reserved ruling on the merits of the amendment. Nevertheless, the respondent filed an immediate request for special permission to appeal, and the Board reversed, finding that the judge abused his discretion in permitting the amendment during the hearing. The Board reasoned that, although counsel’s line of questioning was “inartfully expressed,” it was “relevant to determining whether the notes taken by the witness had been recorded at the time the events occurred or sometime later,” which counsel “immediately emphasized” in response to the General Counsel’s objection. The Board distinguished *AM Property* and *Imperial Sales* because they involved “very exceptional circumstances” where the “threatening questions or statements by counsel” were “unrelated to the unfair labor practices at issue.” Accordingly, the Board directed the judge to “reject the complaint amendment, without prejudice to the General Counsel’s right to litigate this issue in a separate proceeding.”

CHAPTER 7. PRETRIAL PROCEDURE

§ 7–100 Conference Calls

Pretrial conference calls typically address a variety of non-substantive procedural matters, including the parties' and the judge's expectations regarding the conduct of the trial (e.g. the number and scheduling of witnesses, the submission of exhibits, and the length of the trial), as well as the potential for reaching a settlement or stipulation of facts (see § 9–220, below).

Accordingly, because the judge typically does not issue any final rulings on disputed issues during the calls, the calls are normally not transcribed by a court reporter. See *Lewis Foods of 42nd Street, LLC*, 2–CA–093893 et al., unpub. Board order dated April 21, 2015 (2015 WL 1815276) (judge did not abuse her discretion in denying respondent's request to create an official record of a pretrial conference call where the judge did not intend to make any rulings on pending motions during the call). If issues arise shortly before or during the calls, the judge may defer making any final rulings until later, either in a written order or at the hearing.

Occasionally, a conference call may be held after the hearing has officially opened, such as during a lengthy continuance or where the hearing had previously been opened only briefly by telephone or mail to address a pretrial issue (see § 12–200, below). If the conference call is held to hear an oral motion or to rule on a motion, the call should be transcribed by a court reporter. However, as with pretrial conference calls, the judge retains the discretion not to have the call transcribed in other circumstances. See *Lewis Foods of 42nd Street, LLC*, 362 NLRB No. 132 (June 26, 2015) (although the hearing had previously been formally opened, the judge did not abuse her discretion in denying respondent's request to transcribe scheduled conference calls regarding the manner and timeframe for producing subpoenaed documents, where the judge's letter to the parties scheduling the calls could not reasonably be read as contemplating the submission of oral motions during the calls).

§ 7–200 Pretrial Discovery

It is well established that pretrial discovery does not apply in Board proceedings. The Board, with court approval, has historically followed this rule to protect employees and other potential witnesses from reprisal or harassment and to avoid the delay and collateral disputes that often accompany discovery. See *Offshore Mariners United*, 338 NLRB 745, 746 (2002); and *David R. Webb Co.*, 311 NLRB 1135 (1993), and authorities cited there. See also *Mid-Atlantic Restaurant Group LLC v. NLRB*, 722 Fed. Appx. 284, 287, n. 2 (3rd Cir. Jan. 25, 2018)

Thus, the judge may not order the General Counsel to provide the respondent with a witness list. See *Beta Steel Corp.*, 326 NLRB 1267, 1267–1268 (1998), enfd. mem. 210 F.3d 374 (2000). See also § 3–230, Bill of Particulars or More Definite Statement, above. Nevertheless, the General Counsel in some instances may voluntarily provide the respondent with advance notice of current employees or managers who may be subpoenaed to testify, in order to reduce the impact on the respondent's business and/or for other appropriate reasons. See **Bashas', Inc.*, 352 NLRB 661 (2008) (noting that the General Counsel had done so and that, "[w]here appropriate, voluntary agreements of this character can aid the efficient administration of the Act"). In addition, the judge may rule on requests that the testimony of such witnesses be scheduled to minimize the burden on the respondent or the witnesses pursuant to

the judge's general authority to regulate the course of the hearing under Section 102.35(a)(6) of the Board's Rules. See § 2–300, Duties and Powers of Trial Judge, above.

§ 7–300 Depositions

Under Section 102.30 of the Board's Rules, the judge has "discretion" to grant an application to take testimony by deposition, including by videoconference, but only upon a showing of "good cause" See *December 12, Inc.*, 282 NLRB 475 n. 1 (1986) ("The Board does not allow the taking of depositions to provide discovery in ordinary circumstances."); and *David R. Webb Co.*, 311 NLRB 1135, 1136 (1993) (same rule generally applies in compliance proceedings). See also *Kenrich Petrochemicals v. NLRB*, 893 F.2d 1468, 1484 (3d Cir. 1990), cert. denied 498 U.S. 981 (1990) (ALJ properly denied respondent's request to depose the General Counsel's witnesses, as the Board's rules normally do not permit prehearing discovery and the "good cause" exception is limited to instances where discovery is needed for the preservation of evidence, usually because the witnesses will not be available to testify at the hearing).

A respondent's failure to request permission to take a deposition of a nontestifying witness was cited as grounds for rejecting the witness's prior state court deposition in *Goya Foods of Florida*, 347 NLRB 1118, 1119–1120 (2006), enf'd. 525 F.3d 1117 (11th Cir. 2008). The ALJ in that case denied the respondent's request to admit the witness's prior state court deposition because the respondent failed to seek enforcement of its subpoena to have the witness testify in the Board proceeding. In affirming the judge's ruling, the Board noted, among other things, that the General Counsel had no opportunity to examine the witness in the state court proceeding, and that the respondent did not apply to the judge to permit deposing the witness with all parties in the Board proceeding present pursuant to Section 102.30 of the Board's Rules.

See also § 12–400, Testimony by Videoconference, below.

CHAPTER 8. SUBPOENAS

§ 8–100 Issuance of Subpoenas

§ 8–110 Application for Subpoena

Applications for subpoenas must be in writing. See Sec. 102.31(a) of the Board's Rules. Before the hearing, the application must be filed with the Regional Director; during the hearing, it must be filed with the judge. *Ibid.* As discussed in § 2–220, above, the application may be made *ex parte*.

Upon receipt of the application, the subpoena(s) must be issued; there is no discretion. See Sec. 11(1) of the Act; and Sec. 102.31 of the Board's Rules. See also *Lewis v. NLRB*, 357 U.S. 10, 14 (1958) ("The Act makes clear that issuance of subpoenas is mandatory. . . . The only function remaining is ministerial. Consequently, the Board supplies blank subpoenas bearing its seal and the facsimile signature of a Board member to its regional offices and [administrative law judges] Upon application of a proper party the [regional office or ALJ] automatically issues the subpoena to the applicant."). Indeed, for this reason, it is not inappropriate for the regional director to issue a requested subpoena after the hearing has opened if the judge is not available. See *Free-Flow Packaging Corp.*, 219 NLRB 925, 926 (1975) (regional director issued subpoena over the weekend), *enfd.* in part 566 F.2d 1124 (9th Cir. 1978).

Thus, if requested to do so, the judge should issue the subpoena and await a petition to revoke, even if it is clear at the outset that a petition to revoke would be granted. See *Canova v. NLRB*, 708 F.2d 1498, 1503 (9th Cir. 1983).

§ 8–120 Service of Subpoena

As discussed in **Chapter 4**, above, service of subpoenas may be made personally, by registered or certified mail, by leaving a copy at the principal office or place of business of the person required to be served, by private delivery service, or by any other method of service authorized by law. See Sec. 102.4(b) of the Board's Rules.

Thus, service may be made by Federal Express or similar carrier. *Offshore Mariners United*, 338 NLRB 745 (2002). Further, it is not required that the subpoena be left with a person specifically authorized to accept service of subpoenas. See *Control Services*, 303 NLRB 481, 483 n. 13 (1991) (leaving a copy of the subpoena with the receptionist at the respondent's principal place of business was effective service on the respondent's officer under Sec. 102.113(c), even if the respondent had not authorized the receptionist to accept such service), *enfd.* mem. 961 F.2d 1568 (3d Cir. 1992).

A verified return by the serving individual, a return post office receipt, or any other sufficient proof may be relied upon to establish that service was made. NLRB Rules and Regulations, Sec. 102.4(d). See also *Best Western City View Motor Inn*, 327 NLRB 468, 468–469 (1999) (the attorney's affirmation of service is sufficient; it is not essential to provide a postal return-receipt card signed by the person subpoenaed).

The date of service is the day when the subpoena is deposited in the U.S. mail, is deposited with a private delivery service that will provide a record showing the date it was

tendered to the delivery service, or, if delivered in person, the date the document is received. NLRB Rules and Regulations, Sec. 102.3. See also **Best Western**, above.

Pursuant to Section 102.4(e) of the Board's Rules, a copy of the subpoena must also be served on any attorney or representative who has entered an appearance for a party. If served by the Board or its agents, service on the attorney or representative may be made by any means of service permitted by the Rules, including regular mail. See also **NLRB v. Vista Del Sol Health Services, Inc.**, 40 F. Supp.3d 1238, 1258 (C.D. Cal. 2014).

However, absent a showing of prejudice, the failure to serve counsel does not constitute grounds for revoking a subpoena or invalidate it ab initio. See **Arizona 811**, 28–CA–182241, unpub. Board order issued Feb. 2, 2017 (2017 WL 971635), at 1 n. 3, and court cases cited there (finding no prejudice where a timely petition to revoke was filed). Further, a lawyer with actual notice of a subpoena must file a petition to revoke to raise a credible claim of prejudice, even if over 5 days have passed since service on the client. **NLRB v. Fresh & Easy Neighborhood Market**, 805 F.3d 1155, 1159–1162 (9th Cir. 2015).

§ 8–125 Timing of Service of Subpoena

The General Counsel's casehandling manual states that subpoenas "should, where circumstances allow, normally be served at least 2 weeks prior to trial" to allow sufficient time to arrange for production of the witness or documents and for ruling on a petition to revoke before trial. NLRB Casehandling Manual (Part 1), Sec. 10340.

In **McAllister Towing**, 341 NLRB 394 (2004), enfd. 156 Fed. Appx. 386 (2d Cir. 2005), the Board rejected the respondent's contention that 2 weeks was insufficient. In that case, 12 days before the hearing, the General Counsel properly served each of the two entities allegedly constituting a single employer with a subpoena duces tecum requesting approximately 30 categories of documents. The Respondent timely petitioned to revoke the subpoenas, arguing that they would require production of "hundreds of thousands of pages of documents stored in numerous locations throughout the world," that most of the documents were irrelevant, and that the General Counsel timed the subpoenas "solely to interfere with [its] preparation for the hearing." At a conference call the morning before the hearing opened, the judge advised counsel that she would rule on the petition to revoke the following morning, but instructed that the respondent should be ready to "substantially comply" with the subpoenas at that time. She rejected the respondent's argument that it was not obliged to gather and produce the documents until she ruled on the petition.

When the hearing opened the next day, the judge revoked the subpoenas in part and ordered the respondent to comply with the remaining parts. The respondent, however, failed to produce any significant records, repeating its position that 2 weeks prior to trial was too short and that it was entitled to a reasonable time to comply after the ruling on the petition to revoke. At the General Counsel's request, the judge therefore imposed certain evidentiary sanctions.

The Respondent excepted to the judge's ruling following issuance of her decision. However, the Board found that the ruling was not an abuse of discretion, stating, "We agree with the General Counsel that the Respondent at the very least had an obligation to begin a good faith effort to gather responsive documents upon service of the subpoenas." 341 NLRB at 397.

See also ***Voith Industrial Services, Inc.**, 9-CA-75496, unpub. Board order issued August 27, 2012 (2012 WL 3679872) (granting the General Counsel’s special appeal and reversing the judge’s order partially quashing a subpoena served 2 weeks before the hearing, as the respondent had “not submitted any evidence supporting its assertion that the time required to locate and review the documents would exceed 2 weeks”).

§ 8–130 Geographic Reach of Subpoena

Section 11(1) of the Act states that the Board may require the attendance of witnesses and production of evidence “from any place in the U.S. or any Territory or possession thereof, at any designated place of hearing.”

§ 8–140 Fees and Mileage Required to be Paid

Witnesses subpoenaed for a hearing must be paid the same fees and mileage that are paid witnesses in the federal courts by the party who issued the subpoena. See Sec. 11(4) of the Act; Sec. 102.32 of the Board’s Rules; and **Zurn/NEPCO**, 329 NLRB 484, 486–487 (1999). See also 28 U.S.C. Sec. 1821; and FRCP 45(b).

The failure of a respondent or charging party to provide fees and mileage with subpoenas at the time of service renders them “defective on their face” and the recipient may refuse to comply with them. **Rolligon Corp.**, 254 NLRB 22, 23 (1981). See also **Champ Corp.**, 291 NLRB 803, 817 (1988), *enfd.* 933 F.2d 688 (9th Cir. 1990), *cert. denied*, 502 U.S. 957 (1991); and **O.K. Machine & Tool Corp.**, 279 NLRB 474, 479 (1986).

In contrast, the General Counsel need not advance the standard fees upon service of a subpoena. See **Zurn/NEPCO**, above, citing 28 U.S.C. 1825(c). See also **Valentine Painting and Wallcovering, Inc.**, 331 NLRB 883, 884 (2000) (rejecting respondent’s objection that witness and mileage fees were not tendered with the General Counsel’s subpoena, noting that the subpoena stated on its face that such fees would be paid upon the presentation of a voucher), *enfd.* 3 Fed. Appx. 116 (2d Cir. 2001).

However, the distance to be traveled may justify requiring that travel expenses be included with service of the subpoena by the General Counsel. See **Zurn/NEPCO**, above (judge concluded that it was an “undue burden” under FRCP 45 to require an expert witness to advance his own costs for the 550-mile round trip).

Note that a respondent’s failure to pay the witness fee and mileage to employees who appear at the hearing as required by the subpoena may also constitute a violation of the Act. See **Howard Mfg. Co.**, 231 NLRB 731, 732 (1977) (respondent’s failure to tender fees to seven subpoenaed striker-discriminatees who had not been subpoenaed or called to testify by the General Counsel violated Section 8(a)(4) and (1) of the Act).

§ 8–150 Expert Witnesses, Required Fees and Mileage

The standard fee for witnesses does not constitute sufficient payment of the fee charged by an expert, and a subpoena may be quashed when the appropriate expert witness fee has not been included with service of the subpoena. **Zurn/NEPCO**, above, 329 NLRB at 486–487.

§ 8–200 Revocation of Subpoenas

§ 8–205 Standing to File Petition to Revoke

Parties generally have limited standing under FRCP 45 to petition to revoke subpoenas served on third parties or nonparties. See **9A Fed. Prac. and Proc. Civ. § 2459** (3d ed. Sept. 2018 Update) (“Ordinarily a party has no standing to seek to quash a subpoena issued to someone who is not a party to the action, unless the objecting party claims some personal right or privilege with regard to the documents sought.”). However, the Board appears to distinguish between private parties and the General Counsel in applying this general rule.

Private parties. Consistent with the federal practice, the Board has held that an employer lacks standing to petition to revoke subpoenas addressed to third parties or nonparties unless it has a personal right or privilege with respect to the subpoenaed documents. **Red Apple 180 Myrtle Avenue Development**, 29–CA–184816, unpub. Board order issued April 20, 2017 (2017 WL 1434208) (denying the employer’s petition to revoke subpoenas ad testificandum addressed to employees as the employer failed to establish that it possessed any personal privacy rights to the information sought from them); and **Jones & Carter, Inc.**, 16-CA-27969, unpub. Board order denying petition to revoke issued October 20, 2011 (2011 WL 4994786), and unpub. Board order denying motion for reconsideration issued December 30, 2011 (2011 WL 6936398) (holding that the employer’s assertion of a contractual property interest in the services of its employees was not a legally sufficient basis to establish standing to petition to revoke subpoenas ad testificandum addressed to them).

See also **Elite Ambulance, Inc.**, 31–CA–122353, unpub. Board order issued July 25, 2017 (2017 WL 3229278). In that case, Respondent Elite Ambulance petitioned to revoke investigative subpoenas duces tecum issued by the Region to Bank of America, N.A. The subpoenas sought bank records of the Respondent’s owner and her husband to investigate whether they or other related business entities should be held personally or otherwise derivatively liable as alter egos to remedy the Respondent’s backpay obligations. The Board held that the Respondent lacked standing to file the petition to revoke, as it had “failed to substantiate its assertion that it has any personal right or privilege with respect to the bank records sought, which are the personal bank records of individuals who are not parties to this proceeding and not the corporate records of Elite Ambulance, Inc.”

General Counsel. Consistent with the general federal rule, the General Counsel may petition to revoke a subpoena issued to a third party or nonparty where the subpoena improperly calls for production of confidential NLRB affidavits or statements. See **Ampersand Publishing, LLC**, 357 NLRB 452, 502 (2011), enf. denied on other grounds 702 F.3d 51 (D.C. Cir. 2012); and **H.B. Zachry Co.**, 310 NLRB 1037 (1993). However, the Board has also granted General Counsel petitions to revoke third-party or nonparty subpoenas on the ground that the subpoenas seek irrelevant information or would otherwise undermine the integrity or efficacy of the Agency’s proceedings. See **King Soopers, Inc.**, 364 NLRB No. 93, slip op. at 8, 22 (2016) (granting the General Counsel’s petition to revoke the respondent employer’s subpoena duces tecum to the individual charging party seeking documentation of her search for work efforts and expenses, as the subpoenaed information was irrelevant at the merits stage of the proceeding), vacated in part on other grounds 859 F.3d 23 (D.C. Cir. 2017); **Hoschton Garment Co.**, 279 NLRB 565 n. 4 (1986) (granting the General Counsel’s petition to revoke the respondent employer’s subpoena duces tecum to the alleged discriminate seeking evidence whether she had obtained a leave of absence under false pretenses, as such evidence was immaterial to the issues in the case); and

Modern Plastics Corp., 155 NLRB 1126, 1136 n. 17 (1965) (granting the General Counsel's petition to revoke the respondent employer's subpoena duces tecum to the charging party union's business agent seeking the collective-bargaining agreements between the union and other employers, as the subpoenaed documents were irrelevant to the issues in the case), set aside on other grounds 379 F.2d 201 (6th Cir. 1967). See also **Imperial Sales, Inc.**, 365 NLRB No. 95, slip op. at 7 n. 2 (2017) (granting the General Counsel's motion to quash subpoenas ad testificandum served by the respondent employer on a number of employees to examine them about certain complaint amendments), enfd. mem. 740 Fed. Appx. 216 (2d Cir. 2018).

Although these cited decisions do not specifically discuss standing, they are consistent with the General Counsel's broader public interests and responsibilities with respect to Agency proceedings. See **Alberici-Fruin-Colnon**, 226 NLRB 1315, 1316 (1976) ("Once a charge is filed, the General Counsel proceeds, not in vindication of private rights, but as the representative of an agency entrusted with the power and duty of enforcing the Act in which the public has an interest"); **NLRB v. Laborers Local 282**, 567 F.2d 833, 835–836 (8th Cir. 1977) ("Once an unfair labor practice charge is filed, the General Counsel proceeds in the public interest, not just in vindication of private rights."); and **Philip Carey Mfg. Co. v. NLRB**, 331 F.2d 720, 734 (6th Cir. 1964) ("The General Counsel, like the Board, is charged with the responsibility of representing the public interest, not that of private litigants."), cert. denied 379 U.S. 888 (1964).

Judge's responsibility and ruling. As standing is jurisdictional in nature, it should be raised sua sponte by the judge even if no party has raised the issue. See **TMP Worldwide Advertising & Communications, LLC v. LATCareers, LLC**, 2008 WL 5348180 (W.D. Wash. Dec. 16, 2008). If standing is found lacking, the judge may deny the petition to revoke without considering the merits of the petition. See **Jones & Carter**, above.

Note, however, that there is court authority for construing and considering an invalid FRCP 45 petition to revoke as a motion for a protective order under FRCP 26(c) if the subpoena seeks irrelevant information. See **Auto-Owners Insurance Co. v. Southeast Floating Docks, Inc.**, 231 F.R.D. 426, 429 (M.D. Fla. 2005); and **Washington v. Thurgood Marshall Academy**, 230 F.R.D. 18, 22 (D.D.C. 2005). See also **Agilysys, Inc. v. Hall**, 2018 WL 1229990, at *4 (N.D. Ga. Jan. 11, 2018); **Eric v. Van Cleave**, 2017 WL 553276, at *6 (W.D. Wash. Feb. 10, 2017); **Clair v. Schlachter**, 2016 WL 2984107, at *5 (E.D. Cal. May 23, 2016); and **Sirpal v. Fengrong Wang**, 2012 WL 2880565, at *4 (D. Md. July 12, 2012).

See also **§8–225**, Judge's Authority to Revoke Sua Sponte, below.

§ 8–210 Petition to Revoke "In Writing"

Section 102.31(b) of the Board's Rules provides that petitions to revoke "must" be filed "in writing." However, oral motions may be permitted to avoid delay. See **G.W. Truck**, 240 NLRB 333 n. 1 (1979) (ALJ did not commit prejudicial error by granting the respondent's petition to revoke the General Counsel's subpoena duces tecum, notwithstanding that it was made orally rather than in writing); and **Harvey Aluminum, Inc.**, 147 NLRB 1287 n. 1 (1964) (trial examiner did not commit prejudicial error by granting the General Counsel's oral motion to revoke the respondent's subpoenas duces tecum and ad testificandum). See also **Earthgrains Co.**, 336 NLRB 1119, 1122 (2001), enfd. per curiam 61 Fed. Appx. 1 (4th Cir. 2003).

§ 8–220 “Within 5 Business Days” Requirement

A petition to revoke must be filed “within 5 business days after the date of service of the subpoena.” NLRB Rules and Regulations, Sec. 102.31(b). The date of service and intermediate Saturdays, Sundays, and holidays are not counted. Sec. 102.2(a).

The petition to revoke must be received on or before the last day for filing, i.e., the postmark rule does not apply. Sec. 102.2(b). If the petition to revoke is filed prior to the hearing, it must be filed with the Regional Director, who will refer it to the administrative law judge or the Board for ruling. If the petition is filed during the hearing, it must be filed with the judge. Sec. 102.31(b).

Note that the 5-day rule may not be strictly applied if the subpoenaed material is subject to a privilege. See *M. J. Mechanical Services*, 324 NLRB 812, 832 (1997) (quashing the respondent’s subpoena duces tecum because the requested information was protected by the “reporter’s privilege,” notwithstanding that the reporter filed his petition to revoke more than 5 days after service). See also the following court cases holding that a party did not waive its right to challenge subpoena enforcement by failing to exhaust administrative remedies by timely filing a petition to revoke: *NLRB v. Midland Daily News*, 151 F.3d 472, 474–475 (6th Cir. 1998) (a Board subpoena that “constituted a constitutional infringement of [the respondent newspaper’s] right to exercise commercial free speech”); and *EEOC v. Lutheran Social Services*, 186 F.3d 959, 960 (D.C. Cir. 1999) (an EEOC document protected by the attorney-client privilege), discussed at length in *NLRB v. Coughlin*, 2005 WL 850964 (S.D. Ill. March 4, 2005) (following *Lutheran Social Services* with respect to documents protected by the attorney client privilege and work product doctrine). See also §8–225, below, regarding a judge’s authority to revoke or modify a subpoena sua sponte.

But see *Detroit Newspapers Agency*, 326 NLRB 700, 751 n. 25 (1998), enf. denied on other grounds 216 F.3d 109 (D.C. Cir. 2000), where the Board, in an unpublished order, granted a special appeal during the trial and reversed a judge who refused to apply the 5-day rule because, inter alia, the subpoenaed material was covered by the attorney-client privilege. The Board held that the judge “abused his discretion . . . because the Respondent did not file a proper motion or petition to revoke within 5 days.” See also *FTC v. GlaxoSmithKline*, 202 F.R.D. 8 (D.D.C. 2001) (distinguishing *Lutheran Social Services*, above, on the ground that the FTC subpoena specifically stated that a petition to revoke or privilege log must be filed within 5 days); and *NLRB v. Uber Technologies, Inc.*, 216 F.Supp.3d 1004, 1008 (N.D. Calif. 2016) (likewise distinguishing *Lutheran Social Services* in part because the NLRB investigative subpoena specifically stated that a petition to revoke must be filed in writing within 5 days).

§ 8–225 Judge’s Authority to Revoke Sua Sponte

There is court authority for a trial judge to revoke or modify a subpoena sua sponte, even absent a properly filed petition to revoke, where the subpoena is clearly overbroad on its face. See, e.g., *Rodrigues v. Ryan*, 2018 WL 1109557, at *2–3 (D. Ariz. Mar. 1, 2018); *Jiangmen Kinwai Furniture Decoration Co. Ltd. V. IHFC Properties, LLC*, 2015 WL 5098791, at *7 (M.D. N.C. Aug. 31, 2015); *Charvat v. Travel Services*, 2015 WL 76901, at *1–2 5(N.D. Ill. Jan. 5, 2015); *Elite Lighting v. DMF, Inc.*, 2013 WL 12142840, at *3 (C.D. Cal. May 6, 2013); and *Haywood v. Hudson*, 1993 WL 150317, at *4 (E.D.N.Y. Apr. 23, 1993), and cases cited there.

For a Board case addressing the issue, see **Electrical Energy Services**, 288 NLRB 925, 931 (1988). In that case, the General Counsel served a subpoena on the respondent seeking every document that the 8(a)(5) complaint alleged the respondent had unlawfully failed to provide to the union. The respondent petitioned to revoke the subpoena, and the judge granted it on the ground that the General Counsel was attempting to use the subpoena duces tecum as a substitute for the Board order sought by the complaint. Although the General Counsel argued that the respondent's petition to revoke was untimely filed, the judge found it unnecessary to consider the argument, stating, "Even if the petition was not timely filed, I would, on motion of the administrative law judge, revoke the subpoena duces tecum because of the manifest improper purpose it seeks to achieve." The General Counsel subsequently filed exceptions to the judge's decision, but the Board affirmed the judge's rulings, findings, and conclusions.

See also **Powerback Rehabilitation**, 365 NLRB No. 119, slip op. at 1 n. 2, and 15 (2017), where, notwithstanding the absence of a petition to revoke, the Board majority found that the acting regional director did not abuse his discretion in the post-elections objections proceeding by refusing to file a petition for court enforcement of the employer's subpoena duces tecum on the ground that it was "at best, a fishing expedition."

§ 8-230 Grounds for Revoking Subpoena

Section 102.31(b) of the Board's Rules states that a subpoena "will" be revoked if the evidence requested "does not relate to any matter under investigation or in question in the proceedings," the subpoena "does not describe with sufficient particularity the evidence whose production is required," or "if for any other reason sufficient in law the subpoena is otherwise invalid." This rule applies to subpoenas ad testificandum as well as subpoenas duces tecum. See, e.g., **Elevator Constructors No. 1 (Otis Elevator)**, 29-CB-084077, unpub. Board order issued August 29, 2014 (2014 WL 4302555), and cases cited there.

Although not binding on the Agency, the Federal Rules of Civil Procedure also provide "useful guidance" and "should be consulted." **Brink's, Inc.**, 281 NLRB 468 (1986) (citing FRCP 26 and 45 in quashing the employer's subpoenas in a representation case). See also **Clinton Food 4 Less**, 288 NLRB 597 n. 1, 618-619 (1988) (applying *Brink's* analysis in quashing the respondent employer's subpoena in an unfair labor practice case).

The asserted nonexistence of requested records is not grounds for revoking a subpoena. See **Ironworkers Local 433**, 21-CB-129959, unpub. Board order issued Feb. 4, 2015 (2015 WL 471558) ("If no evidence responsive to any portion of the subpoena exists, the custodian of records must provide sworn testimony to that effect, including a description of the [Respondent's] efforts to identify and locate such evidence."). See also § 8-350, Possession or Control, below.

A respondent's assertion that the Board lacks jurisdiction or that the allegations are barred by the section 10(b) statute of limitations are also not grounds for revoking a hearing subpoena, at least where Board jurisdiction is not plainly lacking or the limitations period has not clearly run. Like other defenses to a complaint, such assertions are not properly evaluated in ruling on whether to revoke or enforce a subpoena. See **NLRB v. Chapa De Indian Health Program, Inc.**, 316 F.3d 995, 1002 (9th Cir. 2003). See also, with respect to investigative subpoenas, **EEOC v. Kloster Cruise, Ltd.**, 939 F.2d 920, 924 (11th Cir. 1991) (jurisdiction); **NLRB v. Fortune Bay Resort Casino**, 688 F.Supp.2d 858 (D. Minn. 2010) (jurisdiction); **Eulen America**, 12-CA-26948, unpub. Board order issued July 16, 2011 (2011 WL 3098547) (jurisdiction); **NLRB v. Bakersfield Californian**, 128 F.3d 1339, 1351 (9th Cir. 1997) (10(b)); and **Pasha Automotive**

Services, 20–CA–195343, unpub. Board order issued June 22, 2018 (2018 WL 3109947) (10(b)).

Ordinarily, the judge should not revoke a subpoena on grounds not asserted in the petition to revoke. See **Postal Workers Local 64**, 340 NLRB 912 (2003). In that case, the Region had issued investigative subpoenas ad testificandum to the charged union’s president and vice-president, and the union had petitioned to revoke the subpoenas for certain reasons. The Board majority found that those reasons were without merit. However, the dissenting Board member argued that the testimonial subpoenas should be revoked because the Region failed to make a more specific showing that the testimony was relevant and to describe with more particularity the testimony being sought. The Board majority rejected the argument, finding, contrary to the dissent, that the petition to revoke did not sufficiently raise those issues. The majority stated that, for “both legal (procedural due process) and practical (administrative economy and efficiency) reasons,” the Board should “generally limit[] [its] review” of subpoenas “to the issues and arguments raised by the parties.” But see **§8–225**, above.

§ 8–235 Ruling on Petition to Revoke

Section 102.31(b) of the Board’s Rules states that “[t]he Administrative Law Judge or the Board, as the case may be, will make a simple statement of procedural or other grounds for the ruling on the petition to revoke.”

The judge’s prompt ruling on the petition to revoke may assist the parties in preparing for trial and avoid subsequent delays. However, a judge’s failure to rule prior to the scheduled hearing does not excuse a party from making a good faith effort to begin gathering the subpoenaed documents upon service of the subpoena and bring them to the hearing. See **McAllister Towing & Transportation**, 341 NLRB 394 (2004), discussed in **§ 8-125**, above. See also **San Luis Trucking**, 352 NLRB 211, 212 (2008), reaffd. 356 NLRB 168 (2010), enfd. 479 Fed. Appx. 743 (9th Cir. 2012).

In ruling on a petition to revoke, the judge may evaluate the subpoena in light of any modifications or limitations that the subpoenaing party offers or agrees to in its opposition to the petition. See, e.g., **Bannum Place of Saginaw**, 7–CA–211090, unpub. Board order issued Dec. 17, 2018 (2018 WL 6628927), at 1 n. 2; and **FCA US LLC**, 8–CA–185825, unpub. Board order issued Oct. 31, 2007 (2017 WL 5000838), at 1 n. 3.

§ 8–240 Preserving Related Material

For a discussion of the duty to preserve evidence, see **McDonald’s USA, LLC**, 364 NLRB No. 144, JD. slip op. at 6–7 (2016). There, the judge found that McDonald’s litigation holds were not imposed in a timely fashion and were inadequate in scope, and that, for this and other reasons, its document preservation and retrieval efforts were inadequate. However, on special appeal, the Board found it unnecessary to reach this issue. The Board noted that McDonald’s “has not yet searched all sources available to it within the scope of the court-enforced subpoena,” and that, “[u]ntil such efforts are completed, it will not be possible to assess the overall adequacy of the documents produced; therefore it is currently premature to decide whether McDonald’s preservation efforts have been sufficient and, if not, what further actions would be appropriate.” Slip op. at 2 n. 5.

Regarding the duty to preserve evidence for a subsequent compliance/backpay proceeding, see **Dauman Pallet, Inc.**, 314 NLRB 185, 213 (1994). In that case, the judge exercised his discretion to defer issues of “piercing the corporate veil” and personal liability to the compliance proceeding, but did not revoke the General Counsel’s subpoena for this reason to the extent it sought such information. Rather, he ordered the respondent to “preserve” and “maintain” documents related to these issues for later use at the compliance stage.

§ 8–300 Scope of Subpoenas

§ 8–310 Material Must Be “Reasonably Relevant”

Generally, subpoenaed information should be produced if it relates to any matter in question, or if it can provide background information or lead to other evidence potentially relevant to an allegation in the complaint. See NLRB Rules and Regulations, Sec. 102.31(b); **McDonald’s USA, LLC**, 363 NLRB No. 144, slip op. at 15 (2016); and **Perdue Farms v. NLRB**, 144 F.3d 830, 833–834 (D.C. Cir. 1998) (information must be “reasonably relevant”). See also **Hyundai Motor Mfg. Alabama, LLC**, 366 NLRB No. 166, slip op. at 1 n. 2 (2018) (ALJ abused his discretion in narrowing the scope of the General Counsel’s subpoena request, as the ALJ’s ruling “potentially deprived the General Counsel of evidence of the Respondent’s antiunion animus and its knowledge of employees’ suspected union activities”).

If the subpoenaed information is not reasonably relevant, the subpoena should be revoked. See **McDonald’s USA, LLC**, above (trial judge did not abuse her discretion in revoking respondent’s subpoenas to the extent they sought information regarding the charging party unions’ motives for their campaign, as such information was not relevant to its defenses to the complaint allegations); **UPMC**, 366 NLRB No. 185, slip op. at 1 n. 3 (2018) (same); ***Hispanics United of Buffalo**, 359 NLRB No. 37 (2012) (respondent’s subpoena seeking various information from the alleged discriminatees, including communications among themselves, applications for and receipt of unemployment benefits, and any complaints to State or Federal agencies, was properly revoked by the judge as an unwarranted “fishing expedition” as the respondent failed to show that such information was relevant to any issue in dispute); and **NLRB v. Jackson Hospital Corp.**, 557 F.3d 301, 305–306 (6th Cir. 2009) (ALJ did not violate respondent’s due process rights in compliance proceeding by quashing its subpoena to the extent it sought the discriminatees’ personal banking and other records relating to their private financial obligations, as the employer failed to establish a reasonable suspicion to believe that the discriminatees were hiding income), enfg. 352 NLRB 194 (2008).

With respect to employer subpoenas seeking information regarding the immigration status of an alleged discriminatee or a witness, see §§ 16.402.5 and 16.608.1, below.

§ 8–320 Request Must Not Be Vague or Overbroad

Several courts have held that subpoenas requesting all documents “relating to,” “pertaining to,” or “regarding” a general category of documents are generally too vague and/or overbroad on their face and do not describe with reasonable particularity what is being sought. See, e.g., **Perez v. Tequila LLC**, 2014 WL 5341766, at *1 (N.D. Okla. Oct. 20, 2014), and cases cited there. See also **Sack v. CIA**, 53 F.Supp.3d 154, 164 (D.D.C. 2014), and cases cited there (same with respect to Freedom of Information Act requests).

For cases rejecting the argument that a subpoena duces tecum was too vague, see **NLRB v. Carolina Food Processors, Inc.**, 81 F.3d 507, 513 (4th Cir. 1996) (General Counsel's investigative subpoena in a post-election unfair labor practice case requesting payroll documents, W-4s, and I-9s for "all bargaining unit employees" was not too vague as the unit was sufficiently identified in the union's previous election petition and the parties' stipulated election agreement); **NLRB v. Vista Del Sol Health Services, Inc.**, 40 F.Supp.3d 1238, 1265 (C.D. Cal. 2014) (General Counsel's investigative subpoena requests for (1) the company's articles and certificate of incorporation, and (2) its directors, officers, and shareholders, were not too vague as to time as the company only had one set of articles and one certificate of incorporation, and the second request was written in the present tense, indicating that only the current directors, officers, and shareholders were being requested); and **SEIU United Healthcare Workers–West**, 20–CG–65, unpub. Board order issued October 24, 2006 (General Counsel's subpoena duces tecum was not impermissibly vague where it asked for information in language borrowed from Board cases dealing with concerted refusals to volunteer for overtime in the healthcare industry). See also **Perez v. Lasership, Inc.**, 2015 WL 11109330, at *6 (D. Conn. Sept. 18, 2015) (rejecting the respondent's argument that DOL's subpoena was too vague and ambiguous, as respondent had identified "with precision" the specific documents that DOL was requesting numerous times in its other objections to the subpoena).

For cases addressing subpoenas ad testificandum, see, e.g., **Postal Workers Local 64**, 340 NLRB 912, 913 (2003) (subpoena ad testificandum was sufficiently specific where it identified the unfair labor practice case that the witness would testify about); and **Offshore Mariners United**, 338 NLRB 745 (2002) (same). Accord: **Welded Construction L.P.**, 8–CA–190649, unpub. Board order issued June 28, 2017 (2017 WL 2830801); and **Christus St. Vincent Regional Medical Center**, 28-CA-149798, unpub. Board order issued Aug. 24, 2015 (2015 WL 5025387).

A subpoena may also be quashed to the extent the subpoena, on its face, is otherwise overbroad and/or seeks privileged or otherwise protected information. See **Brink's, Inc.**, 281 NLRB 468, 469 (1986) (granting petitions to revoke the challenged portions of the employer's subpoenas where most of the challenged portions "generally were drafted without regard for the usual standards applicable to subpoenas or discovery" set forth in the Board's Rules and FRCP 26 and 45); and **In re Horn**, 976 F.2d 1314, 1318–1319 (9th Cir. 1992) (quashing a grand jury subpoena that, "on its face . . . clearly encompass[ed]" privileged information and placed an "unreasonable and undue burden upon the subpoenaed witness" to justify withholding documents "which the government [knew] in advance [were] beyond its reach"). See also **Cherokee Marine Terminal**, 287 NLRB 1080, 1097 (1988); **Harvey Aluminum**, 156 NLRB 1353, 1365 (1966); and **J. H. Rutter Rex Mfg. Co. v. NLRB**, 473 F.2d 223 (5th Cir.), cert. denied 94 S.Ct. 120 (1973) (quashing respondent subpoenas seeking the General Counsel's entire investigative file).

The judge, however, should consider the circumstances of each case in deciding whether the subpoena should be revoked in its entirety or only in part. See **NLRB v. Interstate Builders, Inc.**, 351 F.3d 1020, 1031 (10th Cir. 2003) (ALJ abused his discretion in summarily revoking the bulk of a subpoena respondent served on the union, as the subpoena was not "so overbroad so as to constitute a wholesale 'fishing expedition' meriting revocation in almost every particular"). See also ***CNN America, Inc.**, 353 NLRB 891 (2009) (rejecting employer's argument that the General Counsel's subpoena "must stand or fall as a whole"), final decision and order issued 361 NLRB 439 (2014), reconsideration denied 362 NLRB No. 38 (2015), rev. granted in part and denied in part 865 F.3d 740 (D.C. Cir. 2017).

A judge may often resolve objections that a subpoena is vague or overbroad by asking that the request be narrowed or made more specific. With a little time and attention, such objections may be resolved by compromise. If pressed, however, the judge must rule on such objections.

§ 8–330 Burdensomeness of Production

FRCP 45(d)(3)(A)(iv) provides that, on timely motion, a court “must” quash or modify a subpoena that “subjects a person to undue burden.” The party asserting burdensomeness under this provision must meet a high standard or burden of proof. A subpoena is not “unduly burdensome” simply because it requires the production of a large number of documents; rather, the party must show that production of the subpoenaed information “would seriously disrupt its normal business operations.” *NLRB v. Carolina Food Processors*, 81 F.3d 507, 513–514 (4th Cir. 1996), cited with approval in *McAllister Towing & Transportation Co.*, 341 NLRB 394, 397 (2004), *enfd.* 156 Fed. Appx. 386 (2d Cir. 2005).

Bare or general assertions that production would be seriously disruptive are insufficient. See *NLRB v. AJD, Inc., a McDonald’s Franchisee*, 2015 WL 7018351 (S.D.N.Y. Nov. 12, 2015) (whether a subpoena poses an undue burden “is typically a fact-intensive inquiry [requiring] a respondent to show that the actual costs of discovery are unreasonable in light of the particular size of the respondent’s operations”; thus, the respondent franchisees’ general allegations that the burden of production would be “astronomical,” that they have “virtually no” human resources to assist in production, and that production would require “countless hours” were insufficient). Compare *NLRB v. Fuyao Glass America, Inc.*, 2017 WL 1276728, at *2 (S.D. Ohio April 6, 2017) (Mag. J.) (finding that the “knowledgeable and convincing” testimony of the employer’s HR vice president regarding the burden of complying with the Board’s subpoena warranted narrowing the subpoena “at least at the present time.”), adopted 2018 WL 1166628 (S.D. Ohio March 5, 2018).

The burdensomeness of production may also be grounds for revoking or limiting a subpoena under the following balancing test set forth in FRCP 26(b)(1):

Parties may obtain discovery regarding any nonprivileged matter that is relevant to any party’s claim or defense and proportional to the needs of the case, considering the importance of the issues at stake in the action, the amount in controversy, the parties’ relative access to relevant information, the parties’ resources, the importance of the discovery in resolving the issues, and whether the burden or expense of the proposed discovery outweighs its likely benefit.

The following are examples where the burden of production has been weighed against other factors. See also § 8–340, below, regarding electronically stored information.

Marginally relevant information. Where subpoenaed information is only marginally relevant, other factors may weigh in favor of quashing the subpoena. See, e.g., *Aladdin Gaming, LLC*, 345 NLRB 585, 588 (2005) (judge did not abuse his discretion in quashing the charging party union’s subpoena given that the “marginal relevance” of the subpoenaed employer customer-contact information did not outweigh “the substantial privacy and business interests involved”), *rev. denied* 515 F.3d 942 (9th Cir. 2008). See also *NLRB v. Detroit Newspapers*, 185 F.3d 602, 605 (6th Cir. 1999) (“this court’s task is to weigh the likely relevance of the requested material to the investigation against the burden . . . of producing the material”) (citation omitted).

Documents previously provided. The Board has held that, to the extent a respondent previously provided to the General Counsel documents being requested by an investigative subpoena, the respondent is not required to produce those documents to the General Counsel again; however, the respondent must accurately describe the documents that were previously provided and state whether those documents constitute all the documents being subpoenaed. See, e.g., **FCA US LLC**, 8–CA–185825, unpub. Board order issued Oct. 31, 2007 (2017 WL 5000838), at 1 n. 4; and **Island Architectural Woodwork, Inc.**, 29–CA–124027, unpub. Board order issued August 6, 2014 (2014 WL 3867966), at 1 n. 2.

But see **Gold Strike Casino Resort**, 15–CA–196203, unpub. Board order issued May 24, 2018 (2018 WL 2387583). In that case, the Board denied the employer’s petition to revoke the Region’s investigative subpoena request for certain surveillance footage, even though the employer argued that it had already provided the footage to the Region by allowing the Region to view it via a web portal. However, in light of the Employer’s additional argument that public disclosure of the footage could compromise the security of its surveillance system, the Board conditioned its ruling on the Region’s entering into an appropriate confidentiality agreement.

Cumulative or duplicative requests. FRCP 26(b)(2)(C)(i) states that a court “must” limit the frequency or extent of discovery if it is “unreasonably cumulative or duplicative, or can be obtained from some other source that is more convenient, less burdensome, or less expensive.” In **McDonald’s USA, LLC**, 363 NLRB No. 144, slip op. at 2 n. 2, 15–16 (2016), the Board found that the trial judge did not abuse her discretion in applying this provision, along with FRCP 45(d)(3)(A)(iv), to quash subpoenas duces tecum McDonald’s had served on several nonparties seeking information that was materially identical to information sought in its subpoenas served on parties.

Similarly, in **Nissan North America**, 15–CA–171184, unpub. Board order issued Nov. 2, 2016 (2016 WL 6562347), the Board granted a nonparty’s petition to revoke the Regional Director’s investigative subpoena duces tecum, as the same information had been subpoenaed from the charged parties, which did not face the potential burden described by the nonparty. The Board did so, however, without prejudice to issuance of another subpoena to the nonparty in the event the Regional Director determined that the information is not available from the parties. See also ***Duncan & Son Lines**, 28–CA–079700, unpub. Board order issued Sept. 5, 2012 (2012 WL 3862635), at 1 n. 2 (employer was not required to produce “all” documents where the additional documents would be cumulative or duplicative).

The mere possibility that the requested information may be available from other sources, however, is not a basis to quash a subpoena. **Bakery Workers**, 21–CA–171340, unpub. Board order issued Aug. 3, 2016 (2016 WL 4141212). In that case, the Region’s investigative subpoena requested commerce information, and the employer argued that the Region could and should get the information from other sources. The Board rejected the argument, stating, “[T]he possibility that the requested information may be available from other sources is not a basis to quash a subpoena, as the requested documents may be necessary to corroborate or supplement the investigative file.”

Requests to compile evidence. A subpoena may require a party to compile evidence that is not already in documentary form for submission. **Bruner Corp.**, 9–CA–148668, unpub. Board order issued Nov. 12, 2015 (2015 WL 7074669). See also **EEOC v. Maryland Cup Corp.**, 785 F.2d 471, 478–479 (4th Cir.), cert. denied 107 S. Ct. 68 (1986); and **EEOC v. Citicorp Diners Club, Inc.**, 985 F.2d 1036 (10th Cir. 1993).

Information regarding methodology of document search. A subpoenaed party may be required to provide information regarding the manner or methodology of its search for requested documents. See **Starbucks Coffee Co.**, 1–CA–177856, unpub. Board order issued May 19, 2017 (2017 WL 2241023), at 1 n. 1 (denying the employer’s petition to revoke the Region’s request, in its cover letter to the subpoena, that the employer “should be prepared” to provide information regarding the methodology of its electronic search for subpoenaed emails, including whose email was searched, what mailboxes, folders, archives, and document management systems were searched, and what search software and/or terms were used). See also **Advanced Laboratories International, LLC v. Valentus, Inc.**, 2017 WL 6209297 (N.D. Cal. Dec. 8, 2017) (ordering a subpoenaed third party to provide a sworn declaration “describ[ing] in detail the steps he took to locate documents responsive to [the] subpoena, including the date(s) of each search performed, the locations searched (e.g., home office), the devices searched (e.g., phone, home computer, office computer), the types of files searched (e.g., email, Word, Skype logs, text messages, Facebook messages), and the methods used to perform the searches (e.g. the search terms used).”).

§ 8–340 Electronically Stored Information (Computer Records)

FRCP 26(b)(2)(B) states:

A party need not provide discovery of electronically stored information from sources that the party identifies as not reasonably accessible because of undue burden or cost. On motion to compel discovery or for a protective order, the party from whom discovery is sought must show that the information is not reasonably accessible because of undue burden or cost. If that showing is made, the court may nonetheless order discovery from such sources if the requesting party shows good cause, considering the limitations of Rule 26(b)(2)(C).

Rule 26(b)(2)(C) states that, on a party’s motion or on its own, a court “must” limit the frequency or extent of discovery if: (i) the discovery sought is “unreasonably cumulative or duplicative, or can be obtained from some other source that is more convenient, less burdensome, or less expensive,” . . . or (iii) “the proposed discovery is outside the scope permitted by Rule 26(b)(1)” [which, as discussed above, sets forth a balancing test]. See also FRCP 45(e)(1)(D) (containing same provisions as 26(b)(2)(B)).

In **UPMC**, 366 NLRB No. 185, slip op. at 1 n. 3 (2018), the Board held that the judge did not abuse his discretion by revoking, as unduly burdensome, the respondent’s subpoenas duces tecum issued to the charging party union and certain current and former employees and union organizers to the extent the subpoenas asked for all electronically stored information. The Board held that the judge properly relied on the factors set forth in the *Sedona Principles: Best Practices, Recommendations & Principles for Addressing Electronic Document Production*, Second Edition (June 2007). Consistent with the most recent amendments to FRCP 26, the current, third edition of the *Sedona Principles* states as follows:

When balancing the cost, burden, and need for electronically stored information, courts and parties should apply the proportionality standard embodied in Fed. R. Civ. P. 26(b)(1) and its state equivalents, which requires consideration of the importance of the issues at stake in the action, the amount in controversy, the parties’ relative access to relevant information, the parties’ resources, the

importance of the discovery in resolving the issues, and whether the burden or expense of the proposed discovery outweighs its likely benefit.

19 Sedona Conf. J. 1, 32, 35–36, 65 (2018).

With respect to requests for production of emails, see, **Healthbridge Management, LLC**, 34–CA–12715, unpub. Board order issued Oct. 18, 2011 (2011 WL 4955613). In that case, the respondent contended that the judge improperly denied its petition to revoke in part a General Counsel subpoena seeking various communications, including emails. The respondent contended that compliance with the subpoena would require thousands of dollars and several months to retrieve and search email backup tapes for previously deleted emails. Granting the appeal in part, the Board directed the respondents

to provide all responsive documents and communications available without resort to analysis of the email backup tapes, subject to the . . . General Counsel having the opportunity to persuade the judge that an additional search is necessary and the Respondent having the opportunity to demonstrate that it would be unduly burdensome.

The Board has issued similar orders in several other cases. See, e.g., **Somerset Valley**, 22–CA–29599, unpub. Board order issued June 23, 2011 (2011 WL 2515543).

§ 8–350 Possession or Control

Section 102.31(a) of the Board’s Rules provides that the Board shall, on written application of any party, issue subpoenas requiring the attendance and testimony of witnesses and the production of any evidence “in their possession or under their control.” See also FRCP 45(a)(1)(A) (providing for issuance of subpoenas requiring production of documents in a person’s “possession, custody, or control”). Thus, a subpoenaed party must produce, not only documents in its possession, but also any documents it has the legal right to obtain. **Clear Channel Outdoor, Inc.**, 346 NLRB 696, 702 n. 10 (2006). The party subpoenaing the documents has the burden of establishing control. See, e.g., **U.S. v. Petroleum and Industrial Workers**, 870 F.2d 1450, 1452 (9th Cir. 1989); and **Tiffany (NJ) LLC v. Qi Andrew**, 276 F.R.D. 143, 147 (S.D.N.Y. 2011) (citing cases).

The subpoenaed party is required to conduct “a reasonable and diligent search” for all such requested evidence, and to “affirmatively” advise the subpoenaing party if no responsive evidence exists. **Consolidated Waste Services Corp.**, 12–CA–192990, unpub. Board order issued May 24, 2018 (2018 WL 2387581), at 1 n. 2; **Winthrop Management**, 29–CA–188433, unpub. Board order issued February 8, 2018 (2018 WL 834316), at 1 n. 2; and **KMAC, Inc.**, 18–CA–185912, unpub. Board order issued Dec. 22, 2017 (2017 WL 6555202), at 1 n. 2.

Thus, for example, where a subpoena requests communications by an employer’s supervisors or managers, the employer is required to conduct a reasonable and diligent search for those communications that were made using company equipment in the course of conducting company business, and to either produce the information or affirmatively represent that the information does not exist. **Consolidated Waste Services**, above.

Even if a subpoenaed party does not have possession or control of subpoenaed information, it may be required to request that information from those who do. For example, in

the above example, the employer is also required to request responsive communications from its supervisors or managers that they made using their own personal equipment or accounts. If the information does not exist, or the supervisors or managers decline to provide the information, the employer must affirmatively represent this. *Ibid.*

An employer may likewise be required to request subpoenaed information that is not in its possession or control from its subcontractors or vendors. Again, if the subcontractors or vendors do not comply with the employer's request, the employer must affirmatively represent this fact. See **KMAC**, above (subcontractors); and **Taylor Farms Pacific**, 32–CA–116854, unpub. Board order issued Feb. 6, 2015 (2015 WL 514108) (vendors). See also **Winthrop Management**, above (“persons or companies directly or indirectly employed by or connected with” the employer).

§ 8–400 Privileged or Protected Material

As indicated in § 8-320, above, a subpoena may be quashed to the extent the subpoena, on its face, seeks privileged material. The following sections apply where the subpoena has not been revoked, but the subpoenaed party asserts that one or more of the documents responsive to the subpoena contain privileged material. For additional, in-depth analyses of attorney-client and work-product issues, see **Rice, Attorney-Client Privilege in the U.S.** (Dec. 2018 Update); and **Epstein, The Attorney-Client Privilege and the Work-Product Doctrine** (5th ed. 2007).

§ 8–405 Attorney-Client Privilege

“The Board recognizes the fundamental principle that communications made in confidence between an attorney and his or her client for the purpose of seeking and obtaining legal advice are privileged.” **Smithfield Packing Co.**, 344 NLRB 1, 13 (2004), *enfd.* 447 F.3d 821 (D.C. Cir. 2006). The Board also recognizes that the privilege protects both communications from the attorney to the client and communications from the client to the attorney. **Patrick Cudahy**, 288 NLRB 968, 971 (1988), quoting **Upjohn Corp. v. U.S.**, 449 U.S. 383, 390 (1981) (“the privilege exists to protect not only the giving of professional advice to those who can act on it but also the giving of information to the lawyer to enable him to give sound and informed advice”).

A concise summary of the privilege is set forth in **U.S. v. United Shoe Machinery Corp.**, 89 F. Supp. 357, 358–359 (D. Mass. 1950), which the Board cited with approval in **Patrick Cudahy**:

The privilege applies only if (1) the holder of the privilege is or sought to become a client; (2) the person to whom the communication was made (a) is a member of the bar of a court, or his or her subordinate, and (b) in connection with this communication is acting as a lawyer; (3) the communication relates to a fact of which the attorney was informed (a) by his or her client (b) without the presence of strangers (c) for the purpose of securing primarily either (i) an opinion on law or (ii) legal services or (iii) assistance in some legal proceeding, and not (d) for the purpose of committing a crime or tort; and (4) the privilege has been (a) claimed and (b) not waived by the client.

The burden is on the party asserting the privilege to establish that it applies. See, e.g., **EEOC v. BDO USA, LLP**, 876 F.3d 690, 695 (5th Cir. 2017); **U.S. v. Ruehle**, 583 F.3d 600, 608 (9th Cir. 2009); **Construction Products Research, Inc.**, 73 F.3d 464, 473 (2d Cir.), *cert. denied*

519 U.S. 927 (1996); **U.S. v. White**, 950 F.2d 426, 430 (7th Cir. 1991); and **In re Sealed Case**, 737 F.2d 94, 99 (D.C. Cir. 1984).

Regarding communications from the attorney to the client, courts are divided on whether such communications are protected (1) only if they would reveal a confidential communication from the client; (2) only if they are based in significant part on a confidential communication from the client; or (3) irrespective of their relationship to any communications from the client. See **24 Fed. Prac. & Proc. Evid. § 5491** (1st ed. Sept. 2018 Update) (collecting cases). It appears that the Board has not directly addressed this issue.

Substance of communications. The privilege applies only to testimony or evidence that reveals the substance of communications to or from an attorney or his/her subordinate. For example, the privilege would normally apply to communications that reveal the client's motive in seeking representation, litigation strategy, or the specific nature of the services provided, such as researching particular areas of law. However, it normally would not apply to the mere existence of an attorney-client relationship, including the identity of the client, the amount of the fee, and the general purpose of the work performed. See **Clarke v. American Commerce National Bank**, 974 F.2d 127, 129 (9th Cir. 1992), cited with approval in **Benedictine Health Center**, 18-CA-196456, unpub. Board order issued Dec. 27, 2017 (2017 WL 6728886), at 1 n. 1.

The privilege also would not normally apply to the mere fact that an attorney-client meeting or communication occurred about a subject. See, e.g., **Robinson v. Wells Fargo Bank, N.A.**, 2018 WL 1202826, at *4 (S.D. Ohio March 7, 2018); and **Davine v. Golub Corp.**, 2017 WL 517749, at *5 (D. Mass. Feb. 8, 2017), and cases cited there. See also **Carlson v. Jetter**, 2013 WL 12177064, at *4 (W.D. Mich. May 21, 2013) (holding that the plaintiff could introduce evidence that the defendant contacted an attorney before giving his statement, but could not seek to introduce evidence regarding the content of the communication as that would implicate the attorney-client privilege).

Likewise, the privilege normally would not apply if the communication was not to or from an attorney and did not reveal the attorney's advice. Thus, in **Smithfield Packing**, above, the Board held that the privilege did not apply to a supervisor's testimony about what her managers instructed her to do during a union campaign—notwithstanding the employer's argument that the instructions may have resulted from privileged communications between the manager and the employer's attorney—because the supervisor's "testimony pertained only to her instructions from her management superiors, not to any communications to or from counsel." 344 NLRB at 12 n. 57. Compare **Swartwood v. County of San Diego**, 2013 WL 6670545 at *9 (S.D. Cal. Dec. 18, 2013) (text of email circulated among defendant county's employees was properly redacted as privileged because it mentioned the county's attorney and repeated her legal advice to the county); and **Santrade, Ltd. V. General Electric Co.**, 150 F.R.D. 539, 545 (E.D. N.C. 1993) ("a document need not be authored or addressed to an attorney in order to be properly withheld [D]ocuments subject to the privilege may be transmitted between non-attorneys (especially individuals involved in corporate decision-making) so that the corporation may be properly informed of legal advice and act appropriately").

Communications vs. facts. The privilege applies only to communications and not to facts. Witnesses may not refuse to disclose facts within their own knowledge simply because they incorporated those facts into a communication with their attorney. **Sunland Construction Co.**, 311 NLRB 685, 699-700 (1993), quoting from **Upjohn**, above, 449 U.S. at 396-397. Nor is factual information privileged merely because it was uncovered by the company while conducting an analysis at the direction of its attorney. See **In re Six Grand Jury Witnesses**, 979 F.2d 939,

944 (2d Cir. 1992), cert. denied 509 U.S. 905 (1993). See also **Patrick Cudahy**, above, 288 NLRB at 971 n. 13 (“It is *communication* between attorney and client related to the giving of legal advice that is privileged—not simply documents that pass between them. Thus, nonprivileged documents—e.g., ordinary corporate records such as payroll or personnel records—cannot be swept within the privilege simply by being transmitted from client to attorney or vice versa.”).

With respect to internal reports containing factual information, see **B.P. Exploration, Inc.**, 337 NLRB 887, 889 (2002) (Board held that the attorney-client privilege applied to safety reports because an attorney directed that the reports be created to provide legal advice regarding compliance with safety regulations and handling of citations; however, the Board emphasized that it was the reports, not the underlying information, that the union sought); and **Borgess Medical Center**, 342 NLRB 1105, 1106 n. 5 (2004) (privilege did not apply to incident reports sought by union in connection with arbitration proceeding because they were not prepared by or with participation of attorney).

Outside vs. in-house attorneys. Consistent with at least some courts, the Board appears to apply a rebuttable presumption that company communications with an outside attorney are for the purpose of legal advice. See **Patrick Cudahy**, above, 288 NLRB at 970. In that case, the respondent company asserted that certain documents subpoenaed by the General Counsel were privileged communications with the law firm it had hired to assist and give legal advice regarding contract negotiations with the union. In finding that the documents were privileged, the Board stated, “We start from the principle that ‘a matter committed to a professional legal adviser is *prima facie so committed for the sake of legal advice . . . for some aspect of the matter, and is therefore within the privilege unless it clearly appears to be lacking in aspects requiring legal advice.*’ 8 Wigmore, *Evidence* § 2296 (McNaughton rev. 1961) (emphasis original).”

See also **Diversified Industries v. Meredith**, 572 F.2d 596, 610 (8th Cir. 1978) (en banc), also cited in **Patrick Cudahy** (“Here the matter was committed to Wilmer, Cutler & Pickering, a professional legal adviser. Thus, it was *prima facie* committed for the sake of legal advice and was, therefore, within the privilege absent a clear showing to the contrary.”); **U.S. v. Chevron Texaco Corp.**, 241 F.Supp.2d 1065, 1073 (N.D. Calif. 2002) (“Communications between a client and its outside counsel are presumed to be made for the purpose of obtaining legal advice”), citing **Diversified Industries**, above, and **U.S. v. Chen**, 99 F.3d 1495, 1501 (9th Cir. 1996) (“If a person hires a lawyer for advice, there is a rebuttable presumption that the lawyer is hired ‘as such’ to give ‘legal advice,’ whether the subject of the advice is criminal or civil, business, tort, domestic relations, or anything else.”), cert. denied 520 U.S. 1167 (1997); and **Wells Fargo Bank, N.A. v. Anc Vista I, LLC**, 2016 WL 3774124 (D. Nev. July 14, 2016) (same).

However, courts generally do not apply such a presumption to communications with an in-house attorney, at least not where the in-house attorney also has a nonlegal position or nonlegal responsibilities with the company. See **Rice, 1 Attorney-Client Privilege in the U.S. § 7:1** (Dec. 2018 Update) (“[T]he unstated operating presumption in situations involving outside retained counsel with limited responsibilities to the client . . . does not apply to in-house counsel because of the many nonlegal responsibilities in-house counsel assumes (whether given a separate position and title or not).”). Courts have held that such communications are privileged only upon a clear showing that the in-house attorney participated in a professional legal capacity. *Ibid.*, citing, e.g., **In re Sealed Case**, 737 F.2d 94, 99 (D.C. Cir. 1984) (company could shelter former vice president/general counsel’s advice “only upon a clear showing that he gave it in a professional legal capacity”). See also **U.S. v. Chevron Texaco Corp.**, above, 241 F.Supp.2d at 1076; and **Boca Investorings Partnership v. U.S.**, 31 F.Supp.2d 9, 11–12 (D.D.C. 1998). But

see *In re Google, Inc.*, 462 Fed. Appx. 975, 978 (Fed. Cir. 2012) (same “clear showing” must be made even if the in-house attorney did not have distinct nonlegal responsibilities).

If a communication to or from an in-house attorney may have both a legal and a business purpose, the courts generally apply a “primary purpose” test. As formulated by the D.C. Circuit, under this test a communication is protected if obtaining or providing legal advice was “a primary purpose of the communication, meaning one of the significant purposes of the communication.” *In re Kellogg Brown & Root, Inc.*, 756 F.3d 754, 759–760 (D.C. Cir. 2014) (rejecting the strict “but for” test applied by the district court), cert. denied 135 S.Ct. 1163 (2015). See also *Pitkin v. Corizon Health, Inc.*, 2017 WL 6496565, at * (D. Or. Dec. 18, 2017); and *In re General Motors LLC Ignition Switch Litigation*, 80 F.Supp.3d 521, 530 (S.D.N.Y. Jan. 15, 2015) (adopting and applying the D.C. Circuit’s analysis).

For a Board case involving communications with in-house counsel, see *Adams & Associates, Inc.*, 363 NLRB No. 193 (2016), enfd. 871 F.3d 358 (5th Cir. 2017). An issue in that case was whether the respondent company was motivated by union animus in failing to hire several of its predecessor’s employees. The ALJ found that it was, based in part on an email that the company’s CEO had sent to two company HR executives, and other communications between the HR executives, indicating the CEO’s displeasure that the transition team had failed to avoid a successorship bargaining obligation with the union. Although both HR executives were attorneys and one had a dual role as the company’s general counsel, after reviewing the communications in camera the ALJ ruled that the communications were not privileged because they pertained principally to human resources or labor relations and not to legal advice. The Board affirmed the ALJ (see nn. 5 and 15 of the Board’s opinion), and the court likewise agreed with the ALJ’s determination after independently reviewing the communications (871 F.3d at 370 n. 3).

See also *National Football League*, 309 NLRB 78, 97 (1992). A primary issue in that case was whether the NFL unlawfully discriminated against strikers by requiring them to report to work by Wednesday to be eligible to play the following weekend. In an effort to prove unlawful motivation, the General Counsel subpoenaed the minutes or notes taken by the Management Council’s general counsel/assistant executive director, James Conway, at strike-strategy meetings. The Management Council moved to quash the subpoena on the ground that Conway’s notes were privileged. However, after reviewing the notes in camera, the judge denied the motion, finding that the notes primarily reflected discussions of purely business matters, did not include Conway’s mental impressions, and were taken as part of Conway’s administrative functions as assistant executive director rather than as general counsel. The Management Council filed a special appeal of the judge’s ruling, but the Board denied it.

Current and former employees. Another potential issue involves whether communications between an employer’s attorney and a current or former employee of the employer constitute privileged attorney-client communications. The Supreme Court in *Upjohn*, above, held that the privilege applies to communications from corporate employees to the corporation’s attorneys, regardless of the employee’s corporate position, if “the communications concerned matters within the scope of the employees’ corporate duties, and the employees themselves were sufficiently aware that they were being questioned in order that the corporation could obtain legal advice.” 449 U.S. at 394. Lower courts have since held that the privilege also extends to former employees, provided the communication relates to the former employee’s conduct and knowledge gained during employment and is relevant and necessary for the attorney to provide advice to the corporation. See *In re Allen*, 106 F.3d 582, 605–606 (4th Cir. 1997); *Admiral Insurance Co., v. U.S. District Court for the District of Arizona*, 881 F.2d 1486, 1493 n. 6 (9th

Cir. 1989); *MF Global Holdings Ltd. v. PricewaterhouseCoopers LLP*, 232 F.Supp.3d 558, 569 (S.D. N.Y. 2017); and *Hanover Insurance Co. v. Plaquemines Parish Government*, 304 F.R.D. 494, 498 (E.D. La. 2015), and cases cited there.

Charging parties and alleged discriminatees. Communications between individual charging parties or alleged discriminatees and the General Counsel may constitute privileged attorney-client communications on the ground that the General Counsel is their “de facto” attorney. See, e.g., *Donovan v. Teamsters Local 25*, 103 F.R.D. 550 (D. Mass. 1984) (rejecting the defendant union’s contention that the complaining witness in an action by the Department of Labor against the union under the LMRDA was not a true client of DOL’s legal staff, as his sole legal recourse was through DOL and he accepted DOL’s legal staff as his own lawyers in the case). Alternatively, the communications may be protected from disclosure under the “common interest” doctrine. See, e.g., *U.S. v. Gumbaytay*, 276 F.R.D. 671 (M.D. Ala. 2011) (attorney-client privilege protected communications between alleged victims of housing discrimination and government counsel who brought the discrimination action against the defendant on their behalf under the Fair Housing Act, as the alleged victims and the government had a common legal interest). See also § 8–415, Waiver of Attorney-Client Privilege, below, for a further discussion of the common interest doctrine.

Grievants. “It is well established, as a matter of law, that an attorney handling a labor grievance on behalf of a union does not enter into an ‘attorney-client’ relationship with the union member asserting the grievance.” *Gwin v. National Marine Engineers Beneficial Assoc.*, 966 F.Supp. 4, 7 (D.D.C. 1997), *affd. per curiam* 159 F.3d 636 (D.C. Cir. 1998). However, communications between a grievant and the union’s attorney may nevertheless be protected from disclosure under the “de facto” attorney or “common interest” doctrines discussed above. See also *Cook Paint and Varnish Co.*, 258 NLRB 1230 (1981) (employer violated 8(a)(1) by demanding, prior to an arbitration hearing over an employee’s discharge, that the union steward disclose the substance of his conversations with the discharged employee and to produce his notes about the matter, as the union steward had the conversations with the employee and took the notes in his representational capacity, and compelling disclosure would “manifestly restrain[] employees in their willingness to candidly discuss matters with their chosen, statutory representatives”).

§ 8–410 The Privilege and Collective-Bargaining and Business Records

Where collective-bargaining information is sought, the Board applies the attorney-client privilege broadly in evaluating communications with counsel. See *Patrick Cudahy*, 288 NLRB 968, 971 (1988) (“the process of collective bargaining invites the contribution of legal advice at all of its stages . . . and we will not readily and broadly exclude attorney-client communications from the privilege on the ground that business and economic considerations are also present.”), and § 8–460, Collective Bargaining Information, below. See also *Taylor Lumber & Treating, Inc.*, 326 NLRB 1298 n. 2 (1998) (privilege applied to confidential communications between respondent’s chief negotiator and members of respondent’s management control group because he was also engaged by respondent to provide legal services in connection with other employment relations matters).

However, the Board has emphasized that the analysis may be different in other situations. See *Patrick Cudahy*, above, 288 NLRB at 971 n. 12 (“In cases involving other types of unfair labor practices, when policy considerations such as those noted here are not involved, the analysis of the relationship of legal advice to business decisions and actions may be different and it may not necessarily result in as broad an application of the privilege as here.”) For example, a

narrower or stricter analysis typically applied by the courts may be warranted in 8(a)(3) cases where the communication relates to an employer's antiunion campaign strategy rather than legal advice. See, e.g., **Adams & Associates, Inc.**, 363 NLRB No. 193 (2016), enfd. 871 F.3d 358 (5th Cir. 2017); and **National Football League**, 309 NLRB 78, 97 (1992), discussed in § 8-405, above. See also **Humphreys, Hutcheson & Moseley v. Donovan**, 568 F.Supp. 161, 175 (M.D. Tenn. 1983) (privilege was not applicable to communications between attorney and company where attorney acted as a labor consultant to persuade the company's employees to reject the union, rather than as a lawyer), affd. 755 F.2d 1211 (6th Cir. 1985).

As indicated above, ordinary corporate records such as payroll or personnel records, cannot be swept within the privilege simply by being transmitted from the client to the attorney. Nevertheless, when legal advice relates to collective bargaining, the Board will not readily and broadly compel disclosure of confidential communications between attorney and client simply because the communications are intermixed with business and economic considerations. The notes of exchanges in a bargaining session with other parties are not protected, however, unless they are intermingled with privileged communications. See **Patrick Cudahy**, above, 288 NLRB at 971 n. 13.

§ 8-415 Waiver of Attorney-Client Privilege

Waiver of the attorney-client privilege may be found where the substance of the privileged communication has been previously disclosed, either deliberately or inadvertently or by failing to safeguard the material. For example, in **Helnick Corp.**, 301 NLRB 128, 130 (1991), waiver was found regarding a conversation between the respondent's owner and his lawyers where the owner volunteered information regarding the conversation during examination by the judge. Compare **Western United Life Assurance Co. v. Fifth Third Bank**, 2004 WL 2583916, at *4 (N. D. Ill. Nov. 12, 2004), where the court held that disclosure of the mere fact that a conversation between attorney and client occurred, and what the topic of the conversation was, no more constituted a waiver of the privilege than mentioning and cursorily describing a document in a privilege log.

Generally, disclosing the communication to a third person who is not acting as an agent of either the client or the client's attorney waives the privilege. See, e.g., **U.S. v. Evans**, 113 F.3d 1457, 1462-1467 (7th Cir. 1997) (finding waiver, notwithstanding that the third person was an attorney, as the credited testimony established that he was present only as a personal friend and witness). Compare also **Jenkins v. Bartlett**, 487 F.3d 482, 490-491 (7th Cir. 2007), cert. denied 552 U.S. 1039 (2007) (presence of a union officer during the conversations between an employee and the attorney appointed by the union to represent the employee did not waive the privilege as the union officer was present to assist the attorney), with **Miller v. York Risk Services Group**, 2014 WL 11514550, at *3 (D. Ariz. July 22, 2014) (presence of at least five union members who were not plaintiffs at a pre-litigation union meeting with plaintiffs' counsel waived the privilege).

However, under the so-called "common interest" or "joint defense" doctrine or rule, the privilege will not be waived if the disclosure is made in confidence to a third person having a common legal interest in furtherance of that interest. See **Parts Depot, Inc.**, 332 NLRB 670, 677 (2000), enfd. 24 Fed. Appx. 1 (D.C. Cir. 2001), and **NLRB v. Jackson Hospital Corp.**, 257 F.R.D. 302, 312-313 (D.D.C. 2009) (doctrine applies to communications between the charging party union and the General Counsel). See also **U.S. v. Schaeffler**, 806 F.3d 34, 40-41 (2d Cir. 2015); and **U.S. v. BDO Seidman, LLP**, 492 F.3d 806 (7th Cir. 2007), cert. denied 552 U.S. 1242 (2008).

The privilege may also be waived by providing the documents in other proceedings. See **Wal-Mart Stores, Inc.**, 348 NLRB 833, 834 (2006). However, FRE 502 places certain limitations on waiver with respect to both intentional and unintentional disclosures in federal and state proceedings. For example, FRE 502(b) provides that an “inadvertent” disclosure in a federal proceeding or to a federal officer or agency will not operate as a waiver of the privilege if “reasonable steps” were taken to prevent disclosure and to rectify the error. See § 16-502, below. As indicated in the Advisory Committee Notes, several factors may be considered in applying this rule, including the number of documents to be reviewed and the time constraints for production.

For a case applying FRE 502(b), see **Church Square Supermarket**, 356 NLRB 1357, 1369 n. 40 (2011) (rejecting the employer’s contention that a document it had previously disclosed to the General Counsel in response to a subpoena was not admissible under FRE 502(b), as the disclosure was not “inadvertent” and/or the employer had failed to take reasonable steps to prevent disclosure).

Once waived, the attorney-client privilege is lost in all forums for proceedings running concurrent with or after the waiver occurs. See **Wal-Mart Stores**, above, 348 NLRB at 834. In that case, the Board held that the respondent’s production of subpoenaed documents in a state court proceeding constituted a waiver in the Board proceeding, even though the waiver came after the hearing closed and while the case was pending before the Board on the General Counsel’s exceptions to the ALJ’s decision. The Board therefore remanded the case to the ALJ to reopen the record to receive and evaluate the evidence.

§ 8–420 Crime/Fraud Exception to Attorney-Client Privilege

Attorney-client communications in furtherance of crimes or frauds are not protected by the attorney-client privilege. A sufficient showing of the applicability of the crime/fraud exception is made by evidence that, if believed, would prima facie establish the elements of an ongoing or future crime or fraud. See, e.g., **Smithfield Packing Co.**, 344 NLRB 1, 14 n. 60 (2004) (testimony about communications between the respondent’s former manager and the respondent’s attorney regarding the preparation of the manager’s affidavit, specifically as to whether the manager gave a false affidavit to the respondent’s attorney and whether the attorney knew it was false, came within crime/fraud exception), enfd. 447 F.3d 821 (D.C. Cir. 2006).

However, the Board has declined to apply the crime/fraud exception to attorney-client communications in furtherance of unfair labor practices. **Patrick Cudahy, Inc.**, 288 NLRB 968, 972–974 (1988).

§ 8–425 Duration of Attorney-Client Privilege

In **Swidler & Berlin v. U.S.**, 524 U.S. 399 (1998), the Supreme Court held that the attorney-client privilege survives the death of a client. “The weight of authority, however, holds that a dissolved or defunct corporation retains no privilege.” **SEC v., Carrillo Huettel LLP**, 2015 WL 1610282 (S.D. NY. April 8, 2015) (citing cases).

§ 8–430 Work Product Doctrine

The work-product doctrine protects documents and tangible things prepared in anticipation of litigation by or for a party representative, regardless of whether the representative

is an attorney. It was first recognized in *Hickman v. Taylor*, 329 U.S. 495, 511 (1947), and is now codified in FRCP 26(b)(3) (Trial Preparation: Materials).

The burden is on the party asserting the work product doctrine to establish that it applies. *Public Service Co. of New Mexico*, 364 NLRB No. 86, slip op. at 3 (2016). Specifically, the party must show that the materials were prepared or obtained because of the prospect of litigation, rather than in the ordinary course of business, i.e., they would not have been prepared but for the “fairly foreseeable” prospect of litigation. See *Central Telephone Company of Texas*, 343 NLRB 987, 988 (2004) (finding that the privilege applied, and that the union was not entitled to notes taken by the respondent’s HR specialist while investigating alleged misconduct that later became the subject of a grievance, as the investigation was directed by in-house counsel, respondent did not ordinarily conduct such an extensive investigation, and its fear of litigation was “objectively reasonable” even though no litigation had been initiated and the employees had not yet been disciplined when the notes were prepared).

With respect to whether witness statements or affidavits constitute protected work product, there appears to be a split among the courts regarding both unsigned draft affidavits and signed affidavits. The majority or more recent view appears to be that an unsigned draft statement or affidavit is protected work product, but a signed statement or affidavit is not and must therefore be produced on request even before the witness testifies. See *Innovation Ventures, LLC v. Aspen Fitness Products, Inc.*, 2014 WL 2763645, at *3 (E.D. Mich. June 18, 2014) (unsigned draft affidavits); and *Diaz v. Devlin*, 327 F.R.D. 26 (D. Mass. Aug. 28, 2018) (signed affidavits). But see *Bell v. Lackawanna County*, 892 F.Supp.2d 647, 661 (M.D. Pa. 2012) (distinguishing between signed third-party affidavits and signed party affidavits, holding that the latter constitute protected work product). However, a signed statement or affidavit may be protected from disclosure before the witness testifies for other reasons. See §§ 8–445 and 16–613.1, below, regarding Jencks Statements.

Note that FRCP 26(b)(3)(A)(ii) provides for an exception upon a party’s showing that it has “a substantial need for the materials” and “cannot, without undue hardship obtain their substantial equivalent by other means.” For cases applying this exception, see *Central Telephone Company of Texas*, above (union failed to meet its burden with respect to the respondent’s investigative notes as the respondent had provided the union with witness statements and the union was able to conduct its own witness interviews); and *Marian Manor for the Aged and Infirm, Inc.*, 333 NLRB 1084 (2001) (employer seeking copy of responses to union’s survey of employer’s nursing staff regarding supervisory indicia failed to show that it was unable to obtain the equivalent information by other means, including conducting its own survey of employees). See also *Kaiser Aluminum & Chemical Corp.*, 339 NLRB 829 (2003) (respondent failed to show substantial need for a copy of the position statement submitted by the charging party to the General Counsel in support of its charge during the investigation).

However, even if the exception is found to apply and trial preparation materials within the privilege are ordered disclosed, Rule 26(b)(3)(B) requires protection against disclosure of the “mental impressions, conclusion, opinions, or legal theories of a parties’ attorney or other representative concerning the litigation.” *Central Telephone Company of Texas*, above, 343 NLRB at 998.

§ 8–435 Waiver of Work Product Protection

For a Board case addressing waiver of work product protection, see *Ralphs Grocery Co.*, 352 NLRB 128, 129 (2008), reaffd. 355 NLRB 1279 (2010) (finding that a limited waiver respondent executed in a federal criminal proceeding did not waive work product protection as to certain audit information as there was no evidence that the audit information was requested or inquired into by the U.S. Attorney).

With respect to position statements, compare *Kaiser Aluminum*, above (charging party does not waive work product protection by giving position statement to the General Counsel); with *Evergreen America Corp.*, 348 NLRB 178, 187 (2006) (contrary rule applies where respondent submits position statement to the General Counsel). See also § 16–801.3, Admission or Statement by Opposing Party.

As indicated by *Kaiser Aluminum* and *Evergreen America*, whether the distribution or disclosure of a document to third parties waives the protection may turn on whether the third party shares a common interest. Unlike with attorney-client communications, however, the common interest need not be a common legal interest. See § 8–415, Waiver of Attorney-Client Privilege, above. This is because there is no waiver of work product protection unless the third party was an adversary or the document was shared or disclosed in a manner that would materially increase the likelihood of disclosure to an adversary. See *Miller UK Ltd. v. Caterpillar, Inc.*, 17 F.Supp.3d 711, 735–736 (N.D. Ill. 2014); and *Bank Brussels Lambert v. Credit Lyonnais (Suisse) S.A.*, 160 F.R.D. 437, 448 (S.D. N.Y. 1995). Thus, disclosure of work product to a third party that shares a business interest normally will not result in waiver. See *Miller UK Ltd.*, above; *Pecover v. Electronic Arts, Inc.*, 2011 WL 6020412 (N.D. Cal. Dec. 2, 2011); and *Merrill Lynch & Co., Inc. v. Allegheny Energy, Inc.*, 229 F.R.D. 441, 447 (S.D. N.Y. 2004), and cases cited there.

As discussed in § 8–415, FRE 502 sets forth certain limitations on waiver of the attorney-client privilege and work-product doctrine in connection with intentional and inadvertent disclosures in federal and state proceedings. For a Board case applying FRE 502(b) (inadvertent disclosures), see *Church Square Supermarket*, 356 NLRB 1357, 1369 n. 40 (2011) (rejecting the employer’s contention that a document it had previously disclosed to the General Counsel in response to a subpoena was inadmissible under FRE 502).

§ 8–440 Board Agent Testimony and Files

Section 102.118(a) of the Board’s Rules provides that, except as provided under the Board’s Freedom of Information Act (FOIA) regulations (Sec. 102.117(a)–(c)), no person employed by the Agency or acting on its behalf shall produce or present files, reports, or records under the control of the Board or General Counsel in any legal proceeding, whether in response to a subpoena or otherwise, without the written consent of the Board or its Chairman (if the documents are in Washington, D.C. and in the Board’s control), or the written consent of the General Counsel (if the documents are in a Regional Office or in Washington, D.C. under the General Counsel’s control).

The same section requires similar consent to obtain testimony by an Agency employee or agent. See also *Laidlaw Transit, Inc.*, 327 NLRB 315, 316 (1998) (“[T]o avoid the appearance of partiality, the Board has a strong and longstanding policy against Board employees appearing as witnesses in Board proceedings. Special application must be made to the General Counsel in order for a Board agent to take the stand.”); and *Sunol Valley Golf Co.*, 305 NLRB 493, 495

(1991) (Board “balanc[ed] the policy reasons for not involving Board employees as witnesses in Board litigation against the Respondent’s mere speculation” about what the Board field examiner may have done, found that “the balance weigh[ed] against requiring the agent to testify,” and therefore quashed the respondent’s subpoenas), supplemented by 310 NLRB 357, 365, 368 nn. 7 and 8 (1993), enfd. 48 F.3d 444 (9th Cir. 1995). See also § 16–611.5, Failure to Call Witness: Adverse Inference, below.

The failure of the party serving the subpoena to seek and obtain written consent under Section 102.118 is grounds for revoking or quashing the subpoena. See, e.g., **Howard Johnson Co.**, 250 NLRB 1412 n. 2 (1980), enfd. mem. 671 F.2d 1383 (11th Cir. 1982); and **J.C. Penney Co.**, 205 NLRB 1043, 1044 (1973), enfd. mem. 493 F.2d 1400 (3d Cir. 1974).

§ 8–445 Jencks Statements

A Jencks “statement” or affidavit given by a potential witness to the General Counsel is not subject to production by subpoena in advance of the hearing. Such statements or affidavits are producible only after the witness has testified and for use on cross-examination of the witness. See Sec. 102.118(e) of the Board’s Rules. This is true even if a copy of the statement was previously provided to the charging party union. See **H. B. Zachry Co.**, 310 NLRB 1037, 1037–1038 (1993) (quashing the respondent employer’s subpoena on the union to the extent it requested affidavits of non-testifying job applicants/alleged discriminatees in its possession that were taken by the General Counsel during the investigation of the case), citing **NLRB v. Robbins Tire & Rubber Co.**, 437 U.S. 214, 236–242 (1978) (prehearing disclosure of statements given to the Board during the investigation by potential witnesses “would interfere with enforcement proceedings” within the meaning of exemption 7(A) of FOIA, given the danger of witness intimidation or harassment, the risk that potential witnesses will be reluctant to give statements absent assurances against disclosure unless called to testify, and the possibility that the respondent could construct defenses to the alleged violations).

For the origin of the rule, see **Jencks v. U.S.**, 353 U.S. 657, 662 (1957). See also § 16–613.1, Jencks Statements, below, for a more detailed discussion of such statements.

§ 8–450 Audio/Video Recordings

An audio or video recording of a conversation or incident is not a Jencks “statement” subject to Section 102.118(e) of the Board’s Rules because it is “not a description of a past event” but part of the substantive event itself. See **Leisure Knoll Assn.**, 327 NLRB 470 n. 1 (1999) (tape recordings and transcripts of conversations between a supervisor and an employee); and **Dickens, Inc.**, 355 NLRB 255 n. 7 (2010) (tape recordings of incidents occurring in the employer’s facility), citing with approval **Delta Mechanical, Inc.**, 323 NLRB 76, 77 (1997).

However, such recordings may be subject to production pursuant to a subpoena. If the recording is in the sole possession of the General Counsel, a written request must be made pursuant to Section 102.118(a). See **Gallup, Inc.**, 349 NLRB 1213, 1218 (2007). In that case, the General Counsel refused to turn the tapes over to the respondent pursuant to either the respondent’s subpoena or the Jencks rule (as the recordings were not “statements” under that rule). The judge ruled that production was required pursuant to the subpoena, and therefore struck the witness’s testimony as a sanction for the General Counsel’s noncompliance. On special appeal, however, the Board reversed, and held that the respondent must first request the

General Counsel's consent to produce under Section 102.118(a). See also § 8–440, Board Agent Testimony and Files, above.

For a discussion of the admissibility of tape recordings, see § 16–402.7, below.

§ 8–455 Identity of Union Supporters (Authorization Cards)

A respondent may not obtain copies of union authorization cards by subpoena. The identity of card signers is deemed confidential and disclosure would have a “potential chilling effect” on union activity. *National Telephone Directory Corp.*, 319 NLRB 420, 421–422 (1995) (judge erred in ordering production of the names of employees who signed authorization cards and attended union meetings, as the confidentiality interests of such employees outweighed respondent’s need to obtain their identity for cross-examination and credibility impeachment purposes and could only be waived by the employees themselves).

See also *Chino Valley Medical Center*, 362 NLRB No. 32, slip op. at 1 n. 1 (2015) (employer violated 8(a)(1) by issuing subpoenas duces tecum to employees encompassing communications between employees and the union, union authorization and membership cards, and all documents relating to the distribution and/or solicitation of union authorization cards), enf. sub nom. *United Nurses Associations of California v. NLRB*, 871 F.3d 767 (9th Cir. 2017); *Guess?, Inc.*, 339 NLRB 432 (2003) (employer violated 8(a)(1) by asking an employee during a deposition in a workers’ compensation case to reveal the identities of other employees who attended union meetings); and *Wright Electric, Inc.*, 327 NLRB 1194 (1999) (employer violated 8(a)(1) by subpoenaing employee authorization cards in a state court lawsuit), enf. 200 F.3d. 1162, 1167 (8th Cir. 2000).

The Board has applied the same rule to other types of materials that might reveal protected employee conduct. See *Sheraton Anchorage*, 19-CA-32148 et al., unpub. Board order issued January 21, 2011 (granting the union’s special appeal and quashing a respondent subpoena that sought all forms indicating that employees wanted continued representation by the union, notwithstanding that the General Counsel had introduced a few of them for impeachment purposes); and *Trump Ruffin Commercial, LLC*, 28–RC–153650, unpub. Board order issued July 28, 2016 (2016 WL 4036983) (Board affirmed hearing officer’s ruling revoking the employer’s subpoena request for “any and all photographs or records,” as production of such materials “could expose employee conduct protected by Section 7 of the Act that the Employer could not lawfully have photographed itself,” and the material was “not probative of [the Employer’s] specific objections” to the election).

Note that the D.C. Circuit has generally upheld the Board’s protection of such materials. See *Veritas Health Services, Inc. v. NLRB*, 671 F.3d 1267, 1274 (D.C. Cir. 2012) (citing *National Telephone* in holding that the ALJ did not abuse her discretion in redacting some documents and limiting certain testimony to protect the names of registered nurses who had contacted the union). However, the court has held that where subpoenaed communications between a union and an employee witness for the union are relevant to the employer’s case and to the credibility of the employee, the ALJ should not revoke the subpoena in its entirety. Rather, the ALJ should require production of responsive information that would not infringe on any confidentiality interests under *National Telephone* (such as the mere date and time of calls between the union and the employee), and should conduct an in camera review to determine if other responsive information that might infringe on employee confidentiality interests outweighs the employer’s interests or to narrow the scope of the subpoena. *Ozark Automotive Distributors, Inc. v. NLRB*, 779 F.3d 576 (D.C. Cir. 2015), denying enf. and remanding 357

NLRB 1041 (2011). See also *Veritas Health Services, Inc. v. NLRB*, 895 F.3d 69, 81 (D.C. Cir. 2018) (*Ozark* found that quashing the subpoena was an abuse of discretion “because the missing evidence prejudiced a critical element of that case”).

§ 8–460 Collective-Bargaining Information

Respondent subpoenas that broadly request a certified or recognized union’s records, including communications between the union and its members, have been revoked to protect the bargaining process. See *Berbiglia, Inc.*, 233 NLRB 1476, 1495 (1977) (quashing the respondent employer’s subpoena duces tecum seeking various union records, including communications between the union and its members regarding the reasons for their strike, because “requiring the Union to open its files to Respondent would be inconsistent with and subversive of the very essence of collective bargaining and the quasi-fiduciary relationship between a union and its members,” and because “[i]f collective bargaining is to work, the parties must be able to formulate their positions and devise their strategies without fear of exposure”); and *Champ Corp.*, 291 NLRB 803, 817 (1988) (citing *Berbiglia*, as well as the subpoena’s overbreadth and facial deficiency, as grounds for revoking a respondent subpoena seeking all union notes or other records describing or recording collective-bargaining sessions), *enfd.* 933 F.2d 688 (9th Cir. 1990), *cert. denied*, 502 U.S. 957 (1991). See also *Cook Paint and Varnish Co.*, 258 NLRB 1230 (1981) (employer violated 8(a)(1) by demanding, prior to an arbitration hearing over an employee’s discharge, that the union steward disclose the substance of his conversations with the discharged employee and to produce his notes about the matter, as the union steward had the conversations with the employee and took the notes in his representational capacity, and compelling disclosure would “manifestly restrain[] employees in their willingness to candidly discuss matters with their chosen, statutory representatives”).

In *Jung Sun Laundry Group*, 29–CA–29946, unpub. order issued September 3, 2010, the Board applied this reasoning in revoking an employer’s subpoena that sought “all documents regarding the union’s collective-bargaining agreements and most favored nations clauses,” and minutes of meetings between the union and other employers regarding collective-bargaining negotiations. Citing both *Berbiglia* and *Detroit Edison v. NLRB*, 440 U.S. 301, 314-315 (1979), the Board found that the union had a “considerable” interest in maintaining the confidentiality of such documents, and that the employer had failed to establish that its interest outweighed the union’s interest. Accordingly, the Board granted the union’s special appeal and reversed the judge’s order, which had required the union to produce the documents subject to recording them on a privilege log, redaction, and in camera inspection.

This rationale would seem also to apply to subpoenas seeking *employer* notes relating to bargaining strategy. See *Patrick Cudahy, Inc.*, 288 NLRB 968, 969–971 (1988) (quoting *Berbiglia*, above, and applying the attorney-client privilege broadly where the General Counsel’s subpoenas sought collective-bargaining information from the respondent employer), discussed in § 8–410, above. But see *NLRB v. SEIU Local 521*, 2008 WL 152176 (N.D. Cal. Jan. 16, 2008) (court enforced General Counsel subpoena notwithstanding that the subpoenaed documents might incidentally contain information about the respondents’ bargaining strategies, distinguishing *Berbiglia* and *Champ* on the ground that they involved employer subpoenas, the respondents had failed to explain or demonstrate how negotiations would be compromised if such information were disclosed to the Board, and any confidentiality concerns could be addressed by a protective order); and *NLRB v. Jackson Hospital Corp.*, 257 F.R.D. 302 (D.D.C. 2009) (citing *SEIU Local 521*, the special master in a contempt proceeding rejected the respondent employer’s assertion that it was privileged to withhold documents revealing bargaining strategy from the General

Counsel, and ordered the respondent to produce the subpoenaed documents to the General Counsel subject to a protective order prohibiting disclosure of the bargaining-strategy information to the union).

Finally, the General Counsel may not subpoena the same information that the respondent employer allegedly withheld from the union in violation of Section 8(a)(5) of the Act. This would amount to using the subpoena process “as a substitute for the Board order sought by the complaint.” **Electrical Energy Services**, 288 NLRB 925, 931 (1988).

§ 8–465 Mediator’s Privilege

A party may not compel a mediator to testify in Board proceedings. **Success Village Apartments, Inc.**, 347 NLRB 1065 (2006). Thus, a subpoena requiring a mediator to testify must be quashed.

§ 8–470 Reporter’s Privilege

Consistent with many courts that have addressed the issue, the Board recognizes a “qualified” privilege for reporters or journalists which balances the need for the subpoenaed information against the interests favoring nondisclosure. See **M. J. Mechanical Services**, 324 NLRB 812, 832 (1997) (granting reporter’s petition to revoke the respondent’s subpoena duces tecum seeking his notes and records relating to an article on the union’s salting campaign at the respondent’s work sites, as the remarks attributed to the persons in the article were either substantially admitted or not particularly relevant, the subpoena appeared to be simply a “fishing expedition” for any other unpublished statements that might help respondent’s defense, and the respondent’s need for the information therefore did not overcome the qualified reporter’s privilege), enfd. mem. 172 F.3d 920 (D.C. Cir. 1998); and **Valley Camp Coal Co.**, 265 NLRB 1683 (1982) (denying newspaper editor’s petition to revoke the General Counsel’s subpoena ad testificandum seeking her testimony regarding certain statements she had attributed to the respondent’s owner explaining his decision to close a mine, as there was no absolute reporter’s privilege not to appear and testify in a judicial proceeding, the subject article did not involve a confidential source, there was no other non-media source for the information, and the respondent’s owner denied the statement attributed to him in the article, so the General Counsel could not rely on the article itself for impeachment).

See also ***CNN America, Inc.**, 352 NLRB 675, 676–677 (2008), supplemental proceedings 353 NLRB 891 (2009), final decision and order issued 361 NLRB 439 (2014), reconsideration denied 362 NLRB No. 38 (2015), rev. granted in part and denied in part 865 F.3d 740 (D.C. Cir. 2017). In that case, the General Counsel subpoenaed various documents relevant to CNN’s newsgathering processes. CNN filed a petition to revoke on various grounds, including that the documents were protected from disclosure by the reporter’s privilege. The judge denied CNN’s petition, interpreting the privilege as applying only to confidential sources. CNN thereafter filed a special appeal, arguing that some courts of appeals have recognized a qualified privilege not only for confidential sources, but also for editorial and newsgathering processes. The Board found it unnecessary to decide if the qualified privilege applied. The Board found that, even assuming the privilege applied, the General Counsel could overcome it under the balancing test developed by the courts because 1) the information sought was not available from an alternative source; 2) CNN’s asserted defenses to the complaint had placed its newsgathering techniques at issue and made the information critical to the General Counsel’s case; and 3) CNN did not contend that the subpoenaed information was obtained through a promise of confidentiality or that disclosure would likely lead to discovery of confidential information or sources. Finally, the

Board noted that, to the extent CNN was concerned about disclosure of proprietary business information to third parties, it could seek a confidentiality agreement with the General Counsel.

For a list of court cases and further discussion of the various issues that may arise in applying the qualified reporter's or journalist's privilege, see **Graham, 4 Handbook of Fed. Evid. § 501:1, n. 13** (8th ed. Nov. 2018 Update); and **Greenwald, Stauffer, and Schrantz, 2 Testimonial Privileges § 8:5 et seq.** (3d ed. Oct. 2017 Update).

§ 8–475 State Confidentiality Rules

Evidence that is otherwise admissible is not rendered inadmissible in Board proceedings because it is privileged under State law. See **R. Sabee Co.**, 351 NLRB 1350 n. 3 (2007) (judge properly accepted into evidence statements made during a state court injunction proceeding and a related court-ordered mediation of state law claims, despite a claim of privilege under Wisconsin law); **North Carolina License Plate Agency # 18**, 346 NLRB 293, 294 n. 5 (2006) (evidence from a state unemployment commission, which was privileged under state law, was nevertheless admissible in the Board proceeding), *enfd.* 243 Fed. Appx. 771 (4th Cir. 2007); **Landscape Forms, Inc.**, 7–CA–162398, unpub. Board order issued March 18, 2016 (2016 WL 1086677), at 1 n. 3 (rejecting the respondent's contention that the General Counsel's investigative subpoena should be revoked because the requested information was exempt from disclosure under Michigan state law); and **Diva Limousine**, 22–CA–091561, unpub. Board order issued Dec. 3, 2013 (2013 WL 6328060) (“objections [to subpoenas] made solely on the basis of a state code of civil procedure . . . are not cognizable in a Board proceeding”). See also **Miller v. St. John's Health System**, 2011 WL 3890315 (S.D. Ind. July 29, 2011) (denying motion to quash the employer's subpoena in an ADEA wrongful termination action seeking documents from the state agency relating to the plaintiff employee's application for unemployment benefits in order to determine what steps she had taken to mitigate damages by seeking employment), and **§ 16–501** (FRE 501), below.

§ 8–500 Procedures for Evaluating Privilege Claims

§ 8–510 Privilege Log

Consistent with FRCP 26(b)(5)(A) and 45(e)(2)(A), to the extent a party in good faith believes that certain subpoenaed documents are privileged or otherwise protected from disclosure, it must promptly submit a privilege log or index identifying those documents. See, e.g., **Nestle Dreyers Ice Cream Co.**, 31–CA–190625, unpub. Board order issued Jan. 23, 2018 (2018 WL 549553), at 1 n. 2; and **Meadowlands Hospital Medical Center**, 22–CA–086823, unpub. Board order dated Oct. 20, 2015 (2015 WL 6164938), at 1 n. 2. See also **NLRB v. NPC International, Inc.**, 2017 WL 634713, at *6–7 (W.D. Tenn. Feb. 16, 2017) (rejecting the company's argument that it had no obligation to produce a privilege log at the agency level); and **NLRB v. Sanders-Clark & Co.**, 2016 WL 2968014 (C.D. Cal. April 25, 2016) (finding that the respondent waived the privilege by failing to timely submit a privilege log to the ALJ).

Detailed description required. The log must provide “sufficient detail to permit an assessment by the judge of the [party's] claims.” **Meadowlands Hospital**, above. See also FRCP 26(b)(5)(A)(ii) and 45(e)(2)(A)(ii) (the person claiming the privilege must “describe the nature of the withheld documents, communications, or tangible things in a manner that, without revealing information itself privileged or protected, will enable the parties to assess the claim.”). At a minimum, the log or index should include: “(1) a description of the document, including its

subject matter and the purpose for which it was created; (2) the date the document was created; (3) the name and job title of the author of the document; and (4) if applicable, the name and job title of the recipient(s) of the document.” **Tri-Tech Services**, 15–CA–16707, unpub. Board order issued July 17, 2003, quoted in ***CNN America, Inc.**, 353 NLRB 891, 899 (2009), final decision and order issued 361 NLRB 439 (2014), reconsideration denied 362 NLRB No. 38 (2015), rev. granted in part and denied in part 865 F.3d 740 (D.C. Cir. 2017). See also **NLRB v. NPC International**, above, 2017 WL 634713, at *9 (finding that the company’s “conclusory” descriptions of the allegedly privileged emails were “wholly inadequate to enable the Court to determine whether the items were properly withheld”).

The particular privilege or doctrine relied on for withholding the document should also be identified. See, e.g., **GenOn Mid-Atlantic, LLC v. Stone & Webster, Inc.**, 2011 WL 221771, (S.D. N.Y. Nov. 10, 2011); and **MSTG, Inc. v. AT&T Mobility LLC**, 2011 WL 221771 (N.D. Ill. Jan. 20, 2011), reconsideration granted in part, 2011 WL 841437 (N.D. Ill. March 8, 2011) (refusing to consider whether documents were protected by the work product doctrine as the privilege log did not rely on that doctrine as the basis for withholding the documents).

Each document and attachment must be described. Unless otherwise agreed or ordered, the foregoing information should be provided for each communication or document, including attachments. **U.S. v. White**, 950 F.2d 426, 430 (7th Cir. 1991). An attachment is not privileged simply because it is attached to a privileged communication, and it should therefore be separately identified and described in sufficient detail to evaluate the claim. See, e.g., **Lee v. Chicago Youth Centers**, 304 F.R.D. 242, 249 (N.D. Ill. 2014); and **S.E.C. v. Beacon Hill Asset Mgt. LLC**, 231 F.R.D. 134, 145 (S.D. N.Y. 2004). See also **Roberts Technology Group, Inc.**, 2015 WL 4503547 at *2 (E.D. Pa. July 20, 2015) (“[T]he privilege must be asserted on a document by document basis. The communication must be confidential and with the goal of furthering counsel’s provision of legal advice. Where the attached communication is not confidential but merely contains readily available or pre-existing information not prepared by counsel, it is not privileged.”) (citations omitted).

Requiring additional information. Under the FRCP, a judge in his/her discretion may also require the party asserting the privilege to provide additional information in the form of affidavits or testimony in order to evaluate the privilege. See, e.g., **In re Grand Jury Subpoena**, 274 F.3d 563, 576 (1st Cir. 2001); **Holifield v. U.S.**, 909 F.2d 201, 204 (7th Cir. 1990); **Friends of Hope Valley v. Frederick Co.**, 268 F.R.D. 643, 651-652 (E.D. Cal. 2010); and **In re Rivastigmine Patent Litigation**, 237 F.R.D. 69, 84 (S.D.N.Y. 2006). Any significant gaps or ambiguities in the factual bases for the privilege claim are construed against the proponent. *Ibid.* See also **EEOC v. BDO USA, LLP**, 876 F.3d 690, 695 (5th Cir. 2017).

Post-charge documents. Courts are split on whether post-complaint documents in civil litigation are conclusively or presumptively protected and therefore exempt from the FRCP privilege-log requirement. Compare, for example, **First Horizon National Corporation v. Certain Underwriters at Lloyds**, 2013 WL 11090763, at *2–5 (W.D. Tenn. Feb. 27, 2013) (rejecting party’s blanket claim that all post-complaint documents were protected attorney-client communications or work product); with **Prism Technologies, LLC v. Adobe Systems, Inc.**, 2011 WL 5523389, at *2 (D. Neb. 2011) (holding that the defendant need not log communications that occurred after the date the litigation began). See also the additional court decisions cited in **Rice, 2 Attorney-Client Privilege in the U.S. § 11:8** (Dec. 2018 Update) (arguing against such an exemption for post-complaint documents); and Douglas C. Rennie, *Why the Beginning Should be the End: The Argument for Exempting Post-Complaint Materials from Rule 26(b)(5)(A)’s Privilege Log Requirement*, 85 Tul. L. Rev. 109 (2010) (arguing for such an exemption).

However, it appears that neither the Board nor any court to date has applied the exemption to post-charge or complaint documents in NLRB unfair labor practice proceedings. In **NLRB v. Jackson Hospital**, 257 F.R.D. 302, 308 (D.D.C. 2009), the court stated that “sophisticated counsel [might] agree that a certain category of information is so clearly likely to be work product that it need not even be logged on a privilege log.” But the court did not itself exempt all post-charge or complaint documents from the privilege log requirement.

Failure to submit a privilege log. If the party asserting the privilege failed to timely identify the document as privileged or demonstrate that an identified document is at least prima facie privileged in response to a subpoena, the judge may find that the privilege has been waived. See, e.g., **In re Grand Jury Subpoena**, above. Courts consider various factors, including the scope of the subpoena, the amount of time the party had to respond to the subpoena, whether the party had been afforded one or more prior opportunities to properly identify and adequately describe the documents it now claims are privileged, and whether the failure to comply was flagrant, deliberate, or in bad faith. See, e.g., **EEOC v. BDO USA, LLC**, above, 876 F.3d at 697; **NLRB v. NPC International, Inc.**, above, 2017 WL 634713, at *9; **In re Chevron Corp.**, 749 F.Supp.2d 141, 180–186 (S.D. N.Y.), affd. 409 Fed. Appx. 393 (2d Cir. 1010); and **In re In-Store Advertising Securities Litigation**, 163 F.R.D. 452, 457 (S.D. N.Y. 1995), and cases cited there. See also **NLRB v. Jackson Hospital Corp.**, above, 257 F.R.D. at 307–308 (where a party fails to submit an adequate privilege log, the court may: (1) permit the party another chance to submit a more detailed log; (2) deem the inadequate log a waiver of the privilege; (3) conduct an in camera inspection of the withheld documents; or (4) conduct an in camera inspection of a select sample of the withheld documents).

Note that it is unsettled whether ALJs have the authority to make such a waiver finding. In **NLRB v. Sanders-Clark & Co.**, above, 2016 WL 2968014, at *4–5, the district court held that the ALJ exceeded her authority in ruling that the respondent waived the attorney-client privilege by failing to submit a privilege log, as such a ruling “was, at base, a discovery sanction,” and only the federal district courts may issue “binding discovery sanctions.” The court relied on the Ninth Circuit’s decision in **NLRB v. International Medication Systems**, 640 F.2d 1110 (9th Cir. 1981) (holding that only the federal district courts have authority to issue sanctions for subpoena noncompliance), as well as two subsequent decisions by the Sixth and Fourth Circuits citing the decision with approval, **NLRB v. Detroit Newspapers Agency**, 185 F.3d 602, 605 (6th Cir. 1999) (holding that a district court may not delegate to the ALJ responsibility for reviewing documents in camera to determine whether they are privileged); and **NLRB v. Interbake Foods**, 637 F.3d 492, 499 (4th Cir. 2011) (holding that, while an ALJ has authority to order production of documents for in camera review to aid in evaluating the privilege, if the responding party refuses to obey, only an Article III court may resolve the impasse and enforce the subpoena).

However, the Board, with the approval of other circuit courts, holds that the General Counsel may seek, and ALJs may grant, evidentiary sanctions against a respondent for noncompliance with a subpoena ruling or order as an alternative to court enforcement. See, e.g., **McAllister Towing & Transportation Co.**, 341 NLRB 394, 396–397 (2004), enfd. 156 Fed. Appx. 386, 388 (2d Cir. 2005), and cases cited there. Thus, Board precedent supports the authority of ALJs to make a waiver finding, whether or not the finding constitutes or is accompanied by any evidentiary sanctions for noncompliance.

For additional discussion of the burden of proving that subpoenaed documents constitute privileged attorney-client communications or protected work product, see §§ 8–405 and 8–430, above. For a general discussion of waiver of the attorney-client privilege and the work product doctrine, such as by intentional or unintentional disclosure, see §§ 8–415 and 8–435, above.

§ 8–520 In Camera Inspection

ALJ authority. There may be circumstances where in camera review of the documents is warranted prior to ruling. The authority of administrative law judges to conduct in camera inspections has been specifically upheld by the Board. See *Kaiser Aluminum & Chemical Corp.*, 339 NLRB 829 (2003); and *Brink’s, Inc.*, 281 NLRB 468, 470 (1986). See also *Everport Terminal Services, Inc.*, 32–CA–172286, unpub. Board order issued August 15, 2017 (2017 WL 3531095) (judge did not abuse her discretion in ordering the respondent union and one of its non-party locals to submit documents listed in their privilege logs for in camera inspection and to produce some of those documents to the General Counsel based on her assessment that they were not privileged).

Factual basis required. Generally, if a party seeks in camera inspection of material that is claimed to be privileged, the judge should require that party to articulate specific grounds for the inspection. If the moving party shows an adequate factual basis to support a good-faith belief that in camera inspection may reveal evidence that is not protected by the privilege, the judge in his/her discretion may order that the evidence be presented for such inspection, considering the amount of material to be reviewed, the material’s relevance, and the likelihood that an inspection will reveal whether the documents are privileged. See *U.S. v. Zolin*, 491 U.S. 554, 571 (1989); and *In re Grand Jury Investigation*, 974 F.2d 1068 (9th Cir. 1992). See also *NLRB v. Interbake Foods*, 637 F.3d 492, 502 (4th Cir. 2011), and on remand, 2011 WL 6736435 (D. Md. Dec. 21, 2011) (finding that the General Counsel failed to present sufficient grounds to conduct an in camera inspection of email strings that respondent claimed were privileged attorney-client communications).

Procedures. If the ALJ determines that certain documents are not privileged and should be produced, the ALJ should not turn over the documents directly to the party subpoenaing them, but should identify the documents to be produced and afford the parties an opportunity to seek review. If such review is sought, the ALJ should place the documents under seal so that they can be reviewed by the Board and/or court. See *Quality Roofing Supply Company*, 4–CA–36952, unpub. ALJ special master’s report issued August 17, 2011 (2011 WL 3625915).

In camera inspections may also be used in other contexts. For example, if a subpoena requests the minutes of union meetings, disclosure of those minutes might reveal the names of the employees who attended, which would normally be confidential. See § 8–455, Identity of Union Supporters, above. Thus, if the meeting minutes are found relevant, the judge should view the minutes in camera and require redaction of any portions identifying individuals other than the alleged discriminatee(s). **R.K. Mechanical*, 27–CA–18863, unpub. Board order issued June 23, 2008, at n. 2. See also § 16–613.1, Jencks Statements, below.

Noncompliance with in camera inspection. As indicated in the previous section, the Board, with the approval of some circuit courts, has upheld the authority of ALJs to issue evidentiary sanctions for noncompliance with subpoena rulings and orders. However, decisions by the Fourth, Sixth, and Ninth Circuits are to the contrary. See also § 8–720, Failure to Produce Documents.

§ 8–600 Protective Orders

ALJ authority. “It is clear that judges do have [the] authority” to issue a protective order. *Teamsters Local 917 (Peerless Importers)*, 345 NLRB 1010, 1011 n. 7 (2005), citing *AT&T Corp.*, 337 NLRB 689, 693 n. 1 (2002) (ALJ issued a protective order prohibiting the disclosure of

any of the hearing exhibits to “outside sources”); **United Parcel Service**, 304 NLRB 693 (1991) (ALJ issued a protective order with respect to certain documents subpoenaed by the General Counsel stating that “their use shall be limited to this hearing and shall neither be disclosed nor disseminated to other than counsel of record at this hearing”); and **National Football League**, 309 NLRB 78, 88 (1992) (Board ordered that “the protective order entered into during the hearing prohibiting the parties from disclosing the contents of certain testimony [will] be continued in full force and effect and that all exhibits introduced into evidence under seal will continue to be maintained under seal and that portions of the transcript of the hearing held during in camera sessions will not be open to the public”). See also **Exxon Corp. v. FTC**, 665 F.2d 1274, 1278–1279 (D.C. Cir. 1981) (rejecting the companies’ argument that the Federal Trade Commission’s administrative law judges lack the authority to issue protective orders).

Good cause requirement. A party seeking a protective order with respect to disclosure of subpoenaed documents bears the burden of demonstrating “good cause” under FRCP 26(c) “or that disclosure would cause clearly defined and serious harm.” **Impremedia**, 29-CA-131066, unpub. Board order issued Jan. 14, 2015 (2015 WL 193732), at 1 n. 2 (denying respondent’s request because it failed to establish either). The motion must be supported by a particular and specific demonstration of fact, as opposed to a mere conclusory or speculative claim of harm. See **Waterbed World**, 289 NLRB 808, 809 (1988) (denying respondent’s motion for a protective order in part because of the “scanty and conclusory nature of the respondent’s averments”). See also **NLRB v. CEMEX, Inc.**, 2009 WL 5184695, at *1 (D. Ariz. Dec. 22, 2009); **Serrano v. Cintas Corp.**, 699 F.3d 884, 901(6th Cir. 2012), cert. denied, 134 S. Ct. 92 (2013); **Shingara v. Skiles**, 420 F.3d 301, 306 (3d Cir. 2005); **Foltz v. State Farm Mutual Automobile Insurance Co.**, 331 F.3d 1122, 1130 (9th Cir. 2003); and **In re Terra International, Inc.**, 134 F.3d 302, 306 (5th Cir. 1998).

A particularly strong showing of harm may be required where a party seeks to prevent disclosure to a discriminatee. See **Waterbed World**, above (denying respondent’s motion for a protective order, which would have barred disclosure to the discriminatees of documents attached to its motion to reopen the record, in part because of the Board’s policy of affording discriminatees the right to hear testimony except under certain circumstances). Likewise, a stronger showing may be required where the documents have been introduced and made part of the formal record, given the public’s interest in and historical access to judicial records. See, e.g., **NLRB v. CEMEX, Inc.**, above, 2009 WL 5184695, a *2, citing **Kamakana v. City and County of Honolulu**, 447 F.3d 1172 (9th Cir. 2006) (requiring “compelling reasons” to seal documents). See also **Citizens First National Bank of Princeton v. Cincinnati Insurance Co.**, 178 F.3d 943, 944–945 (7th Cir. 1999) (trial judge “may not rubber stamp a stipulation to seal the record”).

Routine employment information. The Board has indicated that certain types of routine employment information normally do not warrant a protective order. Thus, in **Richmond Times Dispatch**, 5–CA–29157 et al., unpub. Board order issued August 1, 2002, the Board held that the judge improperly issued a protective order governing the production and exchange of subpoenaed documents to the extent it covered timesheets that showed hours worked or wages paid to employees. In agreement with the General Counsel, the Board held that the material consisted of “routine employment-related information,” and that the respondent had “failed to demonstrate good cause warranting a protective order under FRCP 26(c).” The Board majority did not pass at that time on whether the judge properly protected certain other information, including disciplinary records and electronic mail documents. However, the Board majority later denied the General Counsel’s special appeal with respect to that information, noting that there had been no showing of prejudice from entry of the protective order. 346 NLRB 74 n. 1 (2005), enf. 225 Fed. Appx. 144 (4th Cir. 2007). See also **Kava Holdings, LLC**, 31–CA–074675,

unpub. Board order issued March 20, 2018 (2018 WL 1409571) (ALJ did not abuse her discretion by denying the respondent's motion for a protective order restricting the use of payroll records that respondent produced to the General Counsel pursuant to a Board subpoena and district court order).

Provisions of order. If it is determined that a protective order is appropriate, the judge may ask the moving party to submit a proposed order. The judge can thereafter tailor the order to meet the legitimate needs of the moving party and the possible objections of other parties. See, e.g., **Exxon Corp. v. FTC**, above, 665 F.2d at 1274.

Protective orders typically address who may have access to the information, what the information may be used for, and how long the information may be retained. See the Board and court cases cited above. See also **H & M International Transportation, Inc.**, 22-CA-089596, unpub. Board order issued May 23, 2014 (2014 WL 2194514) (Board ordered that production of the discriminatee's cell phone memory card "should be subject to a protective order agreed upon by the parties, or formulated by the judge in the absence of such agreement, requiring that the memory card be given to a designated qualified expert in forensic analysis of electronic records, not in the direct employ of any party, for retrieval and review of the audio file at issue, and any associated metadata, in order to protect the confidentiality and integrity of the data."); and **Pepsi-Cola**, 307 NLRB 1378, 1379 n. 1 (1992) (judge granted the employer's unopposed motion to issue a protective order directing that excerpts from its security manual be sealed and returned to it at the close of the proceedings), which the Board subsequently cited as an example in **Securitas Critical Infrastructure Services, Inc.**, 18-RC-120181, unpub. Board order issued April 4, 2014 (2014 WL 1339670), at 1 n. 1, and **G4S Secure Solutions (USA), Inc.**, 12-RC-203988, unpub. Board order issued March 20, 2018 (2018 WL 1409568), at 1 n. 1.

Alternatively, the order may require redaction of personal identifiers, such as names, addresses, and social security numbers, prior to any disclosure. See, e.g., **Rangel v. City of Chicago**, 2010 WL 3699991 (N.D. Ill. Sept. 13, 2010); and **Kelly v. City of New York**, 2003 WL 548400 (S.D. N.Y. Feb. 24, 2003). See also § 12-800, below, regarding the required redaction of personal information from documents submitted into the record.

Applicability of the Freedom of Information Act. Where a party seeks a protective order from the ALJ that would prohibit or restrict Agency personnel from disclosing information to the public, the judge should consider and address the applicability of the Freedom of Information Act (FOIA), 5 U.S.C. 552. FOIA generally requires federal agencies to promptly disclose their records on request unless one or more exemptions apply. The burden is on the agency to demonstrate that an exemption applies. **U.S. Dept. of State v. Ray**, 502 U.S. 164, 173 (1991). If an agency declines to disclose a record, it must explain the basis for nondisclosure under FOIA; it cannot simply rely on its own administrative protective order designating the record confidential at the time it was received. **General Electric Co. v. NRC**, 750 F.2d 1394, 1400 (7th Cir. 1984).

Various FOIA exemptions may apply to records submitted to the NLRB by private parties, including exemption 4, which exempts from disclosure matters that are "trade secrets and commercial or financial information obtained from a person and privileged or confidential," and exemption 6, which exempts "personnel and medical files and similar files the disclosure of which would constitute a clearly unwarranted invasion of personal privacy." 5 U.S.C. Sec. 552(b)(4) and (6).

The Board's FOIA regulations specifically address "business information," i.e., "commercial or financial information obtained by the Agency from a submitter that may be

protected from disclosure under Exemption 4.” Among other things, the regulations state that, subject to certain exceptions, the Agency will provide a submitter with “prompt written notice” of a FOIA request or administrative appeal seeking business information that the submitter has designated in good faith as protected, or the Agency has reason to believe may be protected, and “a reasonable time” to respond and object to disclosure. See Sec. 102.117(c)(2)(iv) of the Board’s Rules.

These regulatory provisions may provide sufficient protection with respect to such business information to render a protective order unnecessary, at least where the information has not yet been offered into evidence. See *NLRB v. CEMEX, Inc.*, above, 2009 WL 5184695, at *3 (denying the employer’s request to prohibit public disclosure of customer lists and profit/loss statements subpoenaed by the General Counsel in part because the NLRB’s FOIA regulations requiring notice and an opportunity to object to disclosure “offer sufficient protection”), citing *EEOC v. AON Consulting, Inc.*, 149 F.Supp.2d 601, 609 (S.D. Ind. 2001) (finding that similar EEOC regulations provided sufficient protection with respect to confidential employer documents subpoenaed by the EEOC). See also *Illinois School Bus Co.*, 231 NLRB 1 n. 2 (1977) (denying the employer’s motion for a protective order covering the commerce information it had submitted to the Agency).

The provisions may also provide guidance in formulating a protective order sealing confidential documents that have been admitted into the record. See also *Exxon Corp. v. FTC*, above, 665 F.2d at 1279 (protective order issued by FTC ALJ was sufficient because it guaranteed that the companies would be given 10 days’ notice prior to release of confidential documents so that they could challenge the disclosure).

Sealing Documents. If the protective order forbids or restricts disclosure of an entire document that has been admitted into the record, it is essential that the judge place the document under seal. The failure to do so may undermine subsequent attempts to enforce the order. See *United Parcel Service*, above, 304 NLRB at 694. It is also advisable to include the protective order in any recommended order issued by the judge. See *National Football League*, above, 309 NLRB at 88; and *Carthage Heating & Sheet Metal*, 273 NLRB 120, 123 (1984).

Violations of order. Violating a protective order may constitute misconduct under Section 102.177 of the Board’s Rules. See *United Parcel Service*, above, and § 6–600, Misconduct by Attorney or Representative, et. seq., above.

§ 8–700 Refusal to Honor Subpoena

§ 8–710 Failure of Witness to Appear and Testify

The failure of a party witness (i.e. an officer or agent of a party) to appear and testify in compliance with a subpoena may warrant evidentiary sanctions, including prohibiting the noncomplying party from calling the same witnesses and drawing adverse inferences against that party. *Rogan Bros. Sanitation, Inc.*, 362 NLRB No. 61, slip op. at 3 n. 9 (2015), enfd. 651 Fed. Appx. 34 (2d Cir. 2016), and cases cited there. See also *Carpenters Local 405*, 328 NLRB 788 n. 2 (1999).

If a subpoenaed nonparty witness appears but refuses to answer questions, the judge should advise the witness that, absent a Fifth Amendment or other valid privilege, he/she is required by the subpoena to answer any and all relevant and appropriate questions posed by

counsel. If necessary, the judge should also inform the witness about the consequences of refusing to answer, including that the Board may request a federal court to enforce the subpoena and to impose contempt sanctions if the witness thereafter declines to obey the court's order. See generally *Barnett v. Norman*, 782 F.3d 417, 422–424 (9th Cir. 2015) (discussing a district court judge's obligations if a subpoenaed witness refuses to testify).

§ 8–720 Failure to Produce Documents

A party has an obligation “to begin a good faith effort to gather responsive documents upon service” of a subpoena; accordingly, “a party who simply ignores a subpoena pending a ruling on a petition to revoke does so at his or her peril.” *McAllister Towing & Transportation*, 341 NLRB 394, 396–397 (2004) (upholding judge's imposition of evidentiary sanctions against the respondent for failing to substantially comply with the subpoenas upon issuance of the judge's order partially denying its petition to revoke on the first day of hearing), *enfd.* 156 Fed. Appx. 386, 388 (2d Cir. 2005). See also *San Luis Trucking*, 352 NLRB 211, 212 (2008), *reaffd.* 356 NLRB 168 (2010) (imposing evidentiary sanctions where respondent merely made 2471 boxes of documents “available” to the General Counsel the afternoon before the hearing, without making any effort to separate requested materials from unrequested materials, and did not produce the requested documents in the form required by FRCP 34 and 45 at the hearing, despite the judge's denial of respondent's petition to revoke at the outset thereof), *enfd.* without addressing the sanctions issue 479 Fed. Appx. 743 (9th Cir. 2012).

Evidentiary Sanctions. As indicated by *McAllister Towing* and *San Luis Trucking*, the Board has repeatedly affirmed the authority of ALJs to impose evidentiary sanctions against a noncomplying party where the General Counsel has elected not to initiate court enforcement proceedings (see § 8–800, below). And the D.C. Circuit and certain other circuit courts have generally agreed. See *Perdue Farms Inc. v. NLRB*, 144 F.3d 830, 834 (D.C. Cir. 1998), and additional court decisions cited below. However, as discussed in §§ 8–510 and 8–520, above, the Fourth, Sixth, and Ninth Circuits have held to the contrary.

Several sanctions are available where a party refuses or fails to timely or properly comply with a subpoena. The appropriate option, if any, is within the discretion of the judge, who may choose any or all of them, depending on the circumstances. *McAllister Towing & Transportation*, above. The judge may:

- 1) Draw an adverse inference. See, e.g., *Shamrock Foods Co.*, 366 NLRB No. 117, slip op. at 1 n. 1, and 15 n. 29 (2018) (respondent's contumacious failure to produce subpoenaed records regarding the duties of its floor captains warranted adverse inference that they would have corroborated the testimony of employees and provided additional evidence that the floor captains had Section 2(11) supervisory authority); *Sparks Restaurant*, 366 NLRB No. 97, slip op. at 9–10 (2018) (respondent's failure to produce subpoenaed records of shifts worked by striker replacements warranted adverse inference that the records would not have supported respondent's position that the strikers were permanently replaced before their unconditional offer to return); *Metro-West Ambulance Service*, 360 NLRB 1029, 1030 and n. 13 (2014) (respondent's unexplained failure, in an 8(a)(3) discrimination case, to produce subpoenaed accident reports over the previous 2 years warranted an adverse inference that they would not have supported respondent's position that it treated the discriminatee the same as other similarly situated employees); and *Essex Valley Visiting Nurses Assn.*, 352 NLRB 427, 441–444 (2008), *reaffd.* 356 NLRB 146 (2010), *enfd.* 455 Fed. Appx. 5 (D.C. Cir. 2012) (respondent's failure to produce subpoenaed documents warranted an adverse inference supporting the General

Counsel's allegation of single-employer status). See also **Auto Workers v. NLRB**, 459 F.2d 1329, 1338–1344 (D.C. Cir. 1972).

Of course, it is improper to draw an adverse inference if the subpoena request was not clear. See, e.g., **Sisters Camelot**, 363 NLRB No. 13, slip op. at 8 (2015) (unrepresented charging party could reasonably conclude that the respondent's subpoena did not seek certain emails he had forwarded to the General Counsel, as the subpoena's description of the requested documents suggested that it pertained only to personnel or work records).

It is likewise improper to draw an adverse inference if a satisfactory explanation is provided for the failure to produce the documents. See, e.g., **Shamrock Foods Co.**, above, slip op. at 1 n. 1, and 9 n. 8 (subpoenaed recordings, if they even existed, were not in the charging party union's possession or control); **Hansen Bros. Enterprises**, 313 NLRB 599, 608 (1993) (discriminatee credibly testified that old tax returns did not exist); and **Champ Corp.**, 291 NLRB 803 (1988) (charging party union presented credible testimony concerning its good-faith but unsuccessful search for meeting notes, and other evidence supported a reasonable inference that the notes could have been inadvertently destroyed or misplaced), enfd. 933 F.2d 688 (9th Cir. 1990), cert. denied 502 U.S. 957 (1991).

An adverse inference is also inappropriate based on a party's justifiable invocation of the attorney-client privilege. See **U.S. ex rel. Barko v. Halliburton Co.**, 241 F.Supp.3d 37, 54–55 (D.D.C. 2017), affd. 709 Fed. Appx. 23, 29 (D.C. Cir. 2017), and cases cited there.

The judge may, in his or her discretion, also decline to draw an adverse inference under the particular circumstances presented. See **CPS Chemical Co.**, 324 NLRB 1018, 1019 (1997) (no prejudice suffered by nonproduction), enfd. 160 F.3d 150 (3d Cir. 1998). But see **Metro-West Ambulance Service**, above (drawing an adverse inference even though the judge found it unnecessary to do so); and **Zapex Corp.**, 235 NLRB 1237, 1239–1240 (1978) (holding that the judge improperly failed to draw an adverse inference that the respondent had not satisfied its burden of proving its defense where the respondent failed to produce subpoenaed records relevant to the issue), enfd. 621 F.2d 328 (9th Cir. 1980).

With respect to a respondent's refusal to provide subpoenaed jurisdictional information, see **Tropicana Products, Inc.**, 122 NLRB 121, 123 (1958) (Board will assert jurisdiction in any case where the respondent employer has refused to provide information relevant to whether it satisfies the Board's discretionary jurisdictional standards, as long as the hearing record demonstrates statutory jurisdiction). See also **Continental Packaging Corp.**, 327 NLRB 400 (1998) (applying *Tropicana* and granting the General Counsel's motion for default summary judgment where the undisputed allegations in the complaint and motion established that the respondent employer was within the Board's statutory jurisdiction and that it refused to produce subpoenaed information to determine whether it also satisfied the Board's discretionary jurisdictional standards). The Board in such cases has relied on its discretionary authority rather than on the adverse inference rule, however. See also **NLRB v. Valentine Painting and Wallcovering, Inc.**, 8 Fed. Appx. 116, 118 (2d Cir. 2001) (finding it unnecessary, for this reason, to consider the employer's argument that the Board was required to enforce its subpoena before determining jurisdiction). For a further discussion of the Board's statutory and discretionary jurisdiction, see § 3–560, above.

2) Bar a noncomplying party from presenting evidence about the subject matter sought by the subpoena. **Shamrock Foods Co.**, above; **M.D. Miller Trucking**, 361 NLRB 1225 n. 1 and

1228–1229 (2014); and **Perdue Farms**, 323 NLRB 345, 348 (1997), affd. in relevant part 144 F.3d 830, 833–834 (D.C. Cir. 1998).

3) Preclude the noncomplying party from cross-examining witnesses about the same matter. **Shamrock Foods Co.**, above; and **NLRB v. C. H. Sprague & Son**, 428 F.2d 938, 942 (1st Cir. 1970). See also **McAllister Towing & Transportation**, above, 341 NLRB at 396 (noting that, although the judge did not impose this particular sanction, judges have the authority to do so).

4) Permit the introduction of secondary evidence by the party who has been disadvantaged. See **Bannon Mills**, 146 NLRB 611, 614 n. 4, 633–634 (1964); and **American Art Industries**, 166 NLRB 943, 951–953 (1967), affd. in pertinent part 415 F.2d 1223, 1229–1230 (5th Cir. 1969) (permitting the General Counsel to present secondary evidence, including employee testimony, regarding the number of employees in the unit in lieu of employee payroll and other records that the respondent failed to produce). See also **Shamrock Foods Co.**, above, slip op. at 1 n. 1, and 24 n. 61 (permitting the General Counsel to introduce secondary evidence, including hearsay testimony, regarding wage increases granted by the respondent); and **Roofers Local 30 (Associated Builders and Contractors, Inc.)**, 227 NLRB 1444, 1449 (1977) (same, regarding the identity of those who were present during and participated in the alleged incidents).

5) Strike pleadings or witness testimony that related to the same subject matter as the undisclosed documents. See **Equipment Trucking Co.**, 336 NLRB 277 n. 1 (2001) (striking respondent’s answer with respect to certain allegations); and **Lenscraft Optical Corp.**, 128 NLRB 807, 817 (1960) (striking testimony of witnesses who failed to reappear for cross-examination after the documents were belatedly disclosed).

Sanctions against the Charging Party. As suggested in some of the cases cited above, one or more of the foregoing evidentiary sanctions are likewise available where a charging party contumaciously refuses to fully comply with a respondent subpoena. See also **Teamsters Local 917 (Peerless Importers)**, 345 NLRB 1010 (2005) (judge could have imposed evidentiary sanctions against the charging party employer for refusing to comply with the respondent union’s subpoena duces tecum).

Sanctions against the General Counsel. An issue may occasionally arise whether sanctions should be issued against the General Counsel for the contumacious failure of a charging party or a discriminatee to fully comply with a respondent subpoena.

In **Marquez Bros. Enterprises, Inc.**, 21–CA–039581, unpub. order issued Sept. 7, 2017 (2017 WL 3953408), the Board majority ruled that it was improper for the ALJ to issue evidentiary sanctions against the General Counsel in response to the failure of individual discriminatees to fully comply with subpoenas duces tecum served on them by the respondent employer in the backpay proceeding. The ALJ had prohibited the General Counsel from questioning any witnesses other than the compliance officer concerning the discriminatees’ interim earnings. The majority reversed on the grounds that the General Counsel acts on behalf of the Agency in the public interest rather than to vindicate private rights, and that the Board’s backpay remedy is likewise a public rather than a private right. The Board found that the ALJ “therefore . . . improperly penalized the General Counsel for conduct that he did not control.” The majority also noted that the discriminatees were not represented, one of them lacked reasonable proficiency in English, both were willing to and did testify about their production of documents and attempts to

comply with the subpoena requests, and there was no indication that their failure to comply fully with the subpoenas was willful.

The Board has not passed on whether an ALJ may apply evidentiary sanctions against the General Counsel when a charging party fails to fully comply with a respondent subpoena. The Board's reasoning in *Marquez* arguably suggests that the ALJ should not do so, at least not in similar circumstances. However, the Board in *Marquez* did not directly address the issue. The Board distinguished ***Encino Hospital Medical Center***, 364 NLRB No. 128, JD slip op. at 18 n. 39 (2016), where the ALJ issued sanctions against both the General Counsel and the charging party union for the latter's failure to comply with the respondent's subpoena duces tecum, because it involved a "represented charging party union's contumacious failure to comply," and because no exceptions were filed to the ALJ's ruling and the case therefore had no precedential weight on the issue. See p. 2 fn. 1 of the Board's order.

For another pre-*Marquez* case where an ALJ issued evidentiary sanctions against both the General Counsel and the charging party in such circumstances, see ***Station Casinos***, 358 NLRB 1556, 1572 (2012) (striking testimony of four witnesses called by the General Counsel). Note, however, that Board apparently did not pass on the judge's ruling in that case either, as the charging party did not file exceptions and the General Counsel filed only limited exceptions.

Dismissal of Complaint. "The Board is careful not to impose drastic sanctions disproportionate to the alleged noncompliance." ***Sisters Camelot***, above, 363 NLRB No. 13, slip op. at 8. Thus, noncompliance with a subpoena normally does not by itself warrant the dismissal of a complaint. See ***Teamsters Local 917 (Peerless Importers)***, above. In that case, the Board reversed a judge who had dismissed the General Counsel's complaint because the charging party failed to produce an unredacted copy of a document subpoenaed by the respondent relevant to its defense. Citing *McAllister Towing*, above, the Board noted that there were other less drastic sanctions available to the judge and observed that dismissing a complaint because of subpoena noncompliance would have been unprecedented. 345 NLRB at 1011.

§ 8–730 Interference with Subpoena Compliance

It is a violation of the Act for an employer to:

(1) State or imply to a subpoenaed employee that compliance with the subpoena is optional. ***Bobs Motors, Inc.***, 241 NLRB 1236 (1979) (employer violated 8(a)(1) by telling employee that the Board's subpoena was not enforceable and it was up to him to decide whether to appear at the hearing), and cases cited there.

(2) Attempt to dissuade a subpoenaed employee from appearing at the hearing. See ***Alterman Transport Lines, Inc.***, 127 NLRB 803, 804 (1960) (finding 8(a)(1) violation where the employer told the subpoenaed employee on the day of hearing that it needed him to remain at work and did not want him to appear at the hearing, and gave him the phone number of the employer's counsel).

(3) Threaten to treat the subpoenaed employee's attendance at the hearing as an absence subject to discipline or other adverse action, or to impose conditions on attendance, such as trading shifts. See ***Fitel/Lucent Technologies, Inc.***, 326 NLRB 46, 54 (1998) (employer violated 8(a)(4) and (1) by telling employee that he needed to exchange shifts with another employee to avoid incurring an absence subject to discipline); and ***U.S. Precision Lens***, 288

NLRB 505 n. 3 (1988) (employer violated 8(a)(4) and (1) by treating employee's days of attendance at hearing as absences that would count against her in the employer's "excellent attendance" program).

An ALJ who learns that such conduct may be occurring should at least warn the employer against it.

With respect to destroyed evidence (spoliation), see **BP Amoco Chemical—Chocolate Bayou**, 351 NLRB 614, 636 (2007) (rejecting the General Counsel's request in an 8(a)(3) termination/reduction-in-force case for an adverse inference based on its supervisors' destruction of their worksheets used during the termination selection process, as the respondent had no legal duty to retain the records and there was no business or personal reason for the supervisors to keep them); and **Lucky Cab Co.**, 366 NLRB No. 56, slip op. at 7 (2018) (rejecting the employer's request in the backpay proceeding for a "negative spoliation inference" based on the discriminatee's failure to retain expense receipts, as the employer had the burden in a backpay proceeding to establish fraudulent concealment, and there was no direct or circumstantial evidence that the discriminatee had willfully destroyed the receipts to prevent them from being discovered).

See also **Vasser v. Shulkin**, 2017 WL 5634860, at *2 (D.D.C. Nov. 22, 2017); and **Reinsdorf v. Skechers USA, Inc.**, 296 F.R.D. 604, 626 (C.D. Cal. 2013), and cases cited there (party seeking an adverse inference based on spoliation of evidence must establish that: (1) there was an obligation to preserve the evidence at the time of destruction or alteration, i.e., the party knew or should have known that the evidence was relevant to pending or reasonably foreseeable litigation; (2) the records were destroyed with a "culpable state of mind"; and (3) the evidence was relevant to the extent that a reasonable factfinder could find that the evidence would support the party's claims or defenses).

§ 8–800 Enforcement of Subpoenas on Behalf of Private Party

Section 102.31(d) of the Board's Rules provides that upon failure to comply with a Board subpoena issued on request of a private party, the General Counsel "shall," in the name of the Board, institute a proceeding in district court, "unless enforcement of the subpoena would be inconsistent with the law and the policies of the National Labor Relations Act." See also Sec. 11(2) of the Act (providing for federal district court jurisdiction "upon application by the Board" in the event of "contumacy or refusal to obey a subpoena issued to any person").

The Board, however, has made clear that the General Counsel is not required to institute enforcement proceedings sua sponte, but only on request of the party on whose behalf the subpoena was issued. See **Best Western City View Motor Inn**, 325 NLRB 1186 (1998) (applying the same rule to subpoena enforcement contempt proceedings). Nor is the General Counsel required to initiate enforcement proceedings where the subpoena is incapable of being enforced. See **Champ Corp.**, 291 NLRB 803 (1988) (subpoena was incapable of being enforced as documents were unavailable), enfd. 933 F.2d 688 (9th Cir. 1990), cert. denied 502 U.S. 957 (1991). See also **Equinox Holdings, Inc. v. NLRB**, 883 F.3d 935, 940 (D.C. Cir. 2018) (hearing officer in post-election objections case did not unreasonably refuse to enforce the company's subpoena of an employee witness, as the company never made a proffer that the testimony might have warranted setting aside the election); and **Powerback Rehabilitation**, 365 NLRB No. 119, slip op. at 1 n. 2 (2017) (Acting Regional Director did not abuse his discretion in post-election objections case by refusing to enforce the employer's subpoena duces tecum on one of its supervisors to determine if she had made objectionable preelection pronoun statements because

the subpoena was “at best, a fishing expedition,” notwithstanding that the supervisor had not filed a petition to revoke the subpoena).

If asked to rule on whether the subpoenaed party has contumaciously refused to comply with the subpoena within the meaning of Section 11(2) of the Act and Section 102.31(d) of the Rules, the ALJ should normally do so. See **Station Casinos, LLC**, 28-CA-22918, unpub. Board order issued March 3, 2011 (2011 WL 828422) (granting the respondent’s request for special permission to appeal the Regional Director’s refusal to institute subpoena enforcement proceedings, and remanding the matter to the judge with instructions to address in the first instance, upon respondent’s request, whether the charging party had contumaciously refused to comply with those portions of the subpoena not previously quashed by the judge).

Where enforcement proceedings are initiated, an adjournment of the trial may be necessary until the subpoena issue is resolved. Often the judge may avoid the delay attendant to subpoena enforcement by convincing the parties to resolve the issue by agreement.

CHAPTER 9. SETTLEMENTS

§ 9–100 In General

“[T]he Board from the very beginning has encouraged compromises and settlements. The purpose of such attempted settlements has been to end labor disputes, and so far as possible to extinguish all the elements giving rise to them.” *Wallace Corp. v. NLRB*, 323 U.S. 248, 253–254 (1944). As stated in the NLRB Casehandling Manual (Part 1), Section 10124.1:

It is the policy of the Board and the General Counsel to actively encourage the parties to reach a mutually satisfactory resolution of issues at the earliest possible stage. Moreover, the Administrative Procedure Act (Sec. 5(b)) requires that the Agency consider “offers of settlement, or proposals of adjustment where time, the nature of the proceeding, and the public interest permit.” (5 U.S.C. § 554(c)(1)). Since voluntary remedial action is a high priority, diligent settlement efforts should be exerted in all meritorious cases. Settlement of a meritorious case is the most effective means to: (1) improve relationships between the parties; (2) effectuate the purposes of the Act; and (3) permit the Agency to concentrate its limited resources on other cases by avoiding costly litigation expenses.

§ 9–200 Promoting Settlement

§ 9–220 At Pretrial Conference

Normally the trial judge has his or her first contact with the parties by telephone in the pretrial conference call. By definition, at this stage of the proceeding a complaint has issued, the parties have not been able to settle the case, and the trial is imminent.

Consistent with the general policies set forth above, the judge at that time should emphasize the importance of pursuing settlement and ensure that the parties are fully apprised of each other’s positions on settlement. The parties should also be encouraged to discuss their positions and settlement terms during the conference call, with the degree of judicial participation the parties and the judge find appropriate. Finally, the General Counsel should be asked to prepare a complete settlement package including, when appropriate, a calculation of all monetary obligations.

Parties, particularly respondents, may sometimes be reluctant to freely discuss the merits of the case during settlement discussions. However, they should be encouraged to do so, at least to some extent, as it will assist in identifying areas of disagreement and evaluating whether a settlement is possible.

It may be helpful to remind the parties of the many disadvantages of litigation, including: (1) the financial costs of trial; (2) the time that managers, supervisors, and employees will be absent from work to prepare for and attend the trial; (3) the delay in resolving the dispute, including the possibility of subsequent appeals and compliance proceedings; and (4) the risk of losing, and thereby either receiving nothing (if the charging party), or being ordered to pay additional backpay with interest (if the respondent), including medical expenses (see, e.g., *Nortech Waste*, 336 NLRB 554 n. 2 (2001); *McDaniel Ford, Inc.*, 331 NLRB 1645 (2000); and *Hansen Bros. Enterprises*, 313 NLRB 599 (1993)).

If there is any possibility of settlement, the parties should be encouraged to continue settlement discussions after the conference call. If practical and potentially helpful, the judge should also attempt to schedule one or more follow-up conference calls. This will establish both a target date for the exchange of additional information or proposals and an agreed-upon time for further discussion.

Ordinarily such calls should include all parties, unless the judge secures permission to speak to one party separately. The judge should be careful not to discuss settlement offers directly with an alleged discriminatee in the absence of counsel for the General Counsel.

§ 9–230 At the Trial

How much time a judge should allow before going on the record or during the trial for settlement discussions will depend on all the circumstances. Relevant factors include the willingness of the parties to share information and offer reasonable terms, the complexities of the case, the likelihood of reaching a full or partial settlement that will significantly reduce the time needed for litigation, and the availability of witnesses if the trial is delayed.

The judge should carefully evaluate the circumstances to ensure that any significant delay is likely to be fruitful and minimally impact the flow of the trial in the event a final settlement is not realized.

§ 9–240 After the Trial

Parties may, of course, continue to engage in settlement discussions after the record is closed and while the judge is preparing a decision. Such discussions typically occur, if at all, without the judge, but the judge may participate if requested. If the parties desire an extension of time beyond the usual 35-day limit for the filing of posthearing briefs to engage in further settlement efforts, they may seek an extension from the Chief Judge or Deputy or Associate Chief Judge in the appropriate office.

§ 9–300 Judge’s Role in Approving Settlements

§ 9–320 Settlements Before Record Opens and Testimony Taken

A Regional Director’s decision to approve a settlement and withdraw a complaint prior to the opening of the hearing is not reviewable by the administrative law judge or the Board. The charging party’s sole avenue of review in such circumstances is to file an appeal with the General Counsel in Washington, D.C., whose determination is final. See ***NLRB v. Food & Commercial Workers Local 23***, 484 U.S. 112, 124–126 (1987); and Sections 102.18 and 102.19 of the Board’s Rules. The same is true if the hearing has opened but no evidence has been introduced. See ***Sheet Metal Workers Local 28 (American Elgen)***, 306 NLRB 981, 981–982 (1992) (reversing the ALJ and holding that, even if the trial has opened, the General Counsel retains sole, unreviewable authority to withdraw the complaint if no evidence has been introduced and no contention has been made that a legal issue is ripe for adjudication on the parties’ pleadings alone).

However, there is no such limitation on Board review where the General Counsel *rejects or opposes* a proffered settlement executed by the respondent and the charging party. The Board may rule on the adequacy of such a settlement pursuant to a timely prehearing motion to

dismiss the complaint under Section 102.24 of the Board's Rules. *Fairmont Hotel*, 314 NLRB 534 n. 4 (1994). Judges have also reviewed and approved or rejected such settlements prior to the hearing or before any evidence has been introduced pursuant to their general authority to rule on prehearing motions under Sections 102.25 and 102.35(a)(8) of the Board's Rules. See, for example, *Kiss Electric, LLC*, 4-CA-164351, unpub. Board order issued June 27, 2017 (2017 WL 2794211). In that case, the Board upheld the judge's approval of an informal settlement over the General Counsel's objections that it did not provide backpay for the discriminatees, require reinstatement of one of the discriminatees, or include any provision for a default judgment. Although not reflected in the Board's order, the record before the Board indicated that judge had issued his written order approving the settlement the day before the scheduled hearing. See also *Flint Iceland Arenas*, 325 NLRB 318 (1998) (ALJ reviewed and approved a non-Board settlement executed by the respondent and the charging party over the General Counsel's objection at the beginning of the hearing and before any evidence was introduced; although the Board subsequently reversed the ALJ and rejected the settlement on appeal, it did so on the merits, not because the ALJ lacked authority to rule on the settlement); and *Beverly Enterprises, Inc.*, 341 NLRB 296, 298 (2004) (ALJ considered and rejected the respondent's proposed settlement on the merits several months prior to opening the hearing).

Judges have likewise considered and ruled on so-called "consent orders" proposed by the respondent over the objection of both the General Counsel and the charging party prior to the hearing or before any evidence is introduced. See *AFSCME Local 47*, 274 NLRB 1434, 1435 (1985) (the ALJ issued a show cause order and subsequently approved the respondent's proposed prehearing "consent order" based on the written responses; although the ALJ stated that his show cause order "effectively opened the hearing," no hearing was actually held); and *Enclosure Suppliers, LLC*, 9-CA-46169, unpub. Board order issued July 14, 2011 (2011 WL 2837659) (the respondent proposed a consent order several weeks before the hearing and the ALJ subsequently opened the hearing and issued an oral ruling approving it). Although the Board subsequently rejected the proposed consent orders in both cases on appeal, as in *Flint Iceland Arenas*, above, it did so on the merits, without any finding or suggestion that the ALJs lacked authority to consider or rule on the consent orders prehearing. (For a further discussion of "consent orders," see § 9-440, below).

As discussed in § 9-500, below, the judge should ensure that the parties' positions for and against such a proposed settlement or consent order are placed on the record. One option, which has been used successfully by judges, is to open the hearing by telephone in advance of the scheduled date with a court reporter present. See § 12-200, Opening the Hearing by Telephone or Mail, below. The settlement or consent order is placed into the record as an exhibit along with the formal papers; the parties and the discriminatees, if any, are provided an opportunity to state their positions on the record; and the judge rules on the settlement or consent order, either immediately on the record or afterwards in a written order. This procedure saves the parties, witnesses, counsel, and judge the time and expense of preparing for trial and traveling to the hearing site in the event the settlement or consent order is approved. It may also preserve the scheduled hearing date in the event the settlement or consent order is not approved.

§ 9-330 Settlements After Testimony Is Taken and Before Decision Issues

Section 101.9(d)(1) of the Board's Statements of Procedure provides that if an informal settlement is reached after the trial opens and testimony is taken but before a decision is issued, it must be submitted to the trial judge for review and approval. This provision has been interpreted to apply to all settlements, including formal settlements providing for issuance a Board order. See NLRB Casehandling Manual (Part 1), Sec. 10164.7(b). See also *Beverly California Corp.*, 326

NLRB 232, 236 n. 18 (1988); and *Today's Man*, 263 NLRB 332 (1982). However, Section 101.9(d)(1) provides that a formal settlement must also be submitted to the Board for final approval after receiving approval from the judge.

If the judge approves the settlement over objection, or rejects the settlement, an aggrieved party may file a special appeal with the Board pursuant to Section 102.26 of the Board's Rules. See § 10-600, "Interlocutory Special Appeals from Judges Rulings," below.

§ 9-340 Settlement After Judge's Decision Issues—ADR Program

After the judge issues a decision in a case, the matter is transferred to the Board and the judge has no further role. Therefore, any settlement proposal proffered to the judge after the decision has issued should be rejected as beyond the jurisdiction of the judge. The moving parties should be directed to take appropriate matters to the Executive Secretary of the Board.

The parties may also avail themselves of the Board's voluntary Alternative Dispute Resolution (ADR) program, which applies to unfair labor practice and compliance cases pending before the Board. See Section 102.45(c) of the Board's Rules for the applicable procedures.

§ 9-400 Standards for Approving or Rejecting Settlements

§ 9-410 Types of Settlements—Formal, Informal, and Non-Board

As indicated above, settlements may be either formal (providing for issuance of a Board order and court enforcement) or informal (not involving issuance of a Board order). Either type of settlement may be utilized at any time after a charge has been filed, although normally informal settlements are not accepted after the case has been heard and the Board has issued a cease-and-desist and affirmative order based on the record.

A third type of settlement, a non-Board settlement, involves an adjustment strictly between the respondent(s) and the charging party(ies). The General Counsel is not a party to a non-Board settlement, even though he/she may be involved in the settlement discussions and post-settlement compliance. Thus, the General Counsel cannot be found in breach of a non-Board settlement. See *Dilling Mechanical Contractors*, 348 NLRB 98, 103 (2006). See also § 9-620, below.

§ 9-420 Formal Settlements

The NLRB Casehandling Manual (Part 1), Section 10164.1 provides:

A formal settlement is a written stipulation providing that, on approval by the Board, a Board order in conformity with its terms will issue. Ordinarily, it will also provide for the consent entry of a court judgment enforcing the order. Sec. 101.9(b)(1), Statements of Procedure.

The Casehandling Manual also sets forth procedures for transferring formal settlements to the General Counsel's Washington, D.C. office and the Board, as well as sample language appropriate for formal settlements. See Secs. 10164-10170.

Normally formal settlement agreements are drafted by the Regional Offices, using the procedural and technical language in the manuals, to meet the requirements for submission to the General Counsel and the Board for final review and approval. The judge should refrain from significantly reviewing nonsubstantive aspects of formal settlement agreements. But see ***Pipefitters Local 290, UFCW***, 348 NLRB 998 (2006), where the Board majority rejected a proposed formal settlement because it did not contain provisions memorializing the parties' reported agreement that the General Counsel would only seek enforcement of the order if the respondent failed to comply with it.

If the judge rules on a formal settlement during the trial, the judge should indicate approval or rejection on the record. Alternatively, such as during an adjournment or after the trial closes, the judge should issue an order and notification to the parties. The Regional Office thereafter assumes the responsibility for transmitting the stipulation and supporting documents to the General Counsel's Division of Operations Management so that the procedure for obtaining approval of the General Counsel and the Board can be implemented.

§ 9–430 Informal and Non-Board Settlements

In ***Independent Stave Co.***, 287 NLRB 740, 743 (1987), the Board set out the relevant considerations for approving non-Board settlements. The Board stated that it would not reject a non-Board settlement "simply because it does not mirror a full remedy"; rather, it would

examine all the . . . circumstances including, but not limited to, (1) whether the charging party(ies), the respondent(s), and any of the individual discriminatee(s) have agreed to be bound, and the position taken by the General Counsel regarding the settlement; (2) whether the settlement is reasonable in light of the nature of the violations alleged, the risks inherent in litigation, and the stage of the litigation; (3) whether there has been any fraud, coercion, or duress by any of the parties in reaching the settlement; and (4) whether the respondent has engaged in a history of violations of the Act or has breached previous settlement agreements resolving unfair labor practice disputes.

Applying these factors, the Board approved the subject non-Board settlements in that case. Although the settlements were opposed by the General Counsel, did not resolve the 8(a)(3) refusal-to-hire allegation regarding one of the four charging parties/discriminatees, provided only 10 percent backpay to the other three charging parties/discriminatees, and did not provide for posting a notice, the Board approved the settlements as they were reached before the hearing, were signed by the three charging parties/discriminatees and approved by the union, and gave them employment with retroactive seniority. See also ***McKenzie-Willamette Medical Center***, 361 NLRB 54 (2014), where the Board applied the foregoing factors and approved a posthearing non-Board settlement of the 8(a)(5) failure-to-provide-information allegations over the General Counsel's objection that it did not provide for posting a notice or otherwise fully remedy the allegations.

The Board also applies the *Independent Stave* factors to both informal and formal settlements. See, e.g., ***Kiss Electric, LLC***, 4–CA–164351, unpub. Board order issued June 27, 2017 (2017 WL 2794211). In that case, the complaint alleged that the employer had unlawfully refused to consider and hire five union salts. The Board upheld the judge's approval of a prehearing informal settlement of the allegations notwithstanding the General Counsel's objections that the settlement did not provide backpay for the discriminatees, require instatement of one of the discriminatees, or include any provision for a default judgment. See also

Woodworkers Local 3–433 (Kimtruss Corp.), 304 NLRB 1, 2 (1991) (upholding the judge’s approval of a post-hearing informal settlement of 8(b) allegations against the respondent union over the objections of the respondent employer in the companion 8(a) case); and **KW Electric Inc.**, 327 NLRB 70 (1998) (approving a formal settlement over the charging party’s objection after the judge’s decision issued).

For other cases approving settlements applying the above factors, see **Hospital Perea**, 356 NLRB 1204, 1204–1205 (2011) (reversing the ALJ and approving a prehearing non-Board settlement of an 8(a)(5) unilateral change allegation notwithstanding the General Counsel’s objection that the respondent had committed similar unlawful conduct 2–3 years earlier); **American Pacific Pipe Co.**, 290 NLRB 623, 623–624 (1988) (approving a prehearing non-Board settlement of a backpay claim notwithstanding the General Counsel’s objection that it provided the discriminatee only about half of the total amount set forth in the specification); and **Longshoremen ILA Local 1814 (Amstar Sugar)**, 301 NLRB 764, 764–765 (1991) (approving a non-Board settlement of the 8(b)(3) illegal strike allegation against the union over the General Counsel’s objection, notwithstanding that the judge had already issued a decision on the stipulated record finding a violation and the settlement did not require the union to post a notice).

For cases rejecting settlements, see **International Shipping Agency, Inc.**, 24–CA–091723, unpub. Board order issued April 20, 2015 (2015 WL 1802717) (finding that the judge erred in approving a non-Board settlement in an 8(a)(5), (3), and (1) partial-closing case that was opposed by the General Counsel, did not provide for posting a notice, provided for only 32 percent backpay and a circumscribed preferential hiring remedy rather than a reinstatement remedy for the 28 alleged discriminatees, failed to address a large portion of the alleged violations, and required the employees to waive their right to strike); ***Michels Corp.**, 30–CA–81206, unpub. Board order issued Dec. 19, 2012 (2012 WL 6625274) (finding that the judge improperly accepted a non-Board settlement over the General Counsel’s objections where the settlement provided only backpay and a neutral employment reference to the alleged discriminatee, did not provide for any notice to other employees of their rights, and included a broad confidentiality clause); **Alamo Rent-A-Car, Inc.**, 338 NLRB 275 (2002) (likewise disapproving a non-Board settlement where the first and second factors weighed heavily against approval); and **Flint Iceland Arenas**, 325 NLRB 318, 318–319 (1998) (same).

See also ***Goya Foods of Florida**, 358 NLRB 345 (2012) (finding that all four criteria favored rejecting the non-Board settlement); **Frontier Foundries, Inc.**, 312 NLRB 73 (1993) (rejecting a non-Board settlement that provided only 6 percent backpay plus additional amounts as “liquidated damages,” allegedly to avoid being taxed as income, did not require posting any notices, and did not contain assurances against future misconduct); **Flyte Time Worldwide**, 362 NLRB No. 46 (2015) (Board declined to apply the *Independent Stave* analysis and denied the charging party’s unopposed request, following issuance of the ALJ’s decision, to withdraw his 8(a)(1) charge pursuant to a private settlement reached in a related class action wage and hour lawsuit, as the settlement did not even address, much less remedy, the 8(a)(1) allegation); and **Fred Meyer Stores, Inc.**, 19–CA–032908, unpub. Board order issued Oct. 20, 2015 (2015 WL 6156743) (Board declined to remand a pending proceeding where the parties refused to disclose the terms of their non-Board settlement).

Note that, in **International Shipping Agency**, above, the Board also held that the judge erred in rejecting certain financial and tax records the General Counsel offered into evidence to show, contrary to the charging party union’s assertion, that the respondent had the ability to pay a greater backpay amount than provided in the non-Board settlement.

Finally, the Board also applies the same *Independent Stave* analysis in evaluating whether private termination or severance agreements containing waiver and release provisions bar the unfair labor practice complaint allegations. See, for example, ***BP Amoco Chemical—Chocolate Bayou***, 351 NLRB 614 (2007), where the Board applied the *Independent Stave* factors and found that the 8(a)(3) discharge allegations were barred by private termination agreements containing waiver and release provisions that all of the alleged discriminatees signed in exchange for enhanced severance benefits. See also ***A.S.V., Inc.***, 366 NLRB No. 162 (2018), where the Board found that severance agreements containing waiver and release provisions signed by 11 of the 13 alleged discriminatees did not bar the 8(a)(3) layoff allegations or prevent the Board from fully remedying the discrimination against them, both because the agreements were inadequate under *Independent Stave*, and because the severance agreements were offered to the employees “as part of a broader scheme to eliminate union supporters”). (A further discussion of such waiver and release provisions is found in §9–640, below.)

§ 9–440 Settlement by Consent Order

A trial judge may also be asked by a respondent to approve a settlement by “consent order”—that is, a unilateral settlement offered by the respondent but not agreed to by either the General Counsel or the charging party.

The judge should apply the *Independent Stave* “all the surrounding circumstances” analysis in evaluating such proposed consent orders. See ***UPMC***, 365 NLRB No. 153 (2017) (overruling the “full remedy” standard announced in ***Postal Service***, 364 NLRB No. 116 (2016), and returning to the *Independent Stave* analysis applied in prior cases). Most importantly, the judge should consider the second of the four nonexhaustive factors listed in *Independent Stave*—whether the proposed resolution is “reasonable in light of the nature of the violations alleged, the risks inherent in litigation, and the stage of the litigation.” *Id.*, slip op. at 8.

Applying the foregoing analysis, the Board in ***UPMC*** affirmed the judge’s approval of the offer submitted by respondent UPMC. The only allegation against UPMC was that it was a single employer with Presbyterian Shadyside (PS), the respondent company that allegedly committed the Section 8(a)(1), (2), (3), and (4) violations. Prior to litigating the single-employer allegation (which was severed pending resolution of related subpoena disputes to avoid delaying the substantive allegations against PS), UPMC offered to “guarantee the remediation of any violation found against PS, and “as a guarantor . . . [be] liable for [PS’s] compliance with any remedy ordered” and to “take any necessary action to ensure compliance” “to the extent PS fails to remediate any unfair labor practices on its own.” The General Counsel and the union objected to UPMC’s offer because it was not equivalent to the full joint and several liability that would obtain if UPMC was ultimately adjudicated to be a single employer, which would allow the General Counsel to hold UPMC primarily and directly liable for any violations committed by PS. However, the Board majority found that the General Counsel’s and the charging party’s opposition were outweighed by the following “countervailing factors”: (1) UPMC’s remedial guarantee was “as effective as” a finding of single-employer status; (2) there was no allegation or evidence presented at trial that UPMC had independently committed any unfair labor practices, and thus PS “*should* be primarily responsible to remedy its own violations”; (3) rejecting UPMC’s offer would run the risk that UPMC might ultimately be found not to be a single employer and thus bear no responsibility for remedying the alleged violations; and (4) accepting UPMC’s offer would greatly expedite the resolution of the proceeding by avoiding lengthy litigation of the single-employer allegation. *Id.* at 6–9.

For another example where the Board approved a consent order, see ***Laborers Local 872***, 28–CB–118809, unpub. Board order issued Jan. 12, 2015 (2015 WL 153954). The complaint in that case alleged that the respondent union had unlawfully failed to provide certain hiring hall information to the individual charging party. Under the proposed informal consent order, the union agreed to provide the charging party with the requested information and to post a union notice in the hiring hall for a year stating that, on request, the union would promptly make hiring hall referral records available for review by anyone using the hall. Applying the *Independent Stave* factors, the judge approved the consent order, notwithstanding the General Counsel’s objection that it did not provide for posting an official Board notice that specifically addressed the refusal to provide information to the charging party. The Board upheld the judge’s ruling, finding that the consent order “substantially remedie[d]” the alleged violations.

See also ***Heil Environmental***, 10-CA-114054, unpub. Board order issued June 20, 2014 (2014 WL 2812204). The complaint in that case alleged a variety of 8(a)(1) violations during an organizing campaign. The General Counsel objected to the respondent’s proposed informal consent order because it did not require the respondent to read the remedial notice and failed to include “default” language providing for a formal Board order in the event of noncompliance. The Board rejected the General Counsel’s objections, finding that “a recent non-Board settlement entered into by the Respondent and the Charging Party which no party seeks to set aside and a 30-year old unrelated unfair labor practice case are insufficient bases for concluding that the Respondent has a history of violations of the Act.”

For examples where proposed consent orders have been rejected, see ***Enclosure Suppliers, LLC***, 9-CA-46169, unpub. Board order issued July 14, 2011 (2011 WL 2837659) (granting the General Counsel’s special appeal and finding that the judge abused his discretion in approving an informal consent order that did not require the respondent to comply with the 8(a)(1) cease and desist provisions beyond the 60-day notice posting period); ***Iron Workers Local 27 (Morrison-Knudson)***, 313 NLRB 215, 217 (1993) (rejecting a proposed consent order in an 8(b)(1)(A) hiring hall case because it did not provide for posting a notice), enfd. mem. 70 F.3d 119 (9th Cir. 1995); ***Food Lion, Inc.***, 304 NLRB 602 n. 4 (1991) (rejecting a proposed consent order in an 8(a)(1) denial of union access case because it contained various restrictions on union access); and ***Copper State Rubber***, 301 NLRB 138 (1991) (rejecting a proposed consent order because it did not settle the allegations concerning one of the discriminatees, and settling the other allegations would not necessarily save the parties the time and expense of litigation as the evidence underlying those allegations could be used as background evidence to support the nonsettled allegations).

§ 9–500 Procedures for Considering, Accepting, or Rejecting Settlement

Preparation of written agreement. It is always wise to ensure that the parties prepare a legible and complete settlement with all elements included before the settlement is formally considered. Experience has shown that oral agreements are sometimes based on mutual misunderstandings. Indeed, even written settlements should be clear and understandable because the Board will set aside an ambiguous settlement where the Board concludes there has been no meeting of the minds. See ***Local Union 290, UFCW***, 348 NLRB 998 (2006); and ***Doubletree Guest Suites Santa Monica***, 347 NLRB 782 (2006).

An informal settlement may be secured on Form NLRB 5378, “Settlement Agreement Approved by an Administrative Law Judge.” The forms are available in Regional Offices. The settlement agreement and the notice should be entered into evidence as exhibits so that the Board has a full record to review if there is an appeal.

Positions of Parties. The positions of all parties on the settlement should also be put on the record. See NLRB Statements of Procedure, Sec. 101.9(d)(1). If the issues are somewhat complex, it may be appropriate to request briefs on the advisability of approving a settlement.

Positions of Alleged Discriminatees. In settlements involving alleged discriminatees, their position(s) regarding approval of the settlement should also be put on the record, either directly or indirectly through the General Counsel or the charging party. In *Flint Iceland Arenas*, 325 NLRB 318, 320 (1998), a Board majority rejected a non-Board settlement in part on this basis. The Board majority held, among other things, that although it is not necessary that all alleged discriminatees be notified and that they all agree to be bound, the views of named and otherwise identifiable discriminatees should be taken into account and, if those individuals have not been informed of the settlement or have not been given opportunity to express their views of the settlement on the record, this is a factor to be considered in evaluating the settlement. See also *Alamo Rent-A-Car, Inc.*, 338 NLRB 275 (2002) (affirming the judge's rejection of a non-Board settlement, opposed by the General Counsel, where the settlement only partially remedied the unfair labor practices alleged and had the approval of only one of four alleged discriminatees).

Judge's Ruling or Order. As indicated in §§ 9-320 and 9-420, above, the judge's ruling and reasoning in approving or rejecting the settlement should likewise be stated on the record for purposes of review. See also *El Super*, 367 NLRB No. 34, slip op. at 1 n. 1 (2018) (judge did not err by including in the hearing record his prehearing decision denying the respondent's motion for approval of a consent order, together with the motion papers and exhibits). Alternatively, if the settlement occurs after the close of trial or during a hiatus in the case, a written order is appropriate. The judge should issue an order rather than a decision when approving a settlement agreement, even where the judge overrules an objection to the settlement.

Right to Appeal. As indicated in § 9-330, above, if the judge approves the settlement over objection or rejects the settlement, aggrieved parties should be advised of the right to file a special appeal with the Board pursuant to Section 102.26 of the Board's Rules. See NLRB Statements of Procedure, Sec. 101.9(d)(2).

Recessing Trial Pending Compliance. Ordinarily, if a judge approves a settlement on the record, the judge should recess the trial indefinitely, pending compliance. The judge should ask that the General Counsel file a motion to dismiss when compliance has been completed. As indicated above, NLRB Form 5378 may be utilized in handling informal settlements. It provides that the settlement agreement is remanded to the regional director to secure compliance with its terms. Form 5378 also provides that, upon notification of compliance, a motion to withdraw the complaint should be filed and the judge should issue an order approving withdrawal of the complaint as well as the answer.

Alternatively, after the settlement is approved, the judge may remand the case to the Regional Director to handle compliance without further involvement by the judge. The parties should be informed that, in the event the Regional Director determines compliance has not been achieved, the Regional Director may set aside the settlement and reissue the complaint, which would be assigned for trial in the normal course, without automatic reassignment to the judge who approved the settlement.

Formal Settlements. As indicated in § 9-420, above, if the judge approves a formal settlement, it should be approved in writing and left with the Regional Office so that the procedure in Section 10164.7 of the NLRB Casehandling Manual (Part 1) for obtaining approval of the Board can be implemented.

§ 9–600 Various Provisions of Settlement Agreements

§ 9–610 Nonadmission Clauses

Inclusion of a nonadmission clause is not a valid basis for objecting to a proposed formal settlement that provides for entry of an enforceable Board order and otherwise effectuates the policies of the Act. *Mine Workers (James Bros. Coal)*, 191 NLRB 209, 209–210 (1971). See also *Containair Systems Corp. v. NLRB*, 521 F.2d 1166, 1172 (2d Cir. 1975); *NLRB v. Oil Workers (Catalytic Maintenance)*, 476 F.2d 1031, 1037 (1st Cir. 1973); and *Concrete Materials of Georgia v. NLRB*, 440 F.2d 61, 68 (5th Cir. 1971). But cf. *Teamsters Local 115 (Gross Metal Products)*, 275 NLRB 1547 (1985) (upholding the judge’s rejection of a formal settlement after the close of the hearing, which was opposed by the charging party, as it contained both a narrow order and a nonadmission clause notwithstanding that the respondent union was a recidivist, had allegedly again engaged in widespread picket line misconduct and violence, and offered only a limited defense at trial).

Informal settlements containing such clauses are also frequently accepted by the General Counsel and approved by judges and the Board, even over the objection of the charging party. See, e.g., *Woodworkers Local 3–433 (Kimtruss Corp.)*, 304 NLRB 1, 2 (1991); and *Garment Workers ILGWU Local 415–475 (Arosa Knitting) v. NLRB*, 501 F.2d 823, 826, 832–833 (D.C. Cir. 1974). Although Section 10130.8 of the NLRB Casehandling Manual (Part 1) states that nonadmission clauses “should not be routinely incorporated in settlement agreements,” this provision is apparently intended simply to make clear to regional office personnel that they can reject such clauses in egregious cases. See *BPH & Co. v. NLRB*, 333 F.3d 213, 222 (D.C. Cir. 2003).

Nonadmission clauses, however, may not be included in the Board’s Notice to Employees “under any circumstances.” *Pottsville Bleaching Co.*, 301 NLRB 1095, 1095–1096 (1991). See also *Teamsters Local 372 (Detroit Newspapers)*, 323 NLRB 278, 280 n. 4 (1997).

§ 9–620 Reservation Clauses: Settlement Bar Rule

As previously discussed in §3–750, above, a formal or informal Board settlement disposes of all issues involving presettlement conduct, unless prior violations were unknown to the General Counsel, were not readily discoverable by investigation, or were specifically reserved from the settlement by mutual understanding of the parties. *Hollywood Roosevelt Hotel Co.*, 235 NLRB 1397 (1978), reaffd. in *Park-Ohio Industries*, 283 NLRB 571, 572 (1987). See also *Ratliff Trucking Corp.*, 310 NLRB 1224 (1993) (finding that the issue was not specifically reserved, and that the settlement therefore barred the new complaint). Thus, where the issue is raised, the judge may have to determine the scope and meaning of the prior settlement agreement. See also § 13–400, Reliance on Settlements, and § 16–402.4, Evidence of Presettlement Conduct, below.

As indicated in § 9–410, above, however, a non-Board settlement does not preclude the General Counsel from re-alleging settled matters in subsequent unfair labor practice proceedings. Such a settlement is not approved by the Regional Director, even though withdrawal of a charge may have been approved, and therefore “does not estop the Regional Director from proceeding on any new charge alleging the same conduct as the withdrawn charges.” *Auto Bus, Inc.*, 293

NLRB 855, 855–856 (1989), quoting the judge in **Quinn Co.**, 273 NLRB 795, 799 (1984). See also **KFMB Stations**, 343 NLRB 748 n. 3 (2004) (citing *Auto Bus* with approval).

§ 9–630 Joint and Several Liability

A settlement proposal limited to one of a number of alleged jointly and severally liable respondents does not extinguish the liability of the nonsettling respondents, unless that is the intention of the parties. See **Urban Laboratories**, 305 NLRB 987, 987–988 (1991), citing **Zenith Radio v. Hazeltine Research**, 401 U.S. 321, 342–348 (1971) (an antitrust case).

§ 9–640 Waiver and Release Provisions

The Board has held that a provision waiving and releasing a respondent from all claims by an employee is a permissible and lawful part of a settlement or severance agreement, unless it prohibits filing future unfair labor practice charges that are unrelated to the past dispute or employment, or prohibits providing evidence in the investigation of charges filed by other employees. See **First National Supermarkets**, 302 NLRB 727, 727–728 (1991) (employer did not unlawfully require discharged employee to sign a release, as a condition to settling a grievance, that prohibited the employee from filing any future charges arising out of “[his] total employment and [his] discharge,” as the most sensible interpretation of this phrase, in the context of the release and the surrounding circumstances, was that it only prohibited claims that related to his pre-discharge employment); and **Clark Distribution Systems, Inc.**, 336 NLRB 747, 748–749 (2001) (employer violated Section 8(a)(1) by conditioning acceptance of its severance package on a requirement that employees “will not . . . voluntarily appear as a witness, voluntarily provide documents or information, or otherwise assist in the prosecution of any claims . . . against the company,” as this language was broad enough to include charges filed by or concerning other employees).

With respect to whether the waiver and release language is sufficient to bar charges involving past conduct, compare **Septix Waste, Inc.**, 346 NLRB 494 (2006) (dismissing 8(a)(1) charges filed by the union, as a prior settlement waived all such claims that “could have been made” as of that date and the new charges were all based on facts in existence at that time), with **Quality Roofing Supply Company**, 357 NLRB 789 (2011) (distinguishing *Septix* and finding that the release did not waive the union’s right to file a charge regarding conduct that occurred before the settlement, as the conduct was different from any alleged in the settled charges and the release did not contain similar language waiving any charges that “could have been” raised at the time of the settlement.)

§ 9–650 Taxability

Backpay is generally taxable as income in the year it is received. See **Tortillas Don Chavas, LLC**, 361 NLRB 101, 104 (2014) (requiring respondents to compensate employees for the adverse income tax consequences of receiving lump-sum backpay awards in a calendar year other than the year in which the income would have been earned absent the violation).

A number of circuit courts have held that awards of both back and front pay under Title VII, ADEA, and ERISA are “wages” subject to statutory withholding of income and FICA taxes. See **Noel v. New York State Office of Mental Health**, 697 F.3d 209, 213 n. 4 (2d Cir. 2012), and cases cited there.

§ 9–700 Grievance/Arbitration Settlements

As discussed in § 3–740, Deferral to Grievance Arbitration, the Board applies the same deferral principles to grievance/arbitration settlements as it does to arbitral awards. In evaluating grievance/arbitration settlements, the Board also considers the factors set forth in *Independent Stave*, 287 NLRB 740, 743 (1987) for evaluating unfair labor practice settlements. See *Babcock & Wilcox*, 361 NLRB 1127, 1139 (2014). For a discussion of those factors, see § 9–430, above.

§ 9–800 Setting Aside Settlement Agreements

Informal and non-Board settlements may be set aside if their provisions are breached, postsettlement unfair labor practices are committed, or the settlement is so ambiguous that there was no meeting of the minds.

Noncompliance with Settlement. Section 101.9(e)(2) of the Board's Statements of Procedure specifically provides that if a respondent fails to comply with the terms of an informal settlement agreement, the Regional Director may set the agreement aside and institute further proceedings on the same charge. It is also well established that a Regional Director has the authority to reinstate a withdrawn charge following noncompliance with a non-Board settlement agreement, notwithstanding Section 10(b) of the Act, provided the original charge was timely filed. See *Sterling Nursing Home*, 316 NLRB 413, 416 (1995); and *Norris Concrete Materials*, 282 NLRB 289, 291 (1986).

The Regional Director's action in setting aside the settlement and reactivating the case is reviewable by the judge and the Board in the proceeding on the new complaint. For cases upholding the Regional Director's action, see *Sidhal Industries, LLP*, 356 NLRB 422 (2010) (Regional Director set aside settlement and reissued complaint pursuant to the settlement's default language, where the employer complied with the 8(a)(3) remedial provisions of the settlement, but not the 8(a)(5) provisions); *Nations Rent, Inc.*, 339 NLRB 830, 831 (2003) (employer reinstated and made whole the employee, but continued to maintain an overbroad rule and failed to notify the employee in writing that his discipline had been expunged); and *Postal Workers Local 735*, 340 NLRB 1363, 1364–1365 (2003) (respondent union's president published a post-settlement column, either during or immediately after the notice-posting period, which condemned the charging party and lauded the steward whose conduct led to the original charge). But see *Courier Journal*, 342 NLRB 1148, 1149–1150 (2004) (union's failure to protest closure of the original case on compliance pursuant to a settlement agreement precluded an unfair labor practice complaint predicated on the company's failure to furnish certain information not provided at the time of compliance).

Where a settlement has been set aside, a full remedy should normally be issued on request for the alleged presettlement conduct, less any amounts already paid pursuant to the settlement. See *Sidhal Industries*, above, at n. 2; and *Outokumpu Stainless USA, LLC*, 365 NLRB No. 127, slip op. at 5–6 (2017). Compare *Midwestern Video Personnel, Inc.*, 363 NLRB No. 120, slip op. at 2–3 (2016) (ordering respondent to pay only the balance due of the backpay amount specified in the settlement, rather than the balance of a full backpay remedy, as the General Counsel's motion for default judgement did not seek the latter remedy); and *Totilleria La Poblanita*, 357 NLRB 191, 194 (2011) (construing the General Counsel's motion for default judgment as a request for enforcement of the provisions of the settlement, and therefore limiting the affirmative remedies to those specifically requested in the motion).

New Unfair Labor Practices. Subsequent or continuing unfair labor practices will ordinarily justify setting aside a settlement agreement. **ConAgra Foods, Inc.**, 365 NLRB No. 102, slip op. at 2–3 (2017); **Scripps Memorial Hospital Encinitas**, 347 NLRB 52, 53 (2006); and **YMCA of the Pikes Peak Region, Inc.**, 291 NLRB 998, 1010, 1012 (1988), enfd. 914 F.2d 1442, 1449–1450 (10th Cir. 1990), cert. denied 500 U.S. 904 (1991).

However, new unfair labor practices will not warrant setting aside a settlement if they are “isolated” or “insubstantial.” See **Diamond Electric Mfg. Corp.**, 346 NLRB 857, 862–863 (2006) (finding a single post-settlement instance of discriminatory discipline insufficient), citing **Coopers Int’l Union**, 208 NLRB 175 (1974). See also **Porto Mills**, 149 NLRB 1454, 1470 (1964); and **Wooster Brass Co.**, 80 NLRB 1633, 1635 (1948).

Ambiguous Agreement. An informal settlement may also be set aside if the agreement is so ambiguous that a conclusion is warranted that there was no meeting of the minds on a settlement. See **Doubletree Guest Suites Santa Monica**, 347 NLRB 782, 782–783 (2006) (setting aside a prior informal settlement on this basis, and therefore finding no settlement bar to issuing new complaint). Compare **Jam Productions, Ltd.**, 367 NLRB No. 30 (2018) (rejecting the judge’s conclusion that the parties’ settlement agreement was ambiguous and that there was no meeting of the minds because it was silent on its face regarding seniority rights and the General Counsel had opined to the charging party union after the agreement was signed that seniority rights were implicitly reserved in the settlement).

§ 9–900 **Default Judgment for Noncompliance with Settlement**

Informal settlements often include provisions for issuance of a default judgment if the respondent fails to comply with the settlement’s terms. However, the provisions typically require the Regional Director to give the respondent at least 14 days’ notice of such noncompliance before filing the motion for default judgment. See, e.g., **Nursing Center at University Village**, 367 NLRB No. 43 (2018). Further, the Board has held that it is a denial of due process to issue a default judgment for noncompliance with a settlement without giving the respondent prior notice and an opportunity to be heard regarding the alleged noncompliance. See **ConAgra Foods**, above, slip op. at 3.

If the respondent’s response raises a genuine issue of material fact regarding the alleged noncompliance, the parties are entitled to a hearing on the disputed issue(s) before an ALJ. However, if the respondent’s response fails to raise any such material factual issue, it is appropriate to rule on the General Counsel’s motion for default judgment without a hearing. For example, in **Bristol Manor Health Care Center**, 360 NLRB 38 (2013), the Board found that the respondent’s response was insufficient to raise any material factual issue warranting a hearing because, although the response asserted that certain requested information had been provided to the union as required by the settlement, it did not directly deny that certain other information had still not been provided. The Board therefore granted the General Counsel’s motion for default judgment pursuant to the noncompliance provisions of the informal settlement.

See also **Rogan Bros. Sanitation, Inc.**, 357 NLRB 1655 (2011). In that case, the respondent’s response contended that its general manager had lacked authority to enter into the settlement and was coerced into signing it by the Board agent’s alleged statement that, if he did not sign, the Board would issue a complaint and find that respondent violated the law. The Board found that neither contention raised a material factual issue because the respondent had ratified the agreement by its subsequent conduct and the Board agent’s alleged statement simply

informed the manager of the Board's processes and the possible consequences of refusing to settle.

Of course, a hearing is also unnecessary if the parties stipulate to the material facts. See *Outokumpu Stainless USA, LLC*, 365 NLRB No. 127 (2017) (affirming the ALJ's finding, based on a stipulated record, that the respondent employer breached an informal Board settlement by posting, next to the Board's remedial notice, a side letter that undermined the effectiveness of the notice, and that a default judgment was therefore warranted pursuant to the noncompliance provisions of the settlement).

§ 9–1000 Decision Vacated by Settlement

Unless otherwise expressly provided, an order vacating a prior decision pursuant to a settlement vacates that decision “only insofar as there is no longer a court-enforceable order in the case and the decision has no preclusive effect on the parties.” *Caterpillar, Inc.*, 332 NLRB 1116 (2000). The decision remains published and “may be cited as controlling precedent with respect to the legal analysis therein.” *Ibid.* In this respect, it is distinguishable from a vacatur on the merits, which eliminates the prior decision for all purposes, including precedential effect.

§ 9–1100 Role of Settlement Judge

The role of a settlement judge is established and defined by Section 102.35(b) of the Board's Rules:

Upon the request of any party or of the Administrative Law Judge assigned to hear a case, or upon the Chief Judge, Deputy Chief Judge or Associate Chief Judge's own motion, the Chief Judge, Deputy Chief Judge or an Associate Chief Judge may assign a Judge other than the trial judge to conduct settlement negotiations. In exercising this discretion, the Chief Judge, Deputy Chief Judge, or Associate Chief Judge making the assignment will consider, among other factors, whether there is reason to believe that resolution of the dispute is likely, the request for assignment of a settlement judge is made in good faith, and the assignment is otherwise feasible. However, no such assignment will be made absent the agreement of all parties to the use of this procedure.

(1) The settlement judge shall convene and preside over conferences and settlement negotiations between the parties, assess the practicalities of a potential settlement, and report to the Chief Judge, Deputy Chief Judge, or Associate Chief Judge the status of settlement negotiations, recommending continuation or termination of the settlement negotiations. Where feasible, settlement conferences will be held in person.

(2) The settlement judge may require that the attorney or other representative for each party be present at settlement conferences and that the parties or agents with full settlement authority also be present or available by telephone.

(3) Participation of the settlement judge shall terminate upon the order of the Chief Judge, Deputy Chief, or Associate Chief Judge issued after

consultation with the settlement judge. The conduct of settlement negotiations must not unduly delay the hearing.

(4) All discussions between the parties and the settlement judge will be confidential. The settlement judge must not discuss any aspect of the case with the trial judge, and no evidence regarding statements, conduct, offers of settlement, and concessions of the parties made in proceedings before the settlement judge will be admissible in any proceeding before the Board, except by stipulation of the parties. Documents disclosed in the settlement process may not be used in litigation unless voluntarily produced or obtained pursuant to subpoena.

(5) No decision of a Chief Judge, Deputy Chief Judge, or Associate Chief Judge concerning the assignment of a settlement judge or the termination of a settlement judge's assignment is appealable to the Board.

(6) Any settlement reached under the auspices of a settlement judge shall be subject to approval in accordance with the provisions of Section 101.9 of the Board's Statements of Procedure.

Although the rule provides that the settlement judge shall be "other than the trial judge," a settlement judge was assigned to be the trial judge in the absence of any objections in **Kingsbridge Heights Rehabilitation and Care Center*, 353 NLRB 631, 633 n. 5 (2008).

CHAPTER 10. MOTIONS AND SPECIAL APPEALS

§ 10–100 Motions In Limine

Judges have authority to rule on motions in limine seeking to limit the issues or evidence to be litigated or presented at a hearing. See, e.g., *TNT Logistics*, 356 NLRB 1301 n. 1 (2006) (ALJ properly granted the General Counsel’s prehearing motion in limine to strike seven of the respondent’s eight affirmative defenses as they were not relevant to the complaint allegations); *Farm Fresh Company, Target One*, 361 NLRB 848 n. 1 (2014) (ALJ did not abuse his discretion by granting the General Counsel’s motion in limine to exclude certain direct questions about the alleged discriminatees’ immigration status); and *Operating Engineers Local 18 (Nerone & Sons)*, 8–CD–135243, unpub. Board order issued July 12, 2016 (2016 WL 3743256) (ALJ did not abuse his discretion by granting the charging party employer’s prehearing motion in limine to bar the respondent union from relitigating in the 8(b)(4)(ii)(D) unfair labor practice proceeding threshold issues that had been addressed by the Board in the prior related 10(k) jurisdictional work-assignment proceedings).

See also *Voith Industrial Services*, 363 NLRB No. 109, slip op. at 1 n. 2 (2016) (judge granted General Counsel’s motion in limine to prevent litigation of the respondent employer’s successorship status and duty to bargain, issues that had been previously litigated and decided by a different ALJ in a case that was pending before the Board on exceptions). For a discussion of relying on ALJ decisions that are pending before the Board on exceptions, see § 13–300, below.

§ 10–200 Motions for Decision Based on Stipulated Record

Under section 102.35(a)(9) of the Board’s Rules, a record may be stipulated directly to the Board for decision, provided the parties consent and waive a hearing and decision by the judge. Alternatively, under the same section, the parties may agree to waive a hearing and stipulate facts to the judge for issuance of a decision. In that event, the judge should make sure the stipulation is complete enough to support a decision on all relevant issues.

If the stipulated record is sufficient, the judge may approve it even over the objection of the charging party. However, the charging party should be given an opportunity to make an offer of proof regarding the contrary evidence or additional material facts it would introduce at a hearing. See *Hobby Lobby Stores, Inc.*, 363 NLRB No. 195, slip op. at 1 n. 2 (2016) (rejecting the charging party’s argument that the judge improperly approved the joint motion of the General Counsel and the respondent to resolve the case on a stipulated record, as the stipulation included sufficient evidence to evaluate the complaint, and the additional evidence that the charging party sought to introduce exceeded the scope of the General Counsel’s theory). See also *Borg-Warner Corp.*, 113 NLRB 152, 154 (1955), petition for review denied 231 F.2d 237 (7th Cir. 1956), cert. denied 352 U.S. 908 (1956).

A stipulation of fact is ordinarily conclusive, precluding withdrawal or further dispute by a party to the stipulation after the judge accepts it, *Kroger Co.*, 211 NLRB 363, 364 (1974), absent a showing of “manifest injustice,” *U.S. v. Kanu*, 695 F.3d 74 (D.C. Cir. 2012). See also **Graham, 6 Handbook of Fed. Evid. § 801:26** (8th ed. Nov. 2018 Update).

§ 10–300 Motions for Summary and Default Judgment

Section 102.24(a) of the Board's Rules provides that prehearing motions for summary or default judgment must be filed with the Board. The motion must be filed with the Board no later than 28 days before the scheduled hearing; if no hearing is scheduled, or the hearing is scheduled less than 28 days after the date for filing an answer, the motion must be filed with the Board promptly. Sec. 102.24(b).

Motions for summary or default judgment after the hearing has opened must be filed with the judge. Sec. 102.24(a). The judge has authority under Section 102.35(a)(8) of the Board's Rules to rule on such motions at the hearing even if the moving party could have but failed to file the motion with the Board at least 28 days prior to the hearing. See ***Calyer Architectural Woodworking Corp.***, 338 NLRB 315 n. 1 (2002).

Summary judgment is warranted only if there is no genuine issue of material fact and the movant is entitled to judgment as a matter of law. See, e.g., ***Security Walls, LLC***, 361 NLRB 348 (2014) (granting General Counsel's motion); ***Mercedes-Benz U.S. International, Inc.***, 365 NLRB No. 67 (2017) (denying General Counsel's motion); and ***Leukemia and Lymphoma Society***, 363 NLRB No. 124 (2016) (denying respondent's motion). It is not necessary for the party opposing summary judgment to submit affidavits or other evidence establishing a factual dispute. Section 102.24(b) of the Board's Rules states:

Neither the opposition nor the response must be supported by affidavits or other documentary evidence showing that there is a genuine issue for hearing. The Board in its discretion may deny the motion where the motion itself fails to establish the absence of a genuine issue, or where the opposing party's pleadings, opposition and/or response indicate on their face that a genuine issue may exist.

See also ***Leukemia and Lymphoma Society***, above, slip op. at 1 n. 1.

§ 10–400 Motions to Dismiss

The same procedural rules in Sections 102.24(a) and (b) discussed in the previous section governing motions for summary or default judgment also apply to motions to dismiss.

In ruling on a motion to dismiss based on the pleadings, the judge should follow the same standard the Board uses in ruling on prehearing motions to dismiss; that is, the judge should “construe the complaint in the light most favorable to the General Counsel, accept all factual allegations as true, and determine whether the General Counsel can prove any set of facts in support of his claims that would entitle him to relief.” ***Detroit Newspapers Agency***, 330 NLRB 524, 525 n. 7 (2000).

Where the motion to dismiss is filed at the close of the General Counsel's case, the judge should evaluate whether the General Counsel had “satisf[ie]d his duty to establish a prima facie case by presenting evidence sufficient to demonstrate the occurrence of an unfair labor practice.” ***Yale University***, 330 NLRB 246, 247 (1999) (affirming the judge's dismissal of the 8(a)(3) discrimination allegations at the close of the General Counsel's case in chief as the General Counsel had failed to make a prima facie showing that the alleged discriminatees' conduct was protected, an essential element of the case against the employer). See also ***Central Telephone Company of Texas***, 343 NLRB 987, 998, Appendix B (2004) (upholding the judge's bench

decision granting the respondent's motion to dismiss the complaint after the General Counsel rested); and **St. Mary's Nursing Home**, 342 NLRB 979, 980 n. 6 (2004) (finding that the judge erroneously ruled from the bench that the General Counsel had failed to establish animus in a discrimination case).

The judge should also consider whether the General Counsel is seeking to pursue a new theory of violation that has not previously been considered by the Board. See **Fry's Food Stores**, 358 NLRB 704, 705 (2012), reaff'd. 362 NLRB No. 36 (2015) (discussing the Board's earlier October 18, 2010 unpublished ruling granting the General Counsel's special appeal of the judge's order granting the respondent union's motion to dismiss), vacated and remanded 851 F.3d 21 (D.C. Cir. 2017).

When granting a motion to dismiss, the judge should issue a "decision" under Section 102.45(a) of the Board's Rules, so that the appropriate procedures for appealing under Section 102.46 will apply. See **Technology Service Solutions**, 332 NLRB 1096 (2000).

See also the cases cited in § 3–740 above, addressing motions to defer to arbitration, which are also essentially motions to dismiss.

§ 10–500 Motions to Reopen Record

After the close of the trial but before issuance of the judge's decision, a party may file a motion with the judge to reopen the record. The judge is authorized to rule on such a procedural motion under Section 102.35(a)(8) of the Board's Rules.

The Board's standards for ruling on such motions are set out in Section 102.48(c)(1) of the Board's Rules, which states:

A motion to reopen the record must state briefly the additional evidence sought to be adduced, why it was not presented previously, and that, if adduced and credited, it would require a different result. Only newly discovered evidence, evidence which has become available only since the close of the hearing, or evidence which the Board believes should have been taken at the hearing will be taken at any further hearing.

To qualify as newly discovered or previously unavailable, the evidence must have existed at the time of the hearing and the movant must have been excusably ignorant of it. **Circus Circus Las Vegas**, 366 NLRB No. 110, slip opinion at 1 n. 1 (2018); **Security Walls, Inc.**, 365 NLRB No. 99, slip op. at 7 and n. 17 (2017); and **Fitel/Lucent Technologies, Inc.**, 326 NLRB 46 n. 1 (1998); and cases cited there.

The movant also "must show facts from which it can be determined that the movant acted with reasonable diligence to uncover and introduce the evidence." **Fitel/Lucent Technologies**, above (finding that the respondent's mere assertion that the evidence was not found before the hearing despite a diligent search of its records fell short of the requisite showing). See also **Circus Circus Las Vegas**, above (denying the respondent's motion to reopen to introduce certain work-order records, as they were routinely created and maintained electronically and respondent was certainly aware of their existence); and **Walden Security, Inc.**, 366 NLRB No. 44, slip op. at 1 n. 2 (2018) (denying the respondent's motion to reopen as the evidence

respondent sought to introduce was apparently in its possession at the time it agreed to submit the case to the judge on a stipulated record).

The movant must also demonstrate that the evidence would require a different result. ***Security Walls, Inc.***, above; ***Fitel/Lucent Technologies***, above; and ***County Waste of Ulster***, 354 NLRB 392 (2009), reaffd. 355 NLRB 413 (2010).

§ 10–600 Interlocutory Special Appeals from Judges Rulings

Section 102.26 of the Board’s Rules permits a party to file a request to the Board for “special permission to appeal” ALJ rulings or orders on motions. The request must be filed “in writing promptly and within such time as not to delay the proceeding.” See also ***Hampton Roads Shipping Assoc.***, 5–CA–176015, unpub. Board order issued March 13, 2018 (2018 WL 1325100) (denying the General Counsel’s special appeal from certain ALJ subpoena and evidentiary rulings during the first several days of hearing, without prejudice to raising the same arguments on exceptions, as the appeal was not filed with the Board until 2 months later, during a recess in the hearing, and thus was not filed “promptly” as required by Sec. 102.26). The request and any responses must also be served on the parties and the judge.

A judge is not required to grant a recess in the hearing pending a special appeal and may continue with and close the hearing without waiting for the Board to rule. See, e.g., ***Custom Excavating, Inc.***, 228 NLRB 285, 286 (1977). However, if the judge has a genuine doubt about the ruling, any recess should allow adequate time for the Board to rule. It is suggested that the judge set a deadline for the special appeal to be filed and set a resumption date no less than one week later.

If the Board grants the request for special permission to appeal and upholds or reverses the ALJ’s ruling, that Board’s order normally establishes “the law of the case, which governs the future course of proceedings.” ***Teamsters Local 75 (Schreiber Foods)***, 349 NLRB 77, 80 (2007), enfd. in part and remanded in part 522 F.3d 423 (D.C. Cir. 2008).

CHAPTER 11. SEQUESTRATION OF WITNESSES

§ 11–100 In General

The primary Board cases addressing separation of witnesses during trial are *Unga Painting Corp.*, 237 NLRB 1306, 1308 (1978) (addressing the rights of discriminatees under a sequestration order); and *Greyhound Lines*, 319 NLRB 554 (1995) (setting forth a model sequestration order).

Consistent with the statutory command to follow the Federal Rules of Evidence “so far as practical,” the Board has generally attempted to follow the “spirit” of FRE 615 (Exclusion of Witnesses) in fashioning its own rules in this area. Thus, as under FRE 615, the Board has held that exclusion of witnesses is a matter of right, and the judge therefore has no discretion to deny a request. *Unga Painting*, above.

In dealing with specific situations arising under the rule, however, the Board has attempted to balance the sometimes competing interests of openness and protecting the rights of parties and discriminatees on the one hand, and “minimiz[ing] fabrication,” “detecting inconsistent testimony,” and “ascertaining the truth” on the other. *Unga Painting*, above. Specific situations addressed by the Board and courts are discussed in the sections below.

§ 11–200 Scope of Order

The model sequestration order set forth in the Board’s *Greyhound* decision is quoted in full in § 1–300, above.

The “heartland” of FRE 615 is the exclusion of potential witnesses from the courtroom “so that they cannot hear the testimony of other witnesses.” *U.S. v. Sepulveda*, 15 F.3d 1161, 1175–1176 (1st Cir. 1993), cert. denied 512 U.S. 1223 (1994). However, under FRE 615, a court “retains discretion to add other restrictions or not, as it judges appropriate.” *U.S. v. Magana*, 127 F.3d 1, 5 (1st Cir. 1997) (citing cases). Examples are discussed below.

§ 11–210 Conferring with Counsel

Nonparty witnesses. The trial judge has discretion, pursuant to a sequestration order, to instruct nonparty witnesses not to discuss their testimony with anyone, including the parties’ counsel, during recesses in the witnesses’ testimony. *Geders v. U.S.*, 425 U.S. 80, 87–88, (1976).

Party witnesses. The judge likewise has discretion to instruct party witnesses not to confer with counsel during a short recess between direct and cross-examinations. *Perry v. Leeke*, 488 U.S. 272, 283–284 (1989). See also *United Chrome Products*, 288 NLRB 1176 n. 1 (1988), where the Board rejected the respondent’s contention that the judge improperly directed its general manager not to discuss his testimony with respondent’s counsel during a 10-minute recess. The Board noted that the recess occurred during the General Counsel’s direct examination of the general manager as a hostile witness; the judge stated that the general manager could talk with respondent’s counsel during the recess about anything except “what he testified and how to change it”; and the judge also stated that the general manager could be prepared for questioning by respondent’s counsel on completion of the General Counsel’s direct examination.

However, in **Geders**, above, the Court held that the trial judge deprived the criminal defendant of this Sixth Amendment right to the assistance of counsel by prohibiting him from consulting with his counsel about anything during a 17-hour overnight recess after the conclusion of his direct testimony. The Court reasoned that it is common practice for an accused to discuss matters other than testimony with counsel during a long recess, including trial tactics and strategy and information relevant to the case.

The Fifth Circuit subsequently reached a similar conclusion in a civil case, based on the Fifth Amendment right to due process. The court held that the trial judge erred in barring the defendant corporation's president and sole shareholder from having any discussions with the corporation's counsel from the time his testimony commenced until it was completed, which effectively barred him from talking to counsel for 7 days, including during several overnight recesses. **Potashnick v. Port City Construction Co.**, 609 F.2d 1101, 1117 (5th Cir.), cert. denied 449 U.S. 820 (1980).

Opposing counsel "may cross-examine a defendant as to the extent of any 'coaching' during a recess, subject, of course, to the control of the court." **Geders**, 425 U.S. at 89. Such questioning may properly include "whether [the defendant] met with his attorney and whether his testimony was discussed at those meetings"; however, questions about "the substance of the legal advice given to [the defendant]" may violate the attorney-client privilege. **U.S. v. Carrillo**, 16 F.3d 1046, 1050 (9th Cir.1994).

§ 11–220 Showing Transcripts to Witnesses

Where a sequestration order has issued, informing prospective witnesses of prior testimony, including by showing transcripts to them, is prohibited "without express permission of the administrative law judge"; however, "counsel for a party may inform counsel's own witness of the content of testimony, including the showing of transcripts, given by a witness for the opposing side . . . to prepare for rebuttal of [the] testimony." **Greyhound**, above, 319 NLRB at 554.

Greyhound modifies the Board's prior seemingly absolute prohibition on showing separated witnesses the transcripts of other witnesses' testimony. See **El Mundo Corp.**, 301 NLRB 351 (1991). But that modification appears confined to a showing by counsel and to only so much of the transcript as is needed for possible rebuttal of testimony recited in the transcript, as opposed to making the entire transcript available for open-ended perusal by a prospective witness.

§ 11–300 Requests to Separate Witnesses

As indicated above, if a request is made, the judge "shall" order witnesses excluded. FRE 615 and **Unga Painting**, above, 237 NLRB at 1307. No formal exceptions to this rule are recognized. However, the failure of the judge to issue a sequestration order on request will not require reversal in the absence of any prejudice. See **AEI2, LLC**, 343 NLRB 433 (2004) (finding no prejudice where there were only two other witnesses, one who would not have testified to the events and the other who likely would have been designated as a party representative); and **Curlee Clothing Co.**, 240 NLRB 355 n. 1 (1979) (finding no prejudice where the judge in a pre-**Unga Painting** hearing denied a request because the large number of witnesses and severe spatial limitations rendered separation impossible), enf'd. in relevant part 607 F.2d 1213 (8th Cir. 1979).

No time is specified for making the request to separate witnesses. See FRE 615. See also **AEI2**, above, 343 NLRB at 433 n. 4, and authorities cited there. But see **Alpert's, Inc.**, 267 NLRB 159 n. 1 (1983) (upholding the judge's denial of a request that was not made until after the General Counsel's second witness had testified).

The judge also possesses authority to order witnesses excluded on his/her own motion, i.e. even if not requested. FRE 615.

§ 11–400 Who Should and Should Not Be Separated

All potential witnesses should be excluded from the trial. **Unga Painting**, above, 237 NLRB at 1307; and **Greyhound**, above, 319 NLRB at 554. Both FRE 615 and the Board, however, recognize several exceptions.

Party who is a natural person. See FRE 615(a) (“a party who is a natural person”) and **Greyhound**, above (“natural persons who are parties”).

Officer or employee of a non-natural party who is designated as its representative by its attorney. FRE 615(b). See also **Greyhound**, above (“representatives of nonnatural parties”). The Board reads this exception as limiting a corporate respondent to its attorney and one other representative. **Unga Painting**, above, 237 NLRB at 1308 n. 16. See also **Opus 3 Ltd. v. Heritage Park**, 91 F.3d 625, 630 (4th Cir. 1996), where the court held that the representative must be an employee, and that the corporation's “mere designation of a person to act on its behalf at trial” does not convert the person into its employee.

Person essential to a party's presentation. See FRE 615(c) (“a person whose presence a party shows to be essential to presenting the party's claim or defense”); and **Greyhound**, above (“a person who is shown by a party to be essential to the presentation of the party's cause”). It must be shown that the presence is “‘essential,’ rather than simply desirable.” **U.S. v. Jackson**, 60 F.3d 128, 135 (2d Cir. 1995), cert. denied 516 U.S. 980, 1130, 1165 (1995 and 1996). See also **Opus 3**, above, 91 F.3d at 628 (the burden is on the party asserting that the witness's presence is essential); and **Tasty Baking Co. v. NLRB**, 254 F.3d 114, 123 (D.C. Cir. 2001) (“the ALJ retains considerable discretion in determining which witnesses are ‘essential’ within the meaning of the rule”).

For guidance on whether a person is “essential,” see **U.S. ex rel. Bahrani v. ConAgra, Inc.**, 624 F.3d 1275, 1296–1297 (10th Cir. 2010) (district court acted within its discretion in allowing witness to remain in courtroom throughout the trial as an “essential” person, given that he was, inter alia, “the person most knowledgeable about the history and complex factual details of the matters at issue, and with whom counsel needed to confer during trial”); and **Oliver B. Cannon & Son, Inc. v. Fidelity & Casualty Co. of New York**, 519 F.Supp. 668, 678–679 (D. Del. 1981) (“What must be shown is that a witness has such specialized expertise or intimate knowledge of the facts of the case that a party's attorney could not effectively function without the presence and aid of the witness or that the witness would be unable to present essential testimony without hearing the trial testimony of other witnesses.”)

For a good overall discussion of this and the other exceptions in FRE 615, see **29 Fed. Prac. & Proc. Evid. § 6245** (2d ed. Sept. 2018 Update).

Alleged discriminatees. The Board allows a limited exemption for alleged discriminatees. They are exempted from exclusion except “during that portion of the hearing when another of the General Counsel’s or the charging party’s witnesses is testifying about events to which the discriminatees have testified, or will or may testify, either in the case-in-chief or on rebuttal.” **Unga Painting**, above, 237 NLRB at 1307. See also **Greyhound**, above.

However, the judge retains some discretion in applying this limited exemption. Thus, in **Unga Painting**, the Board stated that the judge may decline to follow the rule if in his/her judgment “there are special circumstances warranting the unrestricted presence of discriminatees or total exclusion when not testifying.” 237 NLRB at 1307. The Board noted that the third exception in FRE 615 for “essential” persons “is broad enough to permit a showing of these special circumstances and allows the [judge] considerable discretion.” *Id.* at n. 14.

Alleged discriminatees designated essential representative. Consistent with the Board’s footnote in **Unga Painting**, above, the judge permitted a discriminatee who was designated as an essential representative by the General Counsel or Charging Party to remain in the hearing room after testifying in **Impact Industries**, 285 NLRB 5, 6 (1987), remanded on other grounds 847 F.2d 379 (7th Cir. 1988); and **Weis Markets, Inc.**, 325 NLRB 871, 872 (1998), modified in part 265 F.3d 239 (4th Cir. 2001). In the latter case the Fourth Circuit on appeal expressed disapproval of what it termed the judge’s “departure from Board precedent,” but rejected the respondent’s contention that it was prejudiced by the judge’s ruling. 265 F.3d at 245–246.

Counsel who is also a witness. In **Napleton Cadillac of Libertyville**, 13–CA–187272, unpub. Board order issued Jan. 29, 2018 (2018 WL 620366), the Board held that the trial judge did not abuse his discretion by applying the sequestration order to one of the respondent’s two co-counsel who would be called by respondent as a witness.

§ 11–500 Violation of Sequestration Order

A prerequisite to finding a violation of a sequestration order is the issuance of the order itself. See **U.S. v. Williams**, 136 F.3d 1166, 1168–1169 (7th Cir. 1998) (the parties informed the judge that they had agreed to sequestration, but there was “no formal request for entry of an order,” and “no sequestration order was ever entered”). Further, the parameters of the judge’s sequestration order should be clearly defined. See **Continental Winding Co.**, 305 NLRB 122, 129 (1991).

Once an order has issued, however, counsel are expected to police the rule, to inform any witnesses not present at the time the judge issues the order of their obligations under the order, and to bring any violations to the judge’s attention. See **Greyhound**, above, 319 NLRB at 554.

When a witness has violated a sequestration order, the Board’s preferred course appears to be “stricter scrutiny of the tainted testimony,” without striking the testimony of that witness. **Medite of New Mexico, Inc.**, 314 NLRB 1145, 1149 (1994), *enfd.* 72 F.3d 780 (10th Cir. 1995). Nevertheless, violating a sequestration order “may warrant striking the tainted testimony if it can be demonstrated that a party was prejudiced by the violation of the rule.” **Suburban Trails**, 326 NLRB 1250 n. 1 (1998).

If disregard of a sequestration order is revealed before a witness is called to testify, under FRE 615 that witness may be barred from testifying. **U.S. v. Wilson**, 103 F.3d 1402, 1406 (8th Cir. 1997) (holding that the trial court “clearly acted within its discretion in concluding that [the witness] could not be called to testify at the last minute after sitting in the courtroom and listening

to much of the case”). Cf. **North Hills Office Services**, 342 NLRB 437 n. 2 (2004) (Board rejected the respondent’s contention that the judge improperly allowed the attorney for the charging party, who had been present throughout the trial, to testify in violation of the sequestration order, inasmuch as the judge had warned the parties that the “credibility of witnesses who were present during the testimony of other witnesses would be subject to attack,” and “fairly applied the sequestration order to all parties”).

As discussed above in **§ 6–600**, et seq. regarding attorney misconduct, violations of a sequestration order by counsel may warrant an admonishment or reprimand or referral to the General Counsel under Section 102.177 of the Board’s Rules. See **Sargent Karch**, 314 NLRB 482 (1994) (suspending the attorney for 6 months after his second violation).

CHAPTER 12. THE HEARING RECORD

§ 12–100 Public hearings

Section 102.34 of the Board's Rules provides that hearings "will be public unless otherwise ordered by the Board or the Administrative Law Judge." Similarly, Section 101.10(a) of the Board's Statements of Procedure provides that "except in extraordinary situations the hearing is open to the public."

§ 12–200 Opening a Hearing by Telephone or Mail

A judge may open a hearing by telephone or by mail in the interests of saving time and expenses for all concerned. As discussed in § 9–320, above, this is typically done to consider and address objections to a respondent's proposed settlement or consent order. See, e.g., *Operating Engineers Local 181 (Marathon Petroleum Co.)*, 9–CB–155016, unpub. Board order issued April 14, 2017 (2017 WL 1374032) (judge opened hearing telephonically and issued a ruling approving the respondent's proposed informal settlement agreement/consent order over the objections of the General Counsel and the charging parties).

A similar procedure is also used in lengthy hearings at a distant location involving the production of voluminous subpoenaed documents. See, e.g., **Station Casinos, LLC*, 358 NLRB 1556, 1563 and JD. n. 11 (2012). The hearing is opened by telephone, and the judge rules on disputed issues raised in the petition to revoke the subpoena during the recorded conference call. The judge then travels to the hearing site when the parties are ready to resume.

§ 12–300 Testimony by Telephone

The Board has disapproved taking a witness's testimony by telephone over the respondent's objections. See *Westside Painting, Inc.*, 328 NLRB 796, 796–797 (1999) ("under Section 102.30 of the Board's Rules, witnesses in Board unfair labor practice proceedings may not testify by telephone"). The Board emphasized the importance of viewing the demeanor of the witness by the trier of fact, as well as the lack of sufficient safeguards that may have impaired the respondent's right of cross-examination.

Nevertheless, judges have, on occasion, taken telephone testimony when all parties agreed to the procedure. See, for example, *Team Clean, Inc.*, 348 NLRB 1231 (2006), where an entire trial—albeit a short one with simple issues—was conducted by telephone.

§ 12–400 Testimony by Videoconference

Section 102.35(c) of the Board's Rules, which was adopted effective September 29, 2017 (82 FR 43695), states:

Upon a showing of good cause based on compelling circumstances, and under appropriate safeguards, the taking of video testimony by contemporaneous transmission from a different location may be permitted.

"Good cause based on compelling circumstances". The standard for allowing testimony by videoconference is not further defined or explained in the Rule or the Federal Register notice

announcing it. However, it is identical to the standard set forth in FRCP 43. The 1996 Advisory Committee Notes to FRCP 43 state:

Transmission cannot be justified merely by showing that it is inconvenient for the witness to attend the trial. The most persuasive showings of good cause and compelling circumstances are likely to arise when a witness is unable to attend the trial for unexpected reasons, such as accident or illness, but remains able to testify from a different place. Contemporaneous transmission may be better than an attempt to reschedule the trial, particularly if there is a risk that other—and perhaps more important—witnesses might not be available at that time. Other possible justifications for remote transmission must be approached cautiously.

For a Board case applying Section 102.35(c), see *Tesla, Inc.*, 32–CA–197020, unpub. Board order issued July 16, 2018 (2018 WL 3436889). In that case, the General Counsel filed a motion to take the testimony of an alleged discriminatee by videoconference from the Agency’s regional office in Buffalo, New York, where he lived, on the ground that traveling to the hearing in Oakland, California would impose a “significant financial burden” on him. The respondent opposed the motion and the ALJ denied it, finding that the costs of travel were not “so compelling as to override the need for in-person testimony of an alleged discriminatee.” The General Counsel thereafter filed a special appeal, arguing that the discriminatee was the only witness who could testify about certain alleged one-on-one conversations between him and a supervisor, and the Agency’s budget constraints prevented the General Counsel from subpoenaing him and paying his travel costs. The Board, however, denied the appeal because the General Counsel had failed to establish that the judge abused her discretion.

There is no indication in the Federal Register notice accompanying Section 102.35(c) that the new rule was intended to change the Board’s prior policy or practice with respect to videoconferencing. Board decisions prior to the new rule may therefore also provide useful guidance. See, for example, the following Board decisions that issued within a year or two before 102.35(c) was adopted: *MPE, Inc.*, 9–CA–084228, unpub. Board order dated Jan. 29, 2015 (2015 WL 400660) (reversing the judge and ruling that the General Counsel should be permitted, notwithstanding the respondent’s opposition, to take the testimony of the alleged discriminatee by videoconference because he was incarcerated in federal prison several hundred miles from the hearing site and was not scheduled to be released for over a year); *Oncor Electric Delivery Co.*, 364 NLRB No. 58 (2016) (affirming the judge’s ruling granting the General Counsel’s motion, over the respondent’s objection, to allow a former employee of the respondent to testify regarding certain background facts by videoconference from the NLRB Regional Office in Denver rather than testify in person at the hearing in Fort Worth), vacated and remanded in part on other grounds 887 F.3d 488 (D.C. Cir. 2018); and *EF International Language Schools, Inc.*, 363 NLRB No. 20, slip op. at 1 n. 1 (2015) (affirming the judge’s ruling in the 8(a)(3) discharge case that the respondent was not denied due process by permitting the General Counsel to take the testimony of a corroborating witness who resided in Madrid, Spain by videoconference from the U.S. Embassy there), enfd. 673 Fed. Appx. 1 (D.C. Cir. 2017).

For court cases permitting videoconferencing under FRCP 43, see *Ever Win International Corp. v. Prong, Inc.*, 2017 WL 1654063 (C.D. Cal. Jan. 6, 2017) (finding that one witness’s “overseas residency” and another’s “East Coast residency” presented “good faith compelling circumstances” to grant the defendant’s request to permit both witnesses to testify by videoconference); *FTC v. Swedish Match North America, Inc.*, 197 F.R.D. 1 (D.D.C. 2000) (granting the plaintiff’s motion to permit a witness in Oklahoma to testify by videoconference to avoid the “serious inconvenience” of traveling “across the continent”); *Sprint Nextel Corp. v.*

Yoak, 2014 WL 6796074 (E.D. Mo. Dec. 2, 2014) (granting the plaintiff's motion to permit a witness to testify by videoconference in order to "spare the witness the serious inconvenience in traveling from Seattle a second time"; the witness had previously traveled to St. Louis to testify, but was unable to do so because of defendant's motions to delay and continue the hearing); and **Virtual Architecture, Ltd. V. Rick**, 2012 WL 388507 (S.D.N.Y. Feb. 7, 2012) (granting the plaintiff's motion to permit a witness in Seychelles to testify by videoconference given the long distance and flight time and the witness's assertion that it would be "virtually impossible" for him to obtain a visa in time to testify in person).

But compare **Rodriguez v. SGLC, Inc.**, 2012 WL 3704922 (E.D. Cal. Aug. 24, 2012) (denying the plaintiffs' motion to permit them to testify from Mexico by videoconferencing, as they had shown only that it would be inconvenient for them to attend the trial, not that they could not have obtained a visa or could not afford to attend); **SEC v. Yang**, 2014 WL 1303457 (N.D. Ill. March 30, 2014) (denying the defendants' motion to take testimony of witnesses in China by videoconference in the absence of a showing that they could not obtain a visa or that travel was prohibitively expensive for them); and **Sille v. Parball Corp.**, 2011 WL 2680560 (D. Nev. July 8, 2011) (denying the plaintiff's "blanket" motion to take testimony of virtually all of its witnesses in Norway and New York by videoconference, given the lateness of the motion and the absence of any unexpected circumstances).

If all parties agree to videoconferencing a witness's testimony, the 1996 Advisory Committee Notes to FRCP 43 state that "good cause and compelling circumstances may be established with relative ease." The judge "is not bound by a stipulation, however, and can insist on live testimony," considering, "among other factors, . . . the apparent importance of the testimony in the full context of the trial."

For examples where ALJs have approved taking testimony by videoconference in the absence of any objection, see **Spurlino Materials, LLC**, 357 NLRB 1510 (2011) (by agreement of all parties, the ALJ held the last day of hearing, which followed a 3-week recess and was relatively short, by video), enf. 805 F.3d 1131 (D.C. Cir. 2015); **SRC Painting**, 357 NLRB 27 (2011) (ALJ conducted the entire hearing, which lasted less than 1 hour, by video where neither the General Counsel nor the charging party objected and the respondent did not respond to the judge's notice to show cause or appear at the hearing); and ***M.V.M., Inc.**, 352 NLRB 1165 n.1 (2008) (the testimony of one witness was taken by video without objection where the original testimony of the witness had erroneously not been transcribed).

"Appropriate safeguards." Section 102.35(c)(2) states that appropriate safeguards "must ensure that the [ALJ] has the ability to assess the witness's credibility and the parties have a meaningful opportunity to examine and cross-examine the witness." The safeguards must also include "at a minimum" measures ensuring that:

- party representatives have the opportunity to be present at the remote location;
- the judge, participants, and the reporter are able to hear the testimony and observe the witness;
- the camera view is adjustable to provide a close-up view of counsel and the witness and a panoramic view of the room;
- exhibits used in the witness's examination are exchanged in advance of the Examination; and

- video technology assistance is available to assist with technical difficulties that arise during the examination.

ALJs may also impose additional safeguards.

Application for videoconferencing testimony. Section 102.35(c)(1) states that applications to take testimony by videoconference must be in writing, be simultaneously served on all parties, and set forth:

- the compelling circumstances for such testimony;
- the witness's name and address;
- the location where the video testimony will be held;
- the matter concerning which the witness is expected to testify;
- the conditions in place to protect the integrity of the testimony;
- the transmission safeguards; and
- the electronic address from which the testimony will be transmitted.

§ 12–500 The Hearing Transcript

The Board utilizes court reporting services to audiotape and prepare and certify an official transcript of its hearings. Such official transcripts are generally “deemed prima facie a correct statement of the testimony taken and the proceedings had.” 28 U.S.C. Sec. 753(b) (addressing the use of reporters in federal court proceedings). Thus, the judge should attempt to make sure, to the extent possible, that the hearing testimony is adequately recorded (e.g., that a witness's testimony is audible) and transcribed by the reporting service.

If a transcription error occurs, the judge should not unilaterally correct the transcript except for obvious typographical errors. Corrections should be made pursuant to a motion by a party or, if there is none, after issuance of an order to show cause. *Serv-Air, Inc.*, 161 NLRB 382 n. 1 (1966); and *W. B. Jones Lumber Co.*, 114 NLRB 415 n. 1 (1955), *enfd.* 245 F.2d 388 (9th Cir. 1957). See also *Teamsters Local 705 (Pennsylvania Truck Lines)*, 314 NLRB 95 n. 2 (1994). In that case, the Board rejected the General Counsel's attempt, for the first time on exceptions to the judge's decision, to supply the surname of an additional discriminatee whose name was inaudibly described in the transcript. The Board stated that “the burden was on the General Counsel, not the court reporter, to identify the discriminatees,” and indicated that the General Counsel should have filed a posthearing motion or proposed stipulation to clarify the matter.

Where disputes arise over the accuracy of the transcript, the judge may request the reporting service to review the audiotape and provide a revised transcript if the original was incorrect. See, e.g., *Metro One Loss Prevention Services Group*, 356 NLRB 89, 95 n. 7 (2010). Motions requesting that the ALJ direct the reporting service to provide a party with a copy of the audiotape to determine the accuracy of the transcript have generally been denied. See,

e.g., *Dickens, Inc.*, 355 NLRB 255, 259 n. 1 (2010) (ALJ denied respondent's motion for an order directing the reporting service to furnish it with copies of the audio files from which the transcript was typed to determine if corrections were warranted). However, if the ALJ finds that good cause has been demonstrated and grants such a motion, the reporting service should be directed to provide a copy of the recording to all parties, not just the party requesting it. The judge, who must make the ultimate determination with respect to such disputes, should also receive and review a copy of the recording.

Where an accurate transcription of testimony cannot be determined (for example because the audiotape has been lost), reopening the hearing to retake the testimony may be necessary, absent an agreement or stipulation otherwise. See, e.g., *Jackson Corp.*, 340 NLRB 536, 549 n. 21 (2003) (witnesses were recalled to repeat lost portions of their prior testimony); and *Lucky Stores, Inc.*, 245 NLRB 647, JD. n. 1 (1979) (parties stipulated to the substance of the lost testimony and waived the right to further examination or cross-examination).

§ 12–600 Tape Recorders in Hearing

The use of a tape recorder by parties to record the hearing is within the discretion of the judge. Compare *Red & White Supermarkets*, 172 NLRB 1841, 1846 (1968) (use of tape recorder permitted), with *Marriott Corp.*, 172 NLRB 1891, 1892 n. 1 (1968) (permission to use tape recorder denied), *enfd.* in part 417 F.2d 176 (4th Cir. 1969).

Although the reviewing court in *Marriott* found no prejudice from the trial examiner's ruling in that case, the court indicated that a recorder should be permitted to the extent that it does not interfere with or slow down the hearing. 417 F.2d at 178. Nevertheless, the Board subsequently upheld a trial examiner's discretion to deny a respondent's request to use a tape recorder in *Daisy's Originals, Inc.*, 187 NLRB 251 n. 1 (1970). The respondent's counsel requested permission to use the tape recorder "to implement our taking of notes and to help us prepare our defense," arguing that the recorder would not conflict with the official reporting service "except insofar as . . . there is an error in the transcript." The trial examiner denied the request on the ground he would not be able to police its use. The Board found that this ruling was not an abuse of discretion, noting that "the Trial Examiner, the General Counsel, and the Charging Party are equally bound by the transcript prepared by the official reporting service."

Obviously, if a tape recording is permitted, it would be subject to the restrictions imposed by a sequestration order.

§ 12–700 Television Cameras in Courtroom

The Board's policy is that its hearings may not be televised. That policy is reflected in a June 10, 1991 letter from the Deputy Executive Secretary to a television station that had requested permission to televise a hearing. Although the letter stated that the policy may be reviewed later, there has been no change to date.

§ 12–800 Redacting Private Information (Social Security Numbers)

Sensitive personally identifiable information (SPII) should not be submitted by the parties into the public record. The Agency defines SPII as an individual's name in combination with one or more of the following:

- Date of birth
- Social Security number
- Driver's license number
- Financial account number
- Credit or debit card number

See NLRB E-File Terms and Conditions, <https://apps.nlr.gov/eservice/efileterm.aspx>. If a party submits an exhibit that contains irrelevant SPII, the judge should direct that the SPII be redacted. If the SPII is relevant to the issues in the case, or irrelevant SPII was inadvertently admitted into the hearing record, the judge should take steps to protect against public disclosure of the SPII. See, e.g., ***Doe v. U.S.***, 210 F.Supp.3d 1169 (W.D. Mo. 2017) (court sealed unredacted deposition transcripts containing SPII that the FTC had inadvertently attached as exhibits to its preliminary injunction brief). See also § 8-600, Protective Orders, above.

CHAPTER 13. BOARD PRECEDENT AND RELITIGATION OF ISSUES

§ 13–100 Binding Board Precedent, Judge Required to Follow

Administrative law judges must follow and apply Board precedent, notwithstanding contrary decisions by courts of appeals, unless and until the Board precedent is overruled by the Supreme Court or the Board itself. See, e.g., **Western Cab Co.**, 365 NLRB No. 78, slip op. at 1 n. 4 (2017); and **Pathmark Stores, Inc.**, 342 NLRB 378 n. 1 (2004). See also **D.L. Baker, Inc.**, 351 NLRB 515, 529 n. 42 (2007) (summarizing the reasons for the Board’s nonacquiescence policy).

Judges are also bound to follow particular Board findings in a prior case, where appropriate, under the doctrine of collateral estoppel. See **Great Lakes Chemical Corp.**, 300 NLRB 1024, 1024–1025, n. 3 (1990), *enfd.* 967 F.2d 624 (D.C. Cir. 1992). See also **Planned Building Services, Inc.**, 347 NLRB 670 n. 2 (2006), overruled on other grounds **Pressroom Cleaners**, 361 NLRB 643 (2014); and **Stark Electric, Inc.**, 327 NLRB 518 n. 1 (1999) (judge properly relied, at least in part, on findings in prior Board decisions involving the same respondent to find animus), and § 13–600, Relitigation of Issues, below.

§ 13–200 Adopted Judge Decisions, When Not Binding Precedent

When the Board has adopted all or even a portion of a judge’s decision to which no exceptions have been filed, that decision or portion is not binding precedent in other cases. See **Colorado Symphony Assoc.**, 366 NLRB No. 122, slip op. at 1 n. 3 (2018); **Operating Engineers Local 39 (Mark Hopkins Intercontinental Hotel)**, 357 NLRB 1683 n. 1 (2011); **Trump Marina Associates LLC**, 354 NLRB 1027 n. 2 (2009), *reaffd.* 355 NLRB 585 (2010), *enfd.* 435 Fed. Appx. 1 (D.C. Cir. 2011); and **Carpenters Local 370 (Eastern Contractors Assn.)**, 332 NLRB 174, 175 n. 2 (2000), and cases cited there.

In reviewing prior decisions to determine whether any of the ALJ’s findings or analyses have precedential value, it is important to check:

- 1) which party or parties filed exceptions to the ALJ’s decision (this is usually stated in the first paragraph of the Board’s decision);
- 2) whether no exceptions were filed to any of the judge’s findings or analyses (this is usually stated in a footnote in the Board’s decision);
- 3) whether the Board did not pass on any of the judge’s findings or analyses for some reason (this is also usually stated in a footnote); and
- 4) whether the Board affirmed any of the findings on different grounds than the ALJ.

§ 13–300 Reliance on Prior Findings of Another Judge

Credibility determinations. It is “generally inappropriate” to base credibility determinations solely on credibility determinations made in a prior case. **Electrical Workers (Nixdorf Computers Corp.)**, 252 NLRB 539 n. 1 (1980). See also **Fluor Daniel, Inc. v. NLRB**, 332 F.3d 961, 972 (6th Cir. 2003), *cert. denied*, 543 U.S. 1089 (2005) (judge was “under no obligation to

consider determinations made by another ALJ in a wholly different case regarding the credibility of a particular witness”).

ALJ decisions adopted in the absence of exceptions. Although lacking precedential legal authority, a judge’s decision that has been adopted by the Board in the absence of exceptions may properly be relied on in a subsequent case involving the same parties, at least where all the required elements of collateral estoppel are met. See *Moulton Mfg. Co.*, 152 NLRB 196, 207–209 (1965) (rejecting the respondent’s argument that such decisions should be given no more effect than a settlement agreement); and *Operating Engineers Local 12 (Associated Engineers)*, 270 NLRB 1172, 1172–1173 (1984) (prior ALJ decision may be relied on to show respondent has a proclivity to violate the Act, even if the decision was adopted by the Board in the absence of exceptions). See also *Hitchens v. County of Montgomery*, 98 Fed. Appx. 106 (3d Cir. 2004) (hearing officer’s proposed decision that was adopted by the state labor agency in the absence of exceptions was a final order sufficient to bar relitigation of the same issues in a subsequent federal action against the same party or party in privity). For cases addressing the requirements for collateral estoppel, see § 13–600, Relitigation of Issues, below.

ALJ decisions pending before the Board on exceptions. An ALJ decision that is pending before the Board on exceptions is not binding authority and should not be cited as such. See *Healthbridge Management, LLC*, 362 NLRB No. 33, slip op. at 1 n. 3 (2015), enfd. per curiam 672 Fed. Appx. 1 (D.C. Cir. 2016).

Nevertheless, the trial judge appears to have the discretion to rely on factual findings made by another ALJ in a prior case even if the case is still pending before the Board on exceptions. See *Wynn Las Vegas, LLC*, 358 NLRB 690 n. 1 (2012) (holding that the trial judge properly barred respondent from relitigating the lawfulness of a suspension, as that issue had already been decided by another ALJ in a prior case that was pending before the Board on exceptions, and the Board had since affirmed the ALJ’s decision). See also *Voith Industrial Services, Inc.*, 363 NLRB No. 109, slip op. at 1 n. 2 (2016) (trial judge properly relied on a finding by another ALJ in a previous case that the respondent was a legal successor, even though that finding was pending before the Board on exceptions, as the Board subsequently affirmed that finding); *Longshoremen ILWU (ICTSI Oregon, Inc.)*, 363 NLRB No. 47, slip op. at 1 n. 3 (2015) (same, where the judge relied on the findings by another ALJ in an earlier 8(b)(4) secondary boycott case against the respondent union), enfd. per curiam 705 Fed. Appx. 3 (D.C. Cir. 2017); *Detroit Newspapers Agency*, 326 NLRB 782 n. 3 (1998) (same, where the trial judge relied on an earlier decision by another ALJ that a strike was an unfair labor practice strike), enf. denied on other grounds 216 F.3d 109 (D.C. Cir. 2000); and *Grand Rapids Press of Booth Newspapers*, 327 NLRB 393, 394–395 (1998) (same, where the trial judge relied on another ALJ’s findings in an earlier case as evidence of animus), enfd. mem. 215 F.3d 1327 (6th Cir. 2000).

This approach advances judicial efficiency and avoids inconsistent results and delays attendant to awaiting the Board’s review of the judge’s decision in the earlier case. However, the judge should keep in mind that, if the Board reverses the earlier judge’s findings on review, the judge’s findings in the second case may likewise be vulnerable to reversal. See, e.g., *Detroit Newspapers*, above; and *Ironworkers Local 103*, 195 NLRB 980, 983 (1972). Thus, the judge should consider whether he/she would reach the same conclusions without relying on the findings in the prior case. If it is clear that the judge would do so, the judge should either not rely on the prior findings or state in the decision that the same conclusions would be reached without relying on them.

§ 13–400 Reliance on Settlements

Informal or non-Board settlements which do not contain an admission, and formal settlements that contain a nonadmission clause, may not be relied on in subsequent cases. See ***Sheet Metal Workers Local 28 (Astoria Mechanical Corp.)***, 323 NLRB 204 (1997). See also ***Cablevision Systems Corp.***, 367 NLRB No. 59 (2018) (non-Board settlement that did not contain an admission that the employer committed the alleged unfair labor practices provided no basis for refusing to reinstate a decertification petition which had been blocked pending resolution of the allegations, as “the nonadmission of wrongdoing applies to both findings of fact and conclusions of law”).

However, formal settlements that do not contain a nonadmission clause may be relied on in subsequent cases to show that the respondent has a proclivity to violate the Act. ***Teamsters Local 122***, 334 NLRB 1190, 1192 n. 11 (2001); ***Painters District Council 9 (We’re Associates)***, 329 NLRB 140, 143 (1999); and ***Teamsters Local 945 (Newark Disposal Service)***, 232 NLRB 1, 3–4 (1977), *enfd. mem.* 586 F.2d 835 (D.C. Cir. 1978). See also ***El Super***, 367 NLRB No. 34, slip op. 1 n. 4 (2018) (“[T]he only type of settlement agreement that can be used to establish a proclivity to violate the Act is a formal settlement agreement without a non-admission clause.”)

§ 13–500 Reliance on Portions of Other Records

In ***Beverly Health & Rehabilitation Services***, 335 NLRB 635, 639 n. 26 (2001), *enfd. in part*, 317 F.3d 316 (D.C. Cir. 2003), the Board stated that it expects parties to introduce all nontestimonial evidence on which they rely in the form of exhibits. They cannot “incorporate by reference” portions of other records, even those of Board cases involving the same parties.

§ 13–600 Relitigation of Issues (Res Judicata and Collateral Estoppel)

Res judicata is sometimes defined to include both claim and issue preclusion. However, in its narrow sense it refers only to claim preclusion, which forecloses relitigation of matters that should have been raised in an earlier action but were not, while collateral estoppel, or issue preclusion, refers to the effect of a judgment in foreclosing relitigation of a matter that has already been litigated and decided. See ***Casino Pauma***, 363 NLRB No. 60, slip op. at 1 n. 1 (2015) (finding that it was the doctrine of issue preclusion that foreclosed the respondent in the unfair labor practice case from relitigating jurisdiction where the issue had been litigated and decided in a prior unfair labor practice case), citing ***Migra v. Warren City School District Board of Education***, 465 U.S. 75, 77 n. 1 (1984). See also ***Taylor v. Sturgell***, 553 U.S. 880, 892 (2008) (“Under the doctrine of claim preclusion, a final judgment forecloses ‘successive litigation of the very same claim, whether or not relitigation of the claim raises the same issues as the earlier suit.’ Issue preclusion, in contrast, bars ‘successive litigation of an issue of fact or law actually litigated and resolved in a valid court determination essential to the prior judgment,’ even if the issue recurs in the context of a different claim.”) (citation omitted).

Because relitigation may unnecessarily waste judicial resources, the trial judge may raise res judicata or collateral estoppel sua sponte, i.e., even if a party has failed to properly do so. See ***A.W. Farrell & Son, Inc.***, 362 NLRB No. 142, slip op. at 1 and 10 n. 28 (2015); ***Park v. Board of Trustees of University of Illinois***, --- Fed. Appx. ---, 2018 WL 6119962, at *2 (7th Cir. Nov. 21, 2018); and ***Stanton v. D.C. Court of Appeals***, 127 F.3d 72, 77 (1997), and cases cited there.

The doctrines of res judicata and/or collateral estoppel have been applied to Board proceedings in a variety of circumstances.

Relitigating representation case issues in 8(a)(5) refusal-to-bargain case. In the absence of newly discovered and previously unavailable evidence or special circumstances, the respondent may not relitigate in a Section 8(a)(5) refusal-to-bargain case issues that were or could have been litigated in the prior representation proceeding. See, e.g., **Salem Hospital Corp.**, 357 NLRB No. 119 (2011), enfd. 808 F.3d 59, 72–74 (D.C. Cir. 2015); and **Nursing Center at Vineland**, 318 NLRB 901, 903 (1995), enfd. mem. 151 LRRM 2736 (3d Cir. 1996); and **Western Temporary Services**, 278 NLRB 469 n. 1 (1986), enfd. 821 F.2d 1258 (7th Cir. 1987). See also **FedEx Freight, Inc.**, 362 NLRB No. 74, slip op. at 1 n. 1 (2015) (treating respondent's request to admit additional evidence in the refusal-to-bargain proceeding as a motion to reopen the representation proceeding and denying the request because the respondent failed to establish that the evidence existed but was unavailable at the time of the representation hearing or could not have been discovered with reasonable diligence, that the evidence would change the result, and that respondent moved promptly to present the evidence), enfd. 816 F.3d 515 (8th Cir. 2016); and **Kaweah Manor**, 367 NLRB No. 22 (2018) (rejecting the respondent's argument that there were special circumstances warranting reconsideration of the appropriate bargaining unit in the 8(a)(5) refusal-to-bargain proceeding because respondent, as a successor, was not a party to the prior representation proceeding and the predecessor failed to request Board review of the regional director's unit determination in that proceeding).

Relitigating ULP case issues in compliance/backpay proceeding. A respondent may not relitigate in a compliance proceeding matters decided in the underlying unfair labor practice proceeding. See **New York Party Shuttle, LLC**, 365 NLRB No. 147, slip op. at 2 (2017) (respondent was precluded from relitigating in the compliance proceeding whether reinstatement of the discriminate was unwarranted because he was operating a competing business), and unpub. Board order issued May 8, 2018 (2018 WL 2148460), slip op. at 1 n. 2 (respondent was also precluded from relitigating in the compliance proceeding whether the discriminatee was an independent contractor rather than a statutory employee), and cases cited there.

Relitigating ULP case issues in another ULP case. With respect to issues in an unfair labor practice proceeding that were litigated and decided in a prior unfair labor practice proceeding, see **Casino Pauma**, above, 363 NLRB No. 60, slip op. at 1 n. 1 (respondent tribal casino was collaterally estopped from contesting jurisdiction where the issue had been litigated and decided in a prior case and the facts had not changed); **Allied Mechanical Services, Inc.**, 352 NLRB 662, 664 (2008), reconsideration denied 356 NLRB 2 (2010) (respondent was collaterally estopped from alleging that its bargaining relationship with a union was based on Section 8(f) rather than Section 9(a) because a prior Board decision involving the same parties was necessarily premised on the existence of a Section 9(a) relationship and a prior settlement agreement confirmed such a relationship); **Great Lakes Chemical Corp.**, 300 NLRB 1024, 1025, nn. 3 and 4 (1990) (respondent was collaterally estopped from relitigating facts relating to its duty to bargain as a successor, which were fully and fairly litigated and necessarily decided in a prior proceeding involving the same parties), enfd. 967 F.2d 624 (D.C. Cir. 1992); and **Harvey's Resort**, 271 NLRB 306 (1984) (respondent was collaterally estopped from relitigating whether floormen were supervisors as the issue had been fully litigated and decided in a prior Board case and there had been no significant change in the job). See also **Wolf Creek Nuclear Operating Corp.**, 365 NLRB No. 55 (2017) (the burden is on the party asserting preclusion to demonstrate that the identical issue was fully litigated, but on the party opposing preclusion to show that circumstances have changed materially).

With respect to issues fully litigated before another judge but still pending before the Board on exceptions to the judge's decision, see § 13–300, Reliance on Prior Findings of Another Judge, above.

Application of res judicata or collateral estoppel to General Counsel and Board. With respect to the application of res judicata or collateral estoppel to the General Counsel or Board, see *Precision Industries*, 320 NLRB 661, 663 (1996), enfd. 118 F.3d 585 (8th Cir. 1997). In that case, the Board rejected the respondent's argument that the complaint was barred by res judicata because respondent had prevailed in an ERISA suit brought by the charging party union and certain former employees and retirees. The Board cited "the general rule that the Government is not precluded from litigating an issue involving the enforcement of Federal law that a private party has litigated unsuccessfully, when the Government was not a party to the private litigation." *Ibid.*, citing *Field Bridge Associates*, 306 NLRB 322, 322–323 (1992) (declining to give collateral estoppel effect to state court proceedings that the Board was not a party to), enfd. sub nom. *Service Employees Local 32B–32J v. NLRB*, 982 F. 2d 845 (2d Cir.), cert. denied 509 U.S. 904 (1993).

The Board in *Precision Industries* also held that prior age and race discrimination charges filed with the EEOC by several discriminatees did not judicially estop the General Counsel from asserting that the failure to hire them was based on antiunion animus. The Board noted that neither the General Counsel nor the Charging Party Union were parties in the EEOC proceeding, and that, "in any event," there was "nothing inconsistent in alleging race or age discrimination in one forum and discrimination based on union membership in another," as the discriminatees "may have believed in good faith that the Respondent had more than one illegal motive for declining to hire them." *Ibid.*

See also *Roadway Express*, 355 NLRB 197 (2010), enfd. 427 Fed. Appx. 838 (11th Cir. 2011), where the respondent employer argued that a court's dismissal of the alleged discriminatee's hybrid Sec. 301/DFR claim against the employer and union collaterally estopped the General Counsel from subsequently opposing deferral of the related 8(a)(3) allegations against the employer on the ground that the union had breached its DFR in the prior grievance proceeding. Relying on the same "general rule" above, the Board rejected the respondent's argument as the General Counsel was neither a party to the unsuccessful lawsuit nor in privity with the alleged discriminatee (since the Board acts in the public interest) and the court dismissed the DFR claim on the ground that the discriminatee had waived it, rather than on the merits.

The Board's application of its general policy has been rejected by two circuit courts. See *NLRB v. Donna-Lee Sportswear*, 836 F.2d 31 (1st Cir. 1987); and *NLRB v. Heyman*, 541 F.2d 796 (9th Cir. 1976) (holding that where the existence of a contract has been decided by a district court in actions brought under ERISA or Sec. 301, the Board is precluded from relitigating that issue in a later 8(a)(5) case). However, in subsequent cases, the Board has distinguished these two circuit court decisions based on their particular facts. See *Field Bridge Associates*, above, 306 NLRB at 323 n. 2 (the existence of the contract was "the essence of the unfair labor practice charge," rather than just one aspect of the allegations, and did not have "implications concerning Section 8(a)(3) of the Act"); *Precision Industries*, above, 320 NLRB at 663, n. 13 ("the issue in the unfair labor practice case—the existence, vel non, of a contract—was the same as the one that had been decided in the court proceeding"); and *Roadway Express*, above (the Board's unfair labor practice findings depended "entirely" on the existence of a contract, and the courts' prior findings on that issue represented "a minimal intrusion into the Board's jurisdiction" as "no broad policy question" was implicated in that determination). See also *Galaxy Towers*

Condominium Assn., 361 NLRB 364 n. 3 (2014) (“We adhere to the general rule not to apply judicial estoppel where the Government was not a party to the prior proceeding.”).

CHAPTER 14. SUPPLEMENTAL OR RELATED PROCEEDINGS

§ 14–100 Compliance Proceedings

“[I]n compliance matters the General Counsel does not act on his own initiative as he does in the issuance of complaints but as the Board’s agent in effectuating the remedy ordered.” *Ace Beverage Co.*, 250 NLRB 646, 648 (1980). As discussed below, the Board has adopted certain special procedural rules governing such compliance/backpay proceedings.

§ 14–110 Compliance Specification

Section 102.54(a) of the Board’s Rules provides that, if a controversy exists regarding compliance with the Board’s order that cannot be resolved informally, the Regional Director “may issue and serve on all parties a compliance specification in the name of the Board.”

Contents of Specification. With respect to the alleged backpay amount due, the specification

will specifically and in detail show, for each employee, the backpay periods broken down by calendar quarters, the specific figures and basis of computation of gross backpay and interim earnings, the expenses for each quarter, the net backpay due, and any other pertinent information.

Sec. 102.55(a). With respect to other compliance matters, the specification

will contain a clear and concise description of the respects in which the Respondent has failed to comply with a Board or court order, including the remedial acts claimed to be necessary for compliance by the Respondent, and, where known, the approximate dates, places, and names of the Respondent’s agents or other representatives described in the specification.

Sec. 102.55(b).

Amendments to Specification. The Regional Director may amend the specification before the hearing opens. However, after the hearing opens, the specification may be amended only “upon leave of the Administrative Law Judge or the Board, upon good cause shown.” Sec. 102.55(c).

Consolidated Complaint and Specification. Sec. 102.54(c) of the Board’s Rules states:

Whenever the Regional Director deems it necessary to effectuate the purposes and policies of the Act or to avoid unnecessary costs or delay, the Regional Director may consolidate with a complaint and Notice of Hearing issued pursuant to §102.15 a compliance specification based on that complaint. After opening of the hearing, the Board or the Administrative Law Judge, as appropriate, must approve consolidation.

Where consolidation occurs, it is usually done by the Regional Director before the hearing opens, and, consistent with 102.54(c), the consolidated specification sets forth the backpay due for the

same allegations set forth in the complaint. See, e.g., **Airgas USA, LLC**, 366 NLRB No. 92 (2018). But see **Airport Bus Service**, 273 NLRB 561 n. 4 (1984) (judge properly granted the General Counsel's motion to consolidate the unfair labor practice cases with a backpay specification in prior cases since both proceedings involved the alleged responsibility of a successor employer to remedy unfair labor practices committed by respondent). For a discussion of consolidation and severance generally, see § 3–400, et seq., above.

Note that Section 102.54(c) of the Board's rules further provides that "issuance of a compliance specification is not a prerequisite or bar to Board initiation of proceedings in any administrative or judicial forum which the Board or the Regional Director determines to be appropriate for obtaining compliance with a Board order." See also Section 101.16 of the Board's Statements of Procedure, which states that the Regional Director "has discretion" to issue a backpay specification, or "in the alternative . . . a notice of hearing only, without a specification," containing "a brief statement of the matters in controversy."

§ 14–120 **Answer to Compliance Specification**

Section 102.56(b) of the Board's rules states:

As to all matters within the knowledge of the respondent, including but not limited to the various factors entering into the computation of gross backpay, a general denial shall not suffice. As to such matters, if the respondent disputes either the accuracy of the figures in the specification or the premises on which they are based, the answer shall specifically state the basis for such disagreement, setting forth in detail the respondent's position as to the applicable premises and furnishing the appropriate supporting figures.

The failure to do so is an admission. Sec. 102.56(c).

For a case applying the above rule to respondent employers, see, **M&M Affordable Plumbing, Inc.**, 365 NLRB No. 49 (2017) (Board granted the General Counsel's motion for partial summary judgment with respect to the gross backpay and excess tax figures in the compliance specification as the respondent's answer failed to explain the basis for the respondent's disagreement with those figures or set forth any proposed alternative figures, but remanded for hearing on the issues of interim earnings and expenses as such information was not within the respondent's knowledge and its general denials to those allegations were therefore sufficient). See also **Ace Unlimited**, 360 NLRB No. 32 (2014) (respondent's answer failed to propose alternative dates constituting the backpay period, provide a position as to the compliance specification's premises or computations of backpay, or furnish alternative figures); and **Flaum Appetizing Corp.**, 357 NLRB 2006, 2007 (2011) (respondent's answer failed to specify the basis of its disagreement with the compliance specification's backpay computation or offer any alternative formula, furnish supporting figures for the amounts owed, or offer an explanation for its failure to provide an adequate answer).

For a case applying the rule to a respondent union, see **Mine Workers Local 1575 (Peabody Coal)**, 295 NLRB 873 (1989) (respondent union's general denials of the allegations in the backpay specification regarding amounts claimed for wages and expenses were sufficient because there was no evidence that the union was in any position to know the actual wages earned by the discriminatees or the expenses they incurred).

As discussed in § 13–600, Relitigation of Issues, above, a respondent may not seek to relitigate in a compliance proceeding matters decided in the underlying unfair labor practice proceeding. A respondent’s answer may therefore be struck to the extent it attempts to do so. See, e.g., *Imac Energy, Inc.*, 322 NLRB 892, 894 (1997) (granting the General Counsel’s motion to strike from the respondent’s answer the affirmative defenses and supporting documents that sought to relitigate issues decided in the unfair labor practice proceeding).

§ 14–130 Rights of Charging Parties and Discriminatees

The initial determination regarding a respondent’s compliance obligations under the Board’s order is made by the Regional Director. See Sec. 102.52 of the Board’s Rules (“As appropriate, the Regional Director will make a compliance determination and notify the parties of that determination”). If the charging party disagrees with any aspect of the Regional Director’s determination, it may file an appeal with the General Counsel in Washington, D.C., and, if the appeal is denied, a request for review with the Board. See Sec. 102.53 of the Board’s Rules, and 53 FR 37754-01 (Sept. 28, 1988) (Sec. 102.53 specifies an appeals process which implements *Ace Beverage Co.*, 250 NLRB 646, 647 (1980), where the Board granted the individual charging party-discriminatee’s motion challenging the backpay formula adopted by the General Counsel, and extends to any aspect of a compliance determination). For an example where the Board granted a request for review under 102.53, see *Page Litho, Inc.*, 325 NLRB 338, 338–339 (1998) (granting the charging party union’s request for review and remanding for a hearing on whether the respondent made a valid offer of reinstatement and whether certain employees waived their right to reinstatement).

The Board’s rules and regulations do not address whether a non-charging party discriminatee or other employee beneficiary under the Board’s make-whole order may likewise seek Board review of the General Counsel’s compliance determination. However, the Board in at least one case has considered and granted such a request for review. See *Port Printing Ad and Specialties*, 15–CA–17976, unpub. Board order issued Dec. 30, 2011 (2011 WL 6936390) (Board granted request for review filed by one of the employees who was entitled to a backpay remedy under the Board’s order and remanded for issuance of an amended compliance determination addressing the appropriate date for calculating his vacation and sick pay and the basis for the Region’s overtime calculations, recalculating his interim expenses, and making further computation revisions). See also *PCMC/Pacific Crane Maintenance Co.*, 32–CA–021925, unpub. Board order issued Sept. 20, 2017 (2017 WL 4179867) (discussing and distinguishing *Port Printing*).

With respect to the compliance hearing, Section 102.59 of the Board’s Rules provides that “the procedures provided in §§ 102.24 through 102.51” regarding complaints “will be followed insofar as applicable” after issuance of the compliance specification and notice of hearing. This includes Section 102.38, which addresses the rights of parties to appear and participate in hearings on a complaint (see § 6–400, above), as well as the other sections governing such hearings (Secs. 102.34–102.44).

As for whether a charging party may assert and present evidence at the compliance hearing in support of a position that is inconsistent with the General Counsel’s position, see *Mike-Sells Potato Chip Co.*, 366 NLRB No. 29 (2018). In that case, the charging party union sought to introduce evidence at the compliance hearing in support of its theory that the respondent’s backpay obligations relating to commission-based pay should account for drivers working additional hours due to the respondent’s unlawful unilateral change. The union’s theory had been rejected by the Regional Director and by the General Counsel on the union’s appeal. However,

the union did not thereafter file a request for review with the Board as provided in Section 102.53 of the Board's Rules. The judge ruled that the union was precluded from presenting evidence at the hearing in support its different theory, as one of the purposes of the appeal and request-for-review procedure in Section 102.53 was to resolve such disputes between the charging party and the General Counsel before the hearing. Slip op. at 6; Tr. 28. The union subsequently filed exceptions to the judge's ruling, but the Board affirmed it.

§ 14–140 **Burdens of Proof and Production**

General Presumptions

The finding of an unfair labor practice is “presumptive proof” that the respondent owes some backpay. *Teamsters Local 25*, 366 NLRB No. 99, slip op. at 1 (2018); *St. George Warehouse*, 351 NLRB 961, 963 (2007); *Cobb Mechanical Contractors*, 333 NLRB 1168 (2001), enfd. in part 295 F.3d 1370 (D.C. Cir. 2002), and *Arlington Hotel Co.*, 287 NLRB 851, 855 (1987), enfd. 876 F.2d 678 (8th Cir. 1989).

Where there is dispute over the amount of backpay owed or other compliance issues, uncertainties or ambiguities in the evidence are resolved against the respondent whose unlawful actions created the dispute. See *Teamsters Local 25*, above, slip op. at 2; *Lucky Cab Co.*, 366 NLRB No. 56, slip op. at 6 (2018); and *Total Security Management Illinois 1, LLC*, 364 NLRB No. 106, slip op. at 15 n. 41 (2016), and cases cited there. But see *Domsey Trading Corp.*, 351 NLRB 824, 833 (2007) (declining to apply this general rule where the doubt about the discriminatee's interim earnings was “created not by the Respondent but by the discriminatee's own social security records—the very evidence relied on by the General Counsel to establish backpay liability,” and “neither the General Counsel nor [the discriminatee] sought to resolve the discrepancy prior to trial.”), enf. denied on other grounds, 636 F.3d 33 (2nd Cir. 2011); and *Parts Depot*, 348 NLRB 152,154 (2006) (General Counsel failed to establish that the discriminatee's second resignation from his interim job was reasonable, as the discriminatee was aware of the transportation difficulties when he returned to work, and his only explanation for resigning was that it was hard to get to work with the vehicle he had at the time, which “fail[ed] to clarify whether he was forced to quit for reasons beyond his control or merely chose to terminate his employment by his own choice”). enfd. 260 Fed. Appx. 607 (4th Cir. 2008).

Gross Backpay

The General Counsel has the burden of proving the amount of gross backpay due the discriminatee. *Teamsters Local 25*, above; and *St. George Warehouse*, above, 351 NLRB at 963. The General Counsel is not required to establish the exact amount due, but only that the gross backpay formula used and the resulting amounts in the compliance specification are reasonable and not an arbitrary approximation. *The Lorge School*, 355 NLRB 558, 560 (2010). However, if the respondent offers an alternative formula, the judge must determine the “most accurate” formula. *Performance Friction Corp.*, 335 NLRB 1117 (2001). In doing so, the judge may borrow elements from each of the suggested formulas. *Ibid.*

The General Counsel often relies on the testimony of compliance officers to show the reasonableness of the gross backpay formula and amounts set forth in the specification. See, e.g., *Cobb Mechanical Contractors*, above, 333 NLRB at 1168; and *Cibao Meat Products*, 348 NLRB 47, 52 (2006). See also NLRB Casehandling Manual (Part 3), Secs. 10660.1 and 10664.1. However, a compliance officer's testimony is subject to the Board's usual policies regarding

uncorroborated hearsay. See, e.g., **Performance Friction Corp.**, above, 335 NLRB at 1122, 1139–1141; and **A-1 Schmidlin Plumbing & Heating Co.**, 312 NLRB 191, 199 (1993). See also § 16–802, below.

If a respondent refuses to cooperate in efforts to ascertain the amount of gross backpay, this may also be relied on to establish that the backpay calculations in the specification are reasonable. **Gimrock Construction, Inc.**, 356 NLRB 529, 538-539 (2011), *enfd.* in relevant part 695 F.3d 1188 (11th Cir. 2012).

Interim Earnings

Interim earnings are deducted from gross backpay only where the violation resulted in cessation of the discriminatee’s employment. See, e.g., **Mimbres Memorial Hospital**, 361 NLRB 333 (2014) (interim earnings are not properly deducted where a respondent unlawfully reduced the hours of the discriminatees but did not terminate them), *affd.* 812 F.3d 768 (10th Cir. 2016). Further, only those interim earnings derived from working the same number of hours the discharged discriminatee would have worked for the respondent are counted; earnings from additional or extra hours worked during the backpay period are not deducted from gross backpay. See **Lou’s Transport, Inc.**, 366 NLRB No. 140, slip op. at 5 (2018), and cases cited there. See also § 14–140, Specific Remedial Issues, below.

The net backpay due (gross backpay minus interim earnings) is computed on a quarterly basis. **Lucky Cab**, above, 366 NLRB No. 56, slip op. at 14 n. 59. The respondent has the burden to prove the amount of interim earnings that should be deducted in each quarter. *Id.*, slip op. at 7. Where interim earnings are derived from self-employment, the respondent’s burden includes establishing that any claimed business expenses should not be deducted in calculating the total net amount earned. Although the General Counsel generally provides respondents with information in its possession regarding the interim earnings of discriminatees, this is done only as a matter of “administrative courtesy.” *Ibid.*

Social Security records may provide reliable information regarding interim earnings. **Cobb Mechanical Contractors**, above, 333 NLRB at 1190. See also **Domsey Trading**, above, 351 NLRB at 833 (discriminatee’s bare denial that he performed interim work for an employer did not trump SSA records showing otherwise; the mere possibility that someone else might have used the discriminatee’s social security number was not a sufficient basis to disregard the official records), *enf. denied on other grounds* 636 F.3d 33 (2nd Cir. 2011).

Tax records likewise may be a good source of information regarding interim earnings. See, e.g., **J.J. Cassone Bakery, Inc.**, 356 NLRB 951, 963 (2011); and **Parts Depot**, above, 348 NLRB at 154. They are especially useful in determining net interim earnings where the discriminatee engaged in self-employment during the backpay period. See **Lucky Cab**, above, slip op. at 7 and *passim*.

A discriminatee’s job applications may also be a good source of determining interim earnings, particularly from jobs where the discriminatee may have been paid cash that was not reported to the SSA or IRS. See, for example, **Parts Depot**, above, 348 NLRB at 153, where the ALJ discredited the discriminatee’s denial that she worked on a cash basis at a laundry, given her subsequent job application listing the laundry as prior employment.

Fraudulent Concealment.

Discriminatees are expected to cooperate with efforts to determine interim earnings. See ***Iron Workers Local 373 (Building Contractors)***, 295 NLRB 648, 655–656 (1985), enfd. mem. 70 F.3d 1256 (3rd Cir. 1995). The Board will deny backpay in those quarters for which the discriminatee intentionally concealed interim earnings from the Board, ***American Navigation Co.***, 268 NLRB 426 (1983), and will deny backpay entirely if the claimant’s willful deception makes it impossible to ascertain the amount of interim earnings, ***Ad Art, Inc.***, 280 NLRB 985 (1986).

It is the respondent’s burden to show fraudulent concealment. ***Lucky Cab***, above, slip op. at 7. And this burden is generally not met merely by showing that the discriminatee engaged in poor recordkeeping. See *ibid* and cases cited there. See also ***Marquez Brothers Enterprises***, 21–CA–039581, unpub. Board order issued Sept. 7, 2017 (2017 WL 3953408) (discriminatees’ failure to produce all responsive documents regarding their interim earnings did not warrant evidentiary sanctions where there was no indication that their failure to fully comply with the respondent’s subpoenas was willful).

Failure to Mitigate

A discriminatee is not entitled to backpay, i.e., backpay is tolled, for any period where he/she failed to seek interim employment and thereby incurred a willful loss of earnings. As the failure to mitigate is an affirmative defense, the respondent has both the initial burden of production and the ultimate burden of persuasion. Thus, the respondent must produce evidence and prove that there were substantially equivalent jobs available in the relevant geographic area and that the discriminatee’s job search was unreasonable. ***St. George Warehouse***, above, 351 NLRB at 961, 964. This burden is not met merely by producing evidence that some jobs were available; the respondent must produce evidence and prove that the available jobs were substantially equivalent in terms of pay, hours, job duties, required qualifications or skills, and/or working conditions. ***Teamsters Local 25***, above, 366 NLRB No. 99, slip op. at 2–3; and ***Lucky Cab***, above, 366 NLRB No. 56, slip op. at 5 (finding that the respondents failed to meet this burden).

However, once the respondent has produced evidence that there were substantially equivalent jobs available to the discriminatee, the General Counsel has the burden to produce evidence concerning the reasonableness of the discriminatee’s job search, including the nature and extent of the discriminatee’s efforts to obtain the substantially equivalent available jobs identified by the respondent or the reasons for not applying for the jobs. ***St. George Warehouse***, above.

The General Counsel can meet this burden solely by producing the discriminatee to testify about his/her efforts to find employment, or by introducing other competent documentary or testimonial evidence regarding the discriminatee’s job search. ***Teamsters Local 25***, above, slip op. at 2 n. 4; and ***St. George Warehouse***, above. See also ***M.D. Miller Trucking***, 365 NLRB No. 57, slip op. at 4 (2017) (receipt of unemployment benefits is prima facie evidence of a reasonable search where state eligibility rules require a recipient to actively seek work), enfd. mem. 728 Fed. Appx. 2 (D.C. Cir. 2018). The General Counsel is not required to additionally produce evidence that the other jobs the discriminatee applied for were substantially equivalent to his/her job with respondent. ***Lucky Cab***, above.

In determining the reasonableness of the discriminatee's job search, the Board examines "the entire circumstances" to determine whether the discriminatee made an "honest, good faith effort" to mitigate losses. **Lucky Cab**, above. See also **Grosvenor Resort**, 350 NLRB 1197, 1201-1202, 1208 (2007) (finding that a consideration of all the circumstances did not justify the discriminatees' failure to begin searching for work until more than 2 weeks after discharge).

If a discriminatee refuses an interim job offer, the respondent has the burden to show that the refusal was a "clearly unjustifiable refusal to take desirable new employment," to establish a willful loss of earnings. **Moran Printing, Inc.**, 330 NLRB 376 (1999). See also **Gimrock Construction**, above, 356 NLRB at 539 (respondent failed to satisfy its burden where the evidence showed that the two job offers the elderly discriminatee turned down required operating equipment that he had never used, and one involved high climbing).

If a discriminatee takes a job that pays less than his/her job with respondent, the respondent has the burden to show that the jobs were not substantially equivalent and that the discriminatee could have done better with the exercise of reasonable diligence. **Moran Printing**, above; and **E & L Plastics Corp.**, 314 NLRB 1056, 1057 (1994).

If a discriminatee is terminated from an interim job, the respondent must show that the termination was the result of "deliberate or gross misconduct" by the discriminatee to establish a willful loss of earnings. **Gimrock Construction**, above, 356 NLRB at 540. See also **California Gas Transport, Inc.**, 355 NLRB 465, 471 (2010) (rejecting the respondent's contention that the discriminatee's backpay should be reduced because he was terminated by an interim employer for a work-related truck accident, as the respondent failed to show that the accident was the result of deliberate or gross misconduct).

However, where a discriminatee voluntarily quit an interim job, it is the General Counsel's burden to show that the decision to quit was reasonable. **Lucky Cab**, above, 366 NLRB No. 56, slip op. at 13. See also **Gimrock Construction**, above, 356 NLRB at 539 (General Counsel met the burden by presenting the discriminatee's un rebutted testimony that he quit because of unsafe working conditions and harassment); and **Parts Depot**, above, 348 NLRB at 154 (General Counsel met the burden with respect to the discriminatee's first resignation, because it was the result of immediate transportation difficulties caused by the company's relocation, but not with respect to his second resignation, as the discriminatee was well aware of the transportation difficulties when he returned to work and his only explanation for resigning was that it was hard to get to work with the vehicle he had at the time, which "fail[ed] to clarify whether he was forced to quit for reasons beyond his control or merely chose to terminate his employment by his own choice.").

Leaving an interim job to seek self-employment is not considered equivalent to voluntarily quitting, and the General Counsel has no obligation to show that doing so was reasonable. **California Gas Transport**, above, 355 NLRB at 470. The Board has found self-employment to be a proper way to mitigate damages, even if it is less lucrative. **Grosvenor Resort**, above, 350 NLRB at 1202, citing **Fugazy Continental Corp.**, 276 NLRB 1334, 1338-339 (1985), enf. 817 F.2d 979 (2d Cir. 1987).

Duration of Backpay Period

The backpay period generally runs from the date of the discrimination until the discriminatee accepts or rejects a valid offer of reinstatement or, if the discriminatee fails to respond, within a reasonable time after the valid offer was made. See **Cliffstar Transportation**

Co., 311 NLRB 152, 154–155 (1993); and **Esterline Electronics Corp.**, 290 NLRB 834 (1988). See also **Lou's Transport, Inc.**, above, 366 NLRB No. 140, slip op. at 3 (discriminatee's testimony at the underlying unfair labor practice hearing, in response to respondent's questioning, that he did not want to return to work for respondent, did not toll the backpay period because the respondent had not made an unconditional offer of reinstatement and allowed him a reasonable time to respond).

There is a rebuttable presumption that a discriminatee would have remained employed with the respondent during the entire backpay period absent the discrimination. **Diamond Walnut Growers, Inc.**, 340 NLRB 1129, 1132 (2003). The respondent bears the burden of establishing that backpay should be tolled during all or part of that period because of the discriminatee's unavailability or abandonment of the work force, respondent's elimination of the position, or for some other reason unrelated to the discrimination. **Mastro Plastics Corp.**, 136 NLRB 1342, 1346 (1962). See also **Weldon International, Inc.**, 340 NLRB 666, 680 (2003) (respondent failed to establish that the discriminatee had a period of incapacity during the backpay period); **1849 Sedgwick Realty LLC**, 337 NLRB 245, 255–256 (2001) (respondents failed to show that the discriminatee retired from the workforce); and **Fort Vancouver Plywood Co.**, 252 NLRB 1009, 1011–1012 (1980) (respondent failed to prove that it would have eliminated any of the discriminatees' jobs due to a decline in the industry).

Where a discriminatee is incapacitated due to disabling injuries sustained at an interim job, backpay will generally be tolled during the period of incapacity if the interim job was similar to the job with the respondent. Compare **City Disposal Systems**, 290 NLRB 413 n. 2 (1988) (tolling backpay during the period of the discriminatee's work-related disabling injury as the General Counsel failed to show that "the nature of the interim employment that [the discriminatee] was performing [over-the-road truckdriving] was so unusual or dissimilar from work he performed for the Respondent [driving a tractor-trailer 37 miles back and forth between two cities] that [his] injury would not have occurred in the absence of the Respondent's discrimination against him."); with **Coronet Foods, Inc.**, 322 NLRB 837, 843 (1997) (declining to toll backpay during the period of the discriminatee's work-related disabling injury as the discriminatee's interim employment [working as a "miscellaneous driver" for a concrete company] was "so dissimilar from his job as an over-the-road driver for Respondent that his disabling injury would not have occurred had not Respondent terminated him."), *enfd. denied in part on other grounds* 158 F.3d 782, 801 (4th Cir. 1998). See also **J.J. Cassone Bakery, Inc.**, 356 NLRB 951, 956, 962 (2011) (declining to toll backpay where the discriminatee, who worked as a laborer for the respondent bakery, was injured at an interim job performing yardwork).

If the discriminatee is a striker, the respondent must present "unequivocal evidence of an intent to permanently sever [the striker's] employment relationship," to establish that the striker abandoned his/her employment during the strike. **KSM Industries**, 353 NLRB 1124 n.5, 1129 (2009), *reaffd.* 355 NLRB 1344 (2010), *enfd.* 682 F.3d 537 (7th Cir. 2012). The fact that the striker resigned to accept another job or obtain pension or retirement funds during the strike is not sufficient by itself to establish abandonment. See *ibid.*, and cases cited there.

The presumption of continued employment applies even in the construction industry, **Dean General Contractors**, 285 NLRB 573 (1987), unless the discriminatee was a union salt, **Oil Capitol Sheet Metal, Inc.**, 349 NLRB 1348, 1351 (2007), *rev. denied* 561 F.3d 497 (D.C. Cir. 2009). The General Counsel has the burden to show that a union salt would have remained for the portion of the backpay period set forth in the compliance specification. Such evidence may include, *inter alia*, the discriminatee's personal circumstances, contemporaneous union policies and practices with respect to salting campaigns, specific plans for the targeted employer,

instructions or agreements between the discriminatee and the union concerning the anticipated duration of the assignment, and historical data regarding the duration of employment of the salt/discriminatee and other salts in similar salting campaigns. *Ibid.* See also **Lederach Electric, Inc.**, 359 NLRB 616 n.2, 624 (2013), reafld. 361 NLRB 242 (2014).

Validity of Reinstatement Offer

A reinstatement offer must be “specific, unequivocal, and unconditional.” **Midwestern Personnel Services**, 346 NLRB 624, 624 (2006), enfd. 508 F.3d 418 (7th Cir. 2007). It is the respondent’s burden to establish that it made a valid reinstatement offer to the discriminatee, i.e., that its offer was sufficiently specific to apprise the discriminatee that he/she was being offered unconditional and full reinstatement to his/her former or a substantially equivalent position. *Ibid.* (finding that the respondent failed to do so because the positions offered were not substantially equivalent; the positions paid 20–30 percent less and the offer stated that the discriminatees would not retain their seniority). If the respondent does not offer reinstatement to the same position, respondent must show that the position is not available. **KSM Industries**, above, 353 NLRB at 1151 n. 60.

The Respondent must also show that it made a good faith attempt to communicate the valid offer to the discriminatee. Compare **Performance Friction**, above, 335 NLRB at 1118–1119 (tolling backpay where the respondent made a good faith attempt to communicate the offer to the discriminatee by mailing it to her last known address, notwithstanding that the discriminatee had moved and never received it), with **G & T Terminal Packaging Co.**, 356 NLRB 181, 182 (2010) (distinguishing *Performance Friction* and declining to toll backpay where the respondent had the discriminatee’s last known address, but mailed the reinstatement offer to the wrong employee at the wrong address and made no effort to verify the accuracy of the mailing), enfd. 459 Fed. Appx. 19 (2d Cir. 2012).

Job-Search and Employment Expenses

The General Counsel has the burden of establishing a discriminatee’s search-for-work expenses and interim-employment expenses that exceed what would have been incurred working for the Respondent. **King Soopers, Inc.**, 364 NLRB No. 93, slip op. at 8 (2016), enfd. in pertinent part 859 F.3d 23, 36 (D.C. Cir. 2017). Such expenses are awarded if they are “both reasonable and actually incurred,” “regardless of the discriminatees’ interim earnings and separately from taxable net backpay, with interest.” *Ibid.* Accord: **Advanced Masonry Systems**, 366 NLRB No. 57, slip op. at 6 (2018). See also **Lou’s Transport, Inc.**, above, 366 NLRB No. 140, slip op. at 6 (respondent was liable for the discriminatee’s additional commuting expenses to and from his interim employer regardless of his interim earnings).

Burdensomeness of Compliance

It is respondent’s burden to show that compliance with the Board’s order would be unduly burdensome. See **Lear Siegler, Inc.**, 295 NLRB 857, 861 (1989) (restoration of operations); and **Regency Grande Nursing & Rehabilitation Center**, 354 NLRB 832, 838-839 (2009) (reimbursement of dues), reafld. 355 NLRB 577 (2010), enfd. 453 Fed. Appx. 193 (3rd Cir. 2011).

A perfectly clear successor that unlawfully imposed new terms of employment on the employees it hired must restore the predecessor’s terms until it bargains with the union in good faith to agreement or impasse. It is not permitted to present evidence in the compliance

proceeding purporting to show what terms the parties would, or would not, have reached if it had met its bargaining obligations. **Pressroom Cleaners**, 361 NLRB 643, 647-648 (2014).

§ 14–150 Specific Remedial Issues

Supplemental earnings. As discussed in § 14–130 above (interim earnings), if a discriminatee worked more hours during the backpay period than he/she would have worked for the respondent, any regular or overtime pay received for those additional hours is not deducted from the discriminatee's gross backpay. See **Lou's Transport**, above, 366 NLRB No. 140, slip op. at 5 (overtime hours in excess of those the discriminatee would have worked at respondent); and **EDP Medical Computer Systems**, 293 NLRB 857, 858 (1989) (hours in excess of the 32-hour week the discriminatee worked at respondent), enf. mem. 959 F.2d 1101 (D.C. Cir. 1992). See also **Regional Import and Export Trucking Co.**, 318 NLRB 816, 818 (1995).

Similarly, if a discriminatee worked a second job (“moonlighted”) while working for respondent, subsequent earnings derived from that job during the backpay period are not deducted from gross backpay. See, e.g., **Cumberland Farms Dairy**, 266 NLRB 855 (1983). However, if a discriminatee increased the hours he/she worked at the second job during the backpay period to mitigate damages, the income from those extra hours would be considered interim earnings. **U.S. Telefactors Corp.**, 300 NLRB 720 n. 1 (1990).

Unemployment compensation. The amount of unemployment compensation received by a discriminatee is likewise not deducted from gross backpay. See, e.g., **Lou's Transport**, above, slip op. at 1 n. 2; and **Ji Shiang, Inc.**, 357 NLRB 1292, 1293 n. 5 (2011), citing **NLRB v. Gullet Gin Co.**, 340 U.S. 361, 364 (1951).

Workmen's compensation. As discussed in § 14–130 above (duration of backpay period), a discriminatee's eligibility for backpay may continue, even during periods where he/she is unavailable to work due to a disabling injury, if the injury was sustained at an interim job that was dissimilar to the job held at the respondent. In that event, any worker's compensation received by the discriminatee as temporary disability benefits to compensate for lost wages is considered deductible interim earnings. **American Mfg. Co.**, 167 NLRB 520, 522–523 (1967).

Strike benefits. Strike benefits a discriminatee received from the union are considered interim earnings deductible from gross backpay if they were in exchange for or contingent upon services provided to the union, rather than collateral benefits flowing from his/her association with the union. **Domsey Trading Corp.**, 351 NLRB 824, 825 (2007), enf. denied and remanded on other grounds 636 F.3d 33 (2d Cir. 2011). As with other interim earnings, the burden is on the respondent to show that the strike benefits are interim earnings. The Board will consider all the circumstances, including what the picketers were told about the benefits, the picketers' understanding of what was required to qualify for the benefits, whether the benefits were tied to time spent on the picket line, and whether the benefits were paid from a fund to which the picketers contributed. *Ibid.*

Consequential damages. Discriminatees are not reimbursed for “consequential damages” or “collateral losses” such as the distress sale of a home, automobile, tools, or other personal assets. See, e.g., **Advanced Masonry Systems**, above, 366 NLRB No. 57, slip op. at 1 n. 4.

Additional or modified remedies. It is generally inappropriate to order additional or modified remedies in the compliance proceeding. See **2 Sisters Food Group, Inc.**, 359 NLRB

No. 158, slip op. at 1 n. 3 (2013), reaffd. 361 NLRB 1380 (2014) (judge should not have considered the charging party's request for numerous additional notice remedies in the compliance proceeding where the additional remedies could have been but were not sought at the unfair labor practice stage of the case). See also **Whole Foods Market, Inc.**, 366 NLRB No. 77, slip op. at 1 and n.4 (2018) ("The Board has no jurisdiction to modify an order that has been enforced by a court of appeals."); and **Smoke House Restaurant, Inc.**, 365 NLRB No. 166, slip op. at 1 n.3, and 4 (2017) ("[T]he Board does not have jurisdiction to modify a court-enforced order."), citing, e.g., **NLRB v. Gimrock Construction, Inc.**, 695 F.3d 1188, 1193 (11th Cir. 2012) (Board improperly granted the General Counsel's request in the compliance proceeding for special bargaining remedies, including a specific bargaining schedule and mandatory progress reports, to address the respondent's continuing refusal to bargain after the court enforced the Board's general bargaining order, as the Board cannot modify an order that the court has enforced in a final judgment, but must petition the court to either modify the order due to changed circumstances or hold the respondent in contempt and enter a modified order to purge itself of the contempt).

It is likewise inappropriate to approve, over the charging party's objection, a compliance settlement that provides less of a remedy than the Board's court-enforced order. See **Dupuy v. NLRB**, 806 F.3d 556, 563–565 (D.C. Cir. 2015), which the Board also cited in **Whole Foods Market**, above. The court there held that the General Counsel and the Board improperly rejected the individual charging party-discriminatee's objections to the terms of the compliance/backpay settlement accepted by the Regional Director, including the settlement's waiver of interest during the installment payment period. The court stated that "the "Board has no power to deal away particular elements of [a court enforced remedial order], even if [the Board] sincerely believes that deal-making would be in the charging party's best interest."

Missing discriminatees. If a discriminatee cannot be located to determine whether gross backpay should be reduced to account for interim earnings, the respondent should be ordered to pay the specified backpay to the Regional Director to be held in escrow for a period not exceeding 1 year from the date the respondent deposits the backpay into escrow or the date the Board's supplemental decision and order becomes final, including enforcement thereof, whichever is later. In the event the discriminatee has not been located at the end of the 1-year escrow period, the award will lapse and the backpay amount will be returned to the respondent. **Starlite Cutting**, 280 NLRB 1071 (1986), as clarified 284 NLRB 620 (1987). See also **G & T Terminal Packaging**, above, 356 NLRB at 182.

Deceased discriminatees. Where a discriminatee dies during the backpay period, backpay ceases to accrue as of the date of death. **U.S. Service Industries**, 325 NLRB 485, 487 (1998). Backpay for the period prior to death is payable to the legal administrator of the individual's estate or to any person authorized to receive such payment under applicable state law. **Gimrock Construction**, above, 356 NLRB at 541 n. 45.

Other remedial issues. For a discussion of other issues that may arise in the compliance proceeding, including instatement of applicants in refusal-to-hire cases, discriminatee misconduct/after-acquired evidence, and immigration status, see **§ 16–402.5**, Evidence Affecting Remedy, below.

§ 14–200 Consolidated Representation Cases

Section 102.69(c)(1)(ii) of the Board's Rules specifically provides that the regional director "may consolidate the hearing concerning [postelection] objections and challenges with an unfair

labor practice proceeding before an administrative law judge.” Consolidating such “C & R” cases is a longstanding and customary procedure used to avoid unnecessary costs or delay. See *Fruehauf Corp.*, 274 NLRB 403, 405 (1985); and *Brescome Distributors Corp.*, 179 NLRB 787 n. 4 (1969), enfd. 452 F.2d 1312 (D.C. Cir. 1971), and cases cited there. Examples of such consolidated proceedings are legion. See, e.g., *Pacific Coast Sightseeing Tours & Charters*, 365 NLRB No. 131 (2017) (8(a)(1) allegations consolidated with union’s election objections); *Oberthur Technologies of America Corp.*, 362 NLRB No. 198 (2015), enfd. 865 F.3d 719 (D.C. Cir. 2017) (8(a)(1) and (3) allegations consolidated with union’s election objections and challenges); *Neises Construction Corp.*, 365 NLRB No. 129 (2017) (8(a)(1) and (3) allegations consolidated with union’s objections and employer’s and union’s challenges); *Imperial Sales, Inc.*, 365 NLRB No. 95 (2017), enfd. mem. 740 Fed. Appx. 216 (2d Cir. 2018) (8(a)(1) and (3) allegations consolidated with employer’s election objections); *Greenbrier Rail Services*, 364 NLRB No. 30 (2016) (pre and postelection 8(a)(1), (3), (4), and (5) allegations consolidated with union’s election objections); and *Big Ridge, Inc.*, 358 NLRB 1006 (2012), reafd. 361 NLRB 1372 (2014), enfd. 808 F.3d 705 (7th Cir. 2015) (pre and postelection 8(a)(1) and (3) allegations consolidated with employer’s election objections). For a discussion of consolidation and severance generally, see § 3–400 et seq., above.

Role of administrative law judge. In such a consolidated proceeding, the ALJ assumes the same role as a hearing officer with respect to postelection representation issues. The ALJ’s powers and duties in that role are similar to those exercised with respect to unfair labor practice issues. See the Board’s Rules, Secs. 102.69(c)(1)(iii) and, by reference, 102.64–102.66; and NLRB Casehandling Manual (Part 2), Secs. 11424.3 and 11428.1, regarding the role of the hearing officer in a postelection representation proceeding.

Role of counsel for the General Counsel. Unlike an unfair labor practice hearing, a postelection hearing on challenges and/or objections is investigatory rather than adversarial, at least as far as the Agency is concerned. See NLRB Casehandling Manual (Part 2), Sec. 11422. Nevertheless, where C & R cases have been consolidated for hearing, counsel for the General Counsel in the unfair labor practice case typically also serves as the Region’s representative with respect to the representation case. As discussed in § 6–202, above, it is not a disqualifying conflict of interest for counsel to do so.

With respect to those representation issues that do not coincide or overlap with the consolidated unfair labor practice allegations, the procedures applicable to representation hearings apply, i.e., the employer and union are expected to carry the burden of ensuring that a full record is made, and the Region’s representative, while authorized to participate to the same extent as the parties (e.g., to call, examine, cross-examine, and impeach witnesses), is expected to be impartial. However, where representation and unfair labor practice issues overlap (such as where an employee’s discharge during the critical preelection period is both an alleged unfair labor practice and an asserted objection warranting a rerun election), the procedures applicable to unfair labor practice hearings apply, i.e., counsel for the General Counsel is expected to be an advocate and prove the allegations by making a persuasive record. See NLRB Casehandling Manual (Part 2), Secs. 11420.1, 11424, and 11424.4(b). See also NLRB Casehandling Manual (Part 1), Secs. 10380 and 10380.4.

Applicability of rules of evidence. In unfair labor practice hearings, administrative law judges are required to follow the federal rules of evidence “so far as practicable.” See § 16–100, below. However, the federal rules of evidence are not controlling in representation hearings. See Secs. 102.66(a) and 102.69(c)(1)(iii) of the Board’s Rules. Nevertheless, in a consolidated

C & R proceeding, it is appropriate for the ALJ to be guided by those rules in making rulings with respect to representation issues. See *Vitek Electronics*, 268 NLRB 522, 549 (1984), *enfd.* 763 F.2d 561 (3d Cir. 1985). See also NLRB Casehandling Manual (Part 2), Sec. 11216 (although the rules of evidence are not controlling, “they should be followed whenever possible.”)

Order of receiving evidence. In postelection representation hearings, the party that filed the objections or made the challenges normally proceeds first. See NLRB Casehandling Manual (Part 2), Sec. 11428.4. In consolidated C & R cases, it is usually more efficient for the General Counsel to proceed first, putting in evidence with respect to the unfair labor practice issues, including those that overlap with representation issues. However, the judge has the discretion to determine the order of presentation considering all the circumstances, including the degree of overlap between the unfair labor practice and representation issues and the availability of witnesses. See § 16–611, Mode and Order of Examining and Presenting Evidence, below. This is something that should be discussed with the parties during a prehearing conference call.

Issuance of decision. The judge usually addresses both the unfair labor practice and the representation issues in a single decision. However, the judge has discretion to sever the cases for decision if the judge believes it would expedite final resolution of the representation case. See *Independence Residences, Inc.*, 355 NLRB 724, 725 n. 14 (2010) (ALJ did not commit prejudicial error by severing the C & R cases for decisional purposes, even though the ALJ had previously denied the employer’s motion to sever them for hearing purposes). For an example of an order severing cases for decisional purposes, see *PVM I Associates, Inc.*, 12–CA–16368, unpub. ALJ order issued July 26, 1995 (1995 WL 1918042).

If the election was held pursuant to a consent election agreement, upon issuance of the decision the judge should sever the representation case (assuming it was not previously severed for decision as above) and transfer it to the Regional Director for further processing. Sec. 102.69(c)(1)(ii) of the Board’s Rules, and NLRB Casehandling Manual (Part 2), Secs. 11420.1 and 11432. See, e.g., *Hartz Mountain Corp.*, 260 NLRB 323 (1982), *enfd. mem.* 738 F.2d 422 (3d Cir. 1984). Otherwise, the judge’s recommendations on objections and challenges are ruled on by the Board along with the judge’s unfair labor practice findings if exceptions are filed. *Ibid.*

§ 14–300 Remands

On a remand for further hearing, the judge is limited to considering only those matters specified by the Board’s order and cannot expand the scope of the trial. *Monark Boat Co.*, 276 NLRB 1143 n. 3 (1985), *enfd.* 800 F.2d 191 (8th Cir. 1986).

§ 14–400 Bankruptcy Proceedings

“It is well established that the institution of bankruptcy proceedings does not deprive the Board of jurisdiction or authority to entertain and process an unfair labor practice case to its final disposition. Board proceedings fall within the exception to the automatic stay provision for proceedings by a governmental unit to enforce its police or regulatory powers.” *Consumer Product Services, LLC*, 357 NLRB No. 87, slip op. at 1 n. 2 (2011) (citing cases). See also *NLRB v. Evans Plumbing Co.*, 639 F.2d 291, 293 (5th Cir. 1981). Collection of backpay, however, requires a separate application to the bankruptcy court. *NLRB v. Continental Hagen Corp.*, 932 F.2d 828, 832–833 (9th Cir. 1991); and *NLRB v. 15th Avenue Iron Works*, 964 F.2d 1336, 1337 (2d Cir. 1992).

CHAPTER 15. ORAL ARGUMENT, BRIEFS, JUDGES DECISIONS

§ 15–100 Pretrial or Trial Briefs

The Board's Rules contain no specific provision for pretrial or trial briefs. However, Section 102.35(a)(12) provides that judges have authority "to request the parties at any time during the hearing to state their respective positions concerning any issue in the case or supporting theory(ies)." Further, the Third Edition of the U.S. Administrative Conference Manual for Administrative Law Judges (<https://archive.org/details/gov.acus.1993.manual>), states at 47:

Some cases, particularly complex ones, can be facilitated by trial briefs stating the principal contentions of the parties, the evidence to be presented and the purposes for which it is submitted. [The] briefs may also present the results of research the judge has requested on legal or technical problems. The judge may instruct each party to include in the brief any procedural motions and requests, such as provisions to bar proposed written evidence.

See also *Bunge Milling, Inc.*, 33-CA-15997, unpub. Board order issued Dec. 30, 2011 (2011 WL 6886297) (ALJ did not abuse his discretion by requiring the parties to submit prehearing briefs on whether the Board should defer to an arbitrator's decision and award).

§ 15–200 Oral Argument

Section 102.42 of the Board's Rules specifically provides that "any party is entitled, upon request, to oral argument, for a reasonable period at the close of the hearing, . . . [which] will be included in the transcript of the hearing."

§ 15–300 Posthearing Briefs

Section 102.42 of the Board's Rules provides that the judge has discretion whether to allow time for parties to file posthearing briefs. In most cases, judges will allow parties to file posthearing briefs, as they can be quite helpful. But see § 15–500, Expedited Decision Without Briefs; and § 15–600, Bench Decision, below.

Time to File. Section 102.42 provides that the judge may fix a reasonable time for filing the briefs, but not in excess of 35 days from the close of the hearing (counting intermediate weekends and holidays, see Sec. 102.2(a)). Requests for extension of time must be filed with the Chief, Deputy Chief, or Associate Chief Judge, as appropriate.

Parties should be informed that the Board and its chief judges will not lightly grant postponements for the submission of briefs and that motions for extension of time should, on their face, explain the reason for the request and indicate whether the other parties object to the proposed extension. See § 1–200, Closing Statement by Judge, above.

Where Briefs Are to be Filed. The judge should inform the parties at the beginning of the hearing that briefs should be filed in the office to which the judge is assigned. Motions for extension of time should be directed to the Chief, Deputy, or Associate Chief Judge at that office as well.

Filing and Service Requirements. See **CHAPTER 4**, “Filing and Service of Documents,” above.

Reply or Answering Briefs. There is no provision in the Board’s Rules for the filing of posthearing reply or answering briefs. However, the trial judge has the discretion to ask for them, or grant a motion for leave to file them, in an appropriate case. See **Gallup, Inc.**, 349 NLRB 1213, 1217 (2007), and cases cited there.

NOTE: The judge should not use excerpts from the parties’ briefs as a substitute for his/her own findings and legal analysis in the written decision. Extensive and verbatim copying from the brief of the prevailing party in the judge’s decision not only creates the appearance of partiality, but also gives the impression that the judge failed to conduct “an independent analysis of the case’s underlying facts and legal issues.” **Dish Network Service Corp.**, 345 NLRB 1071 (2005). See also **§ 2–410**, Grounds Asserted for Disqualification, above.

§ 15–400 Briefs Not Part of Official Record

Briefs to the judge do not normally become part of the official record in the case. See Sec. 102.45(b) of the Board’s Rules. See also **Stagehands Referral Service, LLC**, 356 NLRB 1221 (2011); and **Vanguard Fire & Security Systems**, 345 NLRB 1016, 1020 (2005).

§ 15–500 Expedited Decision Without Briefs

The Board allows the issuance of an expedited decision, without waiting for the filing of briefs, upon due notice to the parties. Section 102.42 of the Board’s Rules states that:

In any case in which the Administrative Law Judge believes that written briefs or proposed findings of fact and conclusions may not be necessary, the Judge must notify the parties at the opening of the hearing or as soon thereafter as practicable that the Judge may wish to hear oral argument in lieu of briefs.

See also **K.O. Steel Foundry & Machine**, 340 NLRB 1295 (2003) (upholding judge’s discretion to allow oral argument in lieu of briefs).

Thus, after giving the required notice to the parties and after hearing the oral arguments in lieu of briefs, the judge may proceed to read the transcript, exhibits, and applicable authorities, and prepare a written decision in the usual manner.

An expedited decision may be preferred as an alternative to a bench decision, discussed below in **§15–600**. It avoids the sometimes hurried approach and potential pitfalls of a bench decision, which must be delivered orally at the close of the trial.

§ 15–600 Bench Decision

§ 15–610 In General

Section 102.35(a)(10) of the Board’s Rules provides that administrative law judges shall have authority “to make and file decisions, including bench decisions delivered within 72 hours after conclusion of oral argument, in conformity with Public Law 89–554, 5 U.S.C. § 557.” This

procedure has received court approval. See **NLRB v. Beverly Manor Nursing Home**, 174 F.3d 13, 35 (1st Cir. 1999), enfg. 325 NLRB 598 (1998).

§ 15–620 Deciding to Issue Bench Decision

Whether to issue a bench decision is within the informed discretion of the trial judge. However, bench decisions should not be issued in complex cases. **Des Moines Register and Tribune Co.**, 339 NLRB 1035 n. 1 (2003) (cautioning that judges should not issue bench decisions in complex cases, but should invite briefs and conduct a more thorough analysis in a written decision), pet. for rev. denied, 381 F.3d 767 (8th Cir. 2004). Rather, they should be rendered only in those cases that “turn on a very straightforward credibility issue; cases involving one-day hearings; cases involving a well-settled legal issue where there is no dispute [over] the facts; short record single-issue cases; or cases in which a party defaults by not appearing at the hearing . . . [I]n more complex cases, including cases with lengthy records, [the bench decision procedures] would likely not be appropriate.” Proposed Board Guidelines on Bench Decisions, 59 Fed. Reg. 65942, 65943 (Dec. 22, 1994), adopted as a final rule, 61 Fed. Reg. 6940 (Feb. 23, 1996).

As indicated above, the judge should put the parties on notice as soon as practicable that a bench decision is contemplated and that oral argument instead of posthearing briefs will be required. Thus, if possible, the judge should notify the parties at the opening of the hearing, or even earlier at the pretrial telephone conference, that a bench decision will be rendered. However, there may be circumstances where later notice is appropriate. See **NLRB v. Beverly Manor Nursing Home**, above, 174 F.3d at 36 (approving mid-trial notice where the determination and announcement to the parties had been made by the judge as soon as practicable as the case evolved).

§ 15–630 Procedures for Issuance of Bench Decisions

Oral argument should be heard following the presentation of all evidence. The parties may request a brief time to outline and finalize their oral argument.

The judge’s bench decision is delivered orally on the record. As indicated above, under Section 102.35(a)(10) of the Board’s Rules the decision may be issued up to 72 hours after the conclusion of oral argument. See **E-Z Recycling**, 331 NLRB 950 n. 1 (2000). However, the decision should ordinarily be delivered immediately following oral argument.

The court reporter prepares the transcript of the proceedings, including the transcription of the orally delivered bench decision. Section 102.45(a) of the Board’s Rules provides, in part:

If the Judge delivers a bench decision, promptly upon receiving the transcript the Judge will certify the accuracy of the pages of the transcript containing the decision; file with the Board a certified copy of those pages, together with any supplementary matter the Judge may deem necessary to complete the decision; and serve a copy on each of the parties. Upon the filing of the decision, the Board will enter an order transferring the case to the Board, setting forth the date of the transfer and will serve on all the parties copies of the decision and the order. Service of the Administrative Law Judge’s decision and of the order transferring the case to the Board is complete upon mailing.

The judge should be very attentive to the time restrictions of these provisions and comply with them.

The certification may include corrections of the transcript. Although the judge should avoid wholesale revision of the oral decision, some correction or clarification of the decision is also permitted. In addition, if the judge concludes in reviewing the transcript that the oral decision was inadequate, the certification process provides opportunity for inclusion of “supplementary matter the judge may deem necessary to complete the decision.” Thus, the certification process may be utilized as necessary to eliminate faults or inadequacies in the oral decision. For example, the certification might include a formal order and notice that had been described only in summary fashion in the oral decision, or may include omitted case citations.

Judges must always be mindful of the potential for errors in bench decisions. Transcripts of bench decisions often contain numerous and critical typographical errors. The errors necessitate substantial corrections. To eliminate the need for extensive corrections, judges have made their prepared remarks a record exhibit or have provided the court reporter a copy of their remarks for guidance.

Under section 102.46 of the Board’s Rules, the time for filing exceptions to a bench decision runs from the date of service of the order transferring the case to the Board. Thus, the date of the transfer shown on the Order Transferring the Case to the Board (which accompanies the judge’s certification of the bench decision and supplement)—not the date of oral delivery of the bench decision—controls the submission of exceptions to the bench decision.

§ 15–700 Contents of Judge’s Decision

Section 102.45(a) of the Board’s Rules requires that decisions “will contain findings of fact, conclusions of law, and the reasons or grounds for the findings and conclusions, and recommendations for the proper disposition of the case.” See also NLRB Statements of Procedure, Sec. 101.11(a). Decisions which fail to make specific factual findings regarding issues raised by complaints, and which fail to include analysis of contentions, do not satisfy the obligations imposed on judges and may be remanded. See **Webb Furniture Enterprises**, 272 NLRB 312 (1984).

A bench decision should contain all the elements that would appear in a regular written decision, including appropriate credibility determinations, necessary findings of fact and conclusions of law, and adequate rationale on all relevant issues. Every effort should be made to render the decision complete and unabbreviated. The Board will remand bench decisions that do not make necessary findings of fact and conclusions of law, do not properly deal with relevant contested testimony or other evidence, or fail to consider the contentions of the parties or present sufficient legal analysis. See, e.g., **Dynatron/Bondo Corp.**, 326 NLRB 1170 (1998).

After a decision issues, the judge may issue an erratum. **Daniel Construction Co.**, 239 NLRB 1335 n. 2 (1979), *enfd. mem.* 634 F.2d 621 (4th Cir. 1980), *cert. denied* 450 U.S. 918 (1981). But an erratum may not be used as a means for making substantive changes in a decision. “Under Sections 102.35 and 102.45 of the Board’s Rules and Regulations, [the] judge is authorized to issue post-decisional errata to correct material typographical errors, but not to change matters of substance, such as findings on the merits.” **Wilco Business Forms**, 280 NLRB 1336 n. 2 (1986). An erratum may also be utilized to correct obvious omissions, but only ones explicitly encompassed by what has been said in the decision, such as correcting a notice so that it conforms to the remedy and recommended order. An erratum may not be utilized to add

names of discriminatees who were never mentioned in the decision. For those changes, parties “should seek correction . . . either through exceptions . . . or by motions to the Board.” Ibid.

CHAPTER 16. EVIDENCE²

§ 16–100 Federal Rules Apply “So Far As Practicable”

Section 10(b) of the Act, 29 U.S.C. § 160(b), states: “Any [unfair labor practice] proceeding shall, so far as practicable, be conducted in accordance with the rules of evidence applicable in the district courts of the United States.” See also NLRB Rules and Regulations, Sec. 102.39, and Statements of Procedure, Sec. 101.10(a).

The Board holds that it is not required to apply the Federal Rules of Evidence (FRE) strictly. *International Business Systems*, 258 NLRB 181 n. 6 (1981), enf. mem. 659 F.2d 1069 (3d Cir. 1981). In general, the courts agree. See *NLRB v. St. George Warehouse*, 645 F.3d 666, 674 (3d Cir. 2011) (“[W]e have recognized the Board’s power to construe the rules of evidence liberally.”); and *3750 Orange Place Ltd. Partnership v. NLRB*, 333 F.3d 646, 666 (6th Cir. 2003) (“[T]he ALJ was not obliged to strictly adhere to the Federal Rules of Evidence.”), and cases cited there. However, where the Board purports to rely on the Federal Rules of Evidence, the reviewing court may evaluate whether it did so correctly. See *NLRB v. Augusta Bakery Corp.*, 957 F.2d 1467, 1479 (7th Cir. 1992) (finding that the Board correctly applied FRE 804(a)(5) to exclude an affidavit because the respondent failed to show that the declarant was unavailable to testify); and *NLRB v. United Sanitation Service*, 737 F.2d 936, 940–941 (11th Cir. 1984) (finding that the Board incorrectly relied on the residual hearsay exception in FRE 804(b)(5) [now 807] to admit the affidavit of a deceased alleged discriminatee, as the General Counsel failed to demonstrate the requisite guarantees of trustworthiness).

The Board also holds that it is not bound by state rules of evidence. *R. Sabee Co.*, 351 NLRB 1350 n. 3 (2007). See also § 8–475 (State Confidentiality Rules); and §§ 16–501 (FRE 501), and 16–804.2 (Deceased Declarant).

§ 16–102 FRE 102. Purpose

FRE 102 states that the Federal Rules of Evidence: should be construed so as to administer every proceeding fairly, eliminate unjustifiable expense and delay, and promote the development of evidence law, to the end of ascertaining the truth and securing a just determination.

§ 16–102.1 Taut Record

Ideally, the judge will receive evidence that is competent, relevant, and material, and exclude that which is not, resulting in a taut record. However, the judge may be presented with circumstances where the evidence is relevant but could result in significant delay in the hearing. In these circumstances, the judge should also refer to FRE 403, which states that relevant evidence may be excluded “if its probative value is substantially outweighed by a danger of one or more of the following: unfair prejudice, confusing the issues . . . undue delay, wasting time, or needlessly presenting cumulative evidence.” See §16–403, below.

² The organization of this chapter follows the Federal Rules of Evidence. All of the evidentiary rules are included except certain rules (302, 407, 409–415, 606, and 1008) or provisions (indicated by ellipses) that are applicable only to criminal, tort, or jury trials.

§ 16–103 FRE 103. Rulings on Evidence

FRE 103 states in relevant part:

(a) Preserving a Claim of Error. A party may claim error in a ruling to admit or exclude evidence only if the error affects a substantial right of the party and:

(1) if the ruling admits evidence, a party, on the record:

(A) timely objects or moves to strike; and

(B) states the specific ground, unless it was apparent from the context; or

(2) if the ruling excludes evidence, a party informs the court of its substance by an offer of proof, unless the substance was apparent from the context.

(b) Not Needing to Renew an Objection or Offer of Proof. Once the court rules definitively on the record — either before or at trial — a party need not renew an objection or offer of proof to preserve a claim of error for appeal.

(c) Court’s Statement About the Ruling; Directing an Offer of Proof. The court may make any statement about the character or form of the evidence, the objection made, and the ruling. The court may direct that an offer of proof be made in question-and-answer form.

...
(e) Taking Notice of Plain Error. A court may take notice of a plain error affecting a substantial right, even if the claim of error was not properly preserved.

§ 16–103.1 Offers of Proof

When the judge sustains an objection to a question propounded to a witness, the proponent may make an offer of proof to show the substance of the excluded evidence. FRE 103(a)(2).

However, the judge may inquire of counsel (usually outside the presence of the witness) regarding the basis for anticipating an answer, particularly if the offer of proof is made on cross-examination or on direct examination of an adverse witness. The judge will then be able to determine whether the offer of proof is genuine or a mere speculative declaration by counsel. See *Union Electric Steel Corp.*, 140 NLRB 138 n. 1 (1962); and *Auto Workers v. NLRB*, 231 F.2d 237, 242-243 (7th Cir.), cert. denied 77 S.Ct. 146 (1956) (finding that offers of proof based on anticipated testimony by adverse witnesses were properly rejected under the circumstances). See also *Duncan Foundry & Machine Works v. NLRB*, 458 F.2d 933, 937 (7th Cir. 1972) (Board properly rejected proffer that “consisted of argument and conclusory matter, rather than evidence”).

At the request of a party, documents offered as part of a rejected offer of proof should be placed in the rejected exhibits file. *Crown Corrugated Container, Inc.*, 123 NLRB 318, 320 (1959). See also *Omaha World-Herald*, 357 NLRB 1870, 1872 n. 13 (2011) (judge erred in not placing rejected exhibits in a rejected exhibits file).

Narrative or Q & A offers of proof. Counsel normally makes a narrative offer by stating what the witness would testify if permitted to answer. See *NLRB v. Augusta Bakery Corp.*, 957 F.2d 1467, 1479–1480 (7th Cir. 1992). However, the judge may also direct that the offer be made by questions and answers (Q & A). FRE 103(c). See, e.g., *Smithfield Packing Co.*, 344 NLRB 1, 13–14, n. 60 (2004) (judge properly permitted a testimonial offer of proof with respect to communications between respondent’s former manager and respondent’s attorney regarding the preparation of the manager’s affidavit, specifically as to whether the manager gave a false

affidavit to respondent's attorney and whether the attorney knew it was false, in order to determine whether the evidence came within the crime-fraud exception to the attorney-client privilege), *enfd.* 447 F.3d 821 (D.C. Cir. 2006).

The Q & A procedure can be useful if the judge is doubtful about his or her ruling. Sometimes the questions and answers will suggest that a different ruling should be made. In that event, the evidence will already be in the record if the judge reverses himself or is later reversed by the Board. For another example where a judge permitted an offer of proof in question and answer form, see ***Metropolitan Transportation Services***, 351 NLRB 657, 670 (2007).

However, the negatives associated with a Q & A offer of proof usually outweigh the benefits. First, it will usually take more time than a simple narrative and the record may be unnecessarily expanded. Second, the parties are likely to be encouraged to litigate a "shadow" record through a series of offers of proof. The opponent will then seek to make offers rebutting the other party's offers of proof, arguing that the judge should allow the rebuttal offers so that the Board can see that there is no merit to the offers of the proponent. See, e.g., ***Smithfield Packing***, above, 344 NLRB at 186.

Waiver of objection to offer of proof. If a party opposing the offer of proof later enters the same area as covered by the offer of proof, the objection is considered waived and the proffered matter may be considered as evidence. See ***Goski Trucking Corp.***, 325 NLRB 1032 (1998), where the charging party, in the absence of an objection from the General Counsel, cross-examined the witness on the same subject addressed in the respondent's offer of proof.

§ 16–104 FRE 104. Preliminary Questions

FRE 104 states in relevant part:

(a) In General. The court must decide any preliminary question about whether a witness is qualified, a privilege exists, or evidence is admissible. In so deciding, the court is not bound by evidence rules, except those on privilege.

(b) Relevance That Depends on a Fact. When the relevance of evidence depends on whether a fact exists, proof must be introduced sufficient to support a finding that the fact does exist. The court may admit the proposed evidence on the condition that the proof be introduced later.

....

Note that the authenticity of a document is considered a question of relevance governed by FRE 104(b). This is because evidence can only have a tendency to make the existence of a disputed fact more or less likely if the evidence is what its proponent claims. See ***U.S. v. Browne***, 834 F.3d 403, 409 (3d Cir. 2016), cert. denied 137 S.Ct. 695 (2017); ***U.S. v. Branch***, 970 F.2d 1368, 1370 (4th Cir. 1992); and ***U.S. v. Sliker***, 751 F.2d 477, 497–499 (2d Cir. 1984), cert. denied 470 U.S. 1058 and 471 U.S. 1137 (1985). See also § 16–901, Authenticating or Identifying Evidence, below.

§ 16–104.1 Voir Dire Examination

A party may request an opportunity to conduct voir dire examination of a witness to determine if testimony or documentary evidence proffered by another party is admissible. The questions on voir dire should be limited to the relevant preliminary or foundational facts. See

1 McCormick on Evidence § 53 (7th ed., updated June 2016) (“In effect, the voir dire is a mini cross-examination. During the voir dire, the opponent questions the witness solely about the foundational fact which the proponent attempted to establish, not the historical merits.”); and **45 Am. Jur. Trials 1, § 62** (Sept. 2018 Update) (“[T]he scope of voir dire examination is severely limited. The voir dire is not intended to permit a wide-ranging cross-examination of the witness on the merits of the case.”).

§ 16–105 FRE 105. Limiting Evidence That Is Not Admissible Against Other Parties or for Other Purposes

FRE 105 states in relevant part:

If the court admits evidence that is admissible against a party or for a purpose — but not against another party or for another purpose — the court, on timely request, must restrict the evidence to its proper scope . . .

§ 16–106 FRE 106. Remainder of or Related Writings or Recorded Statements

FRE 106 states:

If a party introduces all or part of a writing or recorded statement, an adverse party may require the introduction, at that time, of any other part — or any other writing or recorded statement — that in fairness ought to be considered at the same time.

For a case applying FRE 106, see *RHCG Safety Corp.*, 365 NLRB No. 88, slip op. at 2 (2017). There, the Board rejected the respondent’s contention that the judge erred in receiving a screenshot of a text message containing an alleged interrogation without requiring the General Counsel to move into evidence 10 additional text messages that were exchanged between the employee and the supervisor. The Board noted that the text message itself was not incomplete, the General Counsel did not have possession or access to the additional text messages, and the respondent could have questioned the employee about his communications with the supervisor at the hearing.

§ 16–201 FRE 201. Judicial Notice of Adjudicative Facts

FRE 201 states in relevant part:

(a) Scope. This rule governs judicial notice of an adjudicative fact only, not a legislative fact.

(b) Kinds of Facts That May Be Judicially Noticed. The court may judicially notice a fact that is not subject to reasonable dispute because it:

(1) is generally known within the trial court’s territorial jurisdiction; or

(2) can be accurately and readily determined from sources whose accuracy cannot reasonably be questioned.

(c) Taking Notice. The court:

(1) may take judicial notice on its own; or

(2) must take judicial notice if a party requests it and the court is supplied with the necessary information.

(d) Timing. The court may take judicial notice at any stage of the proceeding.

(e) Opportunity to Be Heard. On timely request, a party is entitled to be heard on the propriety of taking judicial notice and the nature of the fact to be noticed. If the

court takes judicial notice before notifying a party, the party, on request, is still entitled to be heard.

....

Under FRE 201, adjudicative facts that are not subject to reasonable dispute may be given judicial notice (sometimes referred to as “official” or “administrative” notice) at any stage of the proceedings, with or without a request by one of the parties.

For examples where the ALJ or the Board took judicial notice, see *Bud Antle, Inc.*, 359 NLRB 1257 n. 3 (2013), reaffd. 361 NLRB 873 (2014) (distances between cities based on Google Maps); *San Manuel Indian Bingo and Casino*, 341 NLRB 1055 n. 3 (2004) (finding that the casino was located on the tribal reservation based on two federal agency publications and a court decision), enfd. 475 F.3d 1306 (D.C. Cir. 2007); and *Drummond Coal Co.*, 277 NLRB 1618 n. 1 (1986) (an arbitral award issued after close of hearing, despite party’s objection). See also *Shamrock Foods Co.*, 366 NLRB No. 117, slip op. at 3 n. 14 (2018) (Board took administrative notice of a settlement agreement between the discriminatee and the respondent in another case that was pending on exceptions before the Board); and *Metro Demolition Co.*, 348 NLRB 272 n. 3 (2006) (Board may take administrative notice of its own proceedings).

ALJs and the Board have routinely taken judicial notice of relevant federal and state statutes and regulations. See, e.g., *Taylor Mfg. Co., Inc.*, 83 NLRB 142 n. 5 (1949) (affirming the ALJ’s taking judicial notice of applicable statutes and regulations issued by the Veterans Administration); and *Yellow Cab Co.*, 229 NLRB 1329 n. 2 (1977) (granting the charging party’s request to take judicial notice of certain new Chicago regulations affecting the taxicab industry). The courts have too. See, e.g., *Martinez v. Welk Group, Inc.*, 2011 WL 90313, at *2 (S.D. Cal. Jan. 11, 2011) (“Courts routinely take judicial notice of state or federal statutes and regulations”).

However, it may be unnecessary to take judicial notice of such materials. See *St. Vincent Medical Center*, 338 NLRB 888 (2003), where the Board ruled that it was “not necessary” to take judicial notice of California State statutory authority, as the Respondent’s citation to that authority in its brief in opposition to the General Counsel’s exceptions “was sufficient to draw it to [the Board’s] attention.” See also *Romero v. Bestcare, Inc.*, 2017 WL 1180518, at *3 n. 5 (E.D. N.Y. March 23, 2017) (noting that it is unclear if judicial notice of such materials is required as the facts contained therein are legislative rather than adjudicative facts covered by FRE 201). It may depend on what the statute or regulation is being used for. See *Toth v. Grand Trunk Railroad*, 306 F.3d 335, 349 (6th Cir. 2002) (“[W]hether a fact is adjudicative or legislative depends upon the manner in which it is used. A legal rule may be a proper fact for judicial notice if it is offered to establish the factual context of the case, as opposed to stating the governing law.”) (citation omitted).

For a full discussion of the difference between adjudicative facts and legislative or “background” facts that are not subject to the requirements of FRE 201, as well as other considerations, including the applicability of the hearsay rules, see *Goode & Wellborne, Courtroom Handbook Fed. Evid. FRE 201* (2018 ed.); and *21B Fed. Prac. & Proc. Evid. §§ 5103.2 and 5104* (2d ed. Sept. 2018 Update). See also *Commodity Futures Trading Commission v. McDonnell*, 287 F.Supp.3d 213 (E.D. N.Y. 2018); and *ABA Formal Op. 478* (Dec. 8, 2017) (Independent Factual Research by Judges Via the Internet), available at https://www.americanbar.org/content/dam/aba/administrative/professional_responsibility/aba_formal_opinion_478.

§ 16–301 FRE 301. Presumptions in Civil Cases Generally

FRE 301 states:

In a civil case, unless a federal statute or these rules provide otherwise, the party against whom a presumption is directed has the burden of producing evidence to rebut the presumption. But this rule does not shift the burden of persuasion, which remains on the party who had it originally.

§ 16–400 Relevancy

§ 16–401 FRE 401. Test for Relevant Evidence

FRE 401 states:

Evidence is relevant if:

- (a) it has any tendency to make a fact more or less probable than it would be without the evidence; and
- (b) the fact is of consequence in determining the action.

See, e.g., *UNF, West, Inc. v. NLRB*, 844 F.3d 451, 464 (5th Cir. 2016) (ALJ did not abuse his “wide discretion” to exclude irrelevant evidence by refusing to allow the respondent to present testimony from four employees that they had never been threatened by the respondent’s agents, as they were not present when the alleged unlawful statements to two other employees were made, and their testimony about their own experience with respondent’s labor consultants was not probative of what happened to the other two employees), enfg. 363 NLRB No. 96 (2016).

§ 16–402 FRE 402. General Admissibility of Relevant Evidence

FRE 402 states:

Relevant evidence is admissible unless any of the following provides otherwise: the United States Constitution; a federal statute; these rules; or other rules prescribed by the Supreme Court. Irrelevant evidence is not admissible.

§ 16–402.1 Parol Evidence

Although evidence outside an agreement is inadmissible to vary or contradict its clear and unambiguous terms, extrinsic evidence may be introduced for the purpose of clearing up ambiguities or ascertaining “the correct interpretation of the agreement.” *Don Lee Distributor, Inc.*, 322 NLRB 470, 484–485 (1996), enfd. 145 F.3d 834 (6th Cir. 1998), cert. denied 525 U.S. 1102 (1999).

Parol evidence is also admissible to show mutual mistake of the parties to a contract. *London v. Grandview Building Assoc.*, 183 U.S. 308, 341 (1902); *Federated American Insurance Co.*, 219 NLRB 200, 203 (1975); and *NLRB v. Cook County School Bus, Inc.*, 283 F.3d 888, 893 (7th Cir. 2002). See also *Contek International, Inc.*, 344 NLRB 879, 883–884 (2005) (a unilateral mistake may also be grounds for rescission if it is so obvious as to put the other party on notice of the error).

Parol evidence is likewise admissible to show past practices inconsistent with an expired contract. See *Church Square Supermarket*, 356 NLRB 1357, 1359 (2011) and cases cited there.

For a case addressing a respondent's argument that parol evidence should be admitted to show "fraud in the execution" of an agreement, see **Sheehy Enterprises, Inc.**, 353 NLRB 803 (2009), reaff'd. 355 NLRB 478 (2010) (Board found it unnecessary to decide whether parol evidence is admissible under Board law to prove the defense, since, even if the evidence were considered and credited, it failed to establish the defense). See also **Horizon Group of New England**, 347 NLRB 795 (2006) (same).

§ 16–402.2 Evidence of Animus and Discrimination

Unalleged statements. To show animus, the General Counsel may offer unalleged statements indicating opposition to unionization. The Board relies on such statements as evidence of animus, notwithstanding Section 8(c) of the Act. See **Aliente Casino & Hotel**, 364 NLRB No. 78, slip op. at 1 n. 1 (2016); **Galicks, Inc.**, 355 NLRB 366 n. 3 (2010), enf'd. in relevant part 671 F.3d 602, 609 (6th Cir. 2012); **Sunshine Piping, Inc.**, 351 NLRB 1371, 1378 n. 28, 1387 (2007); **Tejas Electrical Services**, 338 NLRB 416, 417 (2002); **Tim Foley Plumbing Services**, 337 NLRB 328, 329 (2001); **Stoody Co.**, 312 NLRB 1175, 1176–1177, 1182 (1993); and **Wright Line**, 251 NLRB 1083, 1090 (1980), enf'd. 662 F.2d 899, 907 n. 14 (1st Cir. 1981), cert. denied 455 U.S. 989 (1982). See also **NLRB v. Relco Locomotives, Inc.**, 734 F.3d 764 (8th Cir. 2013). And cf. **NLRB v. Brown**, 380 U.S. 278, 289 (1965) (citing the company's "more than amicable" relationship with the union in finding insufficient evidence that the company was motivated by union animus).

Some courts of appeals have disagreed with the Board's reliance on such statements. See cases listed in **Tim Foley Plumbing Services**, above, 337 NLRB at 329 n. 5; and **Norton Audubon Hospital**, 338 NLRB 320 n. 1 (2002). However, NLRB judges are bound to apply established Board law. See § 13–100, above.

Events over 6 months before the alleged unlawful conduct (background evidence). It is well established that evidence of events occurring more than 6 months before the charge may be considered as background to shed light on a respondent's motivation for conduct within the Section 10(b) limitations period. See, e.g., **CSC Holdings, LLC**, 365 NLRB No. 68, slip op. at 4 (2017); **Wilmington Fabricators**, 332 NLRB 57 n. 6 (2000); and **Douglas Aircraft Co.**, 307 NLRB 536 n. 2 (1992). See also § 3–620, above, regarding admission of evidence concerning events outside the 10(b) period.

Events after the alleged unlawful conduct. Events occurring after the alleged discriminatory conduct may be relevant to whether that conduct was motivated by animus. See **Con-Way Freight, Inc.**, 366 NLRB No. 183, slip op. at 3 n. 10 (2018) (finding that the employer's post-discharge violations were relevant to whether the discharge was motivated by animus); and **Dresser-Rand Co.**, 362 NLRB No. 136, slip op. at 1 (2015) (finding that the employer's post-lockout violations were relevant to whether the lockout was unlawfully motivated), enf. denied in relevant part 838 F.3d 512 (5th Cir. 2016).

Circumstantial evidence. Animus or discriminatory motive may be established by circumstantial evidence, including the timing of the alleged unlawful employment action in relation to the union or protected employee conduct, and the respondent's shifting, false or exaggerated reasons offered for the action. **Shamrock Foods Co.**, 366 NLRB No. 117, slip op. at 27–28 (2018). See also **East End Bus Lines, Inc.**, 366 NLRB No. 180, slip op. at 1 n. 7 (2018), citing **Laro Maintenance Corp. v. NLRB**, 56 F.3d 224, 229 (D.C. Cir. 1995) ("In most cases only

circumstantial evidence of motive is likely to be available.”); and **CC1 Limited Partnership v. NLRB**, 898 F.3d 26, 32–33 (D.C. Cir. 2018).

Employee’s subjective belief or uncertainty. With respect to the ultimate issue of whether a respondent’s alleged actions against an employee were discriminatory, it is irrelevant whether the employee personally believes that he/she was discriminated against because of union or protected concerted activity. **Professional Medical Transport, Inc.**, 362 NLRB No. 19, slip op. at 9 n. 25 (2015). See also **Napleton Cadillac of Libertyville**, 367 NLRB No. 6, slip op. at 16 n. 23 (2018) (finding that “nothing is to be gleaned” from the fact that the alleged discriminatee/charging party in the unfair labor practice case also filed a parallel charge against the employer alleging disability discrimination); and **Staffing Network Holdings, LLC**, 362 NLRB No. 12, slip op. at 7 (2015) (rejecting the employer’s argument that the alleged discriminatee/charging party should be discredited because she also filed ancestry and age discrimination charges against the employer over her discharge), enfd. 815 F.3d 296 (7th Cir. 2016).

§ 16–402.3 Evidence of Coercion

The test to determine coercion under Section 8(a)(1) is an objective test, not a subjective one. See, e.g., **Multi-Ad Services**, 331 NLRB 1226, 1228 (2000), enfd. 255 F.3d 363 (7th Cir. 2001). Thus, testimony about what an employee understood or subjectively interpreted the supervisor’s statement to mean may not be relied on and is normally not admissible. **Miami Systems Corp.**, 320 NLRB 71 n. 4 (1995), enfd. in relevant part 111 F.3d 1284 (6th Cir. 1997). Rather, the “full context” in which the alleged unlawful conduct occurred should be evaluated to determine if it would tend to coerce a reasonable employee. **Westwood Health Care Center**, 330 NLRB 935, 940 n. 17 (2000).

The Board likewise applies an objective test in evaluating whether an employer’s unfair labor practices tainted a decertification petition, i.e., in performing a so-called *Master Slack* analysis. See **Coserv Electric**, 366 NLRB No. 103, slip op. at 3 n. 10 (2018) (judge did not abuse his discretion by refusing to allow testimony from 23 employees about why they signed a decertification petition, as the test of whether an employer’s unfair labor practices tended to undermine the union in the eyes of employees and tainted a decertification petition is an objective one). See also **Veritas Health Services, Inc. v. NLRB**, 895 F.3d 69, 84 (D.C. Cir. 2018) (the Board’s “objective focus of its test . . . makes good sense.”)

§ 16–402.4 Evidence of Presettlement Conduct

Under well-established Board law, presettlement conduct may properly be considered as background evidence to establish the motive for the Respondent’s postsettlement conduct. See **Ambrose Auto**, 361 NLRB 931 n. 2 (2014), and cases cited there.

For example, in **Monongahela Power Co.**, 324 NLRB 214, 214–215 (1997), the Board held that, in determining whether settlements of alleged discrimination had been breached by the postsettlement suspension and reassignment of two union supporters, the judge could consider evidence of presettlement statements by the respondent reflecting union animus as “shedding light” on the respondent’s motivation. The Board cited its decision in **Special Mine Services**, 308 NLRB 711, 720–721 (1992), enfd. in part 11 F.3d 88 (7th Cir. 1993), where it agreed with the judge that the respondent’s presettlement conduct evidenced “strong union animus” for the alleged unlawful subcontracting.

Presettlement conduct can be used to show motive even without a reservation-of-rights clause in the settlement. See **St. Mary's Nursing Home**, 342 NLRB 979, 979–980 (2004), *affd.* 240 Fed. Appx. 8, 12–13 (6th Cir. 2007). Further, if the settlement agreement does specifically reserve the General Counsel's right to use the evidence obtained in the settled case for any purpose in the litigation of any other case, the General Counsel may present that evidence, and the Board may make findings and conclusions thereon, in a subsequent case. Thus, for example, in **Coserv Electric**, above, the settlement's "Scope of the Agreement" clause stated:

The General Counsel reserves the right to use the evidence obtained in the investigation and prosecution of the above-captioned cases for any relevant purpose in the litigation of this or any other cases, and a judge, the Board and the courts may make findings of fact and/or conclusions of law with respect to said evidence.

Based on this language, the Board held that the settled conduct in a prior case could be litigated, found unlawful, and used to establish that the employer thereafter unlawfully withdrew recognition from the union based on a decertification petition that was tainted by the employer's prior unlawful conduct. However, the Board did not order a remedy for the prior unlawful conduct given that it had previously been settled. 366 NLRB No. 103, slip op. at 1–2. See also **Outdoor Venture Corp.**, 327 NLRB 706, 708–709 (1999) (holding that the settled conduct in a prior case could be used to establish that a strike was prolonged by unfair labor practices and thereby converted to an unfair labor practice strike).

§ 16–402.5 Evidence Affecting Remedy

Gissel bargaining orders. With respect to remedial bargaining orders under **NLRB v. Gissel Packing Co.**, 395 U.S. 575 (1969), the Board's traditional policy is to consider the appropriateness of such an order as of the time the employer's unfair labor practices were committed. See **A.S.V., Inc.**, 366 NLRB No. 162, slip op. at 1 n. 1 (2018). Thus, evidence regarding subsequent events, including the passage of time and turnover among unit employees or management officials, is irrelevant.

However, some courts, including the D.C. Circuit and Second Circuit, have disagreed with the Board and required consideration of such changed circumstances. Accordingly, the Board has sometimes considered such evidence and issued alternative special remedies in recognition that a *Gissel* bargaining order would likely be unenforceable in the courts. See **Audubon Regional Medical Center**, 331 NLRB 374, 377–378 (2000), where the Board, citing the passage of 6 years and 100 percent management turnover since the election, declined to "engender further litigation and delay" by issuing a *Gissel* bargaining order, and instead ordered various other, "extraordinary" remedies to dissipate the lingering effects of the respondent's unlawful conduct and to ensure that a fair election could be held). See also **Novelis Corp.**, 367 NLRB No. 47 (2018) (on remand from the Second Circuit, likewise ordering certain special remedies, including requiring the employer to furnish the union on request with the names, addresses, phone numbers, and e-mail addresses of its current unit employees, and to grant the union on request reasonable access to company bulletin boards and all places where notices to employees are customarily posted).

Compare **PCMC/Pacific Crane Maintenance Co.**, 32–CA–021925, unpub. Board order issued March 1, 2016 (2016 WL 806825) (rejecting the employer's argument that court decisions requiring consideration of passage of time and turnover in *Gissel* situations also require considering such changed circumstances in withdrawal-of-recognition situations).

Instatement of applicants. In *FES*, 331 NLRB 9, 12 (2000), enfd. 301 F.3d 83 (3d Cir. 2002), the Board provided “guidance to all parties litigating refusal-to-hire and refusal-to-consider violations;” specifically “[to make] clear the elements of the violation, the respective burdens of the parties, and the stage at which issues are to be litigated.”

Regarding the hearing on the merits, the Board in *FES* adopted the traditional analysis set forth in *Wright Line*, 251 NLRB 1083 (1980), enfd. 662 F.2d 899 (1st Cir. 1981), cert. denied 455 U.S. 989 (1982), for evaluating unfair labor practice allegations that turn on employer motivation. However, the Board supplemented that analysis by requiring the General Counsel to establish, not only that the employer’s refusal to hire or consider for hire was the result of animus toward union or protected activity, but also that the employer was actually hiring at the time of the alleged unlawful conduct and that the applicant had the relevant experience or training for the position. But see *Planned Building Services, Inc.*, 347 NLRB 670, 672 (2006) (holding that the General Counsel need not establish these additional facts in cases alleging that an alleged successor discriminatorily refused to hire the predecessor’s employees), overruled on other grounds *Pressroom Cleaners*, 361 NLRB 643 (2014). See also *W & M Properties of Connecticut, Inc. v. NLRB*, 514 F.3d 1341 (D.C. Cir. 2008), affg. 348 NLRB 162 (2006) (upholding the Board’s holding in *Planned Building Services*).

The Board in *FES* also defined what evidence affecting a possible backpay and instatement remedy is appropriate at the compliance stage. In cases involving a finding of discriminatory refusal to hire, the compliance proceeding is used for “precise calculations for the make-whole remedy.” The compliance proceeding also “may be used to determine which of the applicants would have been hired” in cases where the “number of applicants exceeds the number of available jobs.” It may also be used in construction industry cases to determine whether “the discriminatees would have been transferred to other worksites upon the completion of the project at which the unlawful conduct occurred.” *FES*, 331 NLRB at 14. The compliance proceeding is likewise used to determine whether discriminatees would have been selected for job openings arising after the beginning of the hearing on the merits, or for openings arising before the beginning of the hearing that the General Counsel neither knew nor should have known about. *Id.* at 15.

In refusal-to consider cases, the Board stated that “whether the applicant would have been offered that job had he been given nondiscriminatory consideration . . . is appropriately determined in the compliance stage.” *Id.* at 16.

Reinstatement. In an 8(a)(3) case in which denial of reinstatement is affirmatively alleged in the complaint, the better practice is to admit the respondent’s testimony of unconditional offers of reinstatement because the Board must fashion a remedy. *Charles E. McCauley Assoc., Inc.*, 266 NLRB 649 (1983); and *Kelley Bros. Nurseries*, 145 NLRB 285 n. 2 (1963), enf. denied 341 F.2d 433 (2d Cir. 1965).

However, where the matter has not been fully litigated in the merits hearing, the Board has found no prejudice by deferring the matter to the compliance proceeding. See *Charles E. McCauley Assoc.*, above; and *Baker Mfg. Co.*, 269 NLRB 794 n. 2, 813 (1984), enfd. in part 759 F.2d 1219 (5th Cir. 1985). See also *Solutia, Inc.*, 357 NLRB 58, 65 n. 20 (2011) (ordering a reinstatement and backpay remedy, but deferring to compliance whether individual employees who opted to retire after the employer unilaterally transferred their work were entitled to the remedy where all parties agreed to defer litigation of the issue), enfd. 699 F.3d 50 (1st Cir. 2012).

Discriminatee misconduct/after-acquired evidence. If an employer establishes that the discriminatee engaged in unprotected conduct for which the employer would have refused to hire or discharged any employee, reinstatement or reinstatement is not ordered and backpay is terminated on the date that the employer first acquired knowledge of the misconduct. See, e.g., **Frontier Telephone of Rochester, Inc.**, 344 NLRB 1270, 1277 (2005) (declining to order reinstatement and a full backpay remedy where the employer discovered during the hearing that the discriminatee had forwarded company records that included customers' personal and financial information to his home e-mail account), *enfd.* 181 Fed. Appx. 85 (2d Cir. 2006); and **Marshall Durbin Poultry Co.**, 310 NLRB 68, 69–70 (1993) (declining to issue a reinstatement and full backpay order where the employer discovered, during its investigation of a post-discharge EEOC charge, that the discriminatee had engaged in repeated on-the-job sexual harassment).

Thus, if the issue arises at or before the merits hearing, the judge should normally receive and consider evidence on the issue, including the nature of the misconduct, when the respondent first learned of it, and whether the respondent would have discharged or refused to hire the employee had respondent known of it earlier. See **Tel Data Corp.**, 315 NLRB 364, 366–367 (1994) (judge erred in failing to consider whether the discriminatee's falsification of a timecard, which the employer discovered after his discharge, warranted denial of reinstatement and full backpay), *enfd.* in part 90 F.3d 1195 (6th Cir. 1996). See also **Bob's Ambulance Service**, 183 NLRB 961 (1970), where the Board granted the respondent's motion to reopen the record and remanded the proceeding to the judge to decide if reinstatement was an appropriate remedy in light of the discriminatee's post-termination criminal record, noting that "the issue of employee misconduct which may warrant forfeiture of reinstatement goes to the remedy and not to the issue of compliance with the remedy."

For a case where the misconduct was first discovered in the compliance proceeding, see **First Transit, Inc.**, 350 NLRB 825 (2007). In that case, the discriminatee admitted during the compliance hearing that she had a prior felony conviction for second degree robbery. The Board found that this warranted denying her reinstatement, as she had failed to disclose the prior felony conviction on her original employment application, and the employer would not have hired her if it had known she was a felon and had lied on the application. Nevertheless, the Board awarded her full backpay because the employer did not discover the misconduct until after the end of the backpay period covered by the compliance specification).

Note, however, that a respondent employer should not be permitted to use the unfair labor practice or compliance hearing as a "fishing expedition" to discover possible misconduct that would support an after-acquired evidence defense. See generally **Rivera v. NIBCO, Inc.**, 364 F.3d 1057, 1070–1071 (9th Cir. 2004), rehearing *en banc* denied 384 F.3d 822 (2004), cert. denied 544 U.S. 905 (2005). See also **Barger v. First Data Corp.**, 2018 WL 6591883, at *10 (N.D. Ala. Dec. 14, 2018) ("Federal courts are wary of allowing 'fishing expedition discovery' by employers to find evidence of wrongdoing. Instead they 'must have some preexisting basis to believe that after-acquired evidence exists before it can take on additional discovery.'") (citations omitted); **Bahrami v. Maxie Price Chevrolet-Oldsmobile, Inc.**, 2013 WL 3800336, at *4 (N.D. Ga. June 19, 2013) (quashing the employer's subpoenas of plaintiff's pre and post-termination employment records); and **Perry v. Best Lock Corp.**, 1999 WL 33494858 (S.D. Ind. Jan. 21, 1999) (same), and cases cited there.

Undocumented workers. Although undocumented workers are employees entitled to exercise their rights under the Act, they are not entitled to backpay or reinstatement during the period when they are not authorized to be present in the United States. See **Domsey Trading**

Corp., 351 NLRB 824, 825 (2007), citing *Hoffman Plastics Compounds v. NLRB*, 535 U.S. 137 (2002). This is true regardless of whether the employee or the employer violated the immigration laws. *Mezonos Maven Bakery, Inc.*, 357 NLRB 376 (2011), supplemental proceedings 362 NLRB No. 41 (2015).

Nevertheless, it is appropriate to issue a backpay and unconditional reinstatement order at the merits stage, leaving to the compliance stage whether backpay and reinstatement or conditional reinstatement is actually warranted consistent with *Hoffman*. See *Tuv Taam Corp.*, 340 NLRB 756, 760-761 (2003). See also *Mezonos Maven Bakery*, above; *Farm Fresh Co., Target One, LLC*, 361 NLRB 848 n. 1 (2014); and *Concrete Form Walls*, 346 NLRB 831, 835 (2006), *enfd.* 225 Fed. Appx. 837 (11th Cir. 2007). Thus, evidence regarding an employee's immigration status is normally irrelevant at the merits stage of the proceeding. *Tuv Taam Corp.*, above. See *Concrete Form Walls*, above (undocumented status is not a defense to an alleged discriminatory discharge if it was not the moving cause of the discharge or was used as a pretext for discrimination); and *Farm Fresh Co.*, above (judge did not abuse his discretion in preventing the respondent employer from questioning the alleged discriminatees about their immigration status in the merits proceeding, even though the employer contended that they voluntarily quit to avoid going through the E-Verify process, because the respondent was permitted to ask them questions about why they resigned). See also § 16–608.1, Impeachment on Collateral Matters, below.

In the backpay proceeding, if the employer fails on request to articulate a factual basis for its affirmative defense that a discriminatee lacks immigration status, the defense should be stricken. See *Flaum Appetizing Corp.*, 357 NLRB 2006 (2011). In that case, the employer asserted, as an affirmative defense to the compliance specification, that the discriminatees (who had Hispanic surnames) were undocumented aliens, and served trial subpoenas on each of them seeking various documents relating to that defense. The Board struck the employer's affirmative defense as applied to most of the discriminatees on the ground that, in response to the General Counsel's motion for a bill of particulars, the employer "had articulated no factual support (or reason to believe it could obtain such factual support)" for applying the defense to those individuals. The Board stated that "a reasonable belief that evidentiary support exists and can be obtained through . . . trial subpoenas . . . requires some articulable reason to believe that is the case." *Id.* at 2010–2011.

For a discussion of what limits, if any, the ALJ and Board may properly place on employers in questioning employees about their immigration status in the backpay proceeding, see *NLRB v. Domsey Trading Corp.*, 636 F.3d 33 (2d Cir. 2011) (employer was entitled to ask discriminatees direct questions in the backpay proceeding about their immigration status and to introduce testimony of its immigration expert).

§ 16–402.6 Stolen Evidence

The Board admits allegedly stolen documents unless it is established that an agent of the Government acted in collusion with the individual who stole the document. See *NLRB v. South Bay Daily Breeze*, 415 F.2d 360, 363–365 (9th Cir. 1969), *cert. denied* 397 U.S. 915 (1970) (discussing the reasons for the policy and upholding it); and *Air Line Pilots Assn.*, 97 NLRB 929, 933 (1951). See also *U.S. v. Janis*, 428 U.S. 433 (1976).

§ 16–402.7 Tape Recordings

General Rule. Tape recordings are generally admissible in Board proceedings, even if made without the knowledge or consent of a party to the conversation, and even if the taping violates state law. *Times Herald Record*, 334 NLRB 350, 354 (2001), enfd. 27 Fed. Appx. 64 (2d Cir. 2001); *Williamhouse of California, Inc.*, 317 NLRB 699 n. 1, JD n. 2 (1995); and *Wellstream Corp.*, 313 NLRB 698, 711 (1994).

A different result possibly might obtain if the federal wiretapping statute was violated, i.e., if the recording was secretly made in conjunction with the interception of a telephone conversation between two or more other parties. But the interception of a conversation over a cordless phone's radio wave has been held not to violate the federal wiretapping law. *In re Askin*, 47 F.3d 100, 102–104 (4th Cir.), cert. denied, 516 U.S. 944 (1995). And a supervisor's remarks during a cordless phone conversation, picked up by the discriminatee's "police" scanner and recorded by the discriminatee, provided evidence of animus in *Scientific Ecology Group*, 317 NLRB 1259, 1261 (1995).

Tape recording issues frequently arise when an employee has secretly taped remarks of a manager made during a meeting or conference held on the jobsite. In *McAllister Bros.*, 278 NLRB 601 n. 2 (1986), enfd. 819 F.2d 439 (4th Cir. 1987), the Board expressly disavowed the judge's statement that the Board historically has taken a dim view of personnel who tape-record meetings with their employer. Indeed, citing cases, the Board stated that it "has sometimes found tape recordings of employee meetings to be the best evidence of what was said." *Ibid.*

Such conduct, however, is not a basis to discredit the individual who made the recording. See *Fleming Companies*, 336 NLRB 192 n. 2 (2001) (Board stated that it did not rely on a witness's surreptitious taping of a conversation with management representatives as a basis for discrediting the witness's testimony), enfd. in part 349 F.3d 968 (7th Cir. 2003). See also *Hawaii Tribune-Herald v. NLRB*, 677 F.3d 1241 (D.C. Cir. 2012) (rejecting the employer's argument that secretly recording a meeting is "so fundamentally dishonest and deceitful that it should be deemed categorically unprotected," even in the absence of any company policy or law prohibiting secret audiotaping), enfg. 356 NLRB 661 (2011).

Collective-Bargaining Exception. As a policy matter, the Board excludes secret tape recordings of negotiations because they "would inhibit severely the willingness of parties to express themselves freely." *Carpenter Sprinkler Corp.*, 238 NLRB 974, 974–975 (1978), affd. in relevant part 605 F.2d 60, 65–66 (2d Cir. 1979).

Authentication. Tape recordings may be authenticated by presenting testimony of a witness with knowledge that supports a finding that the recording is what the party claims it is. See *H & M International Transportation, Inc.*, 363 NLRB No. 139, slip op. at 1 n. 1 (2016), enfd. mem. 719 Fed. Appx. 3 (D.C. Cir. 2018).

Like other documents or things, tape recordings may also be authenticated by circumstantial evidence. See, e.g., *U.S. v. Carrasco*, 887 F.2d 794, 803–804 (7th Cir. 1989) (audiotape); and *U.S. v. Damrah*, 412 F.3d 618, 628 (6th Cir. 2005) (videotape). However, any editing must be explained by someone with knowledge of the editing. See *Medite of New Mexico, Inc.*, 314 NLRB 1145, 1146 n. 7 (1994) (affirming judge who excluded an edited videotape taken by a guard, because the guard did not do the editing and could not describe what was edited), enfd. 72 F.3d 780, 787 (10th Cir. 1995).

Defects in Recording. Proffered recordings may be of less than perfect quality, with some words or passages being garbled or inaudible. However, unless the defects are so substantial that they render the entire recording untrustworthy, any defects go to weight, not to admissibility. See *U.S. v. Parks*, 100 F.3d 1300,1305, n. 2 (7th Cir. 1996).

NOTE. Often the best way to receive evidence of a tape recording is to obtain a stipulation for receipt of a written transcript into evidence, along with the tape if requested.

§ 16–402.8 State Agency Decisions

The Board receives into evidence and considers decisions in State unemployment compensation proceedings, but does not give the decisions controlling weight on unfair labor practice issues. See *Cardiovascular Consultants of Nevada*, 323 NLRB 67 n. 1 (1997) (reversing the judge, the Board received a State unemployment compensation decision into evidence because established Board law holds them to be admissible but not controlling). See also *Voith Industrial Services, Inc.*, 363 NLRB No. 109, slip op. at 12 n. 11 (2016) (state agency decisions presented by the parties were admitted into evidence but were not found controlling or persuasive because the decisions did not show they were reached after hearings in which the parties had a full and fair opportunity to present evidence, and did not reference the standards of proof applied, the specific evidence relied on, or the nature of any credibility determinations that may have been made); and *Whitesville Mill Service Co.*, 307 NLRB 937, 945 n. 6 (1992) (a state agency decision that the employee was not fired for union activities was considered but found not to be persuasive because, at the state hearing, the plant manager refused to answer questions concerning his knowledge of union activity).

§ 16–403 FRE 403. Excluding Relevant Evidence for Prejudice, Confusion, Waste of Time, or Other Reasons

FRE 403 states:

The court may exclude relevant evidence if its probative value is substantially outweighed by a danger of one or more of the following: unfair prejudice, confusing the issues . . . undue delay, wasting time, or needlessly presenting cumulative evidence.

FRE 403 creates a balancing test, and necessarily involves the exercise of discretion. Although the rule generally favors admission, evidence that has scant probative value may be excluded under the rule. See **22A Fed. Prac. & Proc. Evid. § 5214** (2d ed. Sept. 2018 Update); and **Goode and Wellborne, Courtroom Handbook Fed. Evid. FRE 403** (2018 ed.).

For cases upholding the judge’s exercise of discretion, see, e.g., *Dickens, Inc.*, 355 NLRB 255, 257 (2010) (judge properly exercised his discretion in terminating the unrepresented respondent’s cross-examination of the alleged discriminatee, directing him to present his own testimony at that time, and subsequently cutting off his narrative testimony after several hours); *J.S. Troupe Electric, Inc.*, 344 NLRB 1009, 1010 (2005) (Board cited both FRE 403 and FRE 608(b) in upholding the judge’s exclusion of primary and secondary evidence of the alleged discriminatee’s false claim for unemployment or workers compensation benefits, notwithstanding that the judge broadly credited the discriminatee); *University Medical Center*, 335 NLRB 1318 n. 1, 1342–1343 (2001) (upholding judge’s imposition of time limits on the presentation of the respondent’s case), *enfd.* in part 335 F.3d 1079 (D.C. Cir. 2003); *Teamsters Local 122 (August A. Busch & Co. of Massachusetts)*, 334 NLRB 1190, 1193, 1255 (2001) (same); and *NLRB v.*

Champa Linen Service, 324 F.2d 28, 30 (10th Cir. 1963) (endorsing the judge’s refusal to permit cross-examination of the truth of a statement, which was alleged to be an 8(a)(1) violation, that a union official “stole a million dollars”).

Note, there is some authority that evidence should not be excluded in a bench trial based solely on “unfair prejudice” under FRE 403. The rationale is that “a trial judge is able to discern and weigh the improper inferences, . . . balance those improprieties against probative value and necessity . . . [and] exclude those improper inferences from his mind in reaching a decision.”

Gulf States Utilities Co. v. Ecodyne Corp., 635 F.2d 517 (5th Cir. 1981). Accord: **Schultz v. Butcher**, 24 F.3d 626, 632 (4th Cir. 1994).

See also §§ 2–300 (Duties of Trial Judge) and 16–102 (FRE 102), above.

§ 16–404 FRE 404. Character Evidence; Crimes or Other Acts

FRE 404 states in relevant part:

(a) Character Evidence.

(1) **Prohibited Uses.** Evidence of a person’s character or character trait is not admissible to prove that on a particular occasion the person acted in accordance with the character or trait.

. . . .

(3) **Exceptions for a Witness.** Evidence of a witness’s character may be admitted under Rules 607, 608, and 609.

(b) Crimes, Wrongs, or Other Acts.

(1) **Prohibited Uses.** Evidence of a crime, wrong, or other act is not admissible to prove a person’s character in order to show that on a particular occasion the person acted in accordance with the character.

(2) **Permitted Uses** This evidence may be admissible for another purpose, such as proving motive, opportunity, intent, preparation, plan, knowledge, identity, absence of mistake, or lack of accident. . . .

See, e.g., **Sunshine Piping**, 351 NLRB 1371, 1375 (2007) (evidence that two of the General Counsel’s witnesses had engaged in drug-related activity and other misconduct while employed by respondent was not admissible under Rules 404(b) or 608(b), as their prior conduct was neither “a material issue in the case” nor “a ‘crime of dishonesty’ (such as forgery) tending to impugn their credibility”); and **Overnite Transportation Co.**, 336 NLRB 387, 387–388 (2001) (judge did not violate FRE 404 by considering respondent’s prior unfair labor practices, as the judge did so only in the course of rejecting respondent’s arguments that its witnesses would never collude to testify falsely and that it trained its supervisors not to become involved in decertification efforts). See also §§ 16–607, 608, and 609, below.

§ 16–405 FRE 405. Methods of Proving Character

FRE 405 states:

(a) **By Reputation or Opinion.** When evidence of a person’s character or character trait is admissible, it may be proved by testimony about the person’s reputation or by testimony in the form of an opinion. On cross-examination of the character witness, the court may allow an inquiry into relevant specific instances of the person’s conduct.

(b) By Specific Instances of Conduct. When a person’s character or character trait is an essential element of a charge, claim, or defense, the character or trait may also be proved by relevant specific instances of the person’s conduct.

See, e.g., *Ponderosa Granite Co.*, 267 NLRB 212 n. 1 (1983) (judge in 8(a)(3) discharge case erred in admitting testimony by an employee of another store that the alleged discriminatee had written a bad check for supplies and then returned the supplies for cash, as the discriminatee’s character was not an essential element of a charge, claim, or defense as required by FRE 405(b)).

§ 16–406 FRE 406. Habit; Routine Practice

FRE 406 states:

Evidence of a person’s habit or an organization’s routine practice may be admitted to prove that on a particular occasion the person or organization acted in accordance with the habit or routine practice. The court may admit this evidence regardless of whether it is corroborated or whether there was an eyewitness.

To qualify as evidence of a person’s “habit,” the evidence must show a regular semi-automatic practice of meeting a specific situation with specific conduct. See, e.g., *Zubulake v. UBS Warburg LLC*, 382 F.Supp.2d 536, 541–542 (S.D. N.Y. 2005). In that case, the defendant-employer asserted that the plaintiff was terminated for insubordination rather than for discriminatory reasons in violation of Title VII as she alleged. In support, the employer sought to introduce evidence that she had been insubordinate at her previous employment. The employer argued that the evidence was admissible under FRE 406 to show that she had a habit of acting insubordinately. The court rejected the employer’s argument, both because the prior instance did not involve the same specific circumstances and because it was insufficient to establish the type of frequent semi-automatic conduct envisioned under the rule.

To qualify as evidence of an organization’s “routine practice,” the evidence must show “that the organization acted with ‘regularity over substantially all occasions or with substantially all other parties with whom the [organization] has had similar business transactions.’” *S.E.C. v. Lyon*, 605 F.Supp.2d 531, 543 (S.D. N.Y. 2009), quoting *Mobil Exploration & Producing U.S., Inc. v. Cajun Construction Services, Inc.*, 45 F.3d 96, 100 (5th Cir. 1995).

FRE 406 is often used when a witness has no present recollection of a particular event or action, but can testify about the habit or routine practice. The rule allows the testimony as affirmative evidence of what actually occurred. See, e.g., *Johnson v. Cook, Inc.*, 587 F.Supp.2d 1020, 1026 (N.D. Ill. 2008) (HR generalist who reviewed applications for the employer, but did not specifically recall reviewing plaintiff’s application, was properly allowed to testify that his rejection of the application was in conformity with his usual habit or practice of rejecting overqualified candidates for the START training program), *affd.* 327 Fed. Appx. 661, 664 (7th Cir. 2009), cert. denied 558 U.S. 1155 (2010).

§ 16–408 FRE 408. Compromise Offers and Negotiations

FRE 408 states in relevant part:

(a) Prohibited Uses. Evidence of the following is not admissible—on behalf of any party—either to prove or disprove the validity or amount of a disputed claim or to impeach by a prior inconsistent statement or a contradiction:

(1) furnishing, promising, or offering—or accepting, promising to accept, or offering to accept—a valuable consideration in compromising or attempting to compromise the claim; and

(2) conduct or a statement made during compromise negotiations about the claim

(b) Exceptions. The court may admit this evidence for another purpose, such as proving a witness’s bias or prejudice, negating a contention of undue delay, or proving an effort to obstruct a criminal investigation or prosecution.

FRE 408 prohibits use of settlement offers or other statements during settlement discussions as admissions, but does not prohibit their use for other purposes. Thus, for example, alleged threats made during informal grievance settlement discussions may be admitted in a subsequent NLRB case. *Miami Systems Corp.*, 320 NLRB 71 n. 2 (1995), modified but affirmed on point, *Uforma/Shelby Business Forms v. NLRB*, 111 F.3d 1284, 1293–1294 (6th Cir. 1997). See also *R. Sabee Co.*, 351 NLRB 1350 n. 3 (2007) (antiunion statements by the respondent’s negotiator during mediation of state claims were admissible in NLRB proceeding); and *St. George Warehouse, Inc.*, 349 NLRB 870, 874 (2007) (“if a respondent engages in *independently unlawful* conduct during a settlement discussion, evidence of that conduct can be introduced and the matter can be adjudicated”). See also *El Super*, 367 NLRB No. 34, slip op. at 1 n. 1 (2018) (judge did not err by including in the hearing record his prehearing decision denying the respondent’s motion for approval of a consent order, together with the motion and exhibits, as the judge did so to facilitate potential Board and court review of his decision and did not rely on the proposed consent order for any purpose prohibited by FRE 408).

§ 16–501 FRE 501. Privileges in General

FRE 501 states:

The common law—as interpreted by United States courts in the light of reason and experience—governs a claim of privilege unless any of the following provides otherwise: the United States Constitution; a federal statute; or rules prescribed by the Supreme Court. But in a civil case, state law governs privilege regarding a claim or defense for which state law supplies the rule of decision.

As the committee and conference reports on FRE 501 indicate, in civil cases state law on privileges chiefly applies in diversity cases, with federal law applying otherwise. Hence, in unfair labor practice trials before the NLRB, federal law applies. See *Quarles Mfg. Co.*, 83 NLRB 697, 699 n. 8 (1949), citing Section 10(b) of the Act in declining to apply the Texas “Dead Man’s” statute, as discussed in § 16–804.2, below. See also *R. Sabee Co.*, above, and § 8–475 (State Confidentiality Rules), above.

For a more detailed discussion of privileges, including the attorney-client privilege, the work-product doctrine, protections for Board agent testimony and files, and the mediator’s and reporter’s privileges, see § 8–400 et seq., above, dealing with subpoenas. The same principles apply where parties attempt to submit testimony or evidence involving such privileges during the hearing.

Protective orders may also be appropriate when testimony or evidence is offered that may include confidential information. For a more detailed discussion of protective orders, see § 8–600, above.

§ 16–501.1 Fifth Amendment Claims

No requirement to stay proceeding. There is no requirement that civil or administrative proceedings be stayed pending the outcome of criminal proceedings. The judge may therefore properly deny a motion to stay based on a consideration and balancing of the particular circumstances and competing interests involved, including the extent to which the defendant's Fifth Amendment rights are implicated; the interests in going forward expeditiously with the civil litigation and the prejudice to plaintiffs of a delay; the burden that the civil proceeding would impose on the defendant; the convenience and efficient use of judicial resources of the civil court or agency; the interests of nonparties to the civil litigation; and the interests of the public in the pending civil and criminal litigation. See **Keating v. Office of Thrift Supervision**, 45 F.3d 322, 325–326 (9th Cir. 1995) (finding that the ALJ did not abuse his discretion in deciding that the balance of factors favored going forward with the hearing despite the potential implication of Keating's Fifth Amendment rights), cert. denied. 516 U.S. 827 (1995). See also **SEC v. Dresser Industries, Inc.**, 628 F.2d 1368 (D.C. Cir.), cert. denied 449 U.S. 993 (1980); **Diebold v. Civil Service Commission of St. Louis County**, 611 F.2d 697, 700–701 (8th Cir. 1979); **United States v. White**, 589 F.2d. 1283, 1286 (5th Cir. 1979); and **Luman v. Tanzler**, 411 F.2d 164, 167 (5th Cir. 1969), cert. denied, 396 U.S. 929 (1969).

No duty to advise of constitutional rights. Because Board proceedings are not criminal cases (in which witnesses or parties may be taken into custody or deprived of their freedom), Board agents have no duty to advise or warn charged parties of their constitutional rights. **F. J. Buckner Corp. v. NLRB**, 401 F.2d 910, 913–914 (9th Cir. 1968), cert. denied 393 U.S. 1084 (1969).

Adverse Inference may be drawn. In civil cases, the trier of fact may draw an adverse inference from the invocation of a privilege under the Fifth Amendment, at least where there is independent evidence of the fact sought to be elicited. See, e.g., **Doe v. Glanzer**, 232 F.3d 1258, 1264 (9th Cir. 2000); and **LaSalle Bank Lake View v. Seguban**, 54 F.3d 387, 389–391 (7th Cir. 1995). See also **Sunshine Piping, Inc.**, 351 NLRB 1371, 1378 n. 28 (2007) (Board relied on the supervisor's initial invocation of the Fifth Amendment as evidence that she sincerely believed that she had done something wrong).

Grant of immunity. Under section 102.31(c) of the Board's Rules, if an individual has or is likely to assert a Fifth Amendment privilege against self-incrimination in a Board proceeding, any party may request an order requiring that individual to give testimony or provide other information in the proceeding. Such requests should be filed directly with the Board prior to the hearing, and with the judge during the hearing.

Section 102.31(c) states that such orders may only be issued by the Board with the approval of the Attorney General. Accordingly, the rule provides:

If the Administrative Law Judge deems the request appropriate, the Judge will recommend that the Board seek the approval of the Attorney General for the issuance of the order, and the Board will take such action on the Administrative Law Judge's recommendation as it deems appropriate. Until the Board has issued the requested order, no individual who claims the privilege against self-incrimination will be required or permitted to testify or to give other information respecting the subject matter of the claim.

In evaluating such requests, the judge should consider the factors considered by the Attorney General in requesting use immunity from a court under 18 U.S.C. §§ 6001–6005. See ***Greenwood 2, Inc.**, 22-CA-029249, unpub. Board order issued April 30, 2012 (2012 WL 1515342) (remanding to the judge “for the purpose of receiving and considering a proffer from the Respondents concerning the nature and content of the testimony [the witness] would provide, if immunity were granted, and how that testimony would support a finding that the Respondents had not violated the [NLRA], as alleged”). A representative list of such factors may be found on the DOJ website, at <https://www.justice.gov/jm/jm-9-23000-witness-immunity#9-23.130>.

For an example of a case where the Board issued such an order upon the recommendation of the judge and the approval of the Attorney General, see **Health Care Employees District 1199 (Frances Schervier Home)**, 245 NLRB 800, 801 (1979). There, the respondent union in an 8(b)(1)(A) violence case requested a grant of immunity for several witnesses who were named as participants in the alleged violence, and both the General Counsel and the charging party employer concurred in the request.

For an example where the Board found that such an order was not warranted, see **Carnegie Linen Services, Inc.**, 2-CA-39560; 2-RC-23436. In that case, the 8(a)(1) and (3) complaint alleged that the respondent’s owner had inflicted bodily injury on an employee and discharged him because of his union activities. A related objection in the consolidated representation case alleged that the owner physically assaulted the employee by throwing coffee in his face. The respondent requested that the hearing be postponed until the related criminal charge against the owner involving the same incident was resolved. However, at the request of the charging party union, and over the respondent’s objection, the judge recommended to the Board that it seek approval from the Attorney General to issue an order requiring the owner to testify at the Board hearing. The judge reasoned that the owner’s testimony was “necessary to the public interest” under Section 102.31(c) because of the interest in expeditiously resolving the unfair labor practice issues and because the representation proceeding had been blocked pending resolution of those issues.

However, by unpublished order dated Oct. 28, 2010, the Board panel summarily rejected the judge’s recommendation. It directed the judge to “proceed to hear the case as promptly as possible,” and stated that “all parties may present whatever admissible evidence is available to them and make any appropriate legal arguments, including arguments concerning what, if any, inferences should be drawn based on any assertion of the privilege against self-incrimination.” The judge thereafter proceeded to hear the case and issued a decision finding the alleged violations, without drawing any adverse inferences based on the owner’s failure to testify, which the Board affirmed. See 357 NLRB 2222 n. 1, 2230 (2011)).

As indicated in Section 102.31(c), absent a Board order, a witness asserting the privilege should not be asked or permitted to testify about the subject matter of his Fifth Amendment claim. See **Domsey Trading Corp.**, 351 NLRB 824, 897 n. 76 (2007). See also **North Hills Office Services, Inc.**, 344 NLRB 1083 n. 1 (2005).

§ 16–502 FRE 502. Attorney-Client Privilege and Work Product; Limitations on Waiver

FRE 502 states:

The following provisions apply, in the circumstances set out, to disclosure of a communication or information covered by the attorney-client privilege or work-product protection.

(a) Disclosure Made in a Federal Proceeding or to a Federal Office or Agency; Scope of a Waiver.

When the disclosure is made in a federal proceeding or to a federal office or agency and waives the attorney-client privilege or work-product protection, the waiver extends to an undisclosed communication or information in a federal or state proceeding only if:

- (1) the waiver is intentional;
- (2) the disclosed and undisclosed communications or information concern the same subject matter; and
- (3) they ought in fairness to be considered together.

(b) Inadvertent Disclosure. When made in a federal proceeding or to a federal office or agency, the disclosure does not operate as a waiver in a federal or state proceeding if:

- (1) the disclosure is inadvertent;
- (2) the holder of the privilege or protection took reasonable steps to prevent disclosure; and
- (3) the holder promptly took reasonable steps to rectify the error, including (if applicable) following Federal Rule of Civil Procedure 26(b)(5)(B).

(c) Disclosure Made in a State Proceeding. When the disclosure is made in a state proceeding and is not the subject of a state-court order concerning waiver, the disclosure does not operate as a waiver in a federal proceeding if the disclosure:

- (1) would not be a waiver under this rule if it had been made in a federal proceeding; or
- (2) is not a waiver under the law of the State where the disclosure occurred.

(d) Controlling Effect of a Court Order. A federal court may order that the privilege or protection is not waived by disclosure connected with the litigation pending before the court—in which event the disclosure is also not a waiver in any other federal or state proceeding.

(e) Controlling Effect of a Party Agreement. An agreement on the effect of disclosure in a federal proceeding is binding only on the parties to the agreement, unless it is incorporated into a court order.

(f) Controlling Effect of this Rule. Notwithstanding Rules 101 and 1101, this rule applies to state proceedings and to federal court-annexed and federal court-mandated arbitration proceedings, in the circumstances set out in the rule. And notwithstanding Rule 501, this rule applies even if State law provides the rule of decision.

(g) Definitions. In this rule:

- (1) “attorney-client privilege” means the protection that applicable law provides for confidential attorney-client communications; and
- (2) “work-product protection” means the protection that applicable law provides for tangible material (or its intangible equivalent) prepared in anticipation of litigation or for trial.

For a Board case applying FRE 502(b) (inadvertent disclosures), see ***Church Square Supermarket***, 356 NLRB 1357, 1369 n. 40 (2011) (rejecting the employer’s contention that a document it had previously disclosed to the General Counsel in response to a subpoena was inadmissible under FRE 502). See also §§ 8-415 and 8-435, above.

§ 16–600 Witnesses

The general rules governing witnesses are set forth in FRE 601–706.

§ 16–601 FRE 601. Competency to Testify in General

FRE 601 states:

Every person is competent to be a witness unless these rules provide otherwise. But in a civil case, state law governs the witness’s competency regarding a claim or defense for which state law supplies the rule of decision.

State law on competency of witnesses does not apply in Board proceedings, because the Act is a federal statute and Section 10(b) of the Act provides that the federal rules of evidence shall apply to Board proceedings “so far as practicable.” See also § 16–501, above. As a result, most objections to competency are eliminated, and are properly treated instead as bearing on credibility and weight.

§ 16–601.1 Trial Attorney for Party

Unlike the courts, the Board does not pass on, and leaves to state bar associations to decide, questions of ethical propriety of a party’s trial attorney testifying in a Board proceeding. Thus, when the trial attorney’s testimony is otherwise relevant and competent, judges should overrule objections based on canons of ethics. *Reno Hilton*, 319 NLRB 1154, 1185 n. 18 (1995); *Page Litho, Inc.*, 311 NLRB 881 n. 1, 889 (1993), enfd. in part mem. 65 F.3d 169 (6th Cir. 1995); and *Operating Engineers Local 9 (Fountain Sand)*, 210 NLRB 129 n. 1 (1974). See also § 6–201, Attorney as Witness, above.

§ 16–601.2 Interested Parties

Testimony by an interested party in the case may be relied on by the judge, even if self-serving and uncorroborated, if it is “reasonably deemed to be credible and trustworthy . . . and is not undermined by evidence to the contrary.” *Sam’s Club v. NLRB*, 141 F.3d 653, 658 (6th Cir. 1998). See also *Ferguson Enterprises, Inc.*, 355 NLRB 1121 n. 2 (2010).

§ 16–602 FRE 602. Need for Personal Knowledge

FRE 602 states:

A witness may testify to a matter only if evidence is introduced sufficient to support a finding that the witness has personal knowledge of the matter. Evidence to prove personal knowledge may consist of the witness’s own testimony. This rule does not apply to a witness’s expert testimony under Rule 703.

A witness’s personal knowledge may include inferences and opinions, provided they are grounded in personal observation and experience. See, e.g., *U.S. v. Flores-Rivera*, 787 F. 3d 1, 28 (1st Cir. 2015); and *U.S. v. Whittemore*, 776 F.3d 1074, 1082 (9th Cir. 2015), cert. denied 136 S.Ct. 89 (2015).

For a Board case applying FRE 602, see *Comet Fast Freight, Inc.*, 262 NLRB 430, 432 n. 11 (1982). In that case, the Board held that a witness had the requisite personal knowledge

under FRE 602 to testify that “other drivers did not mind driving the red truck like I did.” The Board found that the record established sufficient factual predicates for the witness’s testimony; specifically, that the witness was employed as a driver at the same terminal as the other drivers, the truck was driven by other drivers, and none of them ever complained that it was unsafe.

See also *UNF, West, Inc.*, 363 NLRB No. 96, slip op. at 1 n.1 (2016) (judge properly refused to allow four witnesses to testify that they had never been threatened by the employer’s agents, as none of the four had personal knowledge of the particular unlawful threats alleged in the complaint and their testimony was irrelevant to those allegations), affd. 844 f.3d 451, 464 (5th Cir. 2016).

§ 16–603 FRE 603. Oath or Affirmation to Testify Truthfully

FRE 603 states:

Before testifying, a witness must give an oath or affirmation to testify truthfully. It must be in a form designed to impress that duty on the witness’s conscience.

See § 1–400, above, for a discussion of witness oaths in Board hearings.

§ 16–604 FRE 604. Interpreter

FRE 604 states:

An interpreter must be qualified and must give an oath or affirmation to make a true translation

See § 1–500, above, for a sample interpreter's oath.

Interpreters are normally used to translate the testimony of a witness who is unable to understand or communicate sufficiently well in spoken English. See *Goode & Wellborne, Courtroom Handbook Fed. Evid. FRE 604* (2018 ed.). This may include situations where a witness is able to understand and speak English but has such a heavy accent that the witness’s testimony would likely be unintelligible and result in significant errors or gaps in the record. See, e.g., *Morgan v. Protuondo*, 2003 WL 21817596, at *7 (E.D.N.Y. 2003); and *Spavento v. U.S.*, 939 F.Supp. 233 n. 1 (S.D.N.Y. 1996), affd. 162 F.3d 1148 (2d Cir. 1998).

§ 16–604.1 Simultaneous or Consecutive Interpretation

The Court Interpreters Act, 28 U.S.C. §§ 1827(k), states as follows with respect to interpretation in federal court proceedings:

The interpretation provided by certified or otherwise qualified interpreters pursuant to this section shall be in the simultaneous mode for any party to a judicial proceeding instituted by the United States and in the consecutive mode for witnesses, except that the presiding judicial officer, sua sponte or on the motion of a party, may authorize a simultaneous, or consecutive interpretation when such officer determines after a hearing on the record that such interpretation will aid in the efficient administration of justice.

See also *U.S. v. Heyer*, 740 F.3d 284, 290–291 (4th Cir. 2014).

The Board has not passed on whether simultaneous or consecutive interpretation is preferred or presumptively appropriate in unfair labor practice proceedings. Like other issues relating to the method or manner of presenting testimony and other evidence, this is an issue left to the sound discretion of the judge. See, e.g., *Dickens, Inc.*, 355 NLRB 255, 256–257 (2010) (judge acted within his discretion and in a commonsense manner to expedite the trial by ordering that tape recordings of alleged incidents be played in open court with simultaneous translation).

§ 16–604.2 **Objections to Interpretation**

Interpreters should strive to translate exactly what was said, without comment or embellishment. Generally, there is no objection over the use of interpreters, although sometimes questions arise over the accuracy of the translation. In such cases, the version of the official interpreter governs, unless the judge, after due consideration, decides otherwise. See *NLRB v. Bakers of Paris, Inc.*, 929 F.2d 1427, 1436 n. 4 (9th Cir. 1991) (acknowledging “the need for the trier of fact in any judicial proceeding to consider the accuracy of the translations presented” and suggesting that the presence of an “official” translation may not always resolve the issue). See also *Coastal Insulation Corp.*, 354 NLRB 495, 497 (2009), reaffd. 355 NLRB 705 (2010) (judge advised that the interpreter’s translation would constitute the transcribed record, but allowed the charging party an opportunity to challenge the translation).

Particular care should be given to the use of interpreters when assessing the credibility of a witness. It may be appropriate for the judge to restrict the use of interpreters in certain circumstances; for example, when alleged threats are made in English, the witness should be able to recount what was said in English. See *Northern Cap Mfg. Co.*, 146 NLRB 198, 201–204 (1964). See also *UNF, West, Inc.*, 363 NLRB No. 96, slip op. at 1 n. 1 (2015), enf. 844 F.3d 451 (5th Cir. 2016); and *Yaohan U.S.A. Corp.*, 319 NLRB 424 n. 2 (1995), enf. mem. 121 F.3d 720 (9th Cir. 1997) (finding in both cases that the trial judge did not abuse his discretion in restricting the use of interpreters for witnesses who demonstrated some ability to converse in English).

Where interpretation is necessary, the judge should carefully monitor the translation process to ensure that both the interpreter and the witness understood the questions asked and that the witness’s answers were accurately interpreted. See *NLRB v. Del Ray Tortilleria, Inc.*, 787 F.2d 1118, 1121-1122 (7th Cir. 1986), enf. 272 NLRB 1106, 1115 n. 21 (1984).

§ 16–604.3 **Translation of Documents.**

In appropriate circumstances, to avoid delay in the hearing, the official hearing interpreter may be asked to translate documents or recordings. See *Dickens, Inc.*, 355 NLRB 255, 256–257 (2010) (judge acted within his discretion and in a “commonsense” manner to expedite the progress of the trial by having the hearing interpreter translate a tape recording that the judge had ordered the General Counsel to turn over to respondent’s counsel).

In *NLRB v. Doral Building Services*, 666 F.2d 432, 435 (9th Cir. 1982), the court held that the General Counsel erroneously failed to provide an official translation of non-English language affidavits of his witnesses. The court indicated that it is not adequate to simply provide the original native-language affidavit and “unofficial” English translation prepared by a Board agent to the respondent and leave it up to the respondent to provide its own translator. The case was remanded so that the respondent could be provided with an “official” English translation of the original foreign language statements.

What constitutes a sufficient “official” translation was subsequently addressed in ***International Medication Systems***, 274 NLRB 1197, 1199, n. 4 (1985). There, the Board agent who translated the affidavits certified at the bottom that he or she was bilingual in English and Spanish and had translated the affidavits correctly. The employer argued that this was insufficient under *Doral*. However, the judge stated that the Board agent’s certification appeared to be “as ‘official’ as the Board can get.” The judge further noted that an official translator was present at the hearing, who could have addressed any questions as to the accuracy of the Board agent’s translation. Accordingly, he denied the employer’s motion to strike the witness’s testimony. The Board affirmed the judge’s rulings on exceptions. The judge’s ruling was also later noted, without any expressed disapproval, in ***NLRB v. Bakers of Paris, Inc.***, 929 F.2d 1427, 1436 n. 4 (9th Cir. 1991). See also § 16–613 (FRE 613), below, regarding use of prior statements for impeachment.

§ 16–604.4 Assisting Hearing Impaired Witness

A court has discretion whether to appoint an interpreter or facilitator under FRE 604 and 611(a) to assist a hearing impaired witness. See ***U.S. v. Damra***, 621 F.3d 474 (6th Cir. 2010), cert. denied 131 S.Ct. 2930 (2011).

In ***Manno Electric***, 321 NLRB 278 n. 7 (1996), the Board held that respondents were not denied due process when the judge failed to provide or offer special auditory enhancement devices to assist the company president who was hearing impaired. Although respondents’ counsel informed the judge of the problem, counsel made no request for the equipment. The judge on several occasions instructed witnesses to speak louder and there were no contemporaneous complaints that those instructions were not sufficient to reasonably accommodate the president’s hearing problems. The Board also noted that neither the Act nor the Board’s Rules require an unsolicited offer to provide this equipment.

§ 16–604.5 Appointment and Payment of Interpreter

In ***George Joseph Orchard Siding, Inc.***, 325 NLRB 252, 252–253 (1998), the Board upheld the discretion of the judge to order the General Counsel to provide an interpreter in the unfair labor practice proceeding. Specifically, the Board (over the dissent of two Members) found: (1) that administrative law judges have “discretionary authority” to appoint interpreters in unfair labor practice cases, and (2) that the General Counsel “failed to establish that the judge abused his discretion by ordering the Agency to provide [and pay for] an interpreter in this case.”

In a later backpay case involving about 200 unfair labor practice strikers, the Board also upheld the discretion of the judge to *decline* to order the General Counsel to provide and pay for an interpreter. ***Domsey Trading Corp.***, 325 NLRB 429, 429–432 (1998). The judge declined to order the General Counsel to pay an interpreter for discriminatees called by the respondent employer because it was the respondent’s burden to establish interim earnings and failure to mitigate, and requiring the Agency to pay the cost of interpreters would “in essence, give the Respondent a blank check to spend the Government’s money to defend itself.” The Board (with the dissenters in *George Joseph* now in the majority) found that the judge properly exercised his discretion under the circumstances. See also ***Ji Shiang, Inc.***, 357 NLRB 1292, 1293 n. 4 (2011) (likewise rejecting the respondent’s assertion that the General Counsel was required to pay for interpretation of its witnesses in the backpay proceeding).

§ 16–605 FRE 605. Judge’s Competency as a Witness

FRE 605 states:

The presiding judge may not testify as a witness at the trial. A party need not object to preserve the issue.

§ 16–607 FRE 607. Who May Impeach a Witness

FRE 607 states:

Any party, including the party that called the witness, may attack the witness’s credibility.

§ 16–607.1 Impeachment Generally

Subject to certain limitations (see, e.g. § 16-607.2, below), the judge should be careful not to unduly restrict questions or evidence pertaining to impeachment. See, for example, *Halstead Industries*, 299 NLRB 759 n. 1 (1990). In that case, the judge, affirmed by the Board, refused to receive evidence in support of respondent company’s offer of proof that the General Counsel’s main witness was biased against it and favored the alleged discriminatee because of the witness’s “intimate relationship” with the company’s former employee relations director who was hostile toward the company. The company argued that the former director was using the General Counsel’s main witness to give false testimony to show an unlawful motive by the plant manager. The court remanded the case so that the impeachment evidence could be considered and weighed. *Halstead Metal Products v. NLRB*, 940 F.2d 66, 72–73 (4th Cir. 1991) (“Impeachment evidence is crucial in Board proceedings, because the [judge] sits as judge and jury.”)

§ 16–607.2 Limitations on Impeachment: Names of Pro-Union Employees

In *National Telephone Directory Corp.*, 319 NLRB 420, 422 (1995), the Board held that the respondent company could not obtain the identity of current employees who had signed authorization cards or attended union meetings. The Board held that the potential chilling effect on union activity outweighed the employer’s right to test the credibility of the General Counsel’s witnesses during cross-examination, and that the employees’ confidentiality interests could only be waived by the employees themselves. See also the additional cases cited in § 8–420, Identity of Union Supporters Protected (Authorization Cards), above.

§ 16–608 FRE 608. A Witness’s Character for Truthfulness or Untruthfulness

FRE 608 states:

(a) Reputation or Opinion Evidence. A witness’s credibility may be attacked or supported by testimony about the witness’s reputation for having a character for truthfulness or untruthfulness, or by testimony in the form of an opinion about that character. But evidence of truthful character is admissible only after the witness’s character for truthfulness has been attacked.

(b) Specific Instances of Conduct. Except for a criminal conviction under Rule 609, extrinsic evidence is not admissible to prove specific instances of a witness’s conduct in order to attack or support the witness’s character for truthfulness. But the court may, on cross-examination, allow them to be inquired into if they are probative of the character for truthfulness or untruthfulness of:

- (1) the witness; or

(2) another witness whose character the witness being cross-examined has testified about.

By testifying on another matter, a witness does not waive any privilege against self-incrimination for testimony that relates only to the witness's character for truthfulness.

§ 16–608.1 Impeachment on Collateral Matters

Under FRE 608(b), a judge may disallow impeachment of a witness on a collateral matter that is not probative of the witness's propensity to testify untruthfully concerning a material issue. See *Erickson's Inc.*, 366 NLRB No. 171, slip op. at 1 n.2, and 5 (2018) (judge precluded respondent's counsel from questioning a discriminatee about being terminated from a prior job as a police officer); *Sunshine Piping, Inc.*, 351 NLRB 1371, 1374–1376 (2007) (judge could have excluded cross-examination of witness's prior drug related acts as it was not relevant to alleged alteration of attendance records); *Ponderosa Granite Co.*, 267 NLRB 212 n. 1 (1983) (judge should have excluded testimony by a deputy sheriff that eight bad check warrants had been issued against the alleged discriminatee, as it was not evidence of a criminal conviction and involved a mere collateral matter). See also *J.S. Troup Electric, Inc.*, 344 NLRB 1009, 1009–1010 (2005) (application of FRE 608(b) is subject to Rule 403, which permits a judge to bar cross-examination of a witness about specific bad acts if its probative value is outweighed by considerations of undue delay or waste of time).

With respect to questioning witnesses in the merits proceeding about whether they had made prior false statements about their immigration status and eligibility to work, see *Farm Fresh Company, Target One, LLC*, 361 NLRB 848 n. 1 (2014), discussed in § 16–402.5, above (judge did not abuse his discretion in preventing the respondent employer from questioning the alleged discriminatees about their immigration status in the merits proceeding). See also *Double D Construction Group*, 339 NLRB 303 (2003). In that case, the Board found that the judge erred in discrediting the alleged discriminatee solely on the basis that he admitted giving the respondent a false Social Security number to obtain employment, without considering other credibility factors. The Board noted (*id.* at 305 n. 14) that the judge “arguably” could have refused to admit the evidence under FRE 608, citing *Enterprise Industrial Piping Co.*, 117 NLRB 995 n. 2 (1957) (trial examiner did not abuse his discretion in refusing to permit cross-examination concerning an employee's false statements on an unemployment insurance claim).

For a court case discussing this issue, see *U.S. v. Almeida-Perez*, 549 F.3d 1162, 1174–1175 (8th Cir. 2008). The court held that the magistrate judge's inquiry about the circumstances under which the witnesses entered the country was not plain error, citing FRE 608(b) and two cases where unlawful entry or other violations of immigration laws were considered admissible because relevant to truthfulness (*U.S. v. Cardales*, 168 F.3d 548, 557 (1st Cir.), cert. denied 120 S.Ct. 101 (1999); and *U.S. v. Cambindo Valencia*, 609 F.2d 603, 633 (2d Cir. 1979), cert. denied 100 S.Ct. 2163 (1980)). However, the court noted that “the use of such evidence is fraught with the danger of prejudice to a defendant by introducing the possibility of invidious discrimination on the basis of alienage. See FRE 403.” It added that “the relevance of an immigration violation to character for truthfulness is at the least debatable and would depend on the facts of the particular violation since many immigration violations do not involve a false statement.” See also *Rivera v. NIBCO, Inc.*, 364 F.3d 1057, 1064 (9th Cir. 2004); and *Rengifo v. Erovos Enterprises, Inc.*, 2007 WL 894376 (S.D. N.Y. March 20, 2007) (quashing employer subpoenas seeking information about the plaintiff's immigration status, notwithstanding its

asserted relevance to credibility, because of the potential chilling effect it would have on the willingness of plaintiffs to bring civil rights claims).

§ 16–608.2 Use of extrinsic evidence

Even if testimony on such collateral matters is allowed, the use of extrinsic evidence to impeach is generally prohibited (unless it involves a criminal conviction, see §16–609, below). Thus, admission of extrinsic evidence of specific acts to attack the witness’s response is not permitted, unless it tends to show bias or motive to testify untruthfully. See *Sunshine Piping; Ponderosa Granite*; and *J.S. Troup Electric*, above.

§ 16–608.3 Evaluating Credibility Based on Specific Acts

With respect to the appropriate weight to give specific prior acts in evaluating credibility, see *Double D Construction*, above, in which the Board criticized a judge for discrediting a witness for lying about his social security number in the past, without taking into account all of the factors tending to support his credibility at the time of his testimony. See also *Boardwalk Regency Corp.*, 344 NLRB 984 n. 1 (2005), pet. for rev. denied 196 Fed. Appx. 59 (3d Cir. 2006) (*Double D Construction* stands for the proposition that “a judge should not rely solely on a single prior act of falsification” in making credibility determinations; if there are other factors supporting the witness’s credibility, “they too must be considered”).

§ 16–609 FRE 609. Impeachment by Evidence of a Criminal Conviction

FRE 609 states in relevant part:

(a) In General. The following rules apply to attacking a witness’s character for truthfulness by evidence of a criminal conviction:

(1) for a crime that, in the convicting jurisdiction, was punishable by death or by imprisonment for more than one year, the evidence:

(A) must be admitted, subject to Rule 403, in a civil case . . . ;
. . . and

(2) for any crime regardless of the punishment, the evidence must be admitted if the court can readily determine that establishing the elements of the crime required proving—or the witness’s admitting—a dishonest act or false statement.

(b) Limit on Using the Evidence After 10 Years. This subdivision (b) applies if more than 10 years have passed since the witness’s conviction or release from confinement for it, whichever is later. Evidence of the conviction is admissible only if:

(1) its probative value, supported by specific facts and circumstances, substantially outweighs its prejudicial effect; and

(2) the proponent gives an adverse party reasonable written notice of the intent to use it so that the party has a fair opportunity to contest its use.

(c) Effect of a Pardon, Annulment, or Certificate of Rehabilitation. Evidence of a conviction is not admissible if:

(1) the conviction has been the subject of a pardon, annulment, certificate of rehabilitation, or other equivalent procedure based on a finding that the person has been rehabilitated, and the person has not been convicted of a later crime punishable by death or by imprisonment for more than one year; or

(2) the conviction has been the subject of a pardon, annulment, or other equivalent procedure based on a finding of innocence.

(d) Juvenile Adjudications. Evidence of a juvenile adjudication is [not] admissible under this rule [in a civil case]

(e) Pendency of an Appeal. A conviction that satisfies this rule is admissible even if an appeal is pending. Evidence of the pendency is also admissible.

Under FRE 609(a), a witness may be impeached by reference to prior criminal convictions (not merely arrests) within the past 10 years if: (1) they are punishable by death or imprisonment over 1 year, or (2) the elements of the crime required proof or admission of an act of dishonesty or false statement. However, FRE 609(a)(1) is expressly “subject to Rule 403,” which, as discussed in § 16–403 above, provides that relevant evidence may be excluded if its probative value is substantially outweighed by the danger of unfair prejudice, confusing the issues, undue delay, or wasting time. For a Board case applying FRE 609(a)(1) and (2), see *Erickson’s Inc.*, 366 NLRB No. 171, slip op. at 1 n.2, and 5 (2018) (precluding respondent’s counsel from introducing evidence of a discriminatee’s prior felony conviction within the last 10 years both because exclusion was proper under FRE 403 and because the conviction was not for a crime entailing any element of dishonesty or falsification).

Under FRE 609(b), if more than 10 years have passed since the witness’s conviction or release from confinement, whichever is later, the evidence of conviction is admissible only if “its probative value, supported by specific facts and circumstances, substantially outweighs its prejudicial effect,” and the proponent gives the adverse party “reasonable notice” of the intent to use it. For a Board case applying FRE 609(b), see *Pessoa Construction Co.*, 361 NLRB 1174 n. 1 and 1177 n. 6 (2014) (judge in the supplemental backpay proceeding did not abuse his discretion in excluding evidence of the discriminatee’s prior criminal convictions given, inter alia, the passage of time and respondents’ failure to provide reasonable written notice of its intent to use the evidence), enfd. 632 Fed. Appx. 760, 768 (4th Cir. 2015).

The judge may, of course, still credit a witness notwithstanding such convictions. See *Franklin Iron & Metal Corp.*, 315 NLRB 819 n. 1 (1994) (judge considered a witness’s felony conviction within the last 10 years for carrying a concealed weapon, but nevertheless credited the witness’s substantially corroborated testimony), enfd. 83 F.3d 156 (6th Cir. 1996).

§ 16–610 FRE 610. Religious Beliefs or Opinions

FRE 610 states:

Evidence of a witness’s religious beliefs or opinions is not admissible to attack or support the witness’s credibility.

See *Rike’s*, 241 NLRB 240 n. 1 (1979) (citing FRE 610 in finding that the trial judge erred by crediting a witness based in part on her “religious convictions”).

FRE 610 does not preclude evidence of religious beliefs or opinions to show motive or bias. See *Firemen’s Fund Insurance Co. v. Thien*, 63 F.3d 754, 760–761 (8th Cir. 1995).

For a discussion of whether the judge should exclude evidence that a witness is a full or part-time minister, see *U.S. v. Davis*, 779 F.3d 1305, 1310 (11th Cir. 2015) (FRE 610 does not bar such evidence, but the judge has discretion to exclude it under FRE 403 where it has limited probative value that is outweighed by the danger of unfair prejudice), cert denied 136 S.Ct. 97 (2015).

§ 16–611 FRE 611. Mode and Order of Examining and Presenting Evidence

FRE 611 states:

(a) Control by the Court; Purposes. The court should exercise reasonable control over the mode and order of examining witnesses and presenting evidence so as to:

- (1) make those procedures effective for determining the truth;
- (2) avoid wasting time; and
- (3) protect witnesses from harassment or undue embarrassment.

(b) Scope of Cross-Examination. Cross-examination should not go beyond the subject matter of the direct examination and matters affecting the witness's credibility. The court may allow inquiry into additional matters as if on direct examination.

(c) Leading Questions. Leading questions should not be used on direct examination except as necessary to develop the witness's testimony. Ordinarily, the court should allow leading questions:

- (1) on cross-examination; and
- (2) when a party calls a hostile witness, an adverse party, or a witness identified with an adverse party.

§ 16–611.1 Mode and Order of Examination

For a summary of common issues arising under FRE 611(a) and the discretion of courts to deal with them—including common testimonial or evidentiary objections, presenting or examining witnesses out of turn, and restricting or placing limits on the number of witnesses or the amount of time to examine them—see **28 Fed. Prac. & Proc. Evid. § 6164** (2d ed. Sept. 2018 Update); and **Goode & Wellborne, Courtroom Handbook Fed. Evid. FRE 611** (2018 ed.).

See also **§ 2–300**, above, regarding the ALJ's authority and duty to regulate the course of the hearing under Section 102.35(a)(6) of the Board's Rules.

§ 16–611.2 Cross-Examination Beyond the Scope

The first sentence of FRE 611(b) states that cross-examination should not go beyond the subject matter of direct or matters affecting the witness's credibility. However, the courts have generally defined "subject matter" broadly or liberally to include "reasonably related" matters. See **Goode & Wellborne**, above, citing e.g., *U.S. v. Bozovich*, 782 F.3d 814, 816 (7th Cir. 2015). Further, the second sentence gives a judge discretion to "allow inquiry into additional matters as if on direct examination," and judges often do so (for example, to develop a full record without recalling witnesses). The judge should use his or her best judgment in the circumstances.

§ 16–611.3 Rebuttal and Surrebuttal Testimony

FRE 611 makes no mention of redirect and recross examination. However, the judge has broad discretion in deciding whether rebuttal and surrebuttal testimony would be helpful in developing the evidence, or whether it would inappropriately and unnecessarily prolong the trial. See *Garden Ridge Management, Inc.*, 347 NLRB 131 n. 3 (2006) ("the admissibility of evidence on rebuttal is within the discretion of the judge, even if the evidence is not technically proper rebuttal evidence"), citing *Water's Edge*, 293 NLRB 465 n. 2 (1989) (judge did not abuse his discretion by admitting testimony by a General Counsel witness on rebuttal, even though it was

technically not proper rebuttal because it was not introduced to refute evidence provided by the respondent's witness), *enfd.* in part 14 F.3d 811 (2d Cir. 1994). See also ***Bethlehem Temple Learning Center, Inc.***, 330 NLRB 1177 n. 1 (2000) (judge did not abuse his discretion in rejecting, as too late, respondent's proffer of evidence on surrebuttal that the charging party/alleged discriminatee had a criminal conviction to attack her credibility), citing ***U.S. v. Mitani***, 966 F.2d 1165, 1176 (7th Cir. 1992) (trial court has broad discretion to reject rebuttal and surrebuttal testimony and does not abuse it where the party had an opportunity to introduce the evidence at an earlier point); and ***First Class Maintenance***, 289 NLRB 484 n. 4 (1988) (judge properly refused to allow certain rebuttal testimony offered by the General Counsel, as the evidence would have been cumulative and the General Counsel had 9 days' notice that he might desire the testimony).

§ 16–611.4 **Leading Questions/Hostile Witnesses**

FRE 611(c) states that leading questions should not be permitted on direct examination except when necessary to develop the witness's testimony, or when questioning a hostile or adverse witness. For cases applying the former exception, see, e.g., ***W & M Properties of Connecticut, Inc.***, 348 NLRB 162 (2006) (judge did not err in permitting the General Counsel to ask leading questions on direct examination "to develop the witness's testimony" after several nonleading questions were unsuccessful in eliciting certain testimony), *enfd.* 514 F.3d 1341 (D.C. Cir. 2008); and ***U.S. v. Torres***, 894 F.3d 305, 317 (D.C. Cir. 2018) (district court did not abuse its discretion in allowing leading questions where the witness was unusually hesitant and more open-ended questions had yielded lengthy delays and fragmentary responses).

Other common examples where the courts have allowed leading questions on direct are where the questions relate to undisputed preliminary matters or where a witness's memory is exhausted. **28 Fed. Prac. & Proc. Evid. § 6168** (2d ed. Sept. 2018 Update); and **Graham, 5 Handbook of Fed. Evid. § 611.8** (8th ed. Nov. 2018 Update).

Whether a question is leading usually depends on its phrasing and context. For example, a question that begins with "Isn't it true that . . ." or other phrases which suggest the answer are clearly leading. Questions may also be leading where they may invoke a false memory or induce the witness to testify only about certain details that the examining party views as favorable rather than everything the witness remembers about an event. *Ibid.*

Leading questions may impair the probative value of the testimony. ***Greyston Bakery***, 327 NLRB 433, 440 n. 13 (1999). Thus, even when there is no objection to leading questions on direct, the better practice is for the judge first to warn counsel not to lead. ***Liberty Coach Co.***, 128 NLRB 160, 162 n. 7 (1960).

No advance request or ruling is necessary before beginning examination of a hostile or adverse witness under FRE 611(c). The test of that right comes when the opponent objects that a question is leading. ***Omaha Building Trades Council (Crossroads Joint Venture)***, 284 NLRB 328, 329 n. 4 (1987), *enfd.* 856 F.2d 47 (8th Cir. 1988).

Generally, after direct examination of the adverse witness under 611(c), the nonadverse party may not ask leading questions on cross-examination. Nevertheless, the judge retains discretion to allow it. See **28 Fed. Prac. & Proc. Evid. § 6168**, above.

A charging party discriminatee is an adverse party under FRE 611(c) (formerly FRCP 43(b)) and can be called as an adverse witness by the respondent. **Security Services, Inc.**, 198 NLRB 1166 (1972) (it was reversible error for the judge to preclude the respondent from calling the charging party discriminatee as an adverse witness rather than its own witness).

§ 16–611.5 Failure to Call Witness: Adverse Inference

Although not addressed in FRE 611, a judge may draw an adverse inference when a party fails without explanation to call a witness reasonably assumed to be favorably disposed toward it.

Current managers, supervisor, officers, or agents. The so-called “missing witness” rule is most often applied to a party’s current managers, supervisors, officers, or agents. See, e.g., **Sparks Restaurant**, 366 NLRB No. 97, slip op. at 9–10 (2018) (drawing an adverse inference against the employer for failing to call its manager to testify); **Martin Luther King, Sr. Nursing Center**, 231 NLRB 15 n. 1 (1977) (same, where the employer failed without explanation to call its supervisors to testify); **Government Employees (IBPO)**, 327 NLRB 676, 699 (1999), enfd. mem. 205 F.3d 1324 (2d Cir. 1999) (drawing an adverse inference against the respondent union where it failed to call its president to testify); and **Vigo Industrial, LLC**, 363 NLRB No. 70, slip op. at 5 (2015) (drawing an adverse inference from the failure of the General Counsel or charging party union to call the individual who served as the union co-chair of the particular labor-management committee meeting at issue), and cases cited there. See also **Global Contact Services, Inc.**, 29–RC–134071, unpub. Board order issued April 28, 2015 (2015 WL 1939736), at n. 1 (union’s business agent may reasonably be presumed to be favorably disposed to union).

Other persons who would favor the party. The rule has also been applied to other witnesses who would reasonably be expected to favor a party. See, e.g., **Equinox Holding, Inc.**, 364 NLRB No. 103, slip op. at 1 n. 1 (2016) (employer’s failure to call the employees who allegedly reported the purported objectionable preelection conduct to manager warranted an adverse inference); and **Desert Springs Hospital**, 363 NLRB No. 185, slip op. at 6 (2016) (employer’s failure to call an employee warranted an adverse inference where the employee’s purported complaint to management was one of the reasons the alleged discriminatee was terminated), and cases cited there.

An adverse inference is inappropriate, however, in the following circumstances.

Former managers or supervisors. No adverse inference is drawn from the failure of a respondent employer to call a former manager or supervisor who is no longer under its control and cannot reasonably be assumed to be favorably disposed toward it. See **Heart and Weight Institute**, 366 NLRB No. 53, slip op. at 1 n. 1 (2018); **Goldsmith Motors Corp.**, 310 NLRB 1279 n. 1 (1993); and **Christie Electric Corp.**, 284 NLRB 740, 784 n. 137 (1987) (declining to draw an adverse inference from the failure to call a former manager or supervisor), and cases cited there.

Bystander employees. Bystander employees are not presumed to be favorably disposed toward any party and no adverse inference is drawn against a party for not calling them. **Daikichi Corp.**, 335 NLRB 622 n. 4 (2001), enfd. per curiam 56 Fed. Appx. 516 (D.C. Cir. 2003); and **Torbitt & Castleman, Inc.**, 320 NLRB 907, 910 n. 6 (1996), affd. on point, 123 F.3d 899, 907 (6th Cir. 1997). See also **Global Contact Services**, above. But cf. **Spurlino Materials**, 357 NLRB 1510, 1521 (2011) (fellow strikers were not mere bystander employees), enfd. 805 F.3d 1131 (D.C. Cir. 2015).

However, the judge may weigh the General Counsel's failure to call an identified, potentially corroborating bystander as a factor in determining whether the General Counsel has established by a preponderance of the evidence that a violation has occurred. **C & S Distributors**, 321 NLRB 404 n. 2 (1996), citing **Queen of the Valley Hospital**, 316 NLRB 721 n. 1 (1995). Accord: **Stabilus, Inc.**, 355 NLRB 836, 840 n. 19 (2010).

Board agents. As discussed in § 8-440, above, ordinarily a Board agent cannot be required to testify in a Board proceeding. It is also improper for the judge to draw an adverse inference from the General Counsel's failure to call a Board agent to testify. **Independent Stations Co.**, 284 NLRB 394 n. 1, 412, 415 (1987).

Unnecessary witnesses. An adverse inference is improper if the missing witness's testimony was unnecessary. See **Roosevelt Memorial Medical Center**, 348 NLRB 1016, 1022 (2006) (judge abused his discretion by drawing an adverse inference from the respondent's failure to call a manager, as the circumstances indicated the manager was not called because his testimony was unnecessary, not because it would have been adverse); **One Stop Kosher Supermarket**, 355 NLRB 1237, 1238 n. 3 (2010) (finding, for the same reason, that no adverse inference was warranted from the failure of the General Counsel or the charging party to call a rebuttal witness); and **Riley Stoker Corp.**, 223 NLRB 1146, 1146-1147 (1976) (finding, for the same reason, that no adverse inference was warranted from a discriminatee's failure to appear and testify), enfd. mem. 559 F.2d 1209 (3d Cir. 1977). See also **Aston Waikiki Beach Hotel**, 367 NLRB No. 27 (2018), slip op. at 6-11 and n. 13 (finding an 8(a)(3) violation notwithstanding that the alleged discriminatee was not called to testify).

For other circumstances where an adverse inference is improper, see **Auto Workers v. NLRB**, 459 F.2d 1329, 1338 (D.C. Cir. 1972) (adverse inference for failing to present evidence may not be appropriate where the party believes the opponent has failed to meet the burden of proof or the opponent or the judge played a role in suppressing the evidence); **Ridgewell's, Inc.**, 334 NLRB 37, 42 (2001) (denying respondent's request for an adverse inference against the General Counsel for failing to present any evidence on a particular issue, as respondent had the burden of proof on that issue), enfd. 38 Fed. Appx. 29 (D.C. Cir. 2002); and **Riverdale Nursing Home**, 317 NLRB 881, 882 (1995) (it is improper for the judge to rely on an adverse inference to fill an evidentiary gap in the General Counsel's case). Compare also **Advocate South Suburban Hospital v. NLRB**, 468 F.3d 1038, 1048, n. 8 (7th Cir. 2006) (an adverse inference is warranted only when the missing witness was peculiarly in the power of the other party to produce).

Effect or scope of adverse inference. An adverse inference that a nontestifying witness would not have corroborated a party's witness(es) does not necessarily warrant an inference that the nontestifying witness would have corroborated the opposing party's witness(es). The judge may properly consider all the circumstances in evaluating the effect or scope of the adverse inference. See **Spurlino Materials, LLC**, above (General Counsel's failure to call fellow strikers who witnessed the striker's conversation with a supervisor warranted an adverse inference that their testimony would not have supported the striker's version of the conversation; however, the circumstances did not warrant an inference that their testimony would have supported the supervisor's version as that version was not believable and there were reasons to question the supervisor's own credibility). See also **Terracon, Inc.**, 339 NLRB 221 n. 2, 246 (2003) (discrediting the General Counsel's employee witness notwithstanding the respondent's failure to corroborate the manager's contrary testimony by calling another manager who attended the subject meeting).

§ 16–612 FRE 612. Writing Used to Refresh a Witness’s Memory

FRE 612 states in relevant part:

(a) Scope. This rule gives an adverse party certain options when a witness uses a writing to refresh memory:

(1) while testifying; or

(2) before testifying, if the court decides that justice requires the party to have those options.

(b) Adverse Party’s Options; Deleting Unrelated Matter. . . . [A]n adverse party is entitled to have the writing produced at the hearing, to inspect it, to cross-examine the witness about it, and to introduce in evidence any portion that relates to the witness’s testimony. If the producing party claims that the writing includes unrelated matter, the court must examine the writing in camera, delete any unrelated portion, and order that the rest be delivered to the adverse party. Any portion deleted over objection must be preserved for the record.

(c) Failure to Produce or Deliver the Writing. If a writing is not produced or is not delivered as ordered, the court may issue any appropriate order. . . .

It is generally held that the recollection of one’s own nonadverse witness should not be refreshed until the witness’s memory has been exhausted. The recollection of the witness may then be refreshed by leading questions or a document or some other item if appropriate and not improperly suggestive. The document or item may be used to refresh recollection even if it is not itself admissible. See **28 Fed. Prac. & Proc. Evid. § 6184** (2d ed. Sept. 2018 Update); and **Goode & Wellborne, Courtroom Handbook Fed. Evid. FRE 612** (2018 ed.).

Adverse Party’s Right to Introduce Refreshing Document. See, e.g., **J. G. Braun Co.**, 126 NLRB 368, 369 n. 3 (1960) (where the respondent on cross-examination had read portions of an affidavit into the record to refresh the recollection of a witness, it was error for the judge to reject the General Counsel’s offer of the entire affidavit into evidence); and **Baker Hotel of Dallas**, 134 NLRB 524 n. 1 (1961), *enfd.* 311 F.2d 528 (5th Cir. 1963). See also FRE 106 (Remainder of or Related Writings or Recorded Statements).

In Camera Inspection and Redaction. In **CNN America, Inc.**, the Board indicated that, with respect to documents used in preparation for testifying, the judge’s review should be done after the witness has testified. In that case, the Board reversed a judge’s ruling that the respondent was required, before the witness testified, to provide opposing counsel with all documents that had been reviewed by the witness within 6 months prior to the hearing. The Board held that the judge read Rule 612(2) too broadly. For the rule to apply, the documents must have been viewed for the purpose of refreshing a witness’s recollection and the refreshing must be undertaken for the purpose of testifying. The Board held that the judge should only order documents to be turned over under Rule 612 after the witness has testified so that the judge may properly apply the conditions set forth in the rule. *352 NLRB 265 (2008), supplemental proceedings 352 NLRB 448 (2008), 352 NLRB 675 (2008), and 353 NLRB 891 (2009), final decision and order issued 361 NLRB 439 (2014), reconsideration denied 362 NLRB No. 38 (2015), *rev. granted in part and denied in part* 865 F.3d 740 (D.C. Cir. 2017).

§ 16–613 FRE 613. Witness’s Prior Statement

FRE 613 states:

(a) Showing or Disclosing the Statement During Examination. When examining a witness about the witness’s prior statement, a party need not show it

or disclose its contents to the witness. But the party must, on request, show it or disclose its contents to an adverse party's attorney.

(b) Extrinsic Evidence of a Prior Inconsistent Statement. Extrinsic evidence of a witness's prior inconsistent statement is admissible only if the witness is given an opportunity to explain or deny the statement and an adverse party is given an opportunity to examine the witness about it, or if justice so requires. This subdivision (b) does not apply to an opposing party's statement under Rule 801(d)(2).

FRE 613 addresses situations where a party seeks to impeach a witness by proof of the witness's prior inconsistent statement. Subsection (a) of the rule requires the party in such circumstances to show or disclose the statement to the adverse party's counsel during the examination.

Although FRE 613 does not itself place any limitations on a judge's consideration of prior inconsistent statements, the judge should carefully weigh the circumstances and relevance of the alleged contradictions. See *Advocate South Suburban Hospital v. NLRB*, 468 F.3d 1038, 1046 (7th Cir. 2006) (“[W]here a contradiction goes to the heart of a witness's story, belief can be error. But crediting the witness makes sense when the impeaching statements differ only with respect to minor aspects of the story or where the discrepancies are easily explained.” [citations omitted]). The judge, of course, should also consider the manner in which the statement was taken—such as whether it was recorded in the witness's native language so that the witness could read it before signing—in weighing the effect of the prior statement on credibility. *NLRB v. Bakers of Paris, Inc.*, 929 F.2d 1427, 1436 (9th Cir. 1991). See also § 16–604.3, Translation of Documents, above.

Of course, the judge must also be evenhanded and apply the same standards in evaluating inconsistent prior statements or testimony by General Counsel or charging party witnesses and by respondent witnesses. See *Alta Bates Summit Medical Center v. NLRB*, 687 F.3d 424, 437–438 (D.C. Cir. 2012), remanding 357 NLRB 259 (2011).

§ 16–613.1 Jencks Statements

The following rules apply to disclosure of prior statements given to the General Counsel (referred to as Jencks statements).

Disclosure required only on request after witness testifies. As discussed in § 8–445, above, there is no general requirement in Board proceedings that the General Counsel disclose a witness's prior statement before the witness has testified. Under Section 102.118(e) of the Board's Rules, pretrial statements given by a witness called by the General Counsel in an unfair labor practice case need not be released or produced unless and until disclosure has been requested after the witness has testified.

The proper time for a disclosure request is at the close of the direct examination; it is premature to demand production earlier. *U.S. v. Martinez*, 151 F.3d 384, 390–391 (5th Cir. 1998), cert. denied 525 U.S. 1031 and 1085 (1998 and 1999). See also *Edwards Trucking Co.*, 129 NLRB 385, 386 n. 1 (1960).

Similarly, the judge may properly deny a request for production after the witness has completed testifying and been excused. *Walsh Lumpkin Wholesale Drug Co.*, 129 NLRB 294,

296 (1960) (upholding judge's denial of the respondent's request for any pretrial statements by two witnesses after the witnesses had been fully cross-examined and excused). See also **Earthgrains Co.**, 336 NLRB 1119, 1122 (2001) (request for affidavits was untimely when made immediately prior to the close of trial after the last witness had been excused); and **SBC California**, 344 NLRB 243 n. 3 (2005) (request for affidavit was untimely when made at the close of respondent's case).

The Board has also upheld the judge's discretion to deny a belated request for production even where the witness has not yet been excused. See **Raymond Engineering**, 286 NLRB 1210, 1214 n. 7 (1987) (judge declined to order production of a witness's affidavit after the General Counsel finished questioning the witness on redirect examination), cited with approval in **SBC California**, above. See also **I-O Services**, 218 NLRB 566 n. 1 (1975), where the Board held that the judge did not abuse her discretion under the circumstances by denying a respondent's request that was made "well into" the cross-examination of the witness. The Board noted that the respondent had failed to show prejudice, as the witness's testimony was "in many respects merely cumulative and fully corroborated by other witnesses, including witnesses presented by the Respondent."

Disclosure limited to Jencks "statements". Section 102.118(g) defines a Jencks "statement" to mean:

- (1) A written statement made by the witness and signed or otherwise adopted or approved by the witness; or
- (2) A stenographic, mechanical, electrical, or other recording, or a transcription thereof, which is a substantially verbatim recital of an oral statement made by the witness to an agent of the party obligated to produce the statement and recorded contemporaneously with the making of the oral statement.

See also **Rosenberg v. U.S.**, 360 U.S. 367, 370 (1959) (a signed letter constitutes a producible "statement").

Must be signed or adopted. If notes taken by a Board agent (or a memo made of an interview with the witness) are not adopted or approved by the witness, they are not a Jencks "statement" and are therefore not producible under Section 102.118(e). **Caterpillar, Inc.**, 313 NLRB 626 n. 2, 627 n. 4 (1993); and **Coca-Cola Bottling Co.**, 250 NLRB 1341, 1342 (1980). See also **National Specialties Installations, Inc.**, 344 NLRB 191 (2005) (a written notice from a third party to a witness, such as a notice from a witness's bank, is not a "statement made by said witness" within the meaning of the Rule; and since it was not adopted by the witness, it is not producible).

Must be a description or account of past events. As discussed in § 8-510 above, the Board has held that contemporaneous remarks captured on an audio or video tape are not a Jencks "statement" subject to Section 102.118(e) of the Board's Rules because they are "not a description of a past event" but part of the substantive event itself. See **Leisure Knoll Assn.**, 327 NLRB 470 n. 1 (1999); and **Dickens, Inc.**, 355 NLRB 255 n. 7 (2010).

Disclosure limited to related statements. The entire statement need not be produced unless the entire contents relate to the subject matter about which the witness testified. Thus, in **Caterpillar, Inc.**, 313 NLRB 626 (1993), the Board held that when the General Counsel asserts that material in a Jencks statement does not relate to the subject matter of the witness's

testimony on direct examination, the judge must inspect the statement in camera and excise any portion of the statement that does not relate to the testimony. The judge may exercise discretion in this respect, and retain portions that relate to the pleadings, even if not to the testimony. See also **Tejas Electrical Services, Inc.**, 338 NLRB 416 n. 2 (2002) (judge erred in summarily denying the respondent's request for production of affidavits given by the General Counsel's witnesses in other cases, without making a determination, through in camera inspection, that the affidavits were not relevant to issues raised in the case).

Regarding notes passed by a witness to counsel during trial, see **Wabash Transformer Corp.**, 215 NLRB 546 n. 3 (1974), enfd. 509 F.2d 647 (8th Cir.), cert. denied 423 U.S. 827 (1975). In that case, the respondent requested all notes that a witness had passed to the General Counsel during the trial. The General Counsel produced the notes in his possession but stated on the record that he had probably discarded the others because he did not consider them to be Jencks "statements" and the respondent had not previously shown any interest in them. Assuming *arguendo* that the notes constituted "statements," the Board found no basis for rejecting the witness's testimony under the circumstances.

Limitations apply to copies in possession of others. No waiver results from the General Counsel's witnesses giving copies of their affidavits to the charging party union, i.e., the respondent is not entitled to the affidavits until after the witness is called and testifies on behalf of the General Counsel, even if the charging party union also has a copy of them. **H. B. Zachry Co.**, 310 NLRB 1037, 1038 (1993) (reversing judge and quashing the respondent's subpoenas on the union to the extent they sought production of statements given to the General Counsel by individuals who were not called to testify).

A respondent likewise may not subpoena the affidavits from the witnesses themselves; indeed, an employer violates Section 8(a)(1) of the Act by subpoenaing Board affidavits given by its employees. See **Santa Barbara News-Press**, 358 NLRB 1539 (2012), reafld. 361 NLRB 903 (2014), enfd. mem. per curiam sub nom. **Ampersand Publishing, LLC v. NLRB**, 2017 WL 1314946 (D.C. Cir. March 3, 2017).

Respondent not entitled to statements never in the General Counsel's possession. The Jencks rule does not compel disclosure of a pretrial witness statement that was given to the charging party and was never in the possession of the General Counsel. See **Tidelands Marine Service, Inc.**, 140 NLRB 288, 289 n. 4 (1962), enfd. 338 F.2d 44 (5th Cir. 1964).

Respondent not entitled to statements of its own witness. A respondent is not entitled to Jencks statements of its own witness, i.e., a witness the respondent called to testify. **Clear Channel Outdoor, Inc.**, 346 NLRB 696 n. 1 (2006). This is true even if called as an adverse or hostile witness under FRE 611(c). See **Kenrich Petrochemicals, Inc.**, 149 NLRB 910, 911 n. 2 (1964) (respondent was not entitled to a Jencks statement given by the charging party, as the charging party was called by respondent as an adverse witness). See also **NLRB v. Duquesne Electric Co.**, 518 F.2d 701, 705 (3d Cir. 1975). The court there upheld the ALJ's application of *Kenrich Petrochemicals* where the respondent called a discriminatee to testify, noting that FRCP 43(b) [now FRE 611(c)] only authorizes leading questions, not cross-examination. However, the court suggested that respondent might have been entitled to the discriminatee's affidavit to impeach if "she had given testimony damaging to the [respondent] case, which she never did." 518 F.2d at 705.

Board law is unclear regarding whether a respondent is entitled to Jencks statements of its own manager, supervisor, officer, or agent after being called by the General Counsel as an

adverse witness under FRE 611(c). It may depend on whether the witness gave testimony adverse or damaging to the respondent. See generally **Sherwin v. United States**, 320 F.2d 137, 156 n. 12 (9th Cir. 1963), cert. denied 375 U.S. 964 (1964) (“The production required by the [Jencks] Act is restricted to production for impeachment purposes. *Palermo v. United States*, 360 U.S. 343, 349, 79 S.Ct. 1217, 3 L.Ed.2d 1287.”); and **U.S. v. Bradford**, 2017 WL 4699261, at *2 (N.D. Ind. (Oct. 19, 2017) (“Jencks production is intended to allow a defendant the opportunity to impeach an adverse witness with her own earlier, potentially contradictory, statements. See *U.S. v. Allen*, 798 F.2d 985, 998 (7th Cir. 1986).”)

Charging party entitled to statements given by respondent witness. A charging party is entitled, on request and for the purpose of cross-examination, to a pretrial statement given to the General Counsel by a witness who testifies on behalf of the respondent. See **Senftner Volkswagen Corp.**, 257 NLRB 178 n. 1, 186–187 (1981), enf. 681 F.2d 557 (8th Cir. 1982) (judge did not err in granting the charging party union’s request, after the respondent’s general manager had been called and examined by the respondent and cross-examined by the General Counsel, to review a pretrial statement the general manager had given to the Regional Office during its investigation of the charge).

The same is true if a witness was called and examined as an adverse witness by the General Counsel. See **Parts Depot**, 332 NLRB 670 (2000) (applying the rationale of *Senftner* to require the General Counsel to provide the charging party, for purposes of cross-examination and impeachment, with the pretrial affidavit of a company supervisor after he had been called and examined by the General Counsel as an adverse witness under FRE 611(c)), enf. 24 Fed. Appx. 1 (D.C. Cir. 2001).

Board law is unclear whether a charging party may demand a copy of a witness’s Jencks statement before or after the charging party itself calls the witness as an adverse or hostile witness under FRE 611(c). However, based on the holdings in **Kenrich Petrochemicals** and **Duquesne Electric**, above, it appears likely that the Board and the courts would uphold a judge’s ruling or order declining to require disclosure of the statement.

Duty to search for statements. In **Albertson’s, Inc.**, Case 27–CA–13390, unpub. Board order issued January 29, 1999, the Board ruled that the General Counsel is obligated to search its files (before, it is implied, the witness testifies) for any statements in cases involving charges filed by the charging party union against the respondent during the period covered by the pending charges. Further, the Board denied the General Counsel’s request to restrict the search to the same Regional Office where the pending charges were filed. However, it ruled that the General Counsel was not required to search files in cases involving charges against other employers.

Right to sufficient time to study statements. A judge’s denial of 15 minutes time to study the statement after production was found to be prejudicial error requiring a remand in **A. R. Blase Co.**, 143 NLRB 197, 197–198 (1963), enf. denied 338 F.2d 327 (9th Cir. 1964). Normally, the General Counsel should not oppose a request for a reasonable time for study. See NLRB Casehandling Manual (Part 1), Sec. 10394.9.

Copying and retaining statements. There is no absolute right to make copies of the statements unless the statements are admitted into evidence. This is within the judge’s discretion. **Manbeck Baking Co.**, 130 NLRB 1186, 1189–1190 (1961).

With respect to retaining the statement, in **Wal-Mart Stores, Inc.**, 339 NLRB 64 (2003), the Board held that a Jencks statement may not be retained after the close of the trial. After the

witness has testified, the exception to the general prohibition against using Board files under Section 102.118 of the Board's Rules no longer applies and the prohibition of the rule is restored. Nonetheless, the Board confirmed that a judge may, in his or her discretion, permit counsel to copy the statement and to retain it throughout the hearing "for any legitimate trial purpose." *Id.* at n. 3. See also NLRB Casehandling Manual (Part 1), Sec. 10394.9 (providing that, on request, the respondent may retain the copies throughout the trial for legitimate trial purposes, returning them at the close of the trial unless the statement has been made an exhibit).

Because some counsel may make notes that they would be reluctant to disclose to the General Counsel, it is prudent to establish a procedure in advance, such as an agreed upon destruction of copies with attorney notes, to avoid later controversy and dispute.

§ 16–614 FRE 614. Court's Calling or Examining a Witness

FRE 614 states:

(a) Calling. The court may call a witness on its own or at a party's request. Each party is entitled to cross-examine the witness.

(b) Examining. The court may examine a witness regardless of who calls the witness.

(c) Objections. A party may object to the court's calling or examining a witness either at that time or at the next opportunity when the jury is not present.

Section 102.35(a)(11) of the Board's Rules similarly provides that the judge may "call, examine, and cross-examine witnesses and . . . introduce into the record documentary or other evidence." See **§ 2–300**, Duties of Trial Judge, above.

§ 16–615 FRE 615. Excluding Witnesses

FRE 615 states:

At a party's request, the court must order witnesses excluded so that they cannot hear other witnesses' testimony. Or the court may do so on its own. But this rule does not authorize excluding:

(a) a party who is a natural person;

(b) an officer or employee of a party that is not a natural person, after being designated as the party's representative by its attorney;

(c) a person whose presence a party shows to be essential to presenting the party's claim or defense; or

(d) a person authorized by statute to be present.

As fully discussed in **Chapter 11**, Sequestration of Witnesses, the Board has generally attempted to follow the "spirit" of FRE 615 in fashioning its own rules in this area. See also **§ 1–300** (Model Sequestration Order).

§ 16–700 Opinions and Expert Testimony

§ 16–701 FRE 701. Opinion Testimony by Lay Witnesses

FRE 701 states:

If a witness is not testifying as an expert, testimony in the form of an opinion is limited to one that is:

- (a) rationally based on the witness's perception;
- (b) helpful to clearly understanding the witness's testimony or to determining a fact in issue; and
- (c) not based on scientific, technical, or other specialized knowledge within the scope of Rule 702.

See, e.g., *UCSF Stanford Health Care*, 335 NLRB 488, 532 (2001) (finding that the testimony of the respondent's witnesses did not qualify as lay opinion testimony under FRE 701 because the testimony was not based on first-hand knowledge or observations).

§ 16–702 FRE 702. Testimony by Expert Witnesses

FRE 702 states:

A witness who is qualified as an expert by knowledge, skill, experience, training, or education may testify in the form of an opinion or otherwise if:

- (a) the expert's scientific, technical, or other specialized knowledge will help the trier of fact to understand the evidence or to determine a fact in issue;
- (b) the testimony is based on sufficient facts or data;
- (c) the testimony is the product of reliable principles and methods; and
- (d) the expert has reliably applied the principles and methods to the facts of the case.

For examples where FRE 702 has been applied in Board proceedings, see *Chemical Solvents, Inc.*, 362 NLRB No. 164, slip op. at 23 (2015) (rejecting the respondent's proffered expert witness testimony, in an 8(a)(3) and (5) plant-closure case, that the respondent realized cost savings after the closure, as the expert's after-the-fact assessment could not have played any part in the respondent's decision and, in any event, would not be a defense to the allegations); *National Extrusion & Mfg. Co.*, 357 NLRB 127, 154–155, n. 29 (2011) (rejecting, in a case alleging an 8(a)(5) refusal to provide health insurance-information, the General Counsel's proffered expert witness testimony that health insurance companies usually provide plan documents to prospective purchasers, as such generalized testimony did not directly address the respondent's evidence that it was unable in this particular instance to obtain the plan documents from the insurance company); and *UCSF Stanford Health Care*, above, 335 NLRB at 531–532 (rejecting the respondent's proffered expert witness testimony regarding the effect of union or employee solicitation and distribution on patients and their families, as respondent had not shown that the testimony was based on more than subjective belief or was reliable).

See also *Cedars-Sinai Medical Center*, 31–CA–143038, unpub. Board order issued Dec. 1, 2015 (2015 WL 7769416). The complaint in that case alleged that the respondent's mandatory arbitration provision violated 8(a)(1) because it would reasonably be construed by employees to preclude the filing of NLRB charges. Respondent sought to call two witnesses: 1) its recruitment manager to testify that the company's employees are proficient in English and have completed high school; and 2) a linguistics expert to testify that a reasonable employee having these characteristics would not interpret the respondent's mandatory arbitration provision to preclude the filing of NLRB charges. The Board held that the ALJ did not abuse his discretion in barring the testimony of both witnesses as irrelevant.

§ 16–702.1 Polygraph Evidence

“Polygraph evidence has faced sharp criticism, largely because of serious doubts about its scientific or probative value.” *U.S. v. Resnick*, 823 F.3d 888, 896 (7th Cir. 2016), cert. denied 137 S.Ct. 2092 (2017), citing, e.g., *U.S. v. Scheffer*, 523 U.S. 303, 309 (1998) (upholding a military rule that barred the admission of polygraph evidence in court martial proceedings). Some circuits have therefore adopted a per se rule excluding polygraph evidence. See, e.g., *U.S. v. Prince-Oyibo*, 320 F.3d 494 (4th Cir. 2003); and *U.S. v. Skeens*, 494 F.2d 1050, 1053 (D.C. Cir. 1974).

However, other circuits have rejected a per se rule excluding polygraph evidence. For example, the Fifth Circuit has indicated that it is generally proper for a judge to admit such evidence in a civil bench trial. See *Gibbs v. Gibbs*, 210 F.3d 491, 500 (5th Cir. 2000) (holding that the judge properly admitted polygraph evidence in an ERISA action, particularly since the judge, rather than a jury, was the trier of fact). See also § 16–403, above (citing cases that distinguish between judge and jury trials in evaluating whether admission of evidence would be unfairly prejudicial under FRE 403). And the Eleventh Circuit has held that a district court may admit polygraph evidence, even in a criminal trial, if: 1) the parties stipulate to the test’s circumstances and the scope of its admissibility, or 2) the evidence is introduced to impeach or corroborate the testimony of the witness at trial, the opposing party was provided adequate notice and an opportunity to have its own expert administer a similar polygraph test, and the court is satisfied that the evidence is both reliable and relevant under FRE 702. See *U.S. v. Henderson*, 409 F.3d 1293, 1303 (11th Cir. 2005), cert denied 126 S.Ct. 1331 (2006) (holding that the trial judge did not abuse her discretion in excluding the evidence, as “reasonable judges can disagree over the reliability of polygraph methodology”). See also *U.S. v. Lea*, 249 F.3d 632, 638–639 (7th Cir. 2001) (admissibility of polygraph evidence is within the trial judge’s discretion, using FRE 403 as a guide).

For a list of how each federal and state jurisdiction treats polygraph evidence, see **22 Fed. Prac. & Proc. Evid. § 5169.3** (2d ed. Sept. 2018 Update).

For a Board case addressing polygraph evidence, see *J.C. Penny Co.*, 172 NLRB 1279 (1968), enfd. in relevant part 416 F.2d 702, 705 (7th Cir. 1969). The ALJ in that case admitted a polygraph and gave it some, but not controlling weight, i.e., he discredited the witness despite the polygraph results indicating that the witness testified truthfully. See also *Ackerman Mfg. Co.*, 241 NLRB 621, 622 n. 1 (1979). In that case, the ALJ rejected a certified polygraph report to the extent it was submitted by the respondent to show that the witness was truthful in his statements to the polygraphist about observing the discriminatees removing company property. However, the ALJ admitted it for purposes of evaluating the respondent’s investigative efforts and “bona fides” in failing to recall the discriminatees.

§ 16–702.2 Prior Notice to Opponent

Prior notice should normally be given by a party intending to use an expert witness at the trial so that the opposing party may have time to obtain its own expert. The failure to do so may be considered by the judge in ruling on the admissibility of the expert testimony under FRE 403. See *National Extrusion*, 357 NLRB 127, 155, n. 29 (2011). See also §§ 16–102 and 16–403, above.

However, there is no requirement to create and produce an expert’s report in the manner required by FRCP 26(a)(2)(B) in the context of federal civil discovery. *McDonald’s USA, LLC*,

2–CA–093893, unpub. Board order issued Jan. 16, 2018 (2018 WL 447422) (holding that “there is no demonstrated need for an expert report that cannot be met by alternative measures such as granting a continuance, if appropriate, after the . . . expert has testified, despite the inherent delay that would result”).

§ 16–703 FRE 703. Bases of an Expert’s Opinion Testimony

FRE 703 states:

An expert may base an opinion on facts or data in the case that the expert has been made aware of or personally observed. If experts in the particular field would reasonably rely on those kinds of facts or data in forming an opinion on the subject, they need not be admissible for the opinion to be admitted. But if the facts or data would otherwise be inadmissible, the proponent of the opinion may disclose them to the jury only if their probative value in helping the jury evaluate the opinion substantially outweighs their prejudicial effect.

Where expert testimony has been received, the judge may disregard it if the premises for the expert’s analysis and conclusions are flawed. See *Raley’s*, 348 NLRB 382, 562–563 (2006) (handwriting expert’s testimony about signatures on a petition was based on flawed premises); *H. B. Zachry Co.*, 319 NLRB 967, 979–980 (1995) (basis for management professor’s opinion about the union members’ motive for applying for work was flawed), modified on different point, 127 F.3d 1300 (11th Cir. 1997); *Fluor Daniel, Inc.*, 304 NLRB 970, 971 n. 10, 975, 978, 980 (1991) (statistical consultant’s conclusions about the employer’s hiring decisions were based on flawed assumptions), enf. mem. 976 F.2d 744 (11th Cir. 1992).

See also *Parts Depot, Inc.*, 348 NLRB 152 n. 6 (2006) (judge in the backpay proceeding properly refused to permit an expert witness to opine, based on an analysis of employment trends, that employees did not make reasonable efforts to seek interim employment, as Board precedent requires consideration of an individual’s particular circumstances rather than just probabilities).

The foregoing rulings are consistent with the Supreme Court’s expression in *General Electric Co. v. Joiner*, 522 U.S. 136, 146 (1997), that a “court may conclude that there is simply too great an analytical gap between the data and the opinion proffered.”

§ 16–704 FRE 704. Opinion on an Ultimate Issue

FRE 704 states in relevant part:

(a) In General — Not Automatically Objectionable. An opinion is not objectionable just because it embraces an ultimate issue.

• • • •

Under FRE 704, an opinion is not objectionable just because it embraces an ultimate issue. However, as indicated in the advisory committee notes, to be admitted, the testimony must still satisfy the standards set forth in Rule 702 (as well as 403). Thus, expert opinions on ultimate legal issues are properly excluded as within the exclusive province of the judge and Board. See *Roundy’s Inc. v. NLRB*, 674 F.3d 638, 647, 648 (7th Cir. 2012), enf. in relevant part 356 NLRB 126 n. 4 (2010). The issue in that case was whether the employer had unlawfully excluded union representatives from handbilling in common areas outside its stores. Citing the advisory committee notes to FRE 704, the court held that the judge did not abuse his discretion in

refusing to permit the employer to call an alleged expert on Wisconsin real estate law to testify about the nature of the employer's property interest at the stores. The court also found that the employer had suffered no prejudice as the judge permitted the employer to include the alleged expert's interpretation of the law in its posthearing brief.

See also *Nationwide Transport Finance v. Cass Information*, 523 F.3d 1051, 1058 (9th Cir. 2008) (commercial law expert's legal conclusions about the applicability of the UCC to the facts of the case were inadmissible); and *Gilson v. Sirmons*, 520 F.3d 1196, 1243 (10th Cir. 2008) (expert testimony on witness's credibility was inappropriate).

§ 16–705 FRE 705. Disclosing the Facts or Data Underlying an Expert's Opinion

FRE 705 states:

Unless the court orders otherwise, an expert may state an opinion—and give the reasons for it—without first testifying to the underlying facts or data. But the expert may be required to disclose those facts or data on cross-examination.

§ 16–706 FRE 706. Court-Appointed Expert Witnesses

FRE 706 states:

(a) Appointment Process. On a party's motion or on its own, the court may order the parties to show cause why expert witnesses should not be appointed and may ask the parties to submit nominations. The court may appoint any expert that the parties agree on and any of its own choosing. But the court may only appoint someone who consents to act.

(b) Expert's Role. The court must inform the expert of the expert's duties. The court may do so in writing and have a copy filed with the clerk or may do so orally at a conference in which the parties have an opportunity to participate. The expert:

(1) must advise the parties of any findings the expert makes;

(2) may be deposed by any party;

(3) may be called to testify by the court or any party; and

(4) may be cross-examined by any party, including the party that called the expert.

(c) Compensation. The expert is entitled to a reasonable compensation, as set by the court. The compensation is payable as follows:

(1) in a criminal case or in a civil case involving just compensation under the Fifth Amendment, from any funds that are provided by law; and

(2) in any other civil case, by the parties in the proportion and at the time that the court directs—and the compensation is then charged like other costs.

....

(e) Parties' Choice of Their Own Experts. This rule does not limit a party in calling its own experts.

There is no specific provision in the Board's Rules comparable to FRE 706. But cf. *George Joseph Orchard Siding, Inc.*, 325 NLRB 252 (1998) (discussing a judge's inherent discretionary power under the NLRA, the APA, and the Board's Rules to appoint interpreters); and *H & M International Transportation, Inc.*, 22-CA-089596, unpub. Board order issued May 23, 2014 (2014 WL 2194514) (upholding the judge's discretion to order production of a memory card from the alleged discriminatee's cell phone so that the company could evaluate the reliability of an audio recording made with the phone, but directing the judge to issue a protective order

“requiring that the memory card be given to a designated qualified expert in forensic analysis of electronic records, not in the direct employ of any party, for retrieval and review of the audio file at issue, and any associated metadata, in order to protect the confidentiality and integrity of the data.”)

§ 16–800 Hearsay

§ 16–801 FRE 801. Definitions; Exclusions from Hearsay

FRE 801 states:

(a) Statement. “Statement” means a person’s oral assertion, written assertion, or nonverbal conduct, if the person intended it as an assertion.

(b) Declarant. “Declarant” means the person who made the statement.

(c) Hearsay. “Hearsay” means a statement that:

(1) the declarant does not make while testifying at the current trial or hearing; and

(2) a party offers in evidence to prove the truth of the matter asserted in the statement.

(d) Statements That Are Not Hearsay. A statement that meets the following conditions is not hearsay:

(1) A Declarant-Witness’s Prior Statement. The declarant testifies and is subject to cross-examination about a prior statement, and the statement:

(A) is inconsistent with the declarant’s testimony and was given under penalty of perjury at a trial, hearing, or other proceeding or in a deposition;

(B) is consistent with the declarant’s testimony and is offered:

(i) to rebut an express or implied charge that the declarant recently fabricated it or acted from a recent improper influence or motive in so testifying; or
(ii) to rehabilitate the declarant’s credibility as a witness when attacked on another ground; or

(C) identifies a person as someone the declarant perceived earlier.

(2) An Opposing Party’s Statement. The statement is offered against an opposing party and:

(A) was made by the party in an individual or representative capacity;

(B) is one the party manifested that it adopted or believed to be true;

(C) was made by a person whom the party authorized to make a statement on the subject;

(D) was made by the party’s agent or employee on a matter within the scope of that relationship and while it existed; or

(E) was made by the party’s coconspirator during and in furtherance of the conspiracy.

The statement must be considered but does not by itself establish the declarant’s authority under (C); the existence or scope of the relationship under (D); or the existence of the conspiracy or participation in it under (E).

§ 16–801.1 Purpose of Evidence: Truth of the Matter Asserted

As indicated in FRE 801(c)(2), a statement is hearsay only if it is offered “to prove the truth of the matter asserted in the statement.” See, e.g., *Salem Hospital Corp.*, 363 NLRB No. 56, slip op. at 1 n. 1 (2015). There, the Board found that the subject testimony was not hearsay because it was not offered to prove the truth of the matter asserted but to show the effect it had

on the hearer, citing *Hebert Industrial Insulation Corp.*, 312 NLRB 602, 608 (1993). It further found that the testimony was admissible “in any event” because the respondent did not object to the testimony at the hearing, citing *Alvin J. Bart & Co.*, 236 NLRB 242, 243 (1978), enf. denied on other grounds 598 F.2d 1267 (2d Cir. 1979). See also *U.S. v. Safavian*, 435 F.Supp.2d 36, 44 (D.D.C. 2006) (emails were admissible as non-hearsay because they were offered to provide context or to show that the statements were made, not to establish the truth of the statements).

§ 16–801.2 Affidavit of Recanting Witness

Where an employee witness gives testimony inconsistent from his/her pretrial affidavit, the Board has permitted the affidavits to be introduced as substantive evidence to allay concerns over witness intimidation. The Board has suggested that the affidavits may be sufficiently similar to depositions to constitute nonhearsay under FRE 801(d)(1)(A). But, even assuming they are hearsay, the Board has admitted them where corroborated. See *Conley Trucking*, 349 NLRB 308, 309–313 (2007), enf. 520 F.3d 629 (6th Cir. 2008), and cases cited there. See also § 16–802, Corroborated Hearsay, below. For pretrial statements of respondent supervisors or agents, see § 16–801.3, Admission or Statement by Opposing Party, below.

For a case involving a posthearing recanting affidavit, see *Southdown Care Center*, 313 NLRB 1114, 1114–1115, 1118 (1994). There, the Board remanded for consideration of the posthearing affidavit of a major witness indicating that most of her testimony at the hearing was false. On remand the judge, disbelieving the recanting affidavit, reaffirmed his original findings, which the Board adopted.

§ 16–801.3 Admission or Statement by Opposing Party

Admissions and statements by a party or its agents are covered by FRE 801(d)(2). See, e.g., *Ferguson Enterprises, Inc.*, 355 NLRB 1121 n. 2 (2010) (supervisor’s statements to an employee were nonhearsay admissions under FRE 801(d)(2)); and *Times Union*, 356 NLRB 1339 n. 1 (2011) (article by respondent’s business reporter quoting respondent’s publisher fell within exception to hearsay rule set forth in FRE 801(d)(2)(D) for statements by a party agent or employee on a matter within the scope of that relationship).

Affidavits by supervisors. Pretrial affidavits given to the General Counsel by supervisors while employed by the respondent concerning matters within the scope of employment are nonhearsay statements by a party opponent under FRE 801(d)(2). See, e.g., *Fredericksburg Glass & Mirror*, 323 NLRB 165, 175–176 (1997) and cases cited there.

Party position statements. Many cases find attorney statements, both in and out of court, to be admissions. For example, it is well-established Board law that a lawyer’s position letter can be received as an admission if it contains a statement or statements conflicting with the party’s position. See, e.g., *Raley’s*, 348 NLRB 382, 501–502 (2006); *McKenzie Engineering Co.*, 326 NLRB 473, 485 n. 6 (1998); *Hogan Masonry*, 314 NLRB 332, 333 n. 1 (1994); *United Technologies Corp.*, 310 NLRB 1126, 1127 n. 1 (1993), enf. mem. 29 F.3d 621 (2d Cir. 1994); and *Massillon Community Hospital*, 282 NLRB 675 n. 5 (1987). See also *MCPC v. NLRB*, 813 F.3d 475, 493 n. 13 (3d Cir. 2016). Indeed, it is reversible error for the judge to refuse to admit into evidence such a position statement. *Massillon Community Hospital*, above; *Florida Steel Co.*, 235 NLRB 1010, 1011-1012 (1978); and *Ablon Poultry & Egg Co.*, 134 NLRB 827 n. 1 (1961).

The rule applies even to respondent position statements submitted by former counsel. See **United Scrap Metal, Inc.**, 344 NLRB 467, 467–468, n. 5 (2005); and **Optica Lee Borinquen**, 307 NLRB 705 n. 6 (1992), enfd. mem. 991 F.2d 786 (1st Cir. 1993). It also applies to position statements previously submitted in representation proceedings. See **Evergreen America**, 348 NLRB 178 (2006). See also **Bliss & Laughlin Steel Co.**, 266 NLRB 1165, 1167 n. 2 (1983), enfd. 754 F.2d 229 (7th Cir. 1985).

As previously discussed in § 8-455 (Work Product Privilege), the Board in **Kaiser Aluminum**, 339 NLRB 829 (2003), held that a charging party does not waive the work product privilege by giving a position statement to the General Counsel. However, the Board did not overrule or otherwise signal that it was retreating from the cases cited above involving respondent position statements. See the judge’s discussion in **Evergreen America**, above, 348 NLRB at 187–188.

It is unclear what, if any, weight the judge may give a position statement that has been disavowed by the attorney prior to trial. See **Orland Park Motor**, 333 NLRB 1017 n. 1, 1024–1026 (2001). However, the Board has held that an admission in an answer filed in a prior proceeding may properly be considered notwithstanding counsel’s assertion that the prior pleading was “simply a clerical error that was never remedied.” **Spurlino Materials, LLC**, 357 NLRB 1510 n. 1, 1514 n. 18, 1516 n. 20 (2011), enfd. 805 F.3d 1131 (D.C. Cir. 2015). The Board has also held that a lawyer’s position letter can be used to impeach the lawyer’s conflicting testimony at the trial. **Harowe Servo Controls, Inc.**, 250 NLRB 958, 1033 (1980). See also **Performance Friction Corp.**, 335 NLRB 1117, 1149 (2001), describing other ways an attorney can make admissions in Board proceedings.

A party may not affirmatively rely on its own assertions in position statements or briefs to help establish a point on which it carries the burden of proof. See **Cannondale Corp.**, 310 NLRB 845, 852 (1993) (attorney’s position letter); **Domsey Trading Corp.**, 310 NLRB 777, 814 n. 35 (1993) (attorney’s letter to the judge in the nature of a supplemental brief), enfd. 16 F.3d 517 (2d Cir. 1994); **Auburn Foundry**, 274 NLRB 1317 n. 2 (1985), enfd. 791 F.2d 619 (7th Cir. 1986) (a statement in the lawyer’s brief to the judge); and **Riverwoods Chappaqua Corp. v. Marine Midland Bank**, 30 F.3d 339, 343 (2d Cir. 1994) (a statement made in the counsel’s opening statement).

Statements in pleadings. Generally, documents contained in General Counsel’s Exhibit 1 are limited to the so-called “formal papers” (charges, pleadings, motions, orders, and other similar documents), and are therefore offered and received as merely procedural documents. **Colorado Symphony Assoc.**, 366 NLRB No. 60, slip op. at 4 n. 5 (2018). Thus, they generally do not constitute substantive evidence unless they contain an admission.

The Board has repeatedly held that admissions in an answer are binding even where the admitting party later attempts to produce contrary evidence. **C.P. Associates, Inc.**, 336 NLRB 167 (2001); **Consolidated Bus Transit, Inc.**, 350 NLRB 1064, 1065 n. 6 (2007), enfd. 577 F.3d 467 (2d Cir. 2009); and **Lorge School**, 355 NLRB 558, JD at n. 3 (2010) (answer to compliance specification). See also **T. Steele Construction, Inc.**, 351 NLRB 1032 n. 12 (2007) (rejecting respondent’s argument that its previous admission in its answer should be amended to a denial to conform to the evidence presented at trial); and **Boydston Electric, Inc.**, 331 NLRB 1450, 1451 (2000) (holding that the judge erred in finding, based on the evidence at trial, that the alleged discriminatee was not discharged, in light of the respondent’s previous admission to the discharge in its answer).

With respect to admissions in withdrawn or superseded answers, see **Graham, 6 Handbook of Fed. Evid. § 801:26** (8th ed. Nov. 2018 Update) (admissions in superseded or withdrawn pleadings are considered evidentiary rather than binding admissions and may be controverted or explained by the party).

With respect to an admission in a previous case, see **Spurlino Materials**, above.

Statements in form of opinion or legal conclusion. See **Casino Pauma**, 362 NLRB No. 52, JD. at n. 7 (2015) (tribal casino's prior memos to its employees stating that they were protected by the NLRA, which were offered by the union and received into evidence without objection, could properly be considered in evaluating the casino's argument that the Board lacked jurisdiction).

Statements by noncharging-party discriminatee. Affidavits or statements of a noncharging-party discriminatee are generally not admissible as substantive evidence because such an individual is not a "party opponent" under FRE 801(d)(2). **Vencor Hospital Los Angeles**, 324 NLRB 234, 235 n. 5 (1997). See also **Performance Friction Corp.**, 335 NLRB 1117, 1120 n. 20 (2001) (compliance proceeding). But see **§ 16–801.1**, Pretrial Statement of Recanting Witness, above.

Documents in personnel files. Under FRE 801(d)(2), a document in an employee's personnel file may be received as substantive evidence for the truth of the matters asserted therein if it constitutes a statement by the respondent employer. **Laidlaw Transit, Inc.**, 315 NLRB 509, 512 (1994) (a memo in an employee's personnel file, signed by the employee's manager and dated 10 days after the discharge, warrants an inference that the document, describing the termination interview, was company generated).

Note that memos and other documents in an employee's personnel file may also be admissible under FRE 803(6), the hearsay exception applicable to "records of regularly conducted activity" (business records), discussed more fully below in **§ 16–803.4**.

§ 16–802 FRE 802. The Rule Against Hearsay

FRE 802 states:

Hearsay is not admissible unless any of the following provides otherwise:
a federal statute; these rules; or other rules prescribed by the Supreme Court.

As with other rules of evidence, the Board applies the hearsay rules "so far as practicable." See **§ 16–100**, above. However, like other administrative agencies, the Board does "not invoke a technical rule of exclusion but admit[s] hearsay evidence and give[s] it such weight as its inherent quality justifies." **Midland Hilton & Towers**, 324 NLRB 1141 n. 1 (1997), citing **Alvin J. Bart & Co.**, 236 NLRB 242 (1978), enf. denied on other grounds 598 F.2d 1267 (2d Cir. 1979).

§ 16–802.1 Corroborated hearsay

Hearsay evidence is admissible in Board proceedings "if rationally probative in force and if corroborated by something more than the slightest amount of other evidence." **Midland Towers**, above, citing **RJR Communications, Inc.**, 248 NLRB 920, 921 (1980). See also **Rome Electrical Systems**, 356 NLRB 170 n. 4 (2010) (Board "may consider probative hearsay

testimony that is corroborated by other evidence or otherwise inherently reliable”); ***RC Aluminum Industries, Inc.***, 343 NLRB 939, 940 (2004) (affirming the judge’s ruling admitting corroborated hearsay); and ***Dauman Pallet, Inc.***, 314 NLRB 185, 186 (1994) (overturning the judge’s exclusion of corroborated hearsay and according it weight). Cf. ***W. D. Manor Mechanical Contractors, Inc.***, 357 NLRB 1526 (2011) (uncorroborated hearsay is entitled to “little weight”); and ***NLRB v. First Termite Control Co.***, 646 F.2d 424 (9th Cir. 1981) (holding that the evidence supporting legal jurisdiction was hearsay and remanding the case to the Board).

§ 16–802.2 Double hearsay

Double hearsay is inadmissible unless both parts satisfy the Board’s requirements. See ***Auto Workers Local 651 (General Motors)***, 331 NLRB 479, 481 (2000) (an employee’s uncorroborated testimony that a second employee told her that he heard a supervisor call her a “voodoo sister” was unreliable hearsay and did not support a finding that the supervisor was in fact hostile to her); and ***T.L.C. St. Petersburg***, 307 NLRB 605 (1992), *affd. mem.* 985 F.2d 579 (11th Cir. 1993) (judge properly accorded no weight, on the issue of the company’s good faith doubt of the union’s majority status, to the company president’s testimony concerning statements allegedly made by employees to an employee and a supervisor that they subsequently conveyed to him). See also ***Delaware County Memorial Hospital***, 366 NLRB No. 28, JD. n. 5 (2018). Cf. ***Kamtech, Inc.***, 333 NLRB 242 n. 4 (2001) (purported “double hearsay” statements were actually a party admission not barred by the hearsay rule). See also FRE 805, set forth in § 16–805, below.

§ 16–803 FRE 803. Exceptions to the Rule Against Hearsay — Regardless of Whether the Declarant Is Available as a Witness

FRE 803 states in relevant part:

The following are not excluded by the rule against hearsay, regardless of whether the declarant is available as a witness:

(1) Present Sense Impression. A statement describing or explaining an event or condition, made while or immediately after the declarant perceived it.

(2) Excited Utterance. A statement relating to a startling event or condition, made while the declarant was under the stress of excitement that it caused.

(3) Then-Existing Mental, Emotional, or Physical Condition. A statement of the declarant’s then-existing state of mind (such as motive, intent, or plan) or emotional, sensory, or physical condition (such as mental feeling, pain, or bodily health), but not including a statement of memory or belief to prove the fact remembered or believed unless it relates to the validity or terms of the declarant’s will.

(4) Statement Made for Medical Diagnosis or Treatment. A statement that:

(A) is made for — and is reasonably pertinent to — medical diagnosis or treatment; and

(B) describes medical history; past or present symptoms or sensations; their inception; or their general cause.

(5) Recorded Recollection A record that:

(A) is on a matter the witness once knew about but now cannot recall well enough to testify fully and accurately;

(B) was made or adopted by the witness when the matter was fresh in the witness’s memory; and

(C) accurately reflects the witness’s knowledge.

If admitted, the record may be read into evidence but may be received as an exhibit only if offered by an adverse party.

(6) Records of a Regularly Conducted Activity. A record of an act, event, condition, opinion, or diagnosis if:

(A) the record was made at or near the time by — or from information transmitted by — someone with knowledge;

(B) the record was kept in the course of a regularly conducted activity of a business, organization, occupation, or calling, whether or not for profit;

(C) making the record was a regular practice of that activity;

(D) all these conditions are shown by the testimony of the custodian or another qualified witness, or by a certification that complies with Rule 902(11) or (12) or with a statute permitting certification; and

(E) the opponent does not show that the source of information or the method or circumstances of preparation indicate a lack of trustworthiness.

(7) Absence of a Record of a Regularly Conducted Activity. Evidence that a matter is not included in a record described in paragraph (6) if:

(A) the evidence is admitted to prove that the matter did not occur or exist;

(B) a record was regularly kept for a matter of that kind; and

(C) the opponent does not show that the possible source of the information or other circumstances indicate a lack of trustworthiness.

(8) Public Records. A record or statement of a public office if:

(A) it sets out:

(i) the office's activities;

(ii) a matter observed while under a legal duty to report, but not including, in a criminal case, a matter observed by law-enforcement personnel; or

(iii) in a civil case or against the government in a criminal case, factual findings from a legally authorized investigation; and

(B) the opponent does not show that the source of information or other circumstances indicate a lack of trustworthiness.

(9) Public Records of Vital Statistics. A record of a birth, death, or marriage, if reported to a public office in accordance with a legal duty.

(10) Absence of a Public Record. Testimony — or a certification under Rule 902 — that a diligent search failed to disclose a public record or statement if the testimony or certification is admitted to prove that:

(A) the record or statement does not exist; or

(B) a matter did not occur or exist, if a public office regularly kept a record or statement for a matter of that kind.

(11) Records of Religious Organizations Concerning Personal or Family History. A statement of birth, legitimacy, ancestry, marriage, divorce, death, relationship by blood or marriage, or similar facts of personal or family history, contained in a regularly kept record of a religious organization.

(12) Certificates of Marriage, Baptism, and Similar Ceremonies. A statement of fact contained in a certificate:

(A) made by a person who is authorized by a religious organization or by law to perform the act certified;

(B) attesting that the person performed a marriage or similar ceremony or administered a sacrament; and

(C) purporting to have been issued at the time of the act or within a reasonable time after it.

(13) Family Records. A statement of fact about personal or family history contained in a family record, such as a Bible, genealogy, chart, engraving on a ring, inscription on a portrait, or engraving on an urn or burial marker.

(14) Records of Documents That Affect an Interest in Property. The record of a document that purports to establish or affect an interest in property if:

(A) the record is admitted to prove the content of the original recorded document, along with its signing and its delivery by each person who purports to have signed it;

(B) the record is kept in a public office; and

(C) a statute authorizes recording documents of that kind in that office.

(15) Statements in Documents That Affect an Interest in Property. A statement contained in a document that purports to establish or affect an interest in property if the matter stated was relevant to the document's purpose — unless later dealings with the property are inconsistent with the truth of the statement or the purport of the document.

(16) Statements in Ancient Documents. A statement in a document that was prepared before January 1, 1998, and whose authenticity is established.

(17) Market Reports and Similar Commercial Publications. Market quotations, lists, directories, or other compilations that are generally relied on by the public or by persons in particular occupations.

(18) Statements in Learned Treatises, Periodicals, or Pamphlets. A statement contained in a treatise, periodical, or pamphlet if:

(A) the statement is called to the attention of an expert witness on cross-examination or relied on by the expert on direct examination; and

(B) the publication is established as a reliable authority by the expert's admission or testimony, by another expert's testimony, or by judicial notice. If admitted, the statement may be read into evidence but not received as an exhibit.

(19) Reputation Concerning Personal or Family History. A reputation among a person's family by blood, adoption, or marriage — or among a person's associates or in the community — concerning the person's birth, adoption, legitimacy, ancestry, marriage, divorce, death, relationship by blood, adoption, or marriage, or similar facts of personal or family history.

(20) Reputation Concerning Boundaries or General History. A reputation in a community — arising before the controversy — concerning boundaries of land in the community or customs that affect the land, or concerning general historical events important to that community, state, or nation.

(21) Reputation Concerning Character. A reputation among a person's associates or in the community concerning the person's character.

(22) Judgment of a Previous Conviction. Evidence of a final judgment of conviction if:

(A) the judgment was entered after a trial or guilty plea, but not a nolo contendere plea;

(B) the conviction was for a crime punishable by death or by imprisonment for more than a year; [and]

(C) the evidence is admitted to prove any fact essential to the judgment; The pendency of an appeal may be shown but does not affect admissibility.

(23) Judgments Involving Personal, Family, or General History, or a Boundary. A judgment that is admitted to prove a matter of personal, family, or general history, or boundaries, if the matter:

(A) was essential to the judgment; and

(B) could be proved by evidence of reputation.
(24) [**Other Exceptions.**] [Transferred to Rule 807.]

§ 16–803.1 State of Mind: Motive

Issues frequently arise regarding a person’s state of mind at the time of the alleged events. FRE 803(3) provides that a “statement of the declarant’s then-existing state of mind (such as motive, intent, or plan) or emotional, sensory, or physical condition (such as mental feeling, pain, or bodily health), but not including a statement of memory or belief to prove the fact remembered or believed . . .” are not excluded by the hearsay rule, even if the declarant is available as a witness.

For specific case examples, see *International Business Systems*, 258 NLRB 181 n. 6 (1981) (prior statements attributed to strikers, which articulated their fears, grievances, and intent to strike, constituted statements of then-existing state of mind or emotion, and thus were admissible under FRE 803(3) to establish that the strike was an unfair labor practice strike), enfd. mem. 659 F.2d 1069 (3d Cir. 1981); and *Global Recruiters of Winfield*, 363 NLRB No. 68, slip op. at 6 n. 10 (2015) (prior emails from the respondent company’s owner to corporate staff about how to work with the alleged discriminatee, which were offered into evidence by the respondent itself, were not excluded by the hearsay rules as they were offered for the purpose of establishing the owner’s state of mind when he wrote the emails and his motivation for the various actions that he subsequently took regarding the discriminatee).

See also *Lightner v. Dauman Pallet, Inc.*, 823 F. Supp. 249, 252 n. 2 (D. N.J. 1992), affd. mem. 993 F.2d 877 (3d Cir. 1993); and *Garcia v. Green Fleet Systems, LLC*, 2014 WL 5343814 (C.D. Cal. 2014) (testimony that employees had expressed fear of losing their jobs or other retaliation for supporting the union is admissible under the FRE 803(3) “state of mind” exception to the hearsay rule to show that the employer’s alleged unfair labor practices had a chilling effect and that an interim injunction against the employer under Section 10(j) of the Act is therefore just and proper).

Of course, even if testimony is admissible under the FRE 803(3) “state of mind” exception, it should nevertheless be excluded if state of mind is irrelevant. See *Delaware County Memorial Hospital*, 366 NLRB No. 28, JD. n. 5 (2018); and § 16–402, above.

§ 16–803.2 Recorded Recollection

Under FRE 803(5), the contents of a memorandum or record written, signed, or adopted by a witness reciting events which occurred in the past, but of which the witness has insufficient present recollection, are admissible in evidence as substantive proof of the events. See *J. C. Penney Co. v. NLRB*, 384 F.2d 479, 484 (10th Cir. 1967) (distinguishing between writings admitted as past recollection recorded and writings used to stimulate memory [present recollection revived] or to determine truthfulness [prior inconsistent statements]). See also *A.A. Superior Ambulance Service*, 263 NLRB 499, 500–501 (1982) (employee witness who was unable to recall certain conversations that occurred 10 months before the hearing was permitted under FRE 803(5) to read into the record a written statement he had given to the union shortly after the conversations occurred), enfd. mem. 720 F.2d 683 (9th Cir. 1983).

Foundation Required. Normally, a foundation must be laid, through testimony of the witness, that at the time of the memorandum he had a recollection of the events and that he

made or adopted them believing them to be true. *J.C. Penney*, above. But cf. *Three Sisters Sportswear Co.*, 312 NLRB 853, 865 (1993), enf. mem. 55 F.3d 684 (9th Cir. 1995), cert. denied 516 U.S. 1093 (1996), where the pretrial affidavit of a frightened witness (a current employee), who claimed not to remember anything about her affidavit other than her signature, was received in evidence as past recollection recorded under FRE 803(5).

Reading Document vs. Submitting as Exhibit. If admissible under FRE 803(5), the memorandum or record may be read into the record by the party offering it as substantive evidence, and the adverse party may actually submit it as an exhibit.

§ 16–803.3 Bargaining Notes

Bargaining notes have been held admissible as substantive evidence under one or more of the exceptions listed in FRE 803. See, e.g., *Allis-Chalmers Mfg. Co.*, 179 NLRB 1, 2 (1969); and *NLRB v. Tex-Tan, Inc.*, 318 F.2d 472, 483 (5th Cir. 1963) (citing 803(5)); *Pacific Coast Metal Trades Council (Lockheed Shipbuilding)*, 282 NLRB 239, JD at n. 2 (1986) (citing 803(6)), and *Mack Trucks*, 277 NLRB 711, 725 (1985) (citing both 803(1) and 803(6)). In some cases the parties will stipulate to the receipt of the bargaining summaries of one or more parties, with the qualification that all parties are free to contest any entry and to advance their own version of the meetings. See *Formosa Plastics Corp., Louisiana*, 320 NLRB 631, 641 (1996).

§ 16–803.4 Business Records

As noted in § 16–801.3, above, memos and other documents in an employee’s personnel file may be admitted as records of regularly conducted business activity under FRE 803(6), provided the conditions set forth in that rule are met. See *Affinity Medical Center*, 362 NLRB No. 78, JD at n. 8 (2015) (document purporting to be a verbal warning prepared 4 months after the event did not meet the requirements of FRE 803(6) because it was not prepared at or near the time of the incident and the circumstances of preparation indicated a lack of trustworthiness). See also *Pierce v. Atchison Topeka & Santa Fe*, 110 F.3d 431, 444 (7th Cir. 1997) (trial judge did not abuse his discretion in excluding a manager’s memo that was placed in the plaintiff-employee’s personnel file and summarized manager’s meetings with plaintiff, as it “was not created with the kind of regularity or routine that gives business records their inherent reliability,” and “it was obviously to memorialize an unusual incident . . . that [the manager] may have been concerned could have some litigation potential to it.”).

§ 16–804 FRE 804. Exceptions to the Rule Against Hearsay — When the Declarant Is Unavailable as a Witness

FRE 804 states in relevant part:

(a) **Criteria for Being Unavailable.** A declarant is considered to be unavailable as a witness if the declarant:

- (1) is exempted from testifying about the subject matter of the declarant’s statement because the court rules that a privilege applies;
- (2) refuses to testify about the subject matter despite a court order to do so;
- (3) testifies to not remembering the subject matter;
- (4) cannot be present or testify at the trial or hearing because of death or a then-existing infirmity, physical illness, or mental illness; or
- (5) is absent from the trial or hearing and the statement’s proponent has not been able, by process or other reasonable means, to procure:

(A) the declarant's attendance, in the case of a hearsay exception under Rule 804(b)(1) or (6); or

(B) the declarant's attendance or testimony, in the case of a hearsay exception under Rule 804(b)(2), (3), or (4).

But this subdivision (a) does not apply if the statement's proponent procured or wrongfully caused the declarant's unavailability as a witness in order to prevent the declarant from attending or testifying.

(b) The Exceptions. The following are not excluded by the rule against hearsay if the declarant is unavailable as a witness:

(1) Former Testimony. Testimony that:

(A) was given as a witness at a trial, hearing, or lawful deposition, whether given during the current proceeding or a different one; and

(B) is now offered against a party who had — or, in a civil case, whose predecessor in interest had — an opportunity and similar motive to develop it by direct, cross-, or redirect examination.

(2) Statement Under the Belief of Imminent Death. In a prosecution for homicide or in a civil case, a statement that the declarant, while believing the declarant's death to be imminent, made about its cause or circumstances.

(3) Statement Against Interest. A statement that:

(A) a reasonable person in the declarant's position would have made only if the person believed it to be true because, when made, it was so contrary to the declarant's proprietary or pecuniary interest or had so great a tendency to invalidate the declarant's claim against someone else or to expose the declarant to civil or criminal liability;

(4) Statement of Personal or Family History. A statement about:

(A) the declarant's own birth, adoption, legitimacy, ancestry, marriage, divorce, relationship by blood, adoption, or marriage, or similar facts of personal or family history, even though the declarant had no way of acquiring personal knowledge about that fact; or

(B) another person concerning any of these facts, as well as death, if the declarant was related to the person by blood, adoption, or marriage or was so intimately associated with the person's family that the declarant's information is likely to be accurate.

(5) [Other Exceptions.] [Transferred to Rule 807.]

(6) Statement Offered Against a Party That Wrongfully Caused the Declarant's Unavailability. A statement offered against a party that wrongfully caused — or acquiesced in wrongfully causing — the declarant's unavailability as a witness, and did so intending that result.

§ 16–804.1 Declarant Unavailable

For Board cases applying the FRE 804 unavailability requirement, see **Park Maintenance**, 348 NLRB 1373 n. 2 (2006) (reversing the judge's ruling which admitted affidavits in the absence of a showing that the affiants were unavailable to testify); and **Marine Engineers District 1 (Dutra Construction)**, 312 NLRB 55 (1993) (holding that the judge properly struck the non-Board affidavit of a nonappearing witness, offered in support of an affirmative defense, as the respondent did not allege that the affiant was unavailable to testify).

§ 16–804.2 Declarant Deceased

FRE 804 provides that certain statements, including former testimony and statements against interest, are excepted from the hearsay rule where the declarant is deceased. The Board has also admitted into evidence other statements by a deceased person where it is the best evidence available. See *NLRB v. St. George Warehouse*, 645 F.3d 666, 675 (3d Cir. 2011) (ALJ properly admitted in the backpay proceeding the hearsay testimony of the deceased discriminatee’s mother regarding her son’s post-termination search for alternative work to show that the discriminatee had engaged in a reasonably diligent search for work, “given that it was the best evidence available”), enfg. 355 NLRB 474 (2010). But see *Custom Coated Products*, 245 NLRB 33 (1979) (ALJ refused to consider the pretrial affidavit that the Regional Office took from the now-deceased charging party, as the affidavit “did not have any circumstantial guarantee of trustworthiness required by Rule 804(5)” [now 807], the residual hearsay exception); and *NLRB v. United Sanitation Service*, 737 F.2d 936, 940–941 (11th Cir. 1984) (finding that the Board incorrectly relied on the residual hearsay exception to admit the affidavit of a deceased alleged discriminatee, as the General Counsel failed to clearly demonstrate the requisite guarantees of trustworthiness).

Because unfair labor practice proceedings before the Board derive substantively and procedurally from a federal statute, state law does not supply the “rule of decision” under FRE 601. Accordingly, the Board is not bound to apply state “dead man’s” statutes excluding “statements attributed to deceased persons or those too ill to testify.” *Quarles Mfg. Co.*, 83 NLRB 697, 699 n. 8 (1949), remanded at request of Board to vacate order and dismiss complaint 190 F.2d 82 (5th Cir. 1951).

However, the Board subjects such a statement to “the closest scrutiny before deciding what weight to give it.” *West Texas Utilities*, 94 NLRB 1638, 1639 (1951), enfd. 195 F.2d 519 (5th Cir. 1952). See also *Ann’s Laundry*, 276 NLRB 269, 270 n. 3 (1985) (same).

§ 16–805 FRE 805. Hearsay Within Hearsay

FRE 805 states:

Hearsay within hearsay is not excluded by the rule against hearsay if each part of the combined statements conforms with an exception to the rule.

See § 16–802.2, Double Hearsay, above.

§ 16–806 FRE 806. Attacking and Supporting the Declarant’s Credibility

FRE 806 states:

When a hearsay statement—or a statement described in Rule 801(d)(2)(C), (D), or (E)—has been admitted in evidence, the declarant’s credibility may be attacked, and then supported, by any evidence that would be admissible for those purposes if the declarant had testified as a witness. The court may admit evidence of the declarant’s inconsistent statement or conduct, regardless of when it occurred or whether the declarant had an opportunity to explain or deny it. If the party against whom the statement was admitted calls the declarant as a witness, the party may examine the declarant on the statement as if on cross-examination.

§ 16–807 FRE 807. Residual Exception

FRE 807 states:

(a) In General. Under the following circumstances, a hearsay statement is not excluded by the rule against hearsay even if the statement is not specifically covered by a hearsay exception in Rule 803 or 804:

- (1) the statement has equivalent circumstantial guarantees of trustworthiness;
- (2) it is offered as evidence of a material fact;
- (3) it is more probative on the point for which it is offered than any other evidence that the proponent can obtain through reasonable efforts; and
- (4) admitting it will best serve the purposes of these rules and the interests of justice.

(b) Notice. The statement is admissible only if, before the trial or hearing, the proponent gives an adverse party reasonable notice of the intent to offer the statement and its particulars, including the declarant’s name and address, so that the party has a fair opportunity to meet it.

See, e.g., *Custom Coated Products*, 245 NLRB 33 (1979) (ALJ refused to consider the pretrial affidavit that the Regional Office took from the now-deceased charging party, as the affidavit was not a statement against interest and was not made at a time when he thought he was dying, and therefore “did not have any circumstantial guarantee of trustworthiness required by Rule 804(5)” [now 807]). See also *NLRB v. United Sanitation Service*, 737 F.2d 936, 940–941 (11th Cir. 1984) (finding that the Board incorrectly relied on the residual hearsay exception to admit the affidavit of a now-deceased alleged discriminatee, as there was no indication that he knew of his potential liability for perjury and there was no corroboration of several key assertions in the affidavit, and thus the General Counsel had failed to demonstrate the requisite guarantees of trustworthiness).

§ 16–807.1 Notice Not Required

“The Board does not require adherence to the [Federal Rules of Evidence] requirement that the proponent of a hearsay statement make known to the adverse party, with a fair opportunity to prepare to meet it, of the intention to offer the statement, and the particulars of it, including the name and address of the declarant.” *Sheet Metal Workers Local 28 (Borella Bros.)*, 323 NLRB 207, 209 n. 2 (1997). See also *Metropolitan Transportation Services*, 351 NLRB 657, 703 (2007). [Note: the notice requirement was previously set forth in FRE 803(24), but is now contained only in FRE 807, the “Residual Exception”].

The judge, however, may exercise his or her discretion to impose a notice requirement in circumstances indicating that a lack of some notice will prejudice the adverse party or prolong the trial.

§ 16–900 Authentication and Identification

§ 16–901 FRE 901. Authenticating or Identifying Evidence

FRE 901 states:

(a) In General. To satisfy the requirement of authenticating or identifying an item of evidence, the proponent must produce evidence sufficient to support a finding that the item is what the proponent claims it is.

(b) Examples. The following are examples only — not a complete list — of evidence that satisfies the requirement:

(1) Testimony of a Witness with Knowledge. Testimony that an item is what it is claimed to be.

(2) Nonexpert Opinion About Handwriting. A nonexpert's opinion that handwriting is genuine, based on a familiarity with it that was not acquired for the current litigation.

(3) Comparison by an Expert Witness or the Trier of Fact. A comparison with an authenticated specimen by an expert witness or the trier of fact.

(4) Distinctive Characteristics and the Like. The appearance, contents, substance, internal patterns, or other distinctive characteristics of the item, taken together with all the circumstances.

(5) Opinion About a Voice. An opinion identifying a person's voice — whether heard firsthand or through mechanical or electronic transmission or recording — based on hearing the voice at any time under circumstances that connect it with the alleged speaker.

(6) Evidence About a Telephone Conversation. For a telephone conversation, evidence that a call was made to the number assigned at the time to:

(A) a particular person, if circumstances, including self-identification, show that the person answering was the one called; or

(B) a particular business, if the call was made to a business and the call related to business reasonably transacted over the telephone.

(7) Evidence About Public Records. Evidence that:

(A) a document was recorded or filed in a public office as authorized by law; or

(B) a purported public record or statement is from the office where items of this kind are kept.

(8) Evidence About Ancient Documents or Data Compilations. For a document or data compilation, evidence that it:

(A) is in a condition that creates no suspicion about its authenticity;

(B) was in a place where, if authentic, it would likely be; and

(C) is at least 20 years old when offered.

(9) Evidence About a Process or System. Evidence describing a process or system and showing that it produces an accurate result.

(10) Methods Provided by a Statute or Rule. Any method of authentication or identification allowed by a federal statute or a rule prescribed by the Supreme Court.

§ 16–901.1 Circumstantial Evidence

Pursuant to FRE 901(b)(4), a document may be identified and authenticated by circumstantial as well as direct evidence. See *Sunland Construction Co.*, 311 NLRB 685, 692-698 (1993). See also cases cited in *Goode & Wellborne, Courtroom Handbook Fed. Evid. FRE 901* (2018 ed.); and *Graham, 8 Handbook of Fed. Evid. § 901:4* (8th ed. Nov. 2018 Update). This is true with respect to electronically stored information (ESI), such as email communications, social media posts, and cellular text messages, as well as more traditional documents. See *U.S. v. Browne*, 834 F.3d 403, 411–415 (3d Cir. 2016), cert. denied 137 S.Ct. 695 (2017); and *Lorraine v. Markel American Insurance Co.*, 241 F.R.D. 534, 546–548 (D. Md. 2007), and cases cited there (describing the various methods or types of evidence that have been found sufficient to authenticate ESI).

§ 16–901.2 Documents Obtained From Opposing Party

FRE 901(b) makes clear that the 10 listed examples are illustrative only and not exclusive or exhaustive. Courts have recognized various other methods of authentication. For example, they have held that documents obtained during discovery are presumed to be authentic, thereby shifting the burden to the producing party to show that they are not. See *Jones v. Chapman*, 2017 WL 1546432, at *3 (D. Md. April 28, 2017); and *Lorraine v. Markel*, above, 241 F.R.D. at 552, and cases cited there.

§ 16–901.3 Handwriting/Union Authorization Cards

Board cases indicate that there are several alternative ways union authorization cards may be authenticated. Cards may be authenticated by the card signers themselves; by a witness who observed the cards being signed; or by the person who solicited the cards and received them back, even if the solicitor did not actually observe the cards being signed. See, e.g., *Novelis*, 364 NLRB No. 101, slip op. at 3 (2016), enf. denied in part 885 F.3d 100, 107 n. 7 (2d Cir. 2018) (accepting the ALJ’s finding that a majority of the eligible employee unit had signed authorization cards, but denying enforcement of the *Gissel* bargaining order due to changed circumstances); *Evergreen America Corp.*, 348 NLRB 178, 179 (2006), enf. 531 F.3d 321 (4th Cir. 2008); and *McEwen Mfg. Co.*, 172 NLRB 990, 992 (1968), enf. 419 F.2d 1207 (D.C. Cir. 1969), cert. denied 90 S.Ct. 1120 (1970), and cases cited there. See also *Stride Rite*, 228 NLRB 224, 235 (1977) (cards were adequately authenticated by the solicitor under the circumstances despite “some confusion” in her testimony regarding who returned cards to her).

Cards may also be authenticated by comparing handwriting and signatures with authenticated specimens. Either an expert or the judge may perform this task. “[T]he Board has long held, consistent with Section 901(b)(3) of the Federal Rules of Evidence, that a judge or a handwriting expert may determine the genuineness of signatures on authorization cards by comparing them to W-4 forms in the employer’s records.” *Novelis*, above; and *Parts Depot, Inc.*, 332 NLRB 670, 674 (2000), enf. 24 Fed. Appx. 1 (D.C. Cir. 2001). See also *Traction Wholesale Center Co.*, 328 NLRB 1058, 1059–1060 (1999) (judge properly compared the signature on the authorization card to signatures on the employee’s employment application and work rules forms, which respondent kept and relied on in the ordinary course of business and produced pursuant to a subpoena), enf. 216 F.3d 92, 105 (D.C. Cir. 2000).

§ 16–902 FRE 902. Evidence That Is Self-Authenticating

FRE 902 states:

The following items of evidence are self-authenticating; they require no extrinsic evidence of authenticity in order to be admitted:

(1) Domestic Public Documents That Are Sealed and Signed. A document that bears:

(A) a seal purporting to be that of the United States; any state, district, commonwealth, territory, or insular possession of the United States; the former Panama Canal Zone; the Trust Territory of the Pacific Islands; a political subdivision of any of these entities; or a department, agency, or officer of any entity named above; and

(B) a signature purporting to be an execution or attestation.

(2) Domestic Public Documents That Are Not Sealed but Are Signed and Certified. A document that bears no seal if:

(A) it bears the signature of an officer or employee of an entity named in Rule 902(1)(A); and

(B) another public officer who has a seal and official duties within that same entity certifies under seal—or its equivalent—that the signer has the official capacity and that the signature is genuine.

(3) Foreign Public Documents. A document that purports to be signed or attested by a person who is authorized by a foreign country's law to do so. The document must be accompanied by a final certification that certifies the genuineness of the signature and official position of the signer or attester — or of any foreign official whose certificate of genuineness relates to the signature or attestation or is in a chain of certificates of genuineness relating to the signature or attestation. The certification may be made by a secretary of a United States embassy or legation; by a consul general, vice consul, or consular agent of the United States; or by a diplomatic or consular official of the foreign country assigned or accredited to the United States. If all parties have been given a reasonable opportunity to investigate the document's authenticity and accuracy, the court may, for good cause, either:

(A) order that it be treated as presumptively authentic without final certification; or

(B) allow it to be evidenced by an attested summary with or without final certification.

(4) Certified Copies of Public Records. A copy of an official record — or a copy of a document that was recorded or filed in a public office as authorized by law — if the copy is certified as correct by:

(A) the custodian or another person authorized to make the certification; or

(B) a certificate that complies with Rule 902(1), (2), or (3), a federal statute, or a rule prescribed by the Supreme Court.

(5) Official Publications. A book, pamphlet, or other publication purporting to be issued by a public authority.

(6) Newspapers and Periodicals. Printed material purporting to be a newspaper or periodical.

(7) Trade Inscriptions and the Like. An inscription, sign, tag, or label purporting to have been affixed in the course of business and indicating origin, ownership, or control.

(8) Acknowledged Documents. A document accompanied by a certificate of acknowledgment that is lawfully executed by a notary public or another officer who is authorized to take acknowledgments.

(9) Commercial Paper and Related Documents. Commercial paper, a signature on it, and related documents, to the extent allowed by general commercial law.

(10) Presumptions Under a Federal Statute. A signature, document, or anything else that a federal statute declares to be presumptively or prima facie genuine or authentic.

(11) Certified Domestic Records of a Regularly Conducted Activity. The original or a copy of a domestic record that meets the requirements of Rule 803(6)(A)-(C), as shown by a certification of the custodian or another qualified person that complies with a federal statute or a rule prescribed by the Supreme Court. Before the trial or hearing, the proponent must give an adverse party reasonable written notice of the intent to offer the record—and must make the record and certification available for inspection—so that the party has a fair opportunity to challenge them.

(12) Certified Foreign Records of a Regularly Conducted Activity. In a civil case, the original or a copy of a foreign record that meets the requirements of Rule 902(11), modified as follows: the certification, rather than complying with a federal statute or Supreme Court rule, must be signed in a manner that, if falsely made, would subject the maker to a criminal penalty in the country where the certification is signed. The proponent must also meet the notice requirements of Rule 902(11).

(13) Certified Records Generated by an Electronic Process or System. A record generated by an electronic process or system that produces an accurate result, as shown by a certification of a qualified person that complies with the certification requirements of Rule 902(11) or (12). The proponent must also meet the notice requirements of Rule 902(11).

(14) Certified Data Copied from an Electronic Device, Storage Medium, or File. Data copied from an electronic device, storage medium, or file, if authenticated by a process of digital identification, as shown by a certification of a qualified person that complies with the certification requirements of Rule 902(11) or (12). The proponent also must meet the notice requirements of Rule 902(11).

§ 16–902.1 Newspaper/Television Reports

Newspaper articles and job advertisements are self-authenticating under FRE 902(6). Self-authenticating documents, however, are not necessarily admissible. See, for example, *Sheet Metal Workers Local 15*, 346 NLRB 199, 202 (2006) (excluding a newspaper article’s quotation of the CEO as hearsay), enf. denied on other grounds 491 F.3d 429 (D.C. Cir. 2007). See also *B. N. Beard Co.*, 248 NLRB 198, 199 n. 9 (1980), where the Board avoided the hearsay problem presented with an article quoting the respondent’s president by disregarding the quote and instead considering only the newspaper reporter’s credited testimony describing what the president told him.

Television interviews may require different treatment. TV videotapes are not listed in FRE 902 as self-authenticating. But see *Linde v. Arab Bank, PLC*, 97 F.Supp.3d 287, 342 n. 28 (E.D. N.Y. 2015) (finding that a CNN video was “effectively self-authenticating,” as it bore CNN logos, showed no signs of being edited, and “forging such a video would be extremely difficult”), vacated and remanded on other grounds 882 F.3d 314 (2d Cir. 2018).

§ 16–903 FRE 903. Subscribing Witness’s Testimony

FRE 903 states:

A subscribing witness’s testimony is necessary to authenticate a writing only if required by the law of the jurisdiction that governs its validity.

§ 16–1000 Contents of Writings, Recordings, and Photographs

§ 16–1001 FRE 1001. Definitions That Apply to This Article

FRE 1001 states:

In this article:

(a) A “writing” consists of letters, words, numbers, or their equivalent set down in any form.

(b) A “recording” consists of letters, words, numbers, or their equivalent recorded in any manner.

(c) A “photograph” means a photographic image or its equivalent stored in any form.

(d) An “original” of a writing or recording means the writing or recording itself or any counterpart intended to have the same effect by the person who executed or issued it. For electronically stored information, “original” means any printout — or other output readable by sight — if it accurately reflects the information. An “original” of a photograph includes the negative or a print from it.

(e) A “duplicate” means a counterpart produced by a mechanical, photographic, chemical, electronic, or other equivalent process or technique that accurately reproduces the original.

§ 16–1002 FRE 1002. Requirement of the Original

FRE 1002 states:

An original writing, recording, or photograph is required in order to prove its content unless these rules or a federal statute provides otherwise.

§ 16–1003 FRE 1003. Admissibility of Duplicates

FRE 1003 states:

A duplicate is admissible to the same extent as the original unless a genuine question is raised about the original’s authenticity or the circumstances make it unfair to admit the duplicate.

§ 16–1004 FRE 1004. Admissibility of Other Evidence of Content

FRE 1004 states:

An original is not required and other evidence of the content of a writing, recording, or photograph is admissible if:

(a) all the originals are lost or destroyed, and not by the proponent acting in bad faith;

(b) an original cannot be obtained by any available judicial process;

(c) the party against whom the original would be offered had control of the original; was at that time put on notice, by pleadings or otherwise, that the original would be a subject of proof at the trial or hearing; and fails to produce it at the trial or hearing; or

(d) the writing, recording, or photograph is not closely related to a controlling issue.

§ 16–1005 FRE 1005. Copies of Public Records to Prove Content

FRE 1005 states:

The proponent may use a copy to prove the content of an official record —or of a document that was recorded or filed in a public office as authorized by law—if these conditions are met: the record or document is otherwise admissible; and the copy is certified as correct in accordance with Rule 902(4) or is testified to be correct by a witness who has compared it with the original. If no such copy can be obtained by reasonable diligence, then the proponent may use other evidence to prove the content.

§ 16–1006 FRE 1006. Summaries to Prove Content

FRE 1006 states:

The proponent may use a summary, chart, or calculation to prove the content of voluminous writings, recordings, or photographs that cannot be conveniently examined in court. The proponent must make the originals or duplicates available for examination or copying, or both, by other parties at a reasonable time and place. And the court may order the proponent to produce them in court.

Summaries of documents are often prepared and offered in evidence where the documents themselves are too voluminous or complicated to be conveniently presented in their entirety. Under FRE 1006, such summaries are admissible if the underlying documents would be admissible and have been made available to opposing counsel for examination, and a proper foundation for the summary is established (usually by the person who prepared the summary).

A party may also offer a summary of documents that are already in the record. In such circumstances, the judge may properly consider whether admission of the summary is warranted under FRE 611(a). Other types of summaries or compilations may require evaluation under one or more rules, such as FRE 803(5) (recorded recollection) or FRE 803(6) (summaries or compilations made at or near the time of the events and kept in the regular course of business).

Regardless of which type of summary is involved, in evaluating its admissibility and/or probative weight, the judge should carefully consider the circumstances under which the summary was prepared, and whether it reflects the author's subjective view or interpretation of the underlying information. See *Monfort of Colorado*, 298 NLRB 73, 82 n. 37 (1990).

§ 16–1007 FRE 1007. Testimony or Statement of a Party to Prove Content

FRE 1007 states:

The proponent may prove the content of a writing, recording, or photograph by the testimony, deposition, or written statement of the party against whom the evidence is offered. The proponent need not account for the original.

§ 16–1101 FRE 1101. Applicability of the Rules

FRE 1101 states:

(a) To Courts and Judges. These rules apply to proceedings before: United States district courts; United States bankruptcy and magistrate judges; United States courts of appeals; the United States Court of Federal Claims; and the district courts of Guam, the Virgin Islands, and the Northern Mariana Islands.

(b) To Cases and Proceedings. These rules apply in: civil cases and proceedings, including bankruptcy, admiralty, and maritime cases; criminal cases and proceedings; and contempt proceedings, except those in which the court may act summarily.

(c) Rules on Privilege. The rules on privilege apply to all stages of a case or proceeding.

(d) Exceptions. These rules — except for those on privilege — do not apply to the following:

(1) the court's determination, under Rule 104(a), on a preliminary question of fact governing admissibility;

(2) grand-jury proceedings; and

(3) miscellaneous proceedings such as: extradition or rendition; issuing an arrest warrant, criminal summons, or search warrant; a preliminary examination in a criminal case; sentencing; granting or revoking probation or supervised release; and considering whether to release on bail or otherwise.

(e) Other Statutes and Rules. A federal statute or a rule prescribed by the Supreme Court may provide for admitting or excluding evidence independently from these rules.